

STATE OF ILLINOIS  
OFFICE OF THE COMPTROLLER  
NONFISCAL OFFICER RESPONSIBILITIES  
COMPLIANCE EXAMINATION

For the Two Years Ended June 30, 2008

Performed As Special Assistant Auditors  
For the Auditor General, State of Illinois

STATE OF ILLINOIS  
OFFICE OF THE COMPTROLLER  
NONFISCAL OFFICER RESPONSIBILITIES  
COMPLIANCE EXAMINATION  
For the Two Years Ended June 30, 2008

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STATE OF ILLINOIS  
OFFICE OF THE COMPTROLLER  
NONFISCAL OFFICER RESPONSIBILITIES  
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For the Two Years Ended June 30, 2008

AGENCY OFFICIALS

Comptroller	Daniel W. Hynes
Chief of Staff	Keith Taylor
Assistant Comptroller - Operations	Don Templeman
Assistant Comptroller - Chicago Operations	Peggy Roth
Assistant Comptroller – Policy and Programs	Rick Cornell
Legal Counsel	Whitney Rosen
Director of Internal Audit	Rusti Cummings

Agency offices are located at:

100 W. Randolph, Suite 15 - 500  
Chicago, IL 60601

Room 201 State-House  
Springfield, IL 62704

325 West Adams  
Springfield, IL 62704



OFFICE OF THE COMPTROLLER

DANIEL W. HYNES

COMPTROLLER

April 17, 2009

MANAGEMENT ASSERTION LETTER

ROOM 201

STATE HOUSE

SPRINGFIELD, ILLINOIS 62706

Sleeper, Disbrow, Morrison, Tarro & Lively, LLC  
Suite 501, 250 N. Water St.  
Decatur, IL 62523

Gentlemen:

We are responsible for the identification of, and compliance with, all aspects of laws, regulations, contracts, or grants that could have a material effect on the operations of the Illinois Office of the Comptroller – Nonfiscal Officer Responsibilities. We are responsible for and we have established and maintained an effective system of, internal controls over compliance requirements. We have performed an evaluation of the Illinois Office of the Comptroller – Nonfiscal Officer Responsibilities' compliance with the following assertions during the two-year period ended June 30, 2008. Based on this evaluation, we assert that during the years ended June 30, 2007 and June 30, 2008, the Office has materially complied with the assertions below.

- A. The Office has obligated, expended, received and used public funds of the State in accordance with the purpose for which such funds have been appropriated or otherwise authorized by law.
- B. The Office has obligated, expended, received and used public funds of the State in accordance with any limitations, restrictions, conditions or mandatory directions imposed by law upon such obligation, expenditure, receipt or use.
- C. The Office has complied, in all material respects, with applicable laws and regulations, including the State uniform accounting system, in its financial and fiscal operations.
- D. State revenues and receipts collected by the Office are in accordance with applicable laws and regulations and the accounting and recordkeeping of such revenues and receipts is fair, accurate and in accordance with law.
- E. Money or negotiable securities or similar assets handled by the Office on behalf of the State or held in trust by the agency have been properly and legally administered, and the accounting and recordkeeping relating thereto is proper, accurate and in accordance with law.

Yours very truly,

Illinois Office of the Comptroller

Daniel W. Hynes, Comptroller

Dan W. Templeman, Assistant  
Comptroller, Operations

Whitney Wagner Rosen, General Counsel

STATE OF ILLINOIS  
OFFICE OF THE COMPTROLLER  
NONFISCAL OFFICER RESPONSIBILITIES  
COMPLIANCE EXAMINATION  
For the Two Years Ended June 30, 2008

**COMPLIANCE REPORT**

**SUMMARY**

The compliance testing performed during this examination was conducted in accordance with *Government Auditing Standards* and in accordance with the Illinois State Auditing Act.

**ACCOUNTANTS' REPORT**

The Independent Accountants' Report on State Compliance, on Internal Control Over Compliance and on Supplementary Information for State Compliance Purposes does not contain scope limitations, disclaimers, or other significant non-standard language.

**SUMMARY OF FINDINGS**

<u>Number of</u>	<u>This Report</u>	<u>Prior Report</u>
Findings	1	0
Repeated findings	0	0
Prior recommendations implemented or not repeated	0	0

Details of the finding are presented in the separately tabbed report section of this report.

**SCHEDULE OF FINDINGS**

<u>Item No.</u>	<u>Page</u>	<u>Description</u>	<u>Finding Type</u>
FINDINGS (STATE COMPLIANCE)			
08-1	9	Payroll Tax and Social Security Administration Fund Issues	Significant Deficiency and Noncompliance

**EXIT CONFERENCE**

An exit conference was declined by Office personnel.

# SLEEPER, DISBROW, MORRISON, TARRO & LIVELY, LLC

ROBERT A. DISBROW, C.P.A.  
THOMAS K. LEACH, C.P.A.  
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MEMBERS  
ILLINOIS C.P.A. SOCIETY  
AMERICAN INSTITUTE OF  
CERTIFIED PUBLIC ACCOUNTANTS

## INDEPENDENT ACCOUNTANTS' REPORT ON STATE COMPLIANCE, ON INTERNAL CONTROL OVER COMPLIANCE, AND ON SUPPLEMENTARY INFORMATION FOR STATE COMPLIANCE PURPOSES

Honorable William G. Holland  
Auditor General  
State of Illinois

### Compliance

As Special Assistant Auditors for the Auditor General, we have examined the State of Illinois, Office of the Comptroller - Nonfiscal Officer Responsibilities' compliance with the requirements listed below, as more fully described in the Audit Guide for Financial Audits and Compliance Attestation Engagements of Illinois State Agencies (Audit Guide) as adopted by the Auditor General, during the two years ended June 30, 2008. The management of the State of Illinois, Office of the Comptroller - Nonfiscal Officer Responsibilities is responsible for compliance with these requirements. Our responsibility is to express an opinion on the State of Illinois, Office of the Comptroller - Nonfiscal Officer Responsibilities' compliance based on our examination.

- A. The State of Illinois, Office of the Comptroller - Nonfiscal Officer Responsibilities has obligated, expended, received, and used public funds of the State in accordance with the purpose for which such funds have been appropriated or otherwise authorized by law.
- B. The State of Illinois, Office of the Comptroller - Nonfiscal Officer Responsibilities has obligated, expended, received, and used public funds of the State in accordance with any limitations, restrictions, conditions or mandatory directions imposed by law upon such obligation, expenditure, receipt or use.
- C. The State of Illinois, Office of the Comptroller - Nonfiscal Officer Responsibilities has complied, in all material respects, with applicable laws and regulations, including the State uniform accounting system, in its financial and fiscal operations.
- D. State revenues and receipts collected by the State of Illinois, Office of the Comptroller - Nonfiscal Officer Responsibilities are in accordance with applicable laws and regulations and the accounting and recordkeeping of such revenues and receipts is fair, accurate and in accordance with law.

- E. Money or negotiable securities or similar assets handled by the State of Illinois, Office of the Comptroller - Nonfiscal Officer Responsibilities on behalf of the State or held in trust by the State of Illinois, Office of the Comptroller - Nonfiscal Officer Responsibilities have been properly and legally administered and the accounting and recordkeeping relating thereto is proper, accurate, and in accordance with law.

We conducted our examination in accordance with attestation standards established by the American Institute of Certified Public Accountants; the standards applicable to attestation engagements contained in *Government Auditing Standards* issued by the Comptroller General of the United States; the Illinois State Auditing Act (Act); and the Audit Guide as adopted by the Auditor General pursuant to the Act; and, accordingly, included examining, on a test basis, evidence about the State of Illinois, Office of the Comptroller - Nonfiscal Officer Responsibilities' compliance with those requirements listed in the first paragraph of this report and performing such other procedures as we considered necessary in the circumstances. We believe that our examination provides a reasonable basis for our opinion. Our examination does not provide a legal determination on the State of Illinois, Office of the Comptroller - Nonfiscal Officer Responsibilities' compliance with specified requirements.

In our opinion, the State of Illinois, Office of the Comptroller – Nonfiscal Officer Responsibilities complied, in all material respects, with the requirements listed in the first paragraph of this report during the two years ended June 30, 2008. However, the results of our procedures disclosed instances of noncompliance with those requirements, which are required to be reported in accordance with criteria established by the Audit Guide, issued by the Illinois Office of the Auditor General and which are described in the accompanying schedule of findings as finding 08-1.

### **Internal Control**

The management of the State of Illinois, Office of the Comptroller – Nonfiscal Officer Responsibilities is responsible for establishing and maintaining effective internal control over compliance with the requirements listed in the first paragraph of this report. In planning and performing our examination, we considered the State of Illinois, Office of the Comptroller – Nonfiscal Officer Responsibilities' internal control over compliance with the requirements listed in the first paragraph of this report in order to determine our examination procedures for the purpose of expressing our opinion on compliance and to test and report on internal control over compliance in accordance with the Audit Guide, issued by the Illinois Office of the Auditor General, but not for the purpose of expressing an opinion on the effectiveness of the State of Illinois, Office of the Comptroller – Nonfiscal Officer Responsibilities' internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the State of Illinois, Office of the Comptroller – Nonfiscal Officer Responsibilities' internal control over compliance.

Our consideration of internal control over compliance was for the limited purpose described in the preceding paragraph and would not necessarily identify all deficiencies in internal control that might be significant deficiencies or material weaknesses as defined below. However, as discussed below, we identified certain deficiencies in internal control over compliance that we consider to be significant deficiencies.

A *control deficiency* in an entity's internal control over compliance exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect noncompliance with the requirements listed in the first paragraph of this report on a timely basis. A *significant deficiency* is a control deficiency, or combination of control deficiencies, that adversely affects the entity's ability to comply with the requirements listed in the first paragraph of this report such that there is more than a remote likelihood that noncompliance with a requirement that is more than inconsequential will not be prevented or detected by the entity's internal control. We consider the deficiencies in internal control over compliance described in the accompanying schedule of findings as item 08-1 to be significant deficiencies.

A material weakness is a significant deficiency, or combination of significant deficiencies, that results in more than a remote likelihood that material noncompliance with a requirement listed in the first paragraph of this report will not be prevented or detected by the entity's internal control. We did not consider any of the deficiencies described in the accompanying schedule of findings to be material weaknesses.

As required by the Audit Guide, immaterial findings excluded from this report have been reported in a separate letter to your office.

The State of Illinois, Office of the Comptroller – Nonfiscal Officer Responsibilities' response to the finding identified in our examination is described in the accompanying schedule of findings. We did not examine the State of Illinois, Office of the Comptroller – Nonfiscal Officer Responsibilities' response and, accordingly, we express no opinion on it.

#### **Supplementary Information for State Compliance Purposes**

Our examination was conducted for the purpose of forming an opinion on compliance with the requirements listed in the first paragraph of this report. The accompanying supplementary information as listed in the table of contents as Supplementary Information for State Compliance Purposes is presented for purposes of additional analysis. We have applied certain limited procedures as prescribed by the Audit Guide as adopted by the Auditor General to the 2008 and the 2007 Supplementary Information for State Compliance Purposes, except for information on the Service Efforts and Accomplishments on which we did not perform any procedures. However, we do not express an opinion on the supplementary information.

We have not applied procedures to the 2006 Supplementary Information for State Compliance Purposes, and accordingly, we do not express an opinion thereon.

