

STATE OF ILLINOIS  
MARSHALL, PUTNAM AND WOODFORD COUNTIES  
REGIONAL OFFICE OF EDUCATION #43

FINANCIAL AUDIT

For the Year Ended June 30, 2013

Performed as Special Assistant Auditors  
for the Auditor General, State of Illinois

MARSHALL, PUTNAM AND WOODFORD COUNTIES  
REGIONAL OFFICE OF EDUCATION #43

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MARSHALL, PUTNAM AND WOODFORD COUNTIES  
REGIONAL OFFICE OF EDUCATION #43

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MARSHALL, PUTNAM AND WOODFORD COUNTIES  
REGIONAL OFFICE OF EDUCATION #43

OFFICIALS

Regional Superintendent  
(August 1, 2012 – Present)

Ms. Phyllis Glazier

Regional Superintendent  
(July 1, 2012 – July 31, 2012)

Ms. Ronda Cross

Assistant Regional Superintendent  
(August 1, 2012 – Present)

Ms. Kathryn Marshall

Assistant Regional Superintendent  
(July 1, 2012 – July 31, 2012)

Ms. Phyllis Glazier

Office is located at:

117 South Jefferson  
Washburn, IL 61570

MARSHALL, PUTNAM AND WOODFORD COUNTIES  
REGIONAL OFFICE OF EDUCATION #43

FINANCIAL REPORT SUMMARY

The financial audit testing performed in this audit was conducted in accordance with *Government Auditing Standards* and in accordance with the Illinois State Auditing Act.

AUDITOR'S REPORTS

The auditor's reports do not contain scope limitations, disclaimers, or other significant non-standard language.

SUMMARY OF AUDIT FINDINGS

<u>Number of</u>	<u>This Audit</u>	<u>Prior Audit</u>
Audit findings	1	1
Repeated audit findings	1	1
Prior recommendations implemented or not repeated	0	0

Details of audit findings are presented in a separate report section.

SUMMARY OF FINDINGS AND RESPONSES

<u>Item No.</u>	<u>Page</u>	<u>Description</u>	<u>Finding Type</u>
<u>Findings (Government Auditing Standards)</u>			
2013-001	11	Controls Over Financial Statement Preparation	Material Weakness

Prior Audit Findings Not Repeated (Government Auditing Standards)

None

MARSHALL, PUTNAM AND WOODFORD COUNTIES  
REGIONAL OFFICE OF EDUCATION #43

FINANCIAL REPORT SUMMARY - CONTINUED

EXIT CONFERENCE

Per phone conversation with the Regional Superintendent on June 24, 2014, Marshall, Putnam, and Woodford Counties Regional Office of Education #43 waived having an exit conference. The response to the recommendation was provided by ROE management in correspondence received November 21, 2013.

MARSHALL, PUTNAM AND WOODFORD COUNTIES  
REGIONAL OFFICE OF EDUCATION #43

FINANCIAL STATEMENT REPORT SUMMARY

The audit of the accompanying basic financial statements of Marshall, Putnam and Woodford Counties Regional Office of Education #43 was performed by Sulaski and Webb, CPAs.

Based on their audit, the auditors expressed an unmodified opinion on the Marshall, Putnam and Woodford Counties Regional Office of Education #43's basic financial statements.

## Independent Auditor's Report

Honorable William G. Holland  
Auditor General  
State of Illinois

### Report on the Financial Statements

As Special Assistant Auditors for the Auditor General, we have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Marshall, Putnam and Woodford Counties Regional Office of Education #43, as of and for the year ended June 30, 2013, and the related notes to the financial statements, which collectively comprise the Marshall, Putnam and Woodford Counties Regional Office of Education #43's basic financial statements as listed in the table of contents.

### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

## **Opinions**

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Marshall, Putnam and Woodford Counties Regional Office of Education #43, as of June 30, 2013, and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

## **Other Matters**

### Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the Management's Discussion and Analysis on pages 15 through 19 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

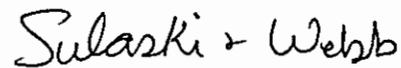
### Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Marshall, Putnam and Woodford Counties Regional Office of Education #43's basic financial statements. The combining and individual non-major fund financial statements and budgetary comparison schedules are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The combining and individual non-major fund financial statements and budgetary comparison schedules are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual non-major fund financial statements and budgetary comparison schedules are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

### Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated June 27, 2014 on our consideration of the Marshall, Putnam and Woodford Counties Regional Office of Education #43's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Marshall, Putnam and Woodford Counties Regional Office of Education #43's internal control over financial reporting and compliance.



Sulaski and Webb  
Certified Public Accountants  
Bloomington, Illinois

June 27, 2014

Independent Auditor's Report on Internal Control Over  
Financial Reporting and on Compliance and Other Matters  
Based on an Audit of Financial Statements Performed  
in Accordance With *Government Auditing Standards*

Honorable William G. Holland  
Auditor General  
State of Illinois

As Special Assistant Auditors for the Auditor General, we have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Marshall, Putnam and Woodford Counties Regional Office of Education #43, as of and for the year ended June 30, 2013, and the related notes to the financial statements, which collectively comprise the Marshall, Putnam and Woodford Counties Regional Office of Education #43's basic financial statements, and have issued our report thereon dated June 27, 2014.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered Marshall, Putnam and Woodford Counties Regional Office of Education #43's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Marshall, Putnam and Woodford Counties Regional Office of Education #43's internal control. Accordingly, we do not express an opinion on the effectiveness of Marshall, Putnam and Woodford Counties Regional Office of Education #43's internal control.

