## STATE OF ILLINOIS POLLUTION CONTROL BOARD COMPLIANCE EXAMINATION

For the Two Years Ended June 30, 2008

Performed as Special Assistant Auditors for the Auditor General, State of Illinois



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## **Agency Officials**

Acting Chairman

Mr. G. Tanner Girard

Staff of Board:

Fiscal Officer

Ms. Kathryn Griffin

Human Resource Manager

Mr. James Lippson

Agency offices are located at:

1021 North Grand Avenue East

Springfield, Illinois 62702

James R. Thompson Center

100 West Randolph Street, Suite 11-500

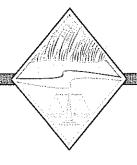
Chicago, Illinois 60601

704 North Schrader Avenue

Havana, Illinois 62644

2125 South 1st Street

Champaign, Illinois 61820



## Illinois Pollution Control Board

### MANAGEMENT ASSERTION LETTER

GOVERNOR Rod R. Blagojevich

CHAIRMAN
G. Tanner Girard, Ph.D.

December 8, 2008

E.C. Ortiz & Co., LLP 333 South Des Plaines, Suite 2-N Chicago, Illinois 60661

Ladies and Gentlemen:

We are responsible for the identification of, and compliance with, all aspects of laws, regulations, contracts, or grant agreements that could have a material effect on the operations of the Illinois Pollution Control Board (Board). We are responsible for and we have established and maintained an effective system of, internal controls over compliance requirements. We have performed an evaluation of the Board's compliance with the following assertions during the two-year period ended June 30, 2008. Based on this evaluation, we assert that during the years ended June 30, 2008 and June 30, 2007, the Board has materially complied with the assertions below.

- A. The Board has obligated, expended, received and used public funds of the State in accordance with the purpose for which such funds have been appropriated or otherwise authorized by law.
- B. The Board has obligated, expended, received and used public funds of the State in accordance with any limitations, restrictions, conditions or mandatory directions imposed by law upon such obligation, expenditure, receipt or use.
- C. The Board has complied, in all material respects, with applicable laws and regulations, including the State uniform accounting system, in its financial and fiscal operations.
- D. State revenues and receipts collected by the Board are in accordance with applicable laws and regulations and the accounting and recordkeeping of such revenues and receipts is fair, accurate and in accordance with law.
- E. Money or negotiable securities or similar assets handled by the Board on behalf of the State or held in trust by the Board have been properly and legally administered, and the accounting and recordkeeping relating thereto is proper, accurate and in accordance with law.

CHICAGO OFFICE

SPRINOPIELD OFFICE

1021 North Grand Ave. East P.O. Box 19274

Springfield, tt. 62794-9274

217-524-6500 FAN 217-524-6508

James R. Thempson Center 100 West Randolph Sains 14-500 Chicago, H. 00604 3455-44-3020 FNN 545-814-3000 TVV 342-844-0002

Illinois Pollution Control Board

Yours very truly,

G. Tanner Girard, Acting Chairman

Kathryn L. Griffin, Fiscal Officer

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## Compliance Report

## **Summary**

The compliance testing performed during this examination was conducted in accordance with *Government Auditing Standards* and in accordance with the Illinois State Auditing Act.

## Accountants' Report

The Independent Accountants' Report on State Compliance, on Internal Control over Compliance, and on Supplementary Information for State Compliance Purposes does not contain scope limitations, disclaimers, or other significant non-standard language.

## **Summary of Findings**

		Prior
	Compliance	Compliance
Number of	<u>Report</u>	Report
Findings	2	0
Repeated findings	0	0
Prior recommendations implemented		
or not repeated	0	1

Details of findings are presented in a separately tabbed report section of this report.

## Schedule of Findings

Item No.	<u>Page</u>	<u>Description</u>	Finding Type
		FINDINGS (STATE COMPLIANCE)	
08-1	8	Employee Performance Evaluations not Performed on a Timely Basis	Noncompliance
08-2	9	Failure to Comply with the Provisions of the State Hispanic Employment Plan Program	Noncompliance

Compliance Report (Continued)

## **Exit Conference**

The Board waived having an exit conference in a letter dated December 2, 2008, from the Board's Fiscal Officer, Kathryn Griffin.

Responses to the recommendation were provided by Kathryn Griffin in a letter dated December 2, 2008.



## INDEPENDENT ACCOUNTANTS' REPORT ON STATE COMPLIANCE, ON INTERNAL CONTROL OVER COMPLIANCE, AND ON SUPPLEMENTARY INFORMATION FOR STATE COMPLIANCE PURPOSES

Honorable William G. Holland Auditor General State of Illinois

## Compliance

As Special Assistant Auditors for the Auditor General, we have examined the Illinois Pollution Control Board's (Board) compliance with the requirements listed below, as more fully described in the Audit Guide for Financial Audits and Compliance Attestation Engagements of Illinois State Agencies (Audit Guide) as adopted by the Auditor General, during the two years ended June 30, 2008. The management of the Board is responsible for compliance with these requirements. Our responsibility is to express an opinion on the Board's compliance based on our examination.