This report is intended solely for the information and use of the Auditor General, the General Assembly, the Legislative Audit Commission, the Governor, and the Comptroller's Office management, and is not intended to be and should not be used by anyone other than these specified parties.

*Sleeper, Disbrow, Morrison, Tarro ; Lively, LLC*

April 17, 2009



STATE OF ILLINOIS  
OFFICE OF THE COMPTROLLER  
NONFISCAL OFFICER RESPONSIBILITIES  
CURRENT FINDINGS – STATE COMPLIANCE  
For the Two Years Ended June 30, 2008

08-1. Payroll Tax and Social Security Administration Fund Issues:

Finding: In fulfilling duties to process payroll for various State agencies, the Office of the Comptroller (Office) has:

- not filed corrected payroll tax information for household employees for the 2006 and 2005 tax years nor requested refunds that may result therefrom; and
- not transferred to the General Revenue Fund a refund received for overpayment of the State's share of 2007 Social Security and Medicare tax on household employees.

The Office processes payroll for various State agencies. Payroll processed by the Office for the Illinois Department of Human Services (DHS) includes individuals that are deemed to be household employees by the federal government. The Internal Revenue Code (26 USCA sec. 3121 (a)(7)(B)), states that household employee wages are subject to Social Security and Medicare tax if they exceed an annual threshold. Once the employee has been paid an amount equal to or above the threshold, all of their wages become subject to Social Security and Medicare. If the employee earns less than the threshold, none of the wages are subject to Social Security or Medicare for that tax year. Because it is not possible to determine whether a household employee will exceed the threshold requiring Social Security and Medicare withholding and matching employer contribution until the employee has reached the annual threshold amount for the year, DHS withholds Social Security and Medicare from all household employee wages and contributes the employer matching share as well. This practice averts the need to make a catch-up withholding should the employees wages become subject to Social Security and Medicare.

Tax software used by the Office, which was provided by the United States Social Security Administration, contained an edit check for the 2007 tax year that had previously not existed in prior year software. The edit check identified that wages reported as taxable for Social Security and Medicare tax purposes by the Office included wages that did not meet the annual threshold. As a result of the change in the software, the Office reimbursed the household employees that did not exceed the annual threshold the amount withheld from their pay for the 2007 tax year for Social Security and Medicare. The reimbursement was paid from the Social Security Administration Fund which is administered by the Comptroller. The Office also requested and received a refund from the federal government for both the amount previously reported as withheld from those household employees' pay totaling \$408,219 as well as the employer matching portion totaling \$408,205.

Although the State's household employee withholding practice was the same for previous years, there had been no attempt by the Office to correct the reporting for Social Security and Medicare wages that did not reach the threshold for taxability for the 2006 and 2005 tax years, nor have refunds been requested for the amounts withheld from those employees' pay and the related employer contributions made. Internal Revenue Service (IRS) Publication 926 states that if an employer withholds the taxes but then actually pays the household employee less than the annual threshold, the employer should repay the employee.

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Due to an oversight of IRS Publication 926's provisions specific to household employees, the Office had misapplied the general instructions in IRS Publication 15 which permit employers to file Form 941 with any over-withheld Social Security or Medicare amounts which were not repaid to the employee. This misinterpretation was further reinforced when the Social Security Administration's software allowed this type of filing.

The refund from the 2007 tax year was received primarily in April 2008. The Comptroller deposited the entire refund in the Social Security Administration Fund.

However, none of the employer matching portion originally paid to the federal government was actually paid from this fund. The Social Security and Medicare tax contribution for the DHS household employees was paid from a DHS General Revenue Fund appropriation.

The return of the employer matching portion from the Social Security Administration Fund to the General Revenue Fund was delayed while IOC researched its legal authority to initiate such a transaction and established the necessary procedures to ensure the employers matching portion was returned to the proper source.

Because the Office did not repay household employees the amounts withheld from their 2006 and 2005 wages that did not meet the threshold for Social Security and Medicare tax, those employees had not received a portion of their earnings. By repaying those household employees, the State would have the opportunity to seek reimbursement from the federal government for the employer share of Social Security and Medicare tax paid on wages which did not meet the threshold for taxability. (Finding Code No. 08-1)

**Recommendation:** We recommend the Office of the Comptroller work with the Internal Revenue Service and the Social Security Administration to correct its reporting of Social Security and Medicare for the 2006 and 2005 tax years and take appropriate action to obtain refunds of the related Social Security and Medicare withholdings and employer contributions. We also recommend that the Office of the Comptroller continue in its efforts to return the 2007 and subsequent refunds to the original funding source giving rise to the refund.

**Office Response:** After re-evaluating Publication 15 in conjunction with Publication 926, IOC agrees that the employee and employer contributions for those individuals who did not meet the household threshold should have been refunded. As noted above, the tax software provided by the Social Security Administration now contains an edit check to identify household employees who have not met the threshold. The Office has completed the household employee refunds, revised W-2's and 941C for Tax Year 2005 and has begun the analysis for Tax Year 2006 household refunds. In addition, IOC has refunded the Tax Year 2007 employer share to the General Revenue Fund. The Tax Years 2005, 2006, and 2008 employer shares will be returned as soon as the funds are received from the federal government.

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SUPPLEMENTARY INFORMATION FOR STATE COMPLIANCE PURPOSES

SUMMARY

Supplementary Information for State Compliance Purposes presented in this section of the report includes the following:

. Fiscal Schedules and Analysis:

- Schedules of Appropriations, Expenditures and Lapsed Balances
  - Operations Appropriations
- Schedules of Appropriations, Expenditures and Lapsed Balances
  - Other Administered Appropriations
- Comparative Schedule of Net Appropriations, Expenditures and Lapsed Balances - Total Appropriations
- Comparative Schedule of Operations Expenditures
- Schedule of Changes in State Property
- Comparative Schedule of Cash Receipts
- Reconciliation of Cash Receipts to Deposits Ordered into the State Treasury
- Schedule of State Officers' Salaries
- Analysis of Significant Variations in Expenditures
- Analysis of Significant Variations in Cash Receipts
- Analysis of Significant Lapse Period Spending
- Analysis of Accounts Receivable

. Analysis of Operations:

- Office Functions, Budgeting and Planning Program
- Employee Data - Average Number of Employees
- Service Efforts and Accomplishments (Not Examined)

The accountants' report that covers the Supplementary Information for State Compliance Purposes presented in the Compliance Report Section states the accountants have applied certain limited procedures as prescribed by the Audit Guide as adopted by the Auditor General, except for information on the Service Efforts and Accomplishments on which they did not perform any procedures. However, the accountants do not express an opinion on the supplementary information.

STATE OF ILLINOIS  
OFFICE OF THE COMPTROLLER  
NONFISCAL OFFICER RESPONSIBILITIES  
SCHEDULE OF APPROPRIATIONS, EXPENDITURES  
AND LAPSED BALANCES  
OPERATIONS APPROPRIATIONS  
(Expressed in Thousands)

Year Ended June 30, 2007

Year Ended June 30, 2008

	Year Ended June 30, 2008				Year Ended June 30, 2007														
	Appropriations after Transfers PA 95-348		Expenditures		Appropriations after Transfers PA 94-798, 95-144		Expenditures												
	Through June 30	Lapse Period	Through June 30	Lapse Period	Through June 30	Lapse Period	Through June 30	Lapse Period											
<b>General Revenue (Fund 001)</b>																			
Personal Services	\$ 15,671	\$ 116	\$ 15,671	\$ -	\$ 15,532	\$ 6	\$ 15,346	\$ 6	\$ 15,352	\$ 180									
Retirement - Employer Portion	2,610	19	2,610	-	1,794	1	1,774	1	1,775	19									
Social Security	1,162	9	1,162	-	1,141	1	1,140	1	1,141	-									
Contractual Services	3,131	110	3,131	-	3,138	547	2,591	547	3,138	-									
Travel	76	5	76	-	74	6	68	6	74	-									
Commodities	199	8	199	-	239	19	220	19	239	-									
Printing	345	3	345	-	373	18	355	18	373	-									
Equipment	16	4	16	-	47	34	13	34	47	-									
EDP	1,351	49	1,350	1	1,569	343	1,224	343	1,567	2									
Telecommunications	284	40	284	-	155	23	132	23	155	-									
Operation of Automotive Equipment	10	1	10	-	10	1	9	1	10	-									
Merit Commission	93	1	87	6	93	6	77	6	83	10									
Inspector General	206	1	152	54	200	2	146	2	148	52									
Local Government Officials Training	13	-	-	13	13	1	10	1	11	2									
Court Reporting Administrative Services	750	-	750	-	750	-	749	-	749	1									
<b>Total General Revenue Fund</b>	<b>\$ 25,917</b>	<b>\$ 366</b>	<b>\$ 25,843</b>	<b>\$ 74</b>	<b>\$ 25,128</b>	<b>\$ 1,008</b>	<b>\$ 23,854</b>	<b>\$ 1,008</b>	<b>\$ 24,862</b>	<b>\$ 266</b>									
Comptroller's Administrative (Fund 0543)	\$ 1,200	\$ 3	\$ 1,010	\$ 190	\$ 1,200	\$ (370)	\$ 961	\$ (370)	\$ 591	\$ 609									
Lottery Expenses (Fund 0711)	\$ 50	\$ -	\$ 50	\$ -	\$ 50	\$ -	\$ 50	\$ -	\$ 50	\$ -									
<b>Grand Totals Operations</b>	<b>\$ 27,167</b>	<b>\$ 369</b>	<b>\$ 26,903</b>	<b>\$ 264</b>	<b>\$ 26,378</b>	<b>\$ 638</b>	<b>\$ 24,865</b>	<b>\$ 638</b>	<b>\$ 25,503</b>	<b>\$ 875</b>									

STATE OF ILLINOIS  
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SCHEDULE OF APPROPRIATIONS, EXPENDITURES  
AND LAPSED BALANCES  
OTHER ADMINISTERED APPROPRIATIONS  
(Expressed in Thousands)

Fund / Description	Year Ended June 30, 2008				Year Ended June 30, 2007			
	Appropriations after Transfers PA 95-348		Expenditures		Appropriations after Transfers PA 94-798, 95-144		Expenditures	
	Through June 30	Lapse Period	Total	Balance Lapsed	Through June 30	Lapse Period	Total	Balance Lapsed
<b>APPROPRIATED FUNDS</b>								
<b>General Revenue Fund (0001)</b>								
Salaries, Members of House of Representatives	7,842	\$ -	\$ 7,712	\$ 130	\$ 6,818	\$ 326	\$ 7,144	\$ 102
Salaries, Members of Senate	3,987	-	3,867	120	3,409	163	3,572	111
Salaries, Leadership	2,279	-	1,862	417	1,904	79	1,647	257
Per Diem, Senate	560	-	531	29	404	-	403	1
Per Diem, House of Representatives	1,275	-	1,210	65	837	-	836	1
Salaries, Auditor General	426	-	307	119	337	5	222	115
Salaries, Elected Officers, Executive Branch	866	-	866	-	763	36	799	-
Salaries, Appointed Officers, Executive Branch	12,678	7	11,204	1,467	11,692	400	10,450	1,242
Retirement Contributions	2,139	1	1,839	300	1,386	45	1,195	191
Social Security	1,121	1	978	143	1,017	38	908	109
Mileage, General Assembly	657	-	654	3	543	63	517	26
Contingencies	470	60	95	375	140	-	-	140
Salaries, Official Court Reporting	36,218	75	35,375	843	36,218	64	33,601	2,617
Employee Retirement Contribution Paid by the State, Official Court Reporting	1,384	1	1,384	-	1,310	1	1,311	83
Retirement - Employer Portion, Official Court Reporting	5,998	12	5,862	136	4,247	7	3,875	372
Social Security, Official Court Reporting	2,599	6	2,590	9	2,819	5	2,462	357
Contractual Services, Official Court Reporting	3,144	205	3,080	64	4,047	226	2,600	1,447
Travel, Official Court Reporting	131	10	130	1	168	10	135	33
Commodities, Official Court Reporting	3	-	3	-	-	-	-	-
Telecommunications, Official Court Reporting	2	-	2	-	-	-	-	-
Other, Official Court Reporting	-	-	-	-	8	-	1	7
Pension Code Section 15-125	103	-	85	18	100	-	64	36
<b>Total General Revenue Fund</b>	<b>\$ 83,882</b>	<b>\$ 79,265</b>	<b>\$ 79,643</b>	<b>\$ 4,239</b>	<b>\$ 70,274</b>	<b>\$ 1,468</b>	<b>\$ 71,742</b>	<b>\$ 7,247</b>