Our consideration of internal control was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. However, as described in the accompanying Schedule of Findings and Responses, we identified a deficiency in internal control that we consider to be a material weakness.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. We consider the deficiency described in the accompanying Schedule of Findings and Responses as item 2013-001 to be a material weakness.

### Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Marshall, Putnam and Woodford Counties Regional Office of Education #43's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

### Regional Office of Education #43's Response to Findings

Marshall, Putnam and Woodford Counties Regional Office of Education #43's response to the finding identified in our audit is described in the accompanying Schedule of Findings and Responses. Marshall, Putnam and Woodford Counties Regional Office of Education #43's response was not subjected to the auditing procedures applied in the audit of the financial statements, and accordingly, we express no opinion on the response.

### Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Marshall, Putnam and Woodford Counties Regional Office of Education #43's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Marshall, Putnam and Woodford Counties Regional Office of Education #43's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

*Sulaski + Webb*

Sulaski and Webb  
Certified Public Accountants  
Bloomington, Illinois

June 27, 2014

MARSHALL, PUTNAM AND WOODFORD COUNTIES  
REGIONAL OFFICE OF EDUCATION #43

SCHEDULE OF FINDINGS AND RESPONSES  
For the Year Ended June 30, 2013

Section I – Summary of the Auditor’s Results

Financial Statements

- (1) An unmodified opinion was issued on the financial statements.

Internal Control Over Financial Reporting:

- (2) One material weakness identified during the audit of the financial statements is reported in the *Independent Auditor’s Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance With Government Auditing Standards*.
- (3) No instances of noncompliance material to the financial statements were noted during the audit.

MARSHALL, PUTNAM AND WOODFORD COUNTIES  
REGIONAL OFFICE OF EDUCATION #43

SCHEDULE OF FINDINGS AND RESPONSES  
For the Year Ended June 30, 2013

Section II – Financial Statement Findings

Finding No. 2013-001  
Repeated from 12-1, 11-1,  
10-1, 09-1, 08-1 and 07-1

Controls Over Financial Statement Preparation

Criteria/Specific Requirement:

The Marshall, Putnam and Woodford Counties Regional Office of Education #43 is required to maintain a system of controls over the preparation of financial statements in accordance with generally accepted accounting principles (GAAP). Regional Office of Education #43's internal controls over GAAP financial reporting should include adequately trained personnel with the knowledge, skills, and experience to prepare GAAP based financial statements and include all disclosures as required by the Governmental Accounting Standards Board (GASB).

GASB Statement No. 34, *Basic Financial Statements – Management's Discussion and Analysis – for State and Local Governments* (Statement), requires governments to present government-wide and fund financial statements as well as a summary reconciliation of the (a) total governmental funds balances to the net position of governmental activities in the Statement of Net Position, and (b) total change in governmental fund balances to the change in the net position of governmental activities in the Statement of Activities. In addition, the Statement requires information about the government's major and nonmajor funds in the aggregate, to be provided in the fund financial statements.

Condition:

The Regional Office of Education #43 does not have sufficient internal controls over the financial reporting process. The Regional Office of Education #43 maintains its accounting records on the cash basis of accounting during the fiscal year. While the Regional Office of Education #43 maintains controls over the processing of most accounting transactions, there are not sufficient controls over the preparation of GAAP based financial statements for management or employees in the normal course of performing their assigned functions to prevent or detect financial statement misstatements and disclosure omissions in a timely manner.

During review of the Regional Office of Education #43's financial information prepared by the Regional Office of Education #43, the following were noted:

- The Regional Office did not have adequate controls over the maintenance of complete records of accounts receivable, accounts payable, or unearned revenue. While the Regional Office did maintain records to indicate the balances of accounts receivable, accounts payable, and unearned revenue, not all entries were provided to reconcile the Regional Office of Education #43's grant activity, such as posting grant receivables and unearned revenue.

MARSHALL, PUTNAM AND WOODFORD COUNTIES  
REGIONAL OFFICE OF EDUCATION #43

SCHEDULE OF FINDINGS AND RESPONSES  
For the Year Ended June 30, 2013

Section II – Financial Statement Findings - Continued

Finding No. 2013-001  
Repeated from 12-1, 11-1,  
10-1, 09-1, 08-1 and 07-1

Controls Over Financial Statement Preparation - Continued

Effect:

The Regional Office of Education #43 management or its employees, in the normal course of performing their assigned functions, may not prevent or detect financial statement misstatements and disclosure omissions in a timely manner.

Cause:

According to the Regional Office of Education #43 management, they did not have adequate funding to hire and/or train their accounting personnel in order to maintain a system of internal control over the preparation of financial statements in accordance with GAAP.

Auditor's Recommendation:

As part of internal control over the preparation of financial statements, the Regional Office of Education #43 should implement comprehensive preparation procedures to ensure that the financial statements are complete and accurate. These procedures should be performed by a properly trained individual(s) possessing a thorough understanding of the applicable GAAP, GASB pronouncements, and knowledge of the Regional Office of Education #43's activities and operations.