- A. The Board has obligated, expended, received, and used public funds of the State in accordance with the purpose for which such funds have been appropriated or otherwise authorized by law.
- B. The Board has obligated, expended, received, and used public funds of the State in accordance with any limitations, restrictions, conditions or mandatory directions imposed by law upon such obligation, expenditure, receipt or use.
- C. The Board has complied, in all material respects, with applicable laws and regulations, including the State uniform accounting system, in its financial and fiscal operations.
- D. The State revenues and receipts collected by the Board are in accordance with applicable laws and regulations and the accounting and recordkeeping of such revenues and receipts is fair, accurate and in accordance with law.
- E. Money or negotiable securities or similar assets handled by the Board on behalf of the State or held in trust by the Board have been properly and legally administered and the accounting and recordkeeping relating thereto is proper, accurate, and in accordance with law.

We conducted our examination in accordance with attestation standards established by the American Institute of Certified Public Accountants; the standards applicable to attestation engagements contained in *Government Auditing Standards* issued by the Comptroller General of the United States; the Illinois State Auditing Act (Act); and the Audit Guide as adopted by the Auditor General pursuant to the Act; and, accordingly, included examining, on a test basis, evidence about the Board's compliance with those requirements listed in the first paragraph of this report and performing such other procedures as we considered necessary in the circumstances. We believe that our examination provides a reasonable basis for our opinion. Our examination does not provide a legal determination on the Board's compliance with specified requirements.

In our opinion, the Board complied, in all material respects, with the requirements listed in the first paragraph of this report during the two years ended June 30, 2008. However, the results of our procedures disclosed instances of noncompliance with those requirements, which are required to be reported in accordance with criteria established by the Audit Guide, issued by the Illinois Office of the Auditor General and which are described in the accompanying schedule of findings as finding 08-1 and 08-2.

### **Internal Control**

The management of the Board is responsible for establishing and maintaining effective internal control over compliance with the requirements listed in the first paragraph of this report. In planning and performing our examination, we considered the Board's internal control over compliance with the requirements listed in the first paragraph of this report in order to determine our examination procedures for the purpose of expressing our opinion on compliance and to test and report on internal control over compliance in accordance with the Audit Guide issued by the Illinois Office of the Auditor General, but not for the purpose of expressing an opinion on the effectiveness of the Board's internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the Board's internal control over compliance.

Our consideration of internal control over compliance was for the limited purpose described in the preceding paragraph and would not necessarily identify all deficiencies in internal control that might be significant deficiencies or material weaknesses as defined below. However, as discussed below, we identified certain deficiencies in internal control over compliance that we consider to be significant deficiencies.

A control deficiency in an entity's internal control over compliance exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect noncompliance with the requirements listed in the first paragraph of this report on a timely basis. A significant deficiency is a control deficiency, or combination of control deficiencies, that adversely affects the entity's ability to comply with the requirements listed in the first paragraph of this report such that there is more than a remote likelihood that noncompliance with a requirement that is more than inconsequential will not be prevented or detected by the entity's internal control. We consider the deficiencies in internal control over compliance described in the accompanying schedule of findings and questioned costs as items 08-1 and 08-2 to be significant deficiencies.

A material weakness is a significant deficiency, or combination of significant deficiencies, that results in more than a remote likelihood that material noncompliance with a requirement listed in the first paragraph of this report will not be prevented or detected by the entity's internal control. We did not consider any of the deficiencies described in the accompanying schedule of findings to be material weaknesses.

The Board's responses to the findings identified in our examination are described in the accompanying schedule of findings. We did not examine the Board's responses and, accordingly, we express no opinion on them.

## **Supplementary Information for State Compliance Purposes**

Our examination was conducted for the purpose of forming an opinion on compliance with the requirements listed in the first paragraph of this report. The accompanying supplementary information as listed in the table of contents as Supplementary Information for State Compliance Purposes is presented for purposes of additional analysis. We have applied certain limited procedures as prescribed by the Audit Guide as adopted by the Auditor General to the 2007 and the 2008 Supplementary Information for State Compliance Purposes, except for Service Efforts and Accomplishments on which we did not perform any procedures. However, we do not express an opinion on the supplementary information.

We have not applied procedures to the 2006 Supplementary Information for State Compliance Purposes, and accordingly, we do not express an opinion thereon.