STATE OF ILLINOIS  
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NONFISCAL OFFICER RESPONSIBILITIES  
SCHEDULE OF APPROPRIATIONS, EXPENDITURES  
AND LAFSED BALANCES  
OTHER ADMINISTERED APPROPRIATIONS  
(Expressed in Thousands)

Fund / Description	Year Ended June 30, 2008						Year Ended June 30, 2007					
	Appropriations after Transfers PA 95-348			Expenditures			Appropriations after Transfers PA 94-798, 95-144			Expenditures		
	Through June 30	Lapse Period	Total	Balance Lapsed	Through June 30	Lapse Period	Through June 30	Lapse Period	Total	Balance Lapsed		
<b>Fire Prevention Fund (0047)</b>												
Salary, State Fire Marshall	\$ 111	\$ -	\$ 111	\$ -	\$ 105	\$ 3	\$ 102	\$ 3	\$ 105	\$ -	\$ -	\$ -
Retirement Contributions	19	-	19	-	12	-	12	-	12	-	-	-
Social Security	8	-	8	-	8	-	8	-	8	-	-	-
Group Insurance	15	-	13	2	14	-	-	-	-	-	-	14
<b>Total Fire Prevention Fund</b>	<b>\$ 153</b>	<b>\$ -</b>	<b>\$ 151</b>	<b>\$ 2</b>	<b>\$ 139</b>	<b>\$ 3</b>	<b>\$ 122</b>	<b>\$ 3</b>	<b>\$ 125</b>	<b>\$ 14</b>	<b>\$ -</b>	<b>\$ 14</b>
<b>Title III Social Security &amp; Employment Service Fund (0052)</b>												
Salaries, Director And Board of Review	\$ 212	\$ -	\$ 204	\$ 8	\$ 204	\$ 1	\$ 193	\$ 1	\$ 194	\$ 10	\$ -	\$ -
Retirement Contributions	35	-	34	1	24	-	22	-	22	-	-	-
Social Security	14	-	14	-	14	-	12	-	12	-	-	-
Group Insurance	89	-	43	46	87	-	53	-	53	-	-	-
<b>Total Social Security Fund</b>	<b>\$ 350</b>	<b>\$ -</b>	<b>\$ 295</b>	<b>\$ 55</b>	<b>\$ 329</b>	<b>\$ 1</b>	<b>\$ 280</b>	<b>\$ 1</b>	<b>\$ 281</b>	<b>\$ 48</b>	<b>\$ -</b>	<b>\$ -</b>
<b>International Tourism Fund (0621)</b>												
Illinois Global Partnership Grant	\$ -	\$ -	\$ -	\$ -	\$ 777	\$ -	\$ 777	\$ -	\$ 777	\$ -	\$ -	\$ -
<b>Total International Tourism Fund</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 777</b>	<b>\$ -</b>	<b>\$ 777</b>	<b>\$ -</b>	<b>\$ 777</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Horse Racing Fund (0632)</b>												
Salaries, Racing Board	\$ 133	\$ 20	\$ 25	\$ 108	\$ 123	\$ -	\$ 31	\$ -	\$ 31	\$ 92	\$ -	\$ -
Retirement Contributions	22	3	4	18	14	-	3	-	3	11	-	-
Social Security	10	2	2	8	10	-	3	-	3	7	-	-
<b>Total Horse Racing Fund</b>	<b>\$ 165</b>	<b>\$ 25</b>	<b>\$ 31</b>	<b>\$ 134</b>	<b>\$ 147</b>	<b>\$ -</b>	<b>\$ 37</b>	<b>\$ -</b>	<b>\$ 37</b>	<b>\$ 110</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Bank &amp; Trust Company Fund (0795)</b>												
Salaries, Director	\$ 131	\$ -	\$ 131	\$ -	\$ 124	\$ 1	\$ 86	\$ 1	\$ 87	\$ 37	\$ -	\$ -
Retirement Contributions	22	-	22	-	14	-	10	-	10	4	-	-
Social Security	10	-	10	-	8	-	5	-	5	3	-	-
Group Insurance	19	-	19	-	15	-	13	-	13	2	-	-
<b>Total Bank &amp; Trust Company Fund</b>	<b>\$ 182</b>	<b>\$ -</b>	<b>\$ 182</b>	<b>\$ -</b>	<b>\$ 161</b>	<b>\$ 1</b>	<b>\$ 114</b>	<b>\$ 1</b>	<b>\$ 115</b>	<b>\$ 46</b>	<b>\$ -</b>	<b>\$ -</b>

STATE OF ILLINOIS  
OFFICE OF THE COMPTROLLER  
NONFISCAL OFFICER RESPONSIBILITIES  
SCHEDULE OF APPROPRIATIONS, EXPENDITURES  
AND LAFSED BALANCES  
OTHER ADMINISTERED APPROPRIATIONS  
(Expressed in Thousands)

Fund / Description	Year Ended June 30, 2008				Year Ended June 30, 2007					
	Appropriations after Transfers PA 95-348	Expenditures Through June 30	Lapse Period	Total	Balance Lapsed	Appropriations after Transfers PA 94-798, 95-144	Expenditures Through June 30	Lapse Period	Total	Balance Lapsed
Total Other Administered Appropriations	\$ 84,732	\$ 79,918	\$ 384	\$ 80,302	\$ 4,430	\$ 80,542	\$ 71,604	\$ 1,473	\$ 73,077	\$ 7,465
Total Operations Appropriations	\$ 27,167	\$ 26,534	\$ 369	\$ 26,903	\$ 264	\$ 26,378	\$ 24,865	\$ 638	\$ 25,503	\$ 875
Total All Appropriated Funds	\$ 111,899	\$ 106,452	\$ 753	\$ 107,205	\$ 4,694	\$ 106,920	\$ 96,469	\$ 2,111	\$ 98,580	\$ 8,340

**NONAPPROPRIATED FUNDS**

Cemetery Consumer Protection Fund (0096)  
Claims

\$ 2	\$ -	\$ 2	\$ -	\$ -
\$ 2	\$ -	\$ 2	\$ -	\$ -

Total Cemetery Consumer Protection Fund

Direct Deposit Administration Fund (0200)

Convert Returns to Warrants

\$ 7,938	\$ -	\$ 7,938	\$ 6,807	\$ -
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Total Direct Deposit Administration Fund

Social Security Administration Fund (0204)

Refund Employee/Employer

\$ 436	\$ -	\$ 436	\$ 31	\$ -
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Total Social Security Administration Fund

Kaskaskia Commons Permanent Fund (0441)

Payment Drainage & Levy District

\$ 19	\$ -	\$ 19	\$ 18	\$ -
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Total Kaskaskia Commons Permanent Fund

STATE OF ILLINOIS  
OFFICE OF THE COMPTROLLER  
NONFISCAL OFFICER RESPONSIBILITIES  
SCHEDULE OF APPROPRIATIONS, EXPENDITURES  
AND LAFSED BALANCES  
OTHER ADMINISTERED APPROPRIATIONS  
(Expressed in Thousands)

Fund / Description	Year Ended June 30, 2008				Year Ended June 30, 2007			
	Appropriations after Transfers PA 95-348		Expenditures		Appropriations after Transfers PA 94-798, 95-144		Expenditures	
	Through June 30	Lapse Period	Total	Balance Lapsed	Through June 30	Lapse Period	Total	Balance Lapsed
<b>Warrant Escheat Fund (0485)</b>								
Replacement Warrants-Original	\$ 3,222	\$ -	\$ 3,222		\$ 5,074	\$ -	\$ 5,074	
<b>Total Warrant Escheat Fund</b>	<u>\$ 3,222</u>	<u>\$ -</u>	<u>\$ 3,222</u>		<u>\$ 5,074</u>	<u>\$ -</u>	<u>\$ 5,074</u>	
<b>State Offset Claims Fund (0658)</b>								
Payment to Claimant Agency	\$ 44,748	\$ -	\$ 44,748		\$ 32,346	\$ -	\$ 32,346	
<b>Total State Offset Claims Fund</b>	<u>\$ 44,748</u>	<u>\$ -</u>	<u>\$ 44,748</u>		<u>\$ 32,346</u>	<u>\$ -</u>	<u>\$ 32,346</u>	
<b>U.S. Savings Bonds Series EE Fund (0827)</b>								
Series EE Savings Bonds	\$ 2,771	\$ -	\$ 2,771		\$ 3,004	\$ -	\$ 3,004	
<b>Total U.S. Savings Bonds Fund</b>	<u>\$ 2,771</u>	<u>\$ -</u>	<u>\$ 2,771</u>		<u>\$ 3,004</u>	<u>\$ -</u>	<u>\$ 3,004</u>	
<b>Total All Non-Appropriated Funds</b>	<u>\$ 59,136</u>	<u>\$ -</u>	<u>\$ 59,136</u>		<u>\$ 47,280</u>	<u>\$ -</u>	<u>\$ 47,280</u>	
<b>TOTAL ALL FUNDS</b>	<u>\$ 165,588</u>	<u>\$ 753</u>	<u>\$ 166,341</u>		<u>\$ 143,749</u>	<u>\$ 2,111</u>	<u>\$ 145,860</u>	

Note: Appropriation Transfers approved by the Governor. Appropriations, 14 month expenditures and lapsed balances have been reconciled to the Fiscal Officer records of the State Comptroller.