Management's Response:

The Regional Office of Education #43 understands the nature of this finding. Unfortunately, the Regional Office does not have adequate funds to hire a person who possesses both a thorough understanding of the ROE's operations and activities as well as the knowledge and understanding of generally accepted accounting principles (GAAP) and GASB pronouncements that are needed to produce financial statements with disclosures. As it stands, the Regional Office of Education #43 accepts the degree of risk associated with this condition as this circumstance is very common in organizations that are similar in size. In an attempt to improve this situation, we will make a point to send staff to any State trainings that could help our employees better understand accrual basis accounting and reporting under GAAP.

MARSHALL, PUTNAM AND WOODFORD COUNTIES  
REGIONAL OFFICE OF EDUCATION #43

CORRECTIVE ACTION PLAN FOR  
CURRENT YEAR AUDIT FINDINGS  
For the Year Ended June 30, 2013

Corrective Action Plan

Finding No. 2013-001

Condition: The Regional Office of Education #43 does not have sufficient internal controls over the financial reporting process. The Regional Office of Education #43 maintains its accounting records on the cash basis of accounting during the fiscal year. While the Regional Office of Education #43 maintains controls over the processing of most accounting transactions, there are not sufficient controls over the preparation of GAAP based financial statements for management or employees in the normal course of performing their assigned functions to prevent or detect financial statement misstatements and disclosure omissions in a timely manner.

During review of the Regional Office of Education #43's financial information prepared by the Regional Office of Education #43, the following were noted:

- The Regional Office did not have adequate controls over the maintenance of complete records of accounts receivable, accounts payable, or unearned revenue. While the Regional Office did maintain records to indicate the balances of accounts receivable, accounts payable, and unearned revenue, not all entries were provided to reconcile the Regional Office of Education #43's grant activity, such as posting grant receivables and unearned revenue.

Plan: The Regional Office of Education #43 understands the nature of this finding. Unfortunately, the Regional Office does not have adequate funds to hire a person who possesses both a thorough understanding of the ROE's operations and activities as well as the knowledge and understanding of generally accepted accounting principles (GAAP) and GASB pronouncements that are needed to produce financial statements with disclosures. As it stands, the Regional Office of Education #43 accepts the degree of risk associated with this condition as this circumstance is very common in organizations that are similar in size. In an attempt to improve this situation, we will make a point to send staff to any State trainings that could help our employees better understand accrual basis accounting and reporting under GAAP.

Completion Date: Undetermined

Contact Person: Phyllis Glazier, Regional Superintendent

MARSHALL, PUTNAM AND WOODFORD COUNTIES  
REGIONAL OFFICE OF EDUCATION #43

SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS  
For the Year Ended June 30, 2013

<u>Finding Number</u>	<u>Prior Finding</u>	<u>Status</u>
12-1	The ROE did not have sufficient internal controls over the financial reporting process.	Repeated as Finding 2013-001.

MARSHALL, PUTNAM AND WOODFORD COUNTIES  
REGIONAL OFFICE OF EDUCATION #43

MANAGEMENT'S DISCUSSION AND ANALYSIS  
For the Year Ended June 30, 2013

The Regional Office of Education #43 for the counties of Marshall, Putnam, and Woodford provides this Management's Discussion and Analysis of its financial statements. This narrative overview and analysis of the financial activities is for the year ended June 30, 2013 with comparative information for the year ended June 30, 2012. Readers are encouraged to consider the information in conjunction with the Regional Office's financial statements, which follow.

Overview of the Financial Statements

The Regional Office of Education #43's financial statements are prepared on an accrual basis of accounting in accordance with accounting principles generally accepted in the United States of America promulgated by the Governmental Accounting Standards Board and is comprised of the Statement of Net Position, the Statement of Activities and notes to financial statements.

The Statement of Net Position presents information on the Regional Office of Education #43's assets and liabilities and the resulting net position. This statement also reflects the Regional Office of Education #43's investment in capital assets, net of depreciation, and unrestricted and restricted net position.

The Statement of Activities presents information regarding changes during the fiscal year ended June 30, 2013. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows.

Financial Highlights

The Governmental activities' net position decreased to \$401,848 in fiscal year 2013 from \$422,466 in fiscal year 2012. The primary reason for this decrease is a decrease in funding from operating grants. The business-type activities' net position increased to \$5,763 in fiscal year 2013 from \$2,026 in fiscal year 2012. This increase is simply due to revenue from workshops held during fiscal year 2013 being more than the related expenses.

Reporting the Office as a Whole

The government-wide statements report information about the Regional Office of Education #43 (ROE) as a whole. All of the current year revenues and expenses are accounted for in the statements using accounting methods similar to those used by private-sector companies.

The government-wide statements report the ROE's net position and how it has changed. Net position is one indicator of the ROE's financial health. In addition to increases or decreases in the net position, one must also assess non-financial factors, such as new laws, rules, regulations, and actions by officials at the state level to form an accurate measure of the ROE's financial position.

The government-wide financial statements present all of the ROE's activities. Local, state and federal sources of revenue are included in these activities.

The fund financial statements provide detailed information about the ROE's funds. These individual funds track the source and spending for particular programs. State law requires some funds. The ROE establishes other funds for the control and management of funds for particular purposes.