This report is intended solely for the information and use of the Auditor General, the General Assembly, the Legislative Audit Commission, the Governor, and Board management and is not intended to be and should not be used by anyone other than these specified parties.

C. C. GLig & Co. 668 December 8, 2008

## **Current Findings - State Compliance**

## 08-1 Employee Performance Evaluations not Performed on a Timely Basis

The Board did not conduct employee performance evaluations in a timely manner for 6 of 18 (33%) employees tested during the examination period. The time elapsed from the employees' anniversary dates ranged from 79 to 309 days.

The Board's Personnel Manual (Chapter 5, Section 15) states that employees are to be evaluated at least annually. The Board's internal procedure follows a 60-day timeframe from the anniversary date to complete and sign-off on the evaluation by all parties. In addition, the Illinois Administrative Code (Title 80, Subtitle B, 302.270) requires performance records to include an evaluation of employee performance prepared by each agency with such evaluation performed not less often than annually.

Board management indicated the delay in completion of employee performance evaluations was due to personnel turnover.

Performance evaluations are a systematic and uniform approach for the development of employees and communication of performance expectations to employees. Performance evaluations should serve as a foundation for salary adjustments, promotions, demotions, and discharge, layoff and reinstatement decisions. (Finding Code No. 08-1)

### Recommendation

We recommend the Board comply with its Personnel Manual and the Illinois Administrative Code and perform evaluations timely for all employees.

### **Board Response**

The Board accepts the recommendation. Controls have been put in place to ensure compliance with timely evaluations.

## **Current Findings - State Compliance (Continued)**

08-2 Failure to Comply with the Provisions of the State Hispanic Employment Plan Program

The Board failed to submit its survey reports on the State Hispanic Employment Plan Program for both calendar years 2006 and 2007.

During our testing, we noted the Board did not have the 2006 survey report on file and could not provide any transmittal documentation on the submission of its 2007 survey report.

The Civil Administrative Code of Illinois (20 ILCS 405/405-125) (Code) states that each State agency shall report annually to the Department of Central Management Services (DCMS) and the Department of Human Rights, in a format prescribed by the DCMS, all of the agency's activities in implementing the State Hispanic Employment Plan.

Board management indicated the exceptions noted were due to the following: (1) the Board assumed the 2006 survey report was combined with the Illinois Environmental Protection Agency's survey report, and (2) the 2007 survey report had been prepared but the Board was not sure if it was received by DCMS.

Failure to submit the survey report on the State Hispanic Employment Plan Program resulted in noncompliance with the Code. (Finding Code No. 08-2)

### Recommendation

We recommend the Board submit the information required by the State Hispanic Employment Plan Program and retain copies of the transmittal and report on file.

### **Board Response**

The Board accepts the recommendation. Procedures have been put in place for the completion and proof of submission of the report.

## **Supplementary Information for State Compliance Purposes**

## **Summary**

Supplementary Information for State Compliance Purposes presented in this section of the report includes the following:

## • Fiscal Schedules and Analysis:

Schedule of Appropriations, Expenditures and Lapsed Balances
Comparative Schedule of Net Appropriations, Expenditures and Lapsed Balances
Schedule of Changes in State Property
Comparative Schedule of Cash Receipts
Reconciliation Schedule of Cash Receipts to Deposits Remitted to the State
Comptroller
Explanation of Significant Variations in Expenditures
Analysis of Significant Account Balances

## • Analysis of Operations:

Agency Functions and Planning Program
Average Number of Employees
Interagency Agreements
Service Efforts and Accomplishments (Not Examined)

The accountants' report that covers the Supplementary Information for State Compliance Purposes presented in the Compliance Report Section states the auditors have applied certain limited procedures as prescribed by the Audit Guide as adopted by the Auditor General, except for information on the Service Efforts and Accomplishments on which they did not perform any procedures. However, the accountants do not express an opinion on the supplementary information.

Public Act 95-0348	App (L	Appropriations (Net After Transfers)	Expenditures Through 6/30/08	itures igh 08	Lapse Period Expenditures 7/01/08-8/31/08	res 1/08	T Expe	Total Expenditures	Bal	Balances Lapsed
Appropriated Funds										
Clean Air Act Permit Fund - 091										
Personal Services State Contributions to State Employees'	<b>6</b> 4	707,900	\$	698,334	<del>50</del>	1	<del>60</del>	698,334	<del>69</del>	9,566
Retirement System		117,500	11:	115,734		1		115,734		1,766
State Contributions to Social Security		54,200	5	50,157		1		50,157		4,043
Group Insurance		207,200	15.	155,902		1		155,902		51,298
Contractual Services	ļ	10,000	1	10,000				10,000		1
	<del>5∕3</del>	1,096,800	\$ 1,030,127	0,127	<del>69</del>	1	\$	1,030,127	\$	66,673

Note: Information was obtained from the Board's records which have been reconciled to those of the State Comptroller.