STATE OF ILLINOIS  
OFFICE OF THE COMPTROLLER  
NONFISCAL OFFICER RESPONSIBILITIES  
COMPARATIVE SCHEDULE OF NET APPROPRIATIONS, EXPENDITURES,  
AND LAPSED BALANCES  
TOTAL APPROPRIATIONS  
(Expressed in Thousands)

	Fiscal Year		
	2008	2007	2006
<b>GENERAL REVENUE FUND (0001)</b>	PA 95-348	PA 94-798, 95-144	PA 94-15
<b>Appropriations after Transfers</b>	<b>\$ 109,799</b>	<b>\$ 104,117</b>	<b>\$ 102,309</b>
<b>Expenditures:</b>			
Personal Services	\$ 78,612	\$ 74,026	\$ 68,489
Employee Retirement Contribution Paid by the State	1,384	1,311	1,184
Retirement - Employer Portion	10,311	6,845	4,262
Social Security	4,730	4,511	4,156
Contractual Services	6,211	5,738	6,035
Travel	860	726	578
Commodities	202	239	197
Printing	345	373	312
Equipment	16	47	14
EDP	1,350	1,567	2,056
Telecommunications	286	155	176
Operation of Automotive Equipment	10	10	9
Other, Official Court Reporting	-	1	-
Local Government Officials Training	-	11	-
Merit Commission	87	83	80
Inspector General	152	148	140
Contingencies	95	-	-
Pension Code Section 15-125	85	64	41
Court Reporting Administrative Services	750	749	750
<b>Total Expenditures, General Revenue Fund</b>	<b>\$ 105,486</b>	<b>\$ 96,604</b>	<b>\$ 88,479</b>
<b>Lapsed Balances, General Revenue Fund</b>	<b>\$ 4,313</b>	<b>\$ 7,513</b>	<b>\$ 13,830</b>

(continued)

STATE OF ILLINOIS  
OFFICE OF THE COMPTROLLER  
NONFISCAL OFFICER RESPONSIBILITIES  
COMPARATIVE SCHEDULE OF NET APPROPRIATIONS, EXPENDITURES,  
AND LAPSED BALANCES  
TOTAL APPROPRIATIONS - CONTINUED  
(Expressed in Thousands)

	Fiscal Year		
	2008 PA 95-348	2007 PA 94-798, 95-144	2006 PA 94-15
<b>ALL OTHER FUNDS</b>			
<b>Appropriations after Transfers</b>	\$ 2,100	\$ 2,803	\$ 5,483
<b>Expenditures:</b>			
Personal Services	\$ 471	\$ 417	\$ 419
Retirement- Employer Portion	79	47	33
Social Security	34	28	27
Group Insurance	75	66	106
State Lottery Expenses	50	50	50
Comptroller's Administrative Expenses	1,010	591	551
Illinois Global Partnership Grant	-	777	2,079
<b>Total Expenditures, All Other Funds</b>	<u>\$ 1,719</u>	<u>\$ 1,976</u>	<u>\$ 3,265</u>
<b>Lapsed Balances, All Other Funds</b>	<u>\$ 381</u>	<u>\$ 827</u>	<u>\$ 2,218</u>
<b>GRAND TOTALS (ALL FUNDS)</b>			
Appropriations (Net after transfers)	\$ 111,899	\$ 106,920	\$ 107,792
Total Expenditures	<u>107,205</u>	<u>98,580</u>	<u>91,744</u>
<b>Lapsed Balances</b>	<u>\$ 4,694</u>	<u>\$ 8,340</u>	<u>\$ 16,048</u>

STATE OF ILLINOIS  
OFFICE OF THE COMPTROLLER  
NONFISCAL OFFICER RESPONSIBILITIES  
COMPARATIVE SCHEDULE OF OPERATIONS EXPENDITURES  
For the Years Ended June 30, 2008, 2007 and 2006  
(Expressed in Thousands)

	2008	2007	Dollar Increase (Decrease)	Pct Increase (Decrease)	2007	2006	Dollar Increase (Decrease)	Pct Increase (Decrease)
Personal Services	\$15,671	\$15,352	\$ 319	2.1 %	\$15,352	\$14,439	\$ 913	6.3 %
Retirement- Employer Portion	2,610	1,775	835	47.0	1,775	1,126	649	57.6
Social Security	1,162	1,141	21	1.8	1,141	1,069	72	6.7
Contractual Services	3,131	3,138	(7)	(0.2)	3,138	4,086	(948)	(23.2)
Travel	76	74	2	2.7	74	66	8	12.1
Commodities	199	239	(40)	(16.7)	239	197	42	21.3
Printing	345	373	(28)	(7.5)	373	312	61	19.6
Equipment	16	47	(31)	(66.0)	47	14	33	235.7
EDP	1,350	1,567	(217)	(13.8)	1,567	2,056	(489)	(23.8)
Telecommunications	284	155	129	83.2	155	176	(21)	(11.9)
Operation of Automotive Equipment	10	10	-	-	10	9	1	11.1
Local Government Officials Training	-	11	(11)	(100.0)	11	-	11	100.0
Merit Commission	87	83	4	4.8	83	80	3	3.8
Inspector General	152	148	4	2.7	148	140	8	5.7
Court Reporting Administrative Services	750	749	1	0.1	749	750	(1)	(0.1)
Administrative Fund Expenses	1,010	591	419	70.9	591	551	40	7.3
Lottery Expenses	50	50	-	-	50	50	-	-
<b>Totals</b>	<b>\$26,903</b>	<b>\$25,503</b>	<b>\$ 1,400</b>	<b>5.5 %</b>	<b>\$25,503</b>	<b>\$25,121</b>	<b>\$ 382</b>	<b>1.5 %</b>

STATE OF ILLINOIS  
OFFICE OF THE COMPTROLLER  
NONFISCAL OFFICER RESPONSIBILITIES  
SCHEDULE OF CHANGES IN STATE PROPERTY  
For the Year Ended June 30, 2008  
(Expressed in Thousands)

	<u>Balance</u> <u>July 1, 2007</u>	<u>Additions</u>	<u>Deletions</u>	<u>Net</u> <u>Transfers</u>	<u>Balance</u> <u>June 30, 2008</u>
Governmental Activities:					
Capital Assets being depreciated:					
Equipment	\$ 3,018	\$ 52	\$ 506	\$ -	\$ 2,564
Less Accumulated Depreciation:					
Equipment	<u>2,500</u>	<u>222</u>	<u>506</u>	<u>-</u>	<u>2,216</u>
Total Capital Assets, Net	<u>\$ 518</u>	<u>\$ (170)</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 348</u>

Note: This information has been reconciled to applicable property reports.

STATE OF ILLINOIS  
OFFICE OF THE COMPTROLLER  
NONFISCAL OFFICER RESPONSIBILITIES  
SCHEDULE OF CHANGES IN STATE PROPERTY  
For the Year Ended June 30, 2007  
(Expressed in Thousands)

	<u>Balance</u> <u>July 1, 2006</u>	<u>Additions</u>	<u>Deletions</u>	<u>Net</u> <u>Transfers</u>	<u>Balance</u> <u>June 30, 2007</u>
Governmental Activities:					
Capital Assets being depreciated:					
Equipment	\$ 3,446	\$ 91	\$ 519	\$ -	\$ 3,018
Less Accumulated Depreciation:					
Equipment	<u>2,325</u>	<u>216</u>	<u>41</u>	<u>-</u>	<u>2,500</u>
Total Capital Assets, Net	<u>\$ 1,121</u>	<u>\$ (125)</u>	<u>\$ 478</u>	<u>\$ -</u>	<u>\$ 518</u>

Note: This information has been reconciled to applicable property reports.

STATE OF ILLINOIS  
OFFICE OF THE COMPTROLLER  
NONFISCAL OFFICER RESPONSIBILITIES  
COMPARATIVE SCHEDULE OF CASH RECEIPTS  
For the Fiscal Years Ended June 30, 2008, 2007, and 2006  
(Expressed in Thousands)

	Fiscal Year 2008	Fiscal Year 2007	Dollar Increase (Decrease)	Percent Increase (Decrease)	Fiscal Year 2007	Fiscal Year 2006	Dollar Increase (Decrease)	Percent Increase (Decrease)
<b>General Revenue Fund</b>								
Burial Trust	\$ 1	\$ 1	\$ -	0.0 %	1	1	\$ -	0.0 %
Cemetery Care	-	1	(1)	(100.0)	1	-	1	100.0
Contributions by State Officers	-	3	(3)	(100.0)	3	-	3	100.0
Penalties	43	-	43	100.0	-	-	-	0.0
Pre-Need Cemetery Sales Act	-	1	(1)	(100.0)	1	-	1	100.0
Miscellaneous Fees and Receipts	36	9,015	(8,979)	(99.6)	9,015	19	8,996	47347.4
<b>Fund Total</b>	\$ 80	\$ 9,021	\$ (8,941)	(99.1) %	\$ 9,021	\$ 20	\$ 9,001	45005.0 %

**Cemetery Consumer Protection Fund**

Cemetery Care Pre-Need Sales	\$ 70	\$ 61	\$ 9	14.8 %	\$ 61	\$ 70	\$ (9)	(12.9) %
Restitutions	-	-	-	0.0	-	-	-	0.0
Investment Income	43	42	1	2.4	42	28	14	50.0
<b>Fund Total</b>	\$ 113	\$ 103	\$ 10	9.7 %	\$ 103	\$ 98	\$ 5	5.1 %

**General Obligation Bond Retirement & Interest Fund**

Parking Fees	\$ 180	\$ 180	\$ -	0.0 %	\$ 180	\$ 175	\$ 5	2.9 %
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**Comptroller's Audit Expense Revolving Fund**

Reimbursement of Audit Costs	\$ 22	\$ 2	\$ 20	1000.0 %	\$ 2	\$ 10	\$ (8)	(80.0) %
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STATE OF ILLINOIS  
OFFICE OF THE COMPTROLLER  
NONFISCAL OFFICER RESPONSIBILITIES  
COMPARATIVE SCHEDULE OF CASH RECEIPTS  
For the Fiscal Years Ended June 30, 2008, 2007, and 2006  
(Expressed in Thousands)

Fiscal Year	Fiscal Year 2007	Fiscal Year 2006	Dollar Increase (Decrease)	Percent Increase (Decrease)	Fiscal Year 2007	Fiscal Year 2006	Dollar Increase (Decrease)	Percent Increase (Decrease)
\$ 7,938	\$ 6,807	\$ 6,068	\$ 1,131	16.6 %	\$ 6,807	\$ 6,068	\$ 739	12.2 %
\$ 396	\$ 3	\$ 19	\$ 393	13100.0 %	\$ 3	\$ 19	\$ (16)	(84.2) %
420	8	12	412	5150.0	8	12	(4)	(33.3)
\$ 816	\$ 11	\$ 31	\$ 805	7318.2 %	\$ 11	\$ 31	\$ (20)	(64.5) %
\$ 7	\$ 7	\$ 7	-	0.0 %	\$ 7	\$ 7	-	0.0 %
11	11	7	-	0.0	11	7	4	57.1
\$ 18	\$ 18	\$ 14	-	0.0 %	\$ 18	\$ 14	\$ 4	28.6 %
\$ 15,321	\$ 12,378	\$ 13,574	\$ 2,943	23.8 %	\$ 12,378	\$ 13,574	\$ (1,196)	(8.8) %

**Direct Deposit Administration Fund**

Returned Direct Deposit Items

**Social Security Administration Fund**

Contributions, Employer  
Contributions, Employee  
Fund Total

**Kaskaskia Commons Permanent Fund**

Farm Rental Income  
Investment Income  
Fund Total

**Warrant Escheat Fund**

Escheated Warrants

STATE OF ILLINOIS  
OFFICE OF THE COMPTROLLER  
NONFISCAL OFFICER RESPONSIBILITIES  
COMPARATIVE SCHEDULE OF CASH RECEIPTS  
For the Fiscal Years Ended June 30, 2008, 2007, and 2006  
(Expressed in Thousands)