MARSHALL, PUTNAM AND WOODFORD COUNTIES  
REGIONAL OFFICE OF EDUCATION #43

MANAGEMENT'S DISCUSSION AND ANALYSIS  
For the Year Ended June 30, 2013

Reporting the Office as a Whole (Continued)

The ROE has three kinds of funds:

1. Governmental funds account for those funds through which most governmental functions of the ROE are financed. Fund statements provide a detailed view to determine whether there are more or fewer resources available for the ROE's programs. These funds include general and special revenue funds. \$17,804 of the \$20,618 decrease in total governmental funds is within the General Fund due to decreases in funding for both General State Aid and Regional Safe Schools.
2. Proprietary funds account for activities where the ROE charges customers for services. These funds are most similar to a business that operates for a profit. The ROE has one enterprise fund, the Workshops Fund.
3. Fiduciary funds are used to account for assets held by the ROE in a custodial nature and do not involve measurement of results of operations.

Government-Wide Financial Analysis

Net position may serve over time as a useful indicator of the financial position of the ROE. The ROE's net position on June 30, 2013 indicated a decrease of \$16,881. The statement that follows provides a summary of the ROE's net position on June 30, 2013 and 2012:

	Governmental Activities		Business-Type Activities		Total Primary Government	
	2013	2012	2013	2012	2013	2012
Assets						
Current assets	\$ 449,046	\$ 467,542	\$ 5,763	\$ 2,026	\$ 454,809	\$ 469,568
Total assets	449,046	467,542	5,763	2,026	454,809	469,568
Liabilities						
Current liabilities	47,198	45,076	-	-	47,198	45,076
Total liabilities	47,198	45,076	-	-	47,198	45,076
Net position						
Unrestricted	366,979	384,009	5,763	2,026	372,742	386,035
Restricted for						
educational purposes	34,869	38,457	-	-	34,869	38,457
Total Net position	\$ 401,848	\$ 422,466	\$ 5,763	\$ 2,026	\$ 407,611	\$ 424,492

The ROE's net position decreased to \$407,611 from \$424,492. Net position with constraints on their use by grantors, laws, or regulations are considered restricted for educational purposes. The statement that follows shows the changes in net position for the years ended June 30, 2013 and 2012:

MARSHALL, PUTNAM AND WOODFORD COUNTIES  
REGIONAL OFFICE OF EDUCATION #43

MANAGEMENT'S DISCUSSION AND ANALYSIS  
For the Year Ended June 30, 2013

Government-Wide Financial Analysis (Continued)

	Governmental Activities		Business-Type Activities		Total	
	2013	2012	2013	2012	2013	2012
<b>Revenues</b>						
Program Revenues						
Charges for services	\$ -	\$ -	\$ 5,250	\$ 11,905	\$ 5,250	\$ 11,905
State Sources	213,908	249,432	-	-	213,908	249,432
Federal Sources	13,157	19,781	-	-	13,157	19,781
Total Program Revenues	<u>227,065</u>	<u>269,213</u>	<u>5,250</u>	<u>11,905</u>	<u>232,315</u>	<u>281,118</u>
General Revenues						
Local Sources	64,391	59,021	-	-	64,391	59,021
State Sources	663	2,663	-	-	663	2,663
Federal Sources	1,638	19,232	-	-	1,638	19,232
On-Behalf Payments	423,905	353,930	-	-	423,905	353,930
Interest	1,412	1,675	-	-	1,412	1,675
Total General Revenues	<u>492,009</u>	<u>436,521</u>	<u>-</u>	<u>-</u>	<u>492,009</u>	<u>436,521</u>
Total Revenues	<u>719,074</u>	<u>705,734</u>	<u>5,250</u>	<u>11,905</u>	<u>724,324</u>	<u>717,639</u>
<b>Expenses</b>						
Program Expenses						
Salaries and Benefits	187,533	215,793	-	-	187,533	215,793
Purchased Services	83,914	103,585	1,075	210	84,989	103,795
Supplies and Materials	13,104	10,060	438	9,669	13,542	19,729
Payments to Other Governments	31,236	29,766	-	-	31,236	29,766
Total Program Expenses	<u>315,787</u>	<u>359,204</u>	<u>1,513</u>	<u>9,879</u>	<u>317,300</u>	<u>369,083</u>
Administrative						
On-Behalf Payments	423,905	353,930	-	-	423,905	353,930
Total Administrative	<u>423,905</u>	<u>353,930</u>	<u>-</u>	<u>-</u>	<u>423,905</u>	<u>353,930</u>
Total Expenses	<u>739,692</u>	<u>713,134</u>	<u>1,513</u>	<u>9,879</u>	<u>741,205</u>	<u>723,013</u>
Change in Net Position	(20,618)	(7,400)	3,737	2,026	(16,881)	(5,374)
Net Position, Beginning of Year	<u>422,466</u>	<u>429,866</u>	<u>2,026</u>	<u>-</u>	<u>424,492</u>	<u>429,866</u>
Net Position, End of Year	<u>\$ 401,848</u>	<u>\$ 422,466</u>	<u>\$ 5,763</u>	<u>\$ 2,026</u>	<u>\$ 407,611</u>	<u>\$ 424,492</u>

MARSHALL, PUTNAM AND WOODFORD COUNTIES  
REGIONAL OFFICE OF EDUCATION #43

MANAGEMENT'S DISCUSSION AND ANALYSIS  
For the Year Ended June 30, 2013

Financial Analysis of the Regional Office of Education #43 Funds

The ROE uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

The ROE is a member of a cooperative with the Regional Office of Education #35 to provide school services to our three-county area. Since the Regional Office of Education #35 is the fiscal agent for that cooperative, the funds directly included in ROE #43's accounting system are limited.