Fourteen Months Ended August 31, 2008

Public Act 95-0348  Appropriated Funds  Pollution Control Board Fund - 277	Appro (Ne	Appropriations (Net After Transfers)	Experiment (9/3)	Expenditures Through 6/30/08	Lapse Period Expenditures 7/01/08-8/31/08	iod Ires 1/08	Tc	Total Expenditures	Bal La	Balances Lapsed
Contractual Services Telecommunications Refunds	€÷	13,200 4,000 1,000	₩	7,601	<i>€</i> 9	836	<del>69</del>	8,437	<del>6/3</del>	4,763 4,000 775
Subtotal - Fund 277	₩	18,200	₩	7,826	€	836	8	8,662	<del>∽</del>	9,538

Note: Information was obtained from the Board's records which have been reconciled to those of the State Comptroller.

	Appro	Appropriations	Expe	Expenditures	Lapse Period		T. 40.1	Dolono	5
<u>Public Act 95-0348</u>	Tra	Transfers)	/9	6/30/08	7/01/08-8/31/08	Expe	Expenditures	Lapsed	, _
Appropriated Funds									
Used Tire Management Fund - 294									
Used for purposes provided									
in Section 55.6 of the									
Environmental Protection									
Act	89	18,500	<del>59</del>	18,179	\$ 321	<del>\$3</del>	18,500	\$	
							ř		
Subtotal - Fund 294	<del>5/3</del>	18,500	S	18,179	\$ 321	<del>69</del>	18,500	S	

Note: Information was obtained from the Board's records which have been reconciled to those of the State Comptroller.

# Fourteen Months Ended August 31, 2008

Public Act 95-0348	Appropriations (Net After Transfers)	Expenditures Through 6/30/08	Lapse Period Expenditures 7/01/08-8/31/08	Total Expenditures	Balances Lapsed
Appropriated Funds					
Environmental Protection Permit and Inspection Fund- 944					
Personal Services	\$ 679,500	\$ 676,896	<del>СЭ</del>	\$ 676,896	\$ 2,604
State Contribution to State Employees'					
Retirement System	112,800	112,210	•	112,210	590
State Contributions to Social Security	52,000	49,213	ı	49,213	2,787
Group Insurance	162,800	140,952	1	140,952	21,848
Contractual Services	6,900	9,058	ı	9,058	842
Travel	5,000	4,993	ı	4,993	7
Electronic Data Processing	1,000	1,000	ı	1,000	ı
Telecommunications	7,200	7,200	ı	7,200	1
Subtotal - Fund 944	\$ 1,030,200	\$ 1,001,522	59	\$ 1,001,522	\$ 28,678
Total - All Appropriated Funds	\$ 2,163,700	\$ 2,057,654	\$ 1,157	\$ 2,058,811	\$ 104,889

Note: Information was obtained from the Board's records which have been reconciled to those of the State Comptroller.

# Fourteen Months Ended August 31, 2008

	Total	Expenditures
Lapse Period	Expenditures	7/01/08-8/31/08
Expenditures	Through	80/08/9

## Non-Appropriated Funds

# Pollution Control Board State Trust Fund - 207

Note: Information was obtained from the Board's records which have been reconciled to those of the State Comptroller.

Fourteen Months Ended August 31, 2007

Public Act 94-798  Appropriated Funds  Clean Air Act Permit Fund - 091	App.	Appropriations (Net After Transfers)	Expenditur Through 6/30/07	Expenditures Through 6/30/07	Lapse Period Expenditures 7/01/07-8/31/07	Total Expenditures	al itures	Bal	Balances Lapsed
Personal Services State Contributions to State Employees' Retirement System State Contributions to Social Security Group Insurance Contractual Services	<del>69</del>	699,700 80,600 53,500 203,000 10,000	\$ 68 7 7 115	686,810 79,200 49,790 154,158 10,000	· · · · · ·	\$ 68 15, 44	686,810 79,200 49,790 154,158 10,000	<del>69</del>	12,890 1,400 3,710 -
	€	1,046,800	\$ 97	979,958	г <del>СЭ</del>	26 \$	979,958	89	66,842

Note: Information was obtained from the Board's records which have been reconciled to those of the State Comptroller.