	Fiscal Year 2008	Fiscal Year 2007	Dollar Increase (Decrease)	Percent Increase (Decrease)	Fiscal Year 2007	Fiscal Year 2006	Dollar Increase (Decrease)	Percent Increase (Decrease)
<b><u>Comptroller's Administrative Fund</u></b>								
Burial Trust	\$ 50	\$ 65	\$ (15)	(23.1) %	\$ 65	\$ 61	\$ 4	6.6 %
Cemetery Care	30	29	1	3.4	29	30	(1)	(3.3)
Crematory	2	2	-	0.0	2	2	-	0.0
Federal Government (Dept of Treasury)	6	6	-	0.0	6	6	-	0.0
Penalties	64	60	4	6.7	60	25	35	140.0
Pre-Need Cemetery Sales Act	5	6	(1)	(16.7)	6	7	(1)	(14.3)
Court-Ordered Child Support Fees	214	219	(5)	(2.3)	219	221	(2)	(0.9)
Photocopy Fees	9	11	(2)	(18.2)	11	11	-	0.0
Miscellaneous Fees	4	15	(11)	(73.3)	15	3	12	400.0
<b>Fund Total</b>	<b>\$ 384</b>	<b>\$ 413</b>	<b>\$ (29)</b>	<b>(7.0) %</b>	<b>\$ 413</b>	<b>\$ 366</b>	<b>\$ 47</b>	<b>12.8 %</b>
<b><u>State Offset Claims Fund</u></b>								
State Offset Claims	\$ 43,446	\$ 31,810	\$ 11,636	36.6 %	\$ 31,810	\$ 28,510	\$ 3,300	11.6 %
<b>Fund Total</b>	<b>\$ 43,446</b>	<b>\$ 31,810</b>	<b>\$ 11,636</b>	<b>36.6 %</b>	<b>\$ 31,810</b>	<b>\$ 28,510</b>	<b>\$ 3,300</b>	<b>11.6 %</b>
<b><u>State Parking Facility Maintenance Fund</u></b>								
Parking Fees	\$ 45	45	-	0.0 %	45	44	1	2.3 %
<b><u>US Savings Bond Series EE Fund</u></b>								
Payroll Deductions	\$ 2,766	\$ 2,995	\$ (229)	(7.6) %	\$ 2,995	\$ 3,248	\$ (253)	(7.8) %
<b>GRAND TOTAL</b>	<b>\$ 71,129</b>	<b>\$ 63,783</b>	<b>\$ 7,346</b>	<b>11.5 %</b>	<b>\$ 63,783</b>	<b>\$ 52,158</b>	<b>\$ 11,625</b>	<b>22.3 %</b>



STATE OF ILLINOIS  
OFFICE OF THE COMPTROLLER  
NONFISCAL OFFICER RESPONSIBILITIES  
RECONCILIATION OF CASH RECEIPTS TO DEPOSITS  
ORDERED INTO THE STATE TREASURY  
Years Ended June 30, 2008 and 2007  
(Expressed in Thousands)

Cash Receipts for the Office of the Comptroller per SAMS for the Year Ended June 30, 2008	\$ 31,136,136
Receipts recorded in SAMS under the Office of the Treasurer (Agency 370)	54
Receipts for the Payroll Consolidation Fund (460)	(3,855,110)
Receipts for Commercial Consolidation Fund (462)	(27,209,951)
Cash Receipts per Schedule of Cash Receipts for the Year Ended June 30, 2008	<u>\$ 71,129</u>
Cash Receipts for the Office of the Comptroller per SAMS for the Year Ended June 30, 2007	\$ 28,966,200
Receipts recorded in SAMS under the Office of the Treasurer (Agency 370)	53
Receipts for the Payroll Consolidation Fund (460)	(3,597,952)
Receipts for Commercial Consolidation Fund (462)	(25,304,518)
Cash Receipts per Schedule of Cash Receipts for the Year Ended June 30, 2007	<u>\$ 63,783</u>

STATE OF ILLINOIS  
OFFICE OF THE COMPTROLLER  
NONFISCAL OFFICER RESPONSIBILITIES  
SCHEDULE OF STATE OFFICERS' SALARIES  
(Expressed in Thousands)

	Year ended June 30,			
	2008		2007	
	Appropriation after Transfers	Expenditures	Appropriation after Transfers	Expenditures
<b><u>GENERAL REVENUE FUND</u></b>				
<b>Legislative</b>				
House of Representatives	\$ 7,842	\$ 7,712	\$ 7,246	\$ 7,144
Senate	3,987	3,867	3,683	3,572
Party Leaders	2,279	1,862	1,904	1,647
Per diem, Senate	560	531	404	403
Per diem, House of Representatives	1,275	1,210	837	836
Auditor General & Deputies	426	307	337	222
Total Legislative	\$ 16,369	\$ 15,489	\$ 14,411	\$ 13,824
<b>Elected State Officers</b>				
Governor	\$ 171	\$ 171	\$ 158	\$ 158
Lieutenant Governor	131	131	121	121
Secretary of State	151	151	139	139
Comptroller	131	131	121	121
State Treasurer	131	131	121	121
Attorney General	151	151	139	139
Total Elected State Officers	\$ 866	\$ 866	\$ 799	\$ 799
<b>Appointed State Officers</b>				
Dir., Aging	\$ 111	\$ 111	\$ 105	\$ 105
Dir., Asst. Dir., Agriculture	237	195	224	221
Dir., Asst. Dirs., Central Management Services	370	117	349	253
Dir., Children & Family Services	145	83	134	53
Dir., Asst. Dirs., Corrections	268	268	250	250
Dir., Asst. Dir., Commerce & Economic Oppor.	254	254	239	239
Dir., EPA	128	128	121	119
Secretary, Asst. Dirs., Financial Institutions	490	423	464	354
Secretary, Asst. Secy., Human Services	391	391	366	350
Dir., Juvenile Justice	117	-	113	-
Dir., Asst. Dir., Labor	229	229	215	204
Chief Factory Inspector	50	50	46	46
Supt. Safety Inspection Education	55	55	51	51

STATE OF ILLINOIS  
OFFICE OF THE COMPTROLLER  
NONFISCAL OFFICER RESPONSIBILITIES  
SCHEDULE OF STATE OFFICERS' SALARIES  
(Expressed in Thousands)

	Year ended June 30,			
	2008		2007	
	Appropriation after Transfers	Expenditures	Appropriation after Transfers	Expenditures
Dir., Asst. Dir., State Police	237	128	223	120
Adj. Gen., Chief Assts. Military Affairs	302	299	284	280
Dir., Asst. Dir., Natural Resources	244	115	224	100
Six Mine Officers	91	90	84	84
Four Examining Officers	50	49	46	33
Chairman, Members, Ill. Labor Relations Bd.	644	643	595	559
Dir., Asst. Dir., Healthcare & Family Services	254	253	239	186
Dir., Asst. Dir., Public Health	268	145	250	196
Dir., Asst. Dir., Revenue	254	254	239	237
Chairman, Members, Prop. Tax Appeal Board	264	263	243	243
Dir., Asst. Dir., Veterans' Affairs	206	193	195	187
Chairman, Members, Civil Service Commission	127	127	116	115
Chairman, Members, Commerce Commission	580	524	536	494
Judges, Court of Claims	409	409	378	333
Chair., Vice Chair. Board of Elections	103	103	95	95
Members	217	217	201	201
Dir., Asst. Dir., Ill. Emergency Mgmt. Agency	238	238	210	171
Dir., Illinois Power Agency	100	19	-	-
Dir., Human Rights	111	111	105	105
Chairman, Members, Human Rights Comm.	593	548	548	507
Chairman, Members, Workers' Comp. Comm.	1,160	1,142	1,072	1,066
Chairman, Members, Secy., Liquor Control Commission	326	280	305	298
Members, Executive Ethics Commission	326	326	301	301
Chairman, Members, Pollution Control Bd.	568	451	525	418
Chairman, Members, Prisoner Review Bd.	1,251	1,127	1,156	1,114
Chairman, Members, State Merit Comm.	66	66	61	61
Chairman, Members, Ed. Labor Relations Bd.	462	462	428	427
Members, State Police Merit Board	114	87	106	84
Secretary, Asst. Secy., Transportation	268	238	250	190
<b>Total Appointed State Officers</b>	<b>\$ 12,678</b>	<b>\$ 11,211</b>	<b>\$ 11,692</b>	<b>\$ 10,450</b>

STATE OF ILLINOIS  
OFFICE OF THE COMPTROLLER  
NONFISCAL OFFICER RESPONSIBILITIES  
SCHEDULE OF STATE OFFICERS' SALARIES  
(Expressed in Thousands)

	Year ended June 30,			
	2008		2007	
	Appropriation after Transfers	Expenditures	Appropriation after Transfers	Expenditures
<b>Funds Other Than General Revenue</b>				
<b>Appointed State Officers</b>				
State Fire Marshall	\$ 111	\$ 111	\$ 105	\$ 105
Members, Illinois Racing Board	133	25	123	31
Dir. & Bd. of Review Members, Employment Sec.	212	204	204	194
Director, Banks & Real Estate	131	131	124	87
<b>Total Appointed State Officers</b>	<b>\$ 587</b>	<b>\$ 471</b>	<b>\$ 556</b>	<b>\$ 417</b>
<b>Total State Officers' Salaries, All Funds</b>	<b>\$ 30,500</b>	<b>\$ 28,037</b>	<b>\$ 27,458</b>	<b>\$ 25,490</b>

STATE OF ILLINOIS  
OFFICE OF THE COMPTROLLER  
NONFISCAL OFFICER RESPONSIBILITIES  
ANALYSIS OF SIGNIFICANT VARIATIONS IN EXPENDITURES  
For the Years Ended June 30, 2008 and 2007

The following explanations of significant variations were prepared by Office of the Comptroller-Nonfiscal Officer Responsibilities management, and are presented for additional analysis purposes only:

**Expenditure variation by Major Object**

**Retirement – Employer Portion**

FY08 Expenditures increased 47.0% from FY07 due to the increase in the contribution percentage from 11.525% in FY07 to 16.561% in FY08.

FY07 Expenditures increased 57.6% from FY06 due to the increase in the contribution percentage from 7.792% in FY06 to 11.525% in FY07.

**Contractual Services**

FY07 expenditures decreased 23.2% from FY06 due primarily to the reallocation of postage expenditures to the Administrative Fund expense line and other major object lines in FY07.

**Commodities**

FY07 expenditures increased 21.3% from FY06 due to an overall increase in the costs of office supplies and the purchase of office supplies for court reporting services.

**Equipment**

FY08 expenditures decreased 66.0% from FY07 due to statewide budget constraints.

FY07 expenditures increased 235.7% from FY06 due to purchase of security cameras and related equipment and floor mats, postage meters and a pallet truck for the mail room.

**EDP**

FY07 expenditures decreased 23.8% from FY06 due to statewide budget constraints.

**Telecommunications**

FY08 expenditures increased 83.2% from FY07 due to the replacement of the telephone system in the Records Center and a one time payment to Central Management Services for data transmission lines.

**Local Government Officials' Training**

This training is held every four years, and the training occurred in FY07. Therefore, there was no expense in FY06 or FY08.

**Administrative Fund Expenses**

FY08 expenditures increased 70.9% from FY07 due to postage purchases and rent payments being made from the Comptrollers' Administrative Fund. It was necessary to make these payments from the Administrative Fund in FY08 due to statewide budget constraints.