The ROE maintains a recognized "Hot Lunch Program" serving the "Regional Safe School Program" students housed on location. All accounting for this program is included in this report. This account is in sound financial condition largely due to the contract and cooperation of Lowpoint-Washburn CUSD #21, contracted meal provider.

The ROE annually prepares a budget for Office Operations, which is submitted to the three county boards serving the area. The fiscal year for this budget runs from December 1 to November 30. Any major increase in this funding level to provide additional operation funds is not realistic at this time due to financial restraints of all three county boards. The ROE also annually adopts budgets for several funds, although not legally required to do so. See Note 1 to the financial statements. All grant budgets are prepared by the ROE and submitted to the granting agency for approval. Amendments must be submitted under guidelines established by the granting agency. Schedules showing the budget amounts compared to the ROE's actual financial activity are included in the supplementary information of this report.

The Institute Fund funds were used to provide certification services and Institute Day to teachers and administrators throughout the year. The office staff conducts a needs assessment survey with input from local school district teachers and administrators to determine professional development needs. Workshops and institutes are established that can assist the districts in the region improve instruction or educate individuals on state and federal mandates.

The Bus Driver Training Fund is used to annually train new bus driving applicants and provide refresher courses to existing bus drivers for a total number of approximately 182 individuals annually. The Bus Driver Fund receives revenues from State sources in the amount of \$663 annually and collects participant fees (\$8 per person – 3 hours of training). In an effort to maintain the fund in a positive fiscal status, the ROE has reduced the bus trainings offered and reevaluates the program annually. This fund has a positive balance.

The GED Fund collects participant fees which are used to reimburse testing sites outside of the ROE's area. This ROE does not administer the GED test due to the small number of participants, which would dictate infrequent test administration dates. It is felt that use of outside area test administration sites provide more frequent test dates for the benefit of the participants, with little added burden as test sites are within reasonable driving distance. This fund has a positive balance.

The Regional Safe Schools Program (RSSP) – General State Aid provides funds to a program that increases safety in the public schools and promotes a positive learning environment for the students attending the RSSP. The program works to meet the educational needs of severely disruptive students in an alternative learning environment. This fund has a positive balance.

MARSHALL, PUTNAM AND WOODFORD COUNTIES  
REGIONAL OFFICE OF EDUCATION #43

MANAGEMENT'S DISCUSSION AND ANALYSIS  
For the Year Ended June 30, 2013

Financial Analysis of the Regional Office of Education #43 Funds (Continued)

The McKinney-Vento Homeless Act provides funds for assisting homeless families/students with educational needs through the Regional Office or the school district. This fund began in the FY08 school year and provides for materials, supplies, transportation, and professional development to name a few categories. The ROE applied as a sub-grantee and was awarded the McKinney-Vento Act grant. This grant is received from the Illinois State Board of Education (ISBE) on an annual basis.

The Principal Mentoring program was started in the FY08 school year. Funding is provided on an annual basis by ISBE through the Illinois Principals' Association. The ROE applied as a provider and was granted a three-year agreement for the Principal Mentoring. The ROE has a positive fund balance for this fee for service project.

The Rural Education Achievement Program (REAP) is a federal grant awarded to the Regional Safe School Program in an effort to provide a funding source to rural areas that struggle financially to provide resources that might otherwise not be provided by program funding (i.e. technology).

The ROE/ISC Operations program is a grant from the State which enabled the ROE to conduct professional development jointly with LaSalle County. Primary topics for training this past year included common core standards, technology, reading, math, and other school improvement areas.

The Workshops program enabled the ROE to offer additional trainings this past year especially designed to meet the needs and interests of teachers, administrators, and other school personnel within the Marshall-Putnam-Woodford County region. Primary topics that were offered included reading, math, science, technology and other school improvement areas.

The ROE does not have any Capital Assets over its \$5,000 capitalization threshold. Much of the equipment used by the ROE was purchased and owned by the county governments of the three counties, or the cooperative with Regional Office of Education #35 used to provide school services.

The future financial condition of this ROE appears sound, but with the need for continued diligence and adjustments of service delivery. The revenue sources are a function of Federal, State, and Local funding and allowable participant fees. With no expected funding increase at the State or Federal level, as well as limited increases available at the Local level, the only way we can adjust revenue income is by increasing participant fees for workshops. We also will be changing the way that professional development is delivered in order to secure greater commitment from the schools. Through sound financial management, along with making adjustments in service delivery systems, plus reducing or removing activities that have become non-productive, we should remain fiscally responsible.

This financial report is designed to provide the Regional Offices of Education #43's citizens, taxpayers, clients, and other constituents with a general overview of its finances and to demonstrate the accountability of funds. If the reader has questions concerning this report or needs additional information regarding its contents, please contact the Regional Superintendent of the Regional Office of Education #43 at 117 South Jefferson Street, PO Box 340, Washburn, IL 61570.