	Appro	Appropriations	Expe	Expenditures	Lapse	Lapse Period	(	•	I	
Public Act 94-798	Tra	(Net After Transfers)	Th ./9	Through 6/30/07	Expen 7/01/07	Expenditures //01/07-8/31/07	T Expe	lotal Expenditures	Be T	Balances Lapsed
Appropriated Funds										
Pollution Control Board Fund - 277										
Contractual Services	<del>€</del> 3	12,500	<del>6/3</del>	4,103	<del>59</del>	350	₩	4,453	S	8,047
Telecommunications		4,000		Ì		ı		t		4,000
Refunds		1,000				1		ı		1,000
Subtotal - Fund 277	<del>59</del>	17,500	↔	4,103	· <del>6-3</del>	350	<del>6/3</del>	4,453	<del>6/3</del>	13,047

Note: Information was obtained from the Board's records which have been reconciled to those of the State Comptroller.

	Appro	Appropriations	Expe	Expenditures	Lapse Period	<b>T</b>	- - -	ŗ	
	Ž I	(Net After	1 :	I hrough	Expenditures		l otal	Balances	nces
Public Act 94-798	Tre	Transfers)	/9	6/30/07	7/01/07-8/31/07		Expenditures	Lapsed	sed
Appropriated Funds									
Used Tire Management Fund - 294									
Used for purposes provided									
in Section 55.6 of the									
Environmental Protection									
Act	<del>\$</del>	17,800	↔	17,192	€9	47 \$	17,239	<del>69</del>	561
Subtotal - Fund 294	59	17,800	€	17,192	\$	47 \$	17,239	€9	561

Note: Information was obtained from the Board's records which have been reconciled to those of the State Comptroller.

	App.	Appropriations (Net After	Expenditures Through	tures igh	Lapse Period Expenditures	Total	Balances
Fublic Act 94-/98	=	I ransters)	/0/05/9	5	//01/0/-8/31/0/	Expendimres	Lapsed
Appropriated Funds							
Environmental Protection Permit and Inspection Fund- 944							
Personal Services	<del>6/)</del>	656,800	\$ 617	617,982	1 5	\$ 617,982	\$ 38,818
State Contributions to State Employees'							
Retirement System		75,700	71	71,265	•	71,265	4,435
State Contributions to Social Security		50,200	45	45,250	ı	45,250	4,950
Group Insurance		159,500	131	131,049	•	131,049	28,451
Contractual Services		006'6	9	9,500	ı	9,500	400
Travel		5,000	4	4,972	ı	4,972	28
Electronic Data Processing		1,000	1	1,000	ī	1,000	1
Telecommunications		7,200		7,200	1	7,200	•
Subtotal - Fund 944	\$	965,300	888	888,218	; <del>SS</del>	\$ 888,218	\$ 77,082
Total - All Appropriated	Ę	i i	•			6	( ) ( ) ( ) ( ) ( ) ( ) ( ) ( ) ( ) ( )
Funds	<del></del>	2,047,400	\$ 1,889,471	,4/1	\$ 397	\$ 1,889,868	\$ 157,532

Note: Information was obtained from the Board's records which have been reconciled to those of the State Comptroller.

	Ext	Expenditures	Lapse	Lapse Period			
	L	Through	Exper	Expenditures		Total	
		20/02/9	7/01/07	7/01/07-8/31/07	Ex	Expenditures	
Non-Appropriated Funds							
Foliution Control Board State 1 rust kund - 20 /							
Case management	<del>6/3</del>	595,755	₩	88,806	<del>S</del>	684,561	
Total Non-Approriated Funds	€	595,755	8	88,806	8	684,561	
Grand Total All Funds	\$	\$ 2,485,226	<del>69</del>	89,203	<del>6∕3</del>	\$ 2,574,429	

## STATE OF ILLINOIS POLLUTION CONTROL BOARD COMPARATIVE SCHEDULE OF APPROPRIATIONS, EXPENDITURES AND LAPSED BALANCES

				iscal Year	<del> </del>	<u> </u>
Clean Air Act Permit Fund-091	P	2008 A 95-0348	F	2007 PA 94-798	P.	2006 A 94-0015
Appropriations (Net of Transfers)	_\$_	1,096,800		1,046,800		1,010,900
Expenditures						
Personal Services	\$	698,334	\$	686,810	\$	668,939
State Contributions to State Employees'		115 724		79,200		52,210
Retirement System State Contributions to Social Security		115,734 50,157		79,200 49,790		48,420
Group Insurance		155,902		154,158		164,585
Contractual Services		10,000		10,000		10,000
Subtotal Expenditures - Fund 091	_\$_	1,030,127		979,958	\$	944,154
Lapsed Balances - Fund 091	_\$_	66,673	_\$_	66,842	\$	66,746