STATE OF ILLINOIS  
OFFICE OF THE COMPTROLLER  
NONFISCAL OFFICER RESPONSIBILITIES  
ANALYSIS OF SIGNIFICANT VARIATIONS IN CASH RECEIPTS  
For the Fiscal Years Ended June 30, 2008 and 2007

The following explanations of significant variations were prepared by the Office of the Comptroller's management and are presented for analysis purposes only:

General Revenue Fund:

FY08 Penalties increased 100% from FY07 due to the receipts being erroneously deposited in the General Revenue Fund in FY08. These penalties were transferred to the appropriate fund in FY09. Miscellaneous Fees and Receipts increased in FY07 due to a one time deposit of revenues pursuant to the settlement of a State court case.

Comptroller's Audit Expense Revolving Fund:

FY08 Reimbursement of Audit Costs receipts increased over FY07 due to the increase in the number of audits performed and completed in FY08. FY07 Reimbursement of Audit Costs receipts decreased from FY06 due to the decrease in the number of audits performed and completed in FY07.

Direct Deposit Administration Fund:

Receipts consist of monies returned from direct deposit transactions. FY08 receipts increased 16.6% from FY07 due to the fluctuation in the use/processing of electronic payments by state employees. FY07 receipts increased 12.2% from FY06 due to the fluctuation in the use/processing of electronic payments by state employees.

Social Security Administration Fund:

FY08 receipts consisted primarily of a refund from the Internal Revenue Service of both the employee and employer (State) share of Social Security that was withheld/contributed for household employees that earned less than the annual threshold amount for which such wages became taxable for Social Security and Medicare.

Warrants Escheat Fund:

Receipts consist of uncashed State warrants that have escheated. FY08 Escheated Warrants Receipts increased 23.8% from FY07 and FY07 Escheated Warrants Receipts decreased 8.8% from FY06 due to the fluctuation in the number of uncashed warrants.

Comptroller's Administrative Fund:

FY08 Burial Trust Fees decreased 23.1% from FY07 due to a decrease in the number of Burial Trust licenses. Beginning in FY03, all penalties and forfeitures imposed and collected by the Cemetery Care Act, the Illinois Funeral or Burial Funds Acts, the Illinois Pre-Need Cemetery Sales Act and the Crematory Regulation Act are deposited in the Comptroller's Administrative Fund. FY07 Penalties increased 140.0% from FY06 due to the fluctuation in the amount of penalties collected by the fund.

STATE OF ILLINOIS  
OFFICE OF THE COMPTROLLER  
NONFISCAL OFFICER RESPONSIBILITIES  
ANALYSIS OF SIGNIFICANT VARIATIONS IN CASH RECEIPTS  
For the Fiscal Years Ended June 30, 2008 and 2007

State Offset Claims Fund:

Receipts consist of monies that have been deducted from payments to any payee for debts owed to the State by the respective payee. Money withheld is either remitted to the fund specified by the claimant agency or released to the original payee if the claim has been settled. FY08 State Offset Claims Receipts increased 36.6% from FY07 and FY07 State Offset Claims Receipts increased 11.6% from FY06 due to fluctuation in amount of offset claims monies captured from State payments.

US Savings Bond Series EE Fund:

Receipts consist of money from payroll withholding for the purpose of purchasing savings bonds for State employees. FY08 Payroll Deductions decreased 7.6% from FY07 and FY07 Payroll Deductions decreased 7.8% from FY06 due to the continued decline of the purchase of savings bonds by employees.

STATE OF ILLINOIS  
OFFICE OF THE COMPTROLLER  
NONFISCAL OFFICER RESPONSIBILITIES  
ANALYSIS OF SIGNIFICANT LAPSE PERIOD SPENDING  
For Years Ended June 30, 2008 and 2007

The following explanations of significant lapse period spending were prepared by Office of the Comptroller- Nonfiscal Officer Responsibilities management and are presented for additional analysis purposes only:

**Expenditure variation by Major Object**

**Equipment**

FY07 lapse period expenditures of 72.9% of total expenditures consisted of the purchase of security cameras and related equipment; cushion floor mats; two postage meters and a pallet truck.

**EDP**

FY07 lapse period expenditures of 21.9% of total expenditures were primarily for the purchase of new computers and software to replace outdated equipment.



STATE OF ILLINOIS  
OFFICE OF THE COMPTROLLER  
NONFISCAL OFFICER RESPONSIBILITIES  
ANALYSIS OF ACCOUNTS RECEIVABLE  
For the Year Ended June 30, 2008  
(Expressed in Thousands)

Fund Type/Fund	Inter- Governmental	Other	Total Receivables	Allowance for Uncollectibles	Total Net Receivables
June 30, 2008					
General:					
General Revenue	\$ -	\$ 22	\$ 22	\$ (4)	\$ 18
Special Revenue:					
Comptroller's Audit Expense Revolving	4	-	4	-	4
Comptroller's Administrative	-	717	717	(360)	357
Private Purpose Trust:					
Kaskaskia Commons Permanent	-	5	5	-	5
Agency:					
Social Security Administration	-	13	13	(3)	10
<b>Total</b>	<b>\$ 4</b>	<b>\$ 757</b>	<b>\$ 761</b>	<b>\$ (367)</b>	<b>\$ 394</b>

General Revenue: Accounts receivable, as of June 30, 2008, consisted of \$22 due from private resources, of which \$4 have been estimated to be uncollectible.

Comptroller's Audit Expense Revolving: Accounts receivable, as of June 30, 2008, consisted of \$4 due from local governments.

Comptroller's Administrative: Accounts receivable, as of June 30, 2008, consisted of \$714 from fines and penalties arising from late submissions of annual reports by cemeteries and funeral homes and \$3 from photocopy fees. Included in this amount were \$357 of fines and penalties and \$3 of photo copy fees which have been estimated to be uncollectible.

Kaskaskia Commons Permanent: Accounts receivable, as of June 30, 2008, consisted of \$4 of Farm Income and \$1 of interest to be credited to the fund by the State Treasurer.

Social Security Administration: Accounts receivable, as of June 30, 2008, consisted of \$13 of the employee portion of Social Security Taxes, of which \$3 have been estimated to be uncollectible.

STATE OF ILLINOIS  
OFFICE OF THE COMPTROLLER  
NONFISCAL OFFICER RESPONSIBILITIES  
ANALYSIS OF ACCOUNTS RECEIVABLE  
For the Year Ended June 30, 2007  
(Expressed in Thousands)

Fund Type/Fund	Inter- Governmental	Other	Total Receivables	Allowance for Uncollectibles	Total Net Receivables
June 30, 2007					
General:					
General Revenue	\$ -	\$ 20	\$ 20	\$ (4)	\$ 16
Special Revenue:					
Cemetery Consumer Protection	-	4	4	-	4
Comptroller's Audit Expense Revolving	6	-	6	-	6
Comptroller's Administrative	-	601	601	(275)	326
Private Purpose Trust:					
Kaskaskia Commons Permanent	-	5	5	-	5
Agency:					
Social Security Administration	-	11	11	(5)	6
<b>Total</b>	<b>\$ 6</b>	<b>\$ 641</b>	<b>\$ 647</b>	<b>\$ (284)</b>	<b>\$ 363</b>

General Revenue: Accounts receivable, as of June 30, 2007, consisted of \$20 due from private resources, of which \$4 have been estimated to be uncollectible.

Cemetery Consumer Protection: Accounts receivable, as of June 30, 2007, consisted of \$4 due of interest to be credited to the fund by the State Treasurer.

Comptroller's Audit Expense Revolving: Accounts receivable, as of June 30, 2007 consisted of \$6 due from local governments.

Comptroller's Administrative: Accounts receivable, as of June 30, 2007, consisted of \$598 from fines and penalties arising from late submissions of annual reports by cemeteries and funeral homes and \$3 from photocopy fees. Included in this amount were \$272 of fines and penalties and \$3 of photo copy fees which have been estimated to be uncollectible.

Kaskaskia Commons Permanent: Accounts receivable, as of June 30, 2007, consisted of \$4 of Farm Income and \$1 of interest to be credited to the fund by the State Treasurer.

Social Security Administration: Accounts receivable, as of June 30, 2007, consisted of \$11 of the employee portion of Social Security Taxes, of which \$5 have been estimated to be uncollectible.

STATE OF ILLINOIS  
OFFICE OF THE COMPTROLLER  
NONFISCAL OFFICER RESPONSIBILITIES  
OFFICE FUNCTIONS, BUDGETING AND PLANNING PROGRAM  
Fiscal Years 2008 and 2007

Office Functions

The Office's "NonFiscal Officer" functions, as set forth in the Illinois Compiled Statutes (ILCS), are as follows:

1. Obtain, review and compile Annual Financial Reports for local government units in Illinois, excluding school districts (35 ILCS 220/2-3). Establish advisory guidelines for units of local government as to systems of accountancy (15 ILCS 425/1-2).
2. Administration of the Illinois Cemetery Care Act and related acts (760 ILCS 100/1-24).
3. Administration and maintenance of certain non-appropriated trust funds (Various references).
4. Administration of the Kaskaskia Commons Permanent Fund (Various Senate Bills).
5. Process and disburse appropriations for the following (Various references):  
Salaries, per diem payments and mileage reimbursements for members of the General Assembly; and  
Salaries for elected and appointed State Officers.

Budgeting

Planning and budgeting of the Comptroller's Office begins at the Senior staff level. To begin the process, each year in late September the Director of Budget and State Officers Payroll solicits budget information from the Chief of Staff and the three Assistant Comptrollers. The Assistant Comptrollers obtain from Departmental Directors information on operational needs, initiatives and resource levels needed. Typically, the Departmental Director begins with the current cost to maintain current levels of services. He/she will then adjust this amount to arrive at the current year's budget proposal. Decreases from current costs may be made when inefficient or duplicative functions are identified. Increases are first made for required additions to services or cost increases. Further additions are prioritized and built upon the required increases in step fashion as in zero-based budgeting. In determining the current year's budget, the Departmental Director requests input from his staff managers and supervisors. Other considerations when determining increases and decreases include determining adequacy of the present staffing, possible salary increases, and any new departmental changes in procedures which may require both financial and human resources. Once departmental budgets are completed, they are returned to the Director of Budget and State Officers Payroll.

The Director of Budget and State Officers Payroll, in conjunction with the Budget Review Committee, reviews each department's needs and prepares a recommendation report for amendments to various budget line items. The recommendations are sent to the Comptroller. After a preliminary meeting with appropriate staff to discuss the recommendations, the Budget Review Committee meets with the Comptroller for a final review of the budget. Once the Comptroller has approved the Office's budget, it is presented to the Governor's Office of Management and Budget, which includes it in the State Budget Book.

STATE OF ILLINOIS  
OFFICE OF THE COMPTROLLER  
NONFISCAL OFFICER RESPONSIBILITIES  
OFFICE FUNCTIONS, BUDGETING AND PLANNING PROGRAM  
Fiscal Years 2008 and 2007

The Comptroller presents the Office's budget to the General Assembly. The final budget as approved by the General Assembly and signed into law by the Governor is returned to the Comptroller where the Fiscal Officer allocates the money actually appropriated to the Office for the year. This process is normally concluded in June.

All Departmental Directors may monitor their allocation via SAMS at any time. The Directors are responsible for reporting potential budget issues to the office budget staff. The budget staff reviews all office expenditures on an ongoing basis to ensure adherence to the strategic budget plan.

Strategic Long Range Plan

Management conducts strategic planning by continually monitoring and evaluating adherence of Office activities to overall short and long-term objectives. The overall objectives are based on the following general goals:

- To increase the effectiveness of manual processes which cannot be eliminated and enhance the usefulness and timeliness of work results as well as reduce associated costs.
- To increase the effectiveness of automated processes by enhancing the usefulness and timeliness of information as well as reducing the associated costs.
- To increase the efficiency of the Comptroller's various facilities in order to enhance the effectiveness of overall activities.
- To maintain a quality work force through the recruitment, selection and training process.