## BASIC FINANCIAL STATEMENTS

MARSHALL, PUTNAM AND WOODFORD COUNTIES  
REGIONAL OFFICE OF EDUCATION #43  
STATEMENT OF NET POSITION  
June 30, 2013

	Primary Government		Total
	Governmental Activities	Business-Type Activities	
<b>ASSETS</b>			
Current Assets:			
Cash and cash equivalents	\$ 435,689	\$ 5,413	\$ 441,102
Due from other governmental units	13,357	350	13,707
<b>Total Current Assets</b>	<b>449,046</b>	<b>5,763</b>	<b>454,809</b>
<b>TOTAL ASSETS</b>	<b>449,046</b>	<b>5,763</b>	<b>454,809</b>
<b>LIABILITIES</b>			
Current Liabilities:			
Accounts payable	2,159	-	2,159
Accrued payroll	9,847	-	9,847
Due to other governmental units	2,172	-	2,172
Unearned revenue	33,020	-	33,020
<b>TOTAL LIABILITIES</b>	<b>47,198</b>	<b>-</b>	<b>47,198</b>
<b>NET POSITION</b>			
Unrestricted	366,979	5,763	372,742
Restricted for educational purposes	34,869	-	34,869
<b>TOTAL NET POSITION</b>	<b>\$ 401,848</b>	<b>\$ 5,763</b>	<b>\$ 407,611</b>

The notes to the financial statements are an integral part of this statement.

MARSHALL, PUTNAM AND WOODFORD COUNTIES  
REGIONAL OFFICE OF EDUCATION #43  
STATEMENT OF ACTIVITIES  
For the Year Ended June 30, 2013

FUNCTIONS/PROGRAMS	Program Revenues			Net (Expenses)/Revenues and Changes in Net Position		
	Expenses	Charges for Services	Operating Grants	Primary Government		Total
				Governmental Activities	Business-Type Activities	
Primary government:						
Governmental activities:						
Instructional Services:						
Salaries and benefits	\$ 187,533	\$ -	\$ 152,870	\$ (34,663)	\$ -	\$ (34,663)
Purchased services	83,914	-	33,915	(49,999)	-	(49,999)
Supplies and materials	13,104	-	9,044	(4,060)	-	(4,060)
Payments to other governments	31,236	-	31,236	-	-	-
Administrative:						
On-behalf payments	423,905	-	-	(423,905)	-	(423,905)
Total governmental activities	<u>739,692</u>	<u>-</u>	<u>227,065</u>	<u>(512,627)</u>	<u>-</u>	<u>(512,627)</u>
Business-type activities						
Staff Development	1,513	5,250	-	-	3,737	3,737
Total business-type activities	<u>1,513</u>	<u>5,250</u>	<u>-</u>	<u>-</u>	<u>3,737</u>	<u>3,737</u>
Total primary government	<u>\$ 741,205</u>	<u>\$ 5,250</u>	<u>\$ 227,065</u>	<u>(512,627)</u>	<u>3,737</u>	<u>(508,890)</u>
General revenues:						
Local sources				64,391	-	64,391
State sources				663	-	663
Federal sources				1,638	-	1,638
Interest				1,412	-	1,412
On-behalf payments				423,905	-	423,905
Total general revenues				<u>492,009</u>	<u>-</u>	<u>492,009</u>
Change in net position				(20,618)	3,737	(16,881)
Net position - beginning of year				<u>422,466</u>	<u>2,026</u>	<u>424,492</u>
Net position - end of year				<u>\$ 401,848</u>	<u>\$ 5,763</u>	<u>\$ 407,611</u>

The notes to the financial statements are an integral part of this statement.

MARSHALL, PUTNAM AND WOODFORD COUNTIES  
 REGIONAL OFFICE OF EDUCATION #43  
 BALANCE SHEET  
 GOVERNMENTAL FUNDS  
 June 30, 2013

	General Fund	Education Fund	Institute Fund	Other Non-Major Funds	Total Governmental Funds
<b>ASSETS</b>					
Cash and cash equivalents	\$ 367,807	\$ 4,947	\$ 53,470	\$ 9,465	\$ 435,689
Due from other governmental units	11,178	2,179	-	-	13,357
<b>TOTAL ASSETS</b>	<b>\$ 378,985</b>	<b>\$ 7,126</b>	<b>\$ 53,470</b>	<b>\$ 9,465</b>	<b>\$ 449,046</b>
<b>LIABILITIES</b>					
Accounts payable	\$ 2,159	\$ -	\$ -	\$ -	\$ 2,159
Accrued payroll	9,847	-	-	-	9,847
Due to other governmental units	-	2,172	-	-	2,172
Unearned revenue	-	-	33,020	-	33,020
<b>Total liabilities</b>	<b>12,006</b>	<b>2,172</b>	<b>33,020</b>	<b>-</b>	<b>47,198</b>
<b>FUND BALANCES</b>					
Restricted	-	4,954	20,450	9,465	34,869
Assigned	365,240	-	-	-	365,240
Unassigned	1,739	-	-	-	1,739
<b>Total fund balances</b>	<b>366,979</b>	<b>4,954</b>	<b>20,450</b>	<b>9,465</b>	<b>401,848</b>
<b>TOTAL LIABILITIES AND FUND BALANCES</b>	<b>\$ 378,985</b>	<b>\$ 7,126</b>	<b>\$ 53,470</b>	<b>\$ 9,465</b>	<b>\$ 449,046</b>

The notes to the financial statements are an integral part of this statement.