## STATE OF ILLINOIS POLLUTION CONTROL BOARD

## COMPARATIVE SCHEDULE OF APPROPRIATIONS, EXPENDITURES AND LAPSED BALANCES

	<del></del>		Fi	scal Year		
Pollution Control Board Fund-277	PA	2008 95-0348		2007 \ 94-798	PA	2006 94-0015
Appropriations (Net of Transfers)	_\$	18,200		17,500	_\$	17,500
Expenditures						
Contractual Services Printing Telecommunications Refunds	\$	8,437 - - 225	\$	4,453 - - -	\$	5,318 - - -
Subtotal Expenditures - Fund 277	_\$	8,662	_\$_	4,453		5,318_
Lapsed Balances - Fund 277	\$	9,538	_\$	13,047	\$	12,182

## STATE OF ILLINOIS POLLUTION CONTROL BOARD

## COMPARATIVE SCHEDULE OF APPROPRIATIONS, EXPENDITURES AND LAPSED BALANCES

	Fiscal Year				
Used Tire Management Fund-294	2008 PA 95-0348	2007 PA 94-798	2006 PA 94-0015		
Appropriations (Net of Transfers)	\$ 18,500	\$ 17,800	\$ 17,800		
Expenditures					
Used for purposes provided in Section 55.6 of the Environmental Protection Act	\$ 18,500	\$ 17,239	\$ 17,800		
Subtotal Expenditures - Fund 294	\$ 18,500	\$ 17,239	\$ 17,800		
Lapsed Balances - Fund 294	<u>\$ </u>	\$ 561	\$		

## STATE OF ILLINOIS POLLUTION CONTROL BOARD COMPARATIVE SCHEDULE OF APPROPRIATIONS, EXPENDITURES AND LAPSED BALANCES

		Fiscal Year	
Environmental Protection Permit and Inspection Fund-944	2008 PA 95-0348	2007 PA 94-798	2006 PA 94-0015
Appropriations (Net of Transfers)	\$ 1,030,200	\$ 965,300	\$ 937,100
Expenditures			
Personal Services State Contributions to State Employees'	\$ 676,896	\$ 617,982	\$ 638,496
Retirement System	112,210	71,265	49,785
Employee Retirement Contribution Paid by the State	-	₩.	3,787
State Contributions to Social Security	49,213	45,250	46,843
Group Insurance	140,952	131,049	139,820
Contractual Services	9,058	9,500	9,900
Travel	4,993	4,972	5,000
Electronic Data Processing	1,000	1,000	1,000
Telecommunications	7,200	7,200	7,200
Subtotal Expenditures - Fund 944	\$ 1,001,522	\$ 888,218	\$ 901,831
Lapsed Balances - Fund 944	\$ 28,678	\$ 77,082	\$ 35,269
Total Appropriations - All Funds	\$ 2,163,700	\$ 2,047,400	\$ 1,983,300
Total Expenditures - All Appropriated Funds	2,058,811	1,889,868	1,869,103
Total Lapsed Balanced - All Appropriated Funds	\$ 104,889	\$ 157,532	\$ 114,197

## STATE OF ILLINOIS

## POLLUTION CONTROL BOARD

## COMPARATIVE SCHEDULE OF APPROPRIATIONS, EXPENDITURES AND LAPSED BALANCES

	<del></del>	Fiscal Year	
Non - Appropriated Funds	2008	2007	2006
Pollution Control Board State Trust Fund - 207			
Expenditures			
Case management	\$ 313,547	\$ 684,561	\$ 641,299
Total Expenditures - Non-Appropriated Funds	\$ 313,547	\$ 684,561	\$ 641,299
Total Expenditures - All Appropriated and Non-Appropriated Funds	\$ 2,372,358	\$ 2,574,429	\$ 2,510,402

## STATE OF ILLINOIS POLLUTION CONTROL BOARD

## COMPARATIVE SCHEDULE OF APPROPRIATIONS, EXPENDITURES AND LAPSED BALANCES

## FOR THE FISCAL YEARS ENDED JUNE 30, 2008, 2007 AND 2006

		Fiscal Year	<del></del>
State Officer's Salaries  General Revenue Fund - 001	2008	2007	2006 .
Appropriations:			
Chairperson Board members	\$ 116,700 451,100	\$ 107,800 416,800	\$ 102,900 397,700
Total	\$ 567,800	\$ 524,600	\$ 500,600
Expenditures:			
Chairperson	\$ -	\$ -	\$ 42,837
Board members	451,032	416,718	397,657
Total	\$ 451,032	\$ 416,718	\$ 440,494
Total Lapsed Balances	\$ 116,768	\$ 107,882	\$ 60,106

Note: The above salaries are paid out of the State Officials payroll at the Comptrollers Office, and are not deducted from the Board's appropriation. The lapsed balances in fiscal year 2007 and 2008 were the result of vacancies on the Board.