These goals are consistent with the Office's main mission, i.e., to provide fiscal information for the purpose of promoting the integrity of public policy decisions, and to efficiently manage and report on the State's accounts.

Fiscal Year 07/08 Planned/Implemented

1. Continue enhancing the effective operation of Statewide Accounting and Financial Reporting System, namely:
  - a. Continue improving efficiencies in the Payroll Offset System.
  - b. Develop strategies for enhanced integration with State agencies' accounting systems, with the goal of creating efficiencies between systems.
  - c. Increase volume of paperless transactions and resultant cost efficiencies.
  - d. Enhance information management capabilities.
  - e. Increase participation of State payees in Electronic Commerce Program.
2. Maintain and improve the working relationships with State agencies on financial reporting, payroll, and administrative issues.
  - a. Continue providing education and training to State agencies on GAAP accounting.

STATE OF ILLINOIS  
OFFICE OF THE COMPTROLLER  
NONFISCAL OFFICER RESPONSIBILITIES  
OFFICE FUNCTIONS, BUDGETING AND PLANNING PROGRAM  
Fiscal Years 2008 and 2007

- b. Analyze policies and procedures utilized by agencies for reporting purposes and develop strategies for greater efficiencies.
  - c. Improve information collection of treasury held funds and locally held funds databases.
3. Efficient management of Cemetery Care and Burial Trust Division responsibilities.
- a. Increase scrutiny of licensees related to oversight of trust funds and maintenance of facilities.
  - b. Maintain training opportunities for personnel assigned to oversight functions.
  - c. Improve and regularly evaluate division database to increase information management capabilities.
4. Public Accountability Program (Service Efforts and Accomplishments – SEA)
- a. Continue to refine/Accountability of the reporting of performance measures for programs administered by state agencies.
5. Maintain collaboration with Judiciary to enhance administration of Court Reporters Compensation System
- a. Improve Court Reporter timekeeping systems.
  - b. Increase automation of the Court Reporter Payroll.
  - c. Enhance/improve the processing and administration of Court Reporters Workers Compensation Cases.

As a mechanism for evaluating Office activities in relation to strategic objectives, the Office has developed a project management infrastructure for SAMS and an internal Service Efforts and Accomplishments (S.E.A.) Public Accountability Program. These mechanisms include formal guidelines for the review, coordination, and approval of activities and include participation by upper administration personnel.

STATE OF ILLINOIS  
OFFICE OF THE COMPTROLLER  
NONFISCAL OFFICER RESPONSIBILITIES  
EMPLOYEE DATA  
AVERAGE NUMBER OF EMPLOYEES  
For the Years Ended June 30,

	<u>2008</u>	<u>2007</u>	<u>2006</u>
Cemetery Care & Burial Trust	20	21	23
Communications	2	2	2
Comptroller-Administration	8	8	8
Policy	6	4	7
Funds Management	4	3	4
Human Resources	9	9	9
Internal Audit	3	3	3
Legislative Affairs	3	3	3
Legal	3	3	3
Local Government/Intergov. Affairs	8	8	9
Merit Commission	1	1	1
Program Development	5	8	7
Fiscal Policy/Programs	2	0	0
Research	8	8	7
Asst. Comptroller-Chicago Operations	4	4	4
Taxpayer Info. & Consumer Affairs	3	3	3
Asst. Comptroller-Operations	2	2	2
Budget/State Officer's Pay/Court Rptrs	11	12	12
Administrative Services	51	50	50
Financial Reporting	10	10	10
Information Technology	55	57	59
State Accounting	73	70	71
System Administration	7	7	7
	<u>298</u>	<u>296</u>	<u>304</u>
Total	<u>298</u>	<u>296</u>	<u>304</u>

STATE OF ILLINOIS  
OFFICE OF THE COMPTROLLER  
NONFISCAL OFFICER RESPONSIBILITIES  
SERVICE EFFORTS AND ACCOMPLISHMENTS  
(NOT EXAMINED)

The following data was extracted from information reported by the Office for inclusion in the Illinois Office of the Comptroller's Public Accountability Report.

**Mission and Organization**

With the passage of the Illinois Constitution of 1970, the Comptroller became the State's Chief Fiscal Control Officer, responsible for the legal, efficient, and effective operation of state government's fiscal affairs. The Illinois Office of the Comptroller (IOC) is charged with the responsibility to maintain the state's central fiscal accounts, order payments into the treasury, and issue warrants against any funds held by the Treasurer. The new Constitution directed the Comptroller to apply sound fiscal controls to all of the state's central fiscal accounts.

To accomplish the legal mandates set forth in the Constitution and supporting statutes, the IOC performs the key financial functions of statewide financial management and reporting. Additionally, IOC licenses the Illinois death care industry through the Cemetery Care and Burial Trust (CCBT) program, and the Local Government Division collects and analyzes annual financial reports from over 7,000 units of local government.

Cash flow issues heavily influenced statewide financial management activities in fiscal year 2008. It appears that state government may have ongoing cash flow problems for fiscal year 2009 based on forecasts for the state's major revenue components. The State's spending demands have increased substantially and there does not appear to be a stable revenue source to meet those demands. If cash flow difficulties continue, payments for everyday operations will continue to be delayed during the entire fiscal year. It would appear that fiscal year 2009 will experience a substantially greater backlog and extended payment delay from fiscal year 2008.

During fiscal year 2008, the financial reporting program continued to produce award winning reports, receiving Certificates of Achievement for Excellence from the Government Finance Officers Association for the Comprehensive Annual Financial Report and the Popular Annual Financial Report. In addition, the Public Accountability Project received detailed performance measures on hundreds of programs administered by Illinois state agencies.

Public inquiries to all areas of the IOC continued at a high level during fiscal year 2008 due in part to cash flow issues and payees seeking information regarding the status of payments. More than 110,000 telephone inquiries were made to the Records Center where staff members were able to provide a response, on average, in less than one day, and approximately 27,000 inquiries, more comprehensive in nature, were received by the Expenditure Analysis and Review Section (EARS). These formal information inquiries are in addition to the more than 12,000 daily average page requests to the Comptroller's web site where visitors can access a variety of financial information and reports.

STATE OF ILLINOIS  
OFFICE OF THE COMPTROLLER  
NONFISCAL OFFICER RESPONSIBILITIES  
SERVICE EFFORTS AND ACCOMPLISHMENTS  
(NOT EXAMINED)

As part of the statutory responsibility of the IOC, the Local Government Division has offered more than 100 educational and training programs to local government officials and accounting professionals throughout the state. The Local Government Education and Training Conferences are designed to educate local government officials of their annual financial reporting requirements, inform them of their filing options, and provide them with legislative and governmental accounting standards updates. In addition, the Comptroller Connect Internet Filing program, in use since fiscal year 2000, has provided local governments with the option of filing their Annual Financial Reports (AFRs) electronically. This program in use by 80.1% of local governments for fiscal year 2007 (compared to 56.9% in fiscal year 2000) relieves local governments from the burdensome paperwork associated with paper AFRs and provides them with the most efficient, customized, and user-friendly way to file their AFRs correctly. Aided by these training programs, the Comptroller Connect Internet Filing program, hands-on AFR assistance, a toll-free local government assistance hotline (averaging 5,400 calls annually), streamlined AFRs and support documents, and the Local Government web site where AFRs, support documents, Individual Data Summaries, etc. are available for local governments to download, the rate of local governments complying with statutory financial reporting requirements equaled 97.5% in fiscal year 2008 and 97.6% in fiscal year 2007 compared to 66% in fiscal year 1997.

During fiscal year 2008 the CCBT department instituted new procedures to increase the compliance level of on-time financial reporting by the state's approximately 2,000+ licensed funeral homes, cemeteries, crematories and pre-need contractors. Increased communication, the use of technology, and a protocol that included regular contact and follow-up resulted in an increase to 99% in the number of licenses in compliance with the statutory requirements to file with the IOC. Additionally, this increase in compliance is evident since the implementation of the electronic filing program in October 2002.

In order to ensure that consumers are being protected, audits of these financial reports are conducted on a recurring basis. The number of audits performed in 2008 was 788 with a projected goal of 1,000. In order to increase the audit performance, the department has developed a plan to enhance the audit procedures through technology and enhanced communication.

The salaries of all court reporters employed by the circuit courts are paid by the State of Illinois. This function was transferred to the Comptroller's Office in fiscal year 2006. In addition to salaries, fees are paid to court reporters for preparing and filing court transcripts.



STATE OF ILLINOIS  
OFFICE OF THE COMPTROLLER  
NONFISCAL OFFICER RESPONSIBILITIES  
SERVICE EFFORTS AND ACCOMPLISHMENTS  
(NOT EXAMINED)

The General Assembly also appropriates funds to the Comptroller's Office to pay the salaries of state officers. This group includes the elected executive branch officers (Governor, Lieutenant Governor, Secretary of State, Attorney General, Comptroller, and Treasurer), members of the legislature, and various department directors and commission chairs and members.

### Office of the State Comptroller

(Appropriated Spending in Thousands)

<u>Program</u>	<u>FY 2007</u>		<u>FY 2008</u>	
	<u>Expenditures</u>	<u>Headcount</u>	<u>Expenditures</u>	<u>Headcount</u>
Court Reporting Services	\$ 43,984.6	5.0	\$ 48,424.9	N/A
State Officers' Salaries	\$ 28,250.1	N/A	\$ 31,790.7	N/A
Statewide Financial Management and Reporting	\$ 19,056.1	246.0	\$ 20,216.1	238.0
Cemetery Care and Burial Trust	\$ 3,463.9	36.0	\$ 3,459.1	37.0
Local Government Administrative Fund	\$ 1,292.7	15.0	\$ 1,178.2	13.0
Special Projects	\$ 590.8	N/A	\$ 1,010.0	N/A
Inspector General	\$ 1,658.7	N/A	\$ 834.7	5.0
Merit Commission	\$ 148.3	1.0	\$ 151.8	1.0
State Lottery Expenses	\$ 82.6	1.0	\$ 87.4	1.0
	\$ 50.3	N/A	\$ 50.3	N/A
<b>Agency Totals</b>	<b>\$ 98,578.1</b>	<b>304.0</b>	<b>\$ 107,203.2</b>	<b>295.0</b>

STATE OF ILLINOIS  
OFFICE OF THE COMPTROLLER  
NONFISCAL OFFICER RESPONSIBILITIES  
SERVICE EFFORTS AND ACCOMPLISHMENTS  
(NOT EXAMINED)

**Statewide Financial Management and Reporting**

**Mission Statement:** The mission of the statewide financial management program is to process and account for financial transactions for state government, payees and vendors in order to maintain a high degree of integrity over records and systems. In order to ensure public accountability, the government financial reporting program provides reliable, accessible and comprehensive financial information to the general public and others with a financial interest in the State of Illinois.