MARSHALL, PUTNAM AND WOODFORD COUNTIES  
REGIONAL OFFICE OF EDUCATION #43  
RECONCILIATION OF THE GOVERNMENTAL FUNDS BALANCE SHEET  
TO THE STATEMENT OF NET POSITION  
GOVERNMENTAL FUNDS  
June 30, 2013

Total fund balances - governmental funds	\$ 401,848
Amounts reported for governmental activities in the Statement of Net Position are different because:	<u>-</u>
Net position of governmental activities	<u><u>\$ 401,848</u></u>

The notes to the financial statements are an integral part of this statement.

MARSHALL, PUTNAM AND WOODFORD COUNTIES  
REGIONAL OFFICE OF EDUCATION #43  
STATEMENT OF REVENUES, EXPENDITURES,  
AND CHANGES IN FUND BALANCES  
GOVERNMENTAL FUNDS  
For the Year Ended June 30, 2013

	General Fund	Education Fund	Institute Fund	Other Non-Major Funds	Total Governmental Funds
Revenues:					
Local sources	\$ 25,649	\$ 3,142	\$ 32,291	\$ 3,309	\$ 64,391
State sources	187,771	26,137	-	663	214,571
Federal sources	-	14,795	-	-	14,795
Interest	1,151	12	224	25	1,412
On-behalf payments	423,905	-	-	-	423,905
	<u>638,476</u>	<u>44,086</u>	<u>32,515</u>	<u>3,997</u>	<u>719,074</u>
Total revenues					
Expenditures:					
Instructional services:					
Salaries and benefits	186,773	760	-	-	187,533
Purchased services	36,866	9,367	33,078	4,603	83,914
Supplies and materials	7,962	3,834	1,308	-	13,104
Payments to other governments	-	31,236	-	-	31,236
On-behalf payments	423,905	-	-	-	423,905
	<u>655,506</u>	<u>45,197</u>	<u>34,386</u>	<u>4,603</u>	<u>739,692</u>
Total expenditures					
Net change in fund balances	(17,030)	(1,111)	(1,871)	(606)	(20,618)
Fund balances - beginning of year	<u>384,009</u>	<u>6,065</u>	<u>22,321</u>	<u>10,071</u>	<u>422,466</u>
Fund balances - end of year	<u>\$ 366,979</u>	<u>\$ 4,954</u>	<u>\$ 20,450</u>	<u>\$ 9,465</u>	<u>\$ 401,848</u>

The notes to the financial statements are an integral part of this statement.

MARSHALL, PUTNAM AND WOODFORD COUNTIES  
REGIONAL OFFICE OF EDUCATION #43  
RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES, AND  
CHANGES IN FUND BALANCES TO THE STATEMENT OF ACTIVITIES  
GOVERNMENTAL FUNDS  
For the Year Ended June 30, 2013

Net change in fund balances	\$ (20,618)
Amounts reported for governmental activities in the Statement of Activities are different because:	<u>-</u>
Change in net position of governmental activities	<u><u>\$ (20,618)</u></u>

The notes to the financial statements are an integral part of this statement.

MARSHALL, PUTNAM AND WOODFORD COUNTIES  
 REGIONAL OFFICE OF EDUCATION #43  
 STATEMENT OF NET POSITION  
 PROPRIETARY FUND  
 June 30, 2013

	Enterprise Fund
	<u>Workshops</u>
ASSETS	
Current assets:	
Cash and cash equivalents	\$ 5,413
Due from other governments	<u>350</u>
Total current assets	<u>5,763</u>
TOTAL ASSETS	<u><u>\$ 5,763</u></u>
NET POSITION	
Unrestricted	<u><u>\$ 5,763</u></u>

The notes to the financial statements are an integral part of this statement.

MARSHALL, PUTNAM AND WOODFORD COUNTIES  
REGIONAL OFFICE OF EDUCATION #43  
STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN FUND NET POSITION  
PROPRIETARY FUND  
For the Year Ended June 30, 2013

	Enterprise Fund
	Workshops
OPERATING REVENUES:	
Charges for services	\$ 5,250
Total operating revenues	5,250
 OPERATING EXPENSES:	
Purchased services	1,075
Supplies and materials	438
Total operating expenses	1,513
Change in net position	3,737
 NET POSITION - BEGINNING OF YEAR	2,026
 NET POSITION - END OF YEAR	\$ 5,763

The notes to the financial statements are an integral part of this statement.

MARSHALL, PUTNAM AND WOODFORD COUNTIES  
REGIONAL OFFICE OF EDUCATION #43  
STATEMENT OF CASH FLOWS  
PROPRIETARY FUND  
For the Year Ended June 30, 2013

	Enterprise Fund
	Workshops
<b>CASH FLOWS FROM OPERATING ACTIVITIES:</b>	
Receipts from customers	\$ 4,900
Payments to suppliers and providers of goods and services	(1,513)
Net cash provided by (used for) operating activities	3,387
Net increase (decrease) in cash and cash equivalents	3,387
<b>CASH AND CASH EQUIVALENTS - BEGINNING OF YEAR</b>	<b>2,026</b>
<b>CASH AND CASH EQUIVALENTS - END OF YEAR</b>	<b>\$ 5,413</b>
<b>RECONCILIATION OF OPERATING INCOME (LOSS) TO NET CASH PROVIDED BY (USED FOR) OPERATING ACTIVITIES:</b>	
Operating income (loss)	\$ 3,737
Adjustments to reconcile operating income (loss) to net cash provided by (used for) operating activities:	
Increase in due from other governments	(350)
<b>NET CASH PROVIDED BY (USED FOR) OPERATING ACTIVITIES</b>	<b>\$ 3,387</b>

The notes to the financial statements are an integral part of this statement.