## STATE OF ILLINOIS POLLUTION CONTROL BOARD SCHEDULE OF CHANGES IN STATE PROPERTY FOR THE TWO YEARS ENDED JUNE 30, 2008

	 2008	2007
Equipment		
Beginning Balance	\$ 870,492	\$ 898,930
Purchases	55,941	73,023
Deletions	 13,070	101,461
Ending Balance	\$ 913,363	\$ 870,492
Equipment Balance By Location		
Springfield Location Chicago Location Champaign Location	\$ 374,356 510,854 28,153	\$ 347,940 494,299 28,253
	\$ 913,363	\$ 870,492

Note: The Board's inventory records were reconciled to the Agency Report of Fixed Assets submitted to the Office of the Comptroller. The Board's fixed assets were comprised solely of equipment.

## STATE OF ILLINOIS POLLUTION CONTROL BOARD COMPARATIVE SCHEDULE OF CASH RECEIPTS FOR THE FISCAL YEARS ENDED JUNE 30, 2008, 2007 AND 2006

	Fiscal Year					
General Revenue Fund - 001		2008		2007		2006
Reimbursement for Telephone Calls	_\$	146	\$	235	\$	548
Subtotal - Fund 001	\$	146_	_\$_	235	\$	548
Pollution Control Board State Trust Fund - 207						
Case management	\$	750,000	_\$_	750,000	\$ 1,	,000,000
Subtotal - Fund 207	\$	750,000	\$	750,000	<b>\$</b> 1,	,000,000
Pollution Control Board Fund - 277						
Filing Fees	\$	4,650	\$	3,525	\$	5,025
Photocopying		6,492		5,649		5,853
Subscriptions		220		360		380
Subtotal - Fund 277	\$	11,362	\$	9,534	\$	11,258
Total Receipts - All Funds	\$	761,508	\$	759,769	\$ 1,	011,806

## STATE OF ILLINOIS POLLUTION CONTROL BOARD RECONCILIATION OF CASH RECEIPTS TO DEPOSITS REMITTED TO THE STATE COMPTROLLER FOR THE FISCAL YEARS ENDED JUNE 30, 2008 AND 2007

General Revenue Fund - 001	·	2008	 2007
Receipts per Board records	\$	146	\$ 235
Plus deposits in transit, beginning of year			-
Less deposits in transit, end of year			 
Deposits recorded by the Comptroller - 001		146	 235
Pollution Control Board State Trust Fund - 207			
Receipts per Board records	\$	750,000	\$ 750,000
Plus deposits in transit, beginning of year		-	-
Less deposits in transit, end of year			 -
Deposits recorded by the Comptroller - 207	\$	750,000	\$ 750,000
Pollution Control Board Fund - 277			
Receipts per Board records	\$	11,362	\$ 9,534
Plus deposits in transit, beginning of year		264	210
Less deposits in transit, end of year		(440)	(264)
Deposits recorded by the Comptroller - 277	\$	11,186	 9,480

# STATE OF ILLINOIS POLLUTION CONTROL BOARD ANALYSIS OF SIGNIFICANT VARIATIONS IN EXPENSES FOR THE FISCAL YEARS ENDED JUNE 30, 2008, 2007 AND 2006

Following are explanations for significant variances between expense accounts exceeding \$5,000 and 20%:

		Explanation	52% Increase due to the increase in State retirement contribution rates from 7.79%, 11.52%, and 16.56% in 2006, 2007, and 2008, respectively.
	\c	2007	52% II r 1
	6	2008	46%
Increase	ţ	2007	26,990
	Amount	2008	\$ 36,534 \$
		2006	\$ 52,210
		2007	\$ 79,200
		2008	\$ 115,734
			Clean Air Act Permit Fund - 091 State Contributions to State Employees' Retirement System

retirement contribution rates from 7.79%, 11.52%, and 16.56% in 2006, 2007, and

2008, respectively.

43% Increase due to the increase in State

57%

21,480

643

40,945

\$ 49,785

\$ 71,265

\$ 112,210

State Contributions to State Employees' Retirement System

Environmental Protection Permit and Inspection Fund - 944

## STATE OF ILLINOIS POLLUTION CONTROL BOARD ANALYSIS OF SIGNIFICANT ACCOUNT BALANCES FOR THE TWO YEARS ENDED JUNE 30, 2008

### Receivables - Pollution Control Board Fund - 277

Accounts receivables are derived from billings for photocopying services. A reserve for uncollectible accounts has not been established. Uncollectible accounts are recognized through the direct write-off method in which a bad debt is expensed only when specific account is determined to be uncollectible.