**Program Goals:**

**Objectives:**

- 1 To ensure accuracy and timeliness of financial transactions for state government.
  - <sup>a</sup>To process 99% of all problem-free non General Revenue Fund commercial transactions in 4 business days or less.
  - <sup>b</sup>To maintain the number of certified vendors at or above 87% of the total vendor file by June 30, 2009.
- 2 To utilize available technologies to improve efficiencies and effectiveness.
  - <sup>a</sup>To track the number of intercepted payments and dollar amount of money recovered by the involuntary withholding process.
  - <sup>b</sup>To maintain at or above 97% the number of commercial vouchers submitted in a paperless format.
  - <sup>c</sup>To maintain the number of agencies that participate in the Statewide Accounting System's SAMS on-line program at or above 29 by June 30, 2009.
  - <sup>d</sup>Maintain at or above 75% the number of payroll Electronic Fund Transfers (EFT) by June 30, 2009.
- 3 To oversee and manage fund levels and insure availability of funds for priority expenditures.
  - <sup>a</sup>To process 25% of all payments for properly executed transactions with scheduled payment dates, on or before the required date.
  - <sup>b</sup>To make 25% of all payments for properly executed transactions for priority expenditures on the scheduled date.
- 4 To ensure that users of the state's financial information are well informed by providing both fiscal and performance data.
  - <sup>a</sup>To complete the Comprehensive Annual Financial Report (CAFR) in a timely manner in accordance with Generally Accepted Accounting Procedures.
  - <sup>b</sup>To complete all mandated reports in accordance with law and all other reports in a timely manner.
  - <sup>c</sup>To make information available to users through direct mail, the Web, the Warehouse and through telephone and personal contact.
  - <sup>d</sup>To administer the Public Accountability Project for 69 state agencies and report on the performance of these agencies' programs in a timely manner.

**Funds:** General Revenue Fund, Comptroller's Administrative Fund

**Statutory Authority:** 15 ILCS 405 15 ILCS 405

	<u>Fiscal Year 2006 Actual</u>	<u>Fiscal Year 2007 Actual</u>	<u>Fiscal Year 2008 Target /Projected</u>	<u>Fiscal Year 2008 Actual</u>	<u>Fiscal Year 2009 Target /Projected</u>
<b>Input Indicators</b>					
● Total expenditures - all sources (in thousands)	\$ 18,059.9	\$ 19,056.1	\$ 19,100.0	\$ 20,216.1	\$ 20,200.0
● Total expenditures - state appropriated funds (in thousands)	\$ 18,059.9	\$ 19,056.1	\$ 19,100.0	\$ 20,216.1	\$ 20,200.0
● Average monthly full-time equivalents	239.0	246.0	246.0	238.0	221.0
<b>Output Indicators</b>					
● Total payments processed	15,092,629	15,512,005	15,900,000	15,623,763	16,000,000
● Total commercial vouchers processed	5,665,262	5,912,031	6,100,000	5,807,716	5,950,000
● Public Aid medical cards processed	12,597,408	13,176,661	13,500,000	13,834,874	14,200,000
● Total vendors on vendor file	821,160	762,448	765,000	765,694	765,000
● Vendors on vendor file that are certified	718,555	655,584	660,000	665,251	660,000
● Total number of intercepted payments	144,932	145,080	N/A	202,207	N/A
● Paperless vouchers processed	5,396,424	5,637,243	5,700,000	5,531,272	5,500,000

STATE OF ILLINOIS  
OFFICE OF THE COMPTROLLER  
NONFISCAL OFFICER RESPONSIBILITIES  
SERVICE EFFORTS AND ACCOMPLISHMENTS  
(NOT EXAMINED)

● Number of payroll-related EFT transactions	2,355,642	2,429,038	2,600,000	2,457,405	2,400,000
● Number of non-payroll-related EFT transactions	4,320,603	4,665,438	5,000,000	5,063,979	5,100,000
● Number of agencies that participate in the SAMS on-line processing program	29.0	29.0	29.0	29.0	29.0
● Number of agencies that participate in the SAMS File Transfer Protocol Program.	77.0	79.0	80.0	81.0	80.0
● Daily average page requests on web site	11,074	12,233	12,500	12,898	13,000
● Inquiries received by Expenditure Analysis and Review Section (EARS)	31,027	27,641	30,000	27,794	28,000
● Telephone inquiries received by the Records Center	100,510	108,857	114,000	112,079	112,100
● Number of major published reports	11.0	11.0	11.0	11.0	11.0
● Total copies of major printed reports	6,907	10,140	7,000	8,440	8,000
● Number of programs included in PAP report	187.0	202.0	200.0	N/A	N/A
● Agencies participating in the PAP program	59.0	69.0	69.0	N/A	N/A
<b>Outcome Indicators</b>					
● Percentage of routine warrants available for release within two business days	100%	100%	100%	100%	100%
● Percentage of routine warrants released within two days of process completion	19.7%	18.8%	15%	9.7%	10%
● Percentage of non-GRF commercial vouchers processed in four business days or less	98%	98%	98%	99%	99%
● Percentage of certified vendors on vendor file	88%	86%	86%	87%	87%
● Dollar amount of all intercepted payments (in thousands)	\$ 28,509.7	\$ 31,809.70	N/A	\$ 43,446.97	N/A
● Percentage change in dollar amount of intercepted payments	12.74%	11.57%	N/A	36.6%	N/A
● Percentage change in number of intercepted payments	2.48%	0.1%	N/A	39.38%	N/A
● Percentage of paperless commercial vouchers processed	97%	97%	98%	97%	97%
● Percentage of payroll-related EFT transactions	73.36%	75.12%	76%	75.12%	75%
● Percentage of non-payroll-related EFT transactions	36.41%	38.06%	38.5%	38.06%	38%
● Illinois CAFR received Governmental Finance Officers Association (GFOA) Certificate of Achievement for Excellence in Financial Reporting	Yes	Yes	Yes	Yes	Yes
● Illinois PAFR received GFOA Certificate of Achievement for Outstanding Achievement in PAFR Reporting	Yes	Yes	Yes	Yes	Yes

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● Percentage of total state expenditures reflected by agencies in the Public Accountability Project (PAP) report	90.2%	89.6%	90%	N/A	N/A
● Average response time for contract, voucher, and warrant inquiries to the Records Center (in days)	0.5	0.5	0.7	0.5	0.5
<b>External Benchmarks</b>					
● Other states receiving GFOA award for PAFR	5.0	6.0	N/A	N/A	N/A
● Other states receiving GFOA award for CAFR	39.0	39.0	N/A	N/A	N/A
<b>Efficiency/Cost-Effectiveness</b>					
● Cost per payment transaction (in dollars)	\$ 1.20	\$ 1.22	\$ 1.20	\$ 1.29	\$ 1.26
● Number of payment transactions processed per staff	63,149	63,057	64,634	65,646	67,227
● Inquiries per EARS staff	7,500	6,910	7,500	6,949	7,000
● Average number of telephone inquiries per Records Center staff	9,137	9,896	8,110	10,189	10,200
● Personal Service cost per Records Center telephone inquiry (in dollars)	\$ 3.52	\$ 3.43	\$ 4.70	\$ 3.61	\$ 3.75
● Personal Service cost per EARS inquiry (in dollars)	\$ 5.40	\$ 6.89	\$ 6.63	\$ 7.28	\$ 7.25

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Cemetery Care and Burial Trust

**Mission Statement:** To protect the public from financial fraud and to ensure delivery of contracted services. The Cemetery Care and Burial Trust Division (CCBT) licenses, regulates, and audits the trust funds of private cemeteries that collect money for perpetual care, and cemeteries and funeral homes that sell pre-need goods and services.

**Program Goals:**

**Objectives:**

- 1 To provide thorough regulation of death care licensees through continuous correspondence.
- 2 To ensure proper compliance within the electronic filing process of the annual reports.
  - <sup>a</sup> By June 2009, 100% of licensees required to electronically file would be in compliance.
  - <sup>b</sup> CCBT will continue to provide training of the electronic filing program for all licensees, as well as internal staff.
- 3 To ensure the consistent, regular and open exchange of information among and between field auditors and office staff through timely submission of work papers.
  - <sup>a</sup> By June 2009, CCBT auditing staff will be in compliance with the review of audit work papers by 100%.
  - <sup>b</sup> By June 2009, CCBT auditors will be enabled with new and enhanced technology to increase efficiency in the auditing process.
- 4 To increase public awareness of potential fraud in the death care industry.
  - <sup>a</sup> To continue to promote consumer education programs throughout the State of Illinois.

Funds: General Revenue Fund, Cemetery Consumer Protection Fund

Statutory Authority: 225 ILCS 45; 760 ILCS 100

	<u>Fiscal Year 2006 Actual</u>	<u>Fiscal Year 2007 Actual</u>	<u>Fiscal Year 2008 Target /Projected</u>	<u>Fiscal Year 2008 Actual</u>	<u>Fiscal Year 2009 Target /Projected</u>
<b><u>Input Indicators</u></b>					
● Total expenditures - all sources (in thousands)	\$ 3,553.2	\$ 3,463.9	\$ 3,500.0	\$ 3,459.1	\$ 3,500.0
● Total expenditures - state appropriated funds (in thousands)	\$ 3,553.2	\$ 3,463.9	\$ 3,500.0	\$ 3,459.1	\$ 3,500.0
● Average monthly full-time equivalents	43.0	36.0	36.0	37.0	37.0
<b><u>Output Indicators</u></b>					
● Total licenses issued	29.0	28.0	55.0	36.0	40.0
● Total audits conducted	849.0	906.0	1,012	788.0	1,000
● Total number of licensees	2,015	2,019	2,065	2,012	2,020
● Total number of licensees meeting annual reporting requirements	1,997	1,920	2,065	1,864	2,012
<b><u>Outcome Indicators</u></b>					
● Percentage of total licensees complying with annual reporting requirements	99.1%	95%	100%	93%	100%
● Late filing fees received from licensees (in thousands)	\$ 25.6	\$ 61.2	\$ 40.0	\$ 137.0	\$ 50.0
<b><u>Efficiency/Cost-Effectiveness</u></b>					
● Consumer inquiries per staff	1,250	1,150	1,100	1,550	1,000
● Audits per auditor	85.0	90.0	100.0	78.0	100.0

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**Local Government**

**Mission Statement:** The Local Government Division is dedicated to providing comprehensive assistance to and financial information about local governments, promoting the fiscal concerns of local governments as vital components of the state's overall fiscal health, and fostering cooperation between the Comptroller and local government in areas of mutual concern and benefit to taxpayers.

**Program Goals:**  
**Objectives:**

- 1 To ensure that local governments comply with reporting requirements in order to keep users informed.
  - <sup>a</sup> To increase the compliance rate of local governments filing Annual Financial Reports (AFR) to 97%

	<u>Fiscal Year 2006 Actual</u>	<u>Fiscal Year 2007 Actual</u>	<u>Fiscal Year 2008 Target /Projected</u>	<u>Fiscal Year 2008 Actual</u>	<u>Fiscal Year 2009 Target /Projected</u>
<b><u>Input Indicators</u></b>					
● Total expenditures - all sources (in thousands)	\$ 1,937.0	\$ 1,292.7	\$ 1,300.0	\$ 1,178.2	\$ 1,100.0
● Total expenditures - state appropriated funds (in thousands)	\$ 1,937.0	\$ 1,292.7	\$ 1,300.0	\$ 1,178.2	\$ 1,100.0
● Average monthly full-time equivalents	16.0	15.0	15.0	13.0	13.0
<b><u>Output Indicators</u></b>					
● Inquiries to local government help desk	4,641	5,496	5,500	6,819	7,000
<b><u>Outcome Indicators</u></b>					
● Percentage of local governments complying with AFR requirements	97.5%	97.6%	97.7%	97.5%	97.6%