Accounts receivables for the years ended June 30, 2008 and 2007 are presented below:

Fiscal Year		Fisc	Fiscal Year		
2008		2007			
\$	991	\$	451		

## **Agency Functions and Planning Program**

### **Functions**

The Pollution Control Board (Board) was created July 1, 1970, as a result of Public Act 76-2429. It was established by the authority of the Illinois Environmental Protection Act (Act) (415 ILCS 5/5) to provide a unified state-wide program to restore, protect and enhance the quality of the environment and to assure that adverse effects upon the environment are fully considered and borne by those who cause them.

The Board is a part of the executive branch of the State of Illinois and operates under the authority of and reviewed by the Illinois General Assembly. The Board operates under a budget approved by the General Assembly appropriated through the Environmental Protection Agency (IEPA). The Board receives its appropriation through IEPA. Activities of the Board are subject to the authority of the Office of the Governor, the State's chief executive officer and other departments of the executive and legislative branches of government as defined by the General Assembly.

The Board's mission is to protect the public health and State environment while permitting the operation of businesses and communities necessary for economic growth. The Board creates and modifies regulations relating to pollution standards, emissions permits, and regulatory enforcement plans. The Board is the court of original jurisdiction in cases alleging violations of environmental standards that are presented by the Environmental Protection Agency, the Office of the Attorney General, or any other person. In addition, cases originating from the regulated community and, in certain cases, other concerned citizens regarding permit appeals and petitions for exceptions and variances are heard by the Board's membership. Further, the Board served as the court of original jurisdiction for review of decisions by units of local government regarding the citing of new regional pollution control facilities.

The Board is directed by four technically qualified bi-partisan members appointed by the Governor with the advice and consent of the Senate. Each member serves a three year staggered term. Board members are assisted by legal, administrative, and clerical staff. The Board is chaired by Mr. G. Tanner Girard.

## Planning Program

The Illinois Pollution Control Board is a quasi-legislative and quasi-judicial body which does not function as a programmatic agency. The Board's strategic challenge is to provide a public process that fairly and effectively considers environmental cases and regulations, ensuring that the Environmental Protection Act is interpreted, applied, and implemented impartially and consistently.

## Agency Functions and Planning Program (Continued)

The Board set-up three goals in achieving its objectives: (1) promulgate sensible and sound environmentally protective regulations based on a decision-making process that brings to bear the most current scientific and technological information, and affords maximum public participation; (2) create a stable system of Illinois environmental law by impartially considering and deciding contested cases and promptly issuing well-written, well-reasoned opinions and orders; and (3) reduce pollution by increasing public awareness of the Environmental Protection Act and Board regulations.

## STATE OF ILLINOIS POLLUTION CONTROL BOARD AVERAGE NUMBER OF EMPLOYEES AND OTHER MATTERS JUNE 30, 2008

Below is a comparative schedule of the average number of Board employees for the Fiscal Years ended June 30:

	2008	2007	2006
General Office			
Fiscal Officer	1	1	1
Executive Coordinator	0	0	1
Attorney Assistants	2	3	4
Clerk of the Board	0	0	1
Senior Attorney	2	2	2
Staff Attorney	3	3	3
Secretaries	1	3	3
Other	9	10	10
Environmental Scientist	2	2	2
Personnel Manager	1	1	1
Total	21	25	28

## **Interagency Agreement**

The Board entered into an interagency agreement with the Illinois Environmental Protection Agency (Agency). This agreement established the Agency to act as a fiscal conduit through which funding will be made available to the Board. The Board shall, however, continue to operate as an independent board, without the direction or oversight by the Agency. This agreement stated that the Agency would process payments for the Board's employees. However, the Board shall maintain control over matters of employment, procurement and policy.

## STATE OF ILLINOIS POLLUTION CONTROL BOARD SERVICE EFFORTS AND ACCOMPLISHMENTS (NOT EXAMINED) JUNE 30, 2008

Represented below are cases handled by the Board in the three years ended June 30, 2008. This information was provided by Board personnel and has not been tested.

	Fiscal Years		
	2008	2007	2006 _
Case by Type			
Variances (an extension to comply with rules)	1	1	3
Enforcement Cases	34	50	63
Permit Appeals	40	67	39
Administrative Citations	38	72	59
UST (Underground Storage Tanks)	16	45	41
Adjusted Standards	10	7	4
Other (Energy planning, Community right to know,			
trade secret cases and procedural rules amendments)	31	29	43
Total Case Distribution	170_	<u>271</u>	252
Regulations Proposed	19	21	<u>26</u>

Note: Under certain sections of the Illinois Environmental Protection Act, cases can be filed by various entities, such as the Illinois Environmental Protection Agency, the Attorney General, Counties or Pollution Sources. The Board has no input into the filing of enforcement cases, permit appeals, reviews or citations. As a result, any fluctuations are beyond the control of the Board.