MARSHALL, PUTNAM AND WOODFORD COUNTIES  
 REGIONAL OFFICE OF EDUCATION #43  
 STATEMENT OF FIDUCIARY NET POSITION  
 FIDUCIARY FUNDS  
 June 30, 2013

	<u>Agency Funds</u>
<b>ASSETS</b>	
Cash and cash equivalents	<u>\$ 3,125</u>
Total Assets	<u><u>\$ 3,125</u></u>
<b>LIABILITIES</b>	
Due to others	<u>\$ 3,125</u>
Total Liabilities	<u><u>\$ 3,125</u></u>

The notes to the financial statements are an integral part of this statement.

MARSHALL, PUTNAM AND WOODFORD COUNTIES  
REGIONAL OFFICE OF EDUCATION #43

NOTES TO FINANCIAL STATEMENTS  
June 30, 2013

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The accounting policies of Marshall, Putnam and Woodford Counties Regional Office of Education #43 (ROE) conform to accounting principles generally accepted in the United States of America for governmental entities. The following is a summary of the significant accounting policies.

The ROE was created by Illinois Public Act 88-89, as amended. The ROE operates under the School Code (105 ILCS 5/3 and 5/3A). The ROE encompasses Marshall, Putnam, and Woodford Counties in Illinois. A Regional Superintendent of Schools serves as chief administrative officer of the ROE and is elected pursuant to 105 ILCS 5/3 and 5/3A of the School Code.

The Regional Superintendent is responsible for supervision and control of school districts within Marshall, Putnam and Woodford Counties. This includes all aspects of supervision, reports and financial accounting of districts which are considered by state law to be in the Service Region. In addition, the Regional Superintendent is charged with responsibility for township fund lands; registration of the names of applicants for scholarships to state controlled universities; examinations and related duties; visitation of public schools; direction of teachers and school officers; to serve as the official advisor and assistant of school officers and teachers; to conduct teachers institutes as well as to aid and encourage the formation of other teachers meetings and assist in their management; evaluate the schools in Marshall, Putnam and Woodford Counties; examine evidence of indebtedness; file and keep the returns of elections required to be returned to the Regional Superintendent's office; and file and keep the reports and statements returned by school treasurers and trustees.

The Regional Superintendent is also charged with the responsibilities of conducting a special census, when required, providing notice of money distributed to treasurers, board presidents, clerks, and secretaries of the school districts on or before each September 30; maintenance of a map and numbering of the Marshall, Putnam and Woodford Counties districts; providing township treasurers with a list of district treasurers; to inspect and approve building plans which comply with state law; to perform and report on annual building inspections; investigate bus drivers for valid bus driver permits and take related action as may be required; to maintain a list of unfilled teaching positions and to carry out other related duties required or permitted by law.

The Regional Superintendent is responsible for inspection and approval or rejection of school treasurer's bonds. The Regional Superintendent is also required to provide the State Board of Education with an affidavit showing that the treasurers of school districts under his control are properly bonded.

The Regional Superintendent is also responsible for apportionment and payment of funds received from the State for the districts in Marshall, Putnam and Woodford Counties or seeing that no payments are made unless the treasurer has filed or renewed appropriate bond and that the district has certified publication of the annual financial report. The Regional Superintendent is required to provide opinions and advice related to controversies under school law.

MARSHALL, PUTNAM AND WOODFORD COUNTIES  
REGIONAL OFFICE OF EDUCATION #43

NOTES TO FINANCIAL STATEMENTS  
June 30, 2013

SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

For the period ended June 30, 2013, Marshall, Putnam and Woodford Counties Regional Office of Education #43 applied for, received, and administered numerous state and federal programs and grants in assistance and support of the educational activities of the school districts in Marshall, Putnam and Woodford Counties. Such activities are reported as a single special revenue fund (Education Fund).

REPORTING ENTITY

The ROE's reporting entity includes all related organizations for which it exercises oversight responsibility.

The ROE has developed criteria to determine whether outside agencies with activities which benefit the citizens of the region, including joint agreements which serve pupils from numerous school districts, should be included within its financial reporting entity. The criteria include, but are not limited to, whether the ROE exercises oversight responsibility (which includes financial interdependency, selection of governing authority, designation of management, ability to significantly influence operations, and accountability for fiscal matters), scope of public service, and special financing relationships.

Certain joint agreements have been determined not to be part of the reporting entity after applying the manifesting of oversight, scope of public service, and special financing relationships criteria and are therefore excluded from the accompanying financial statements because the ROE does not control the assets, operations, or management of the joint agreements. In addition, the ROE is not aware of any entity which would exercise such oversight as to result in the ROE being considered a component unit of the entity.

BASIS OF PRESENTATION – GOVERNMENT-WIDE AND FUND FINANCIAL STATEMENTS

Government-wide Financial Statements – The Statement of Net Position and the Statement of Activities report information on all of the nonfiduciary activities of the primary government.

The Statement of Net Position presents the Marshall, Putnam and Woodford Counties Regional Office of Education #43 nonfiduciary assets and liabilities, with the difference reported as net position.

The Statement of Activities demonstrates the degree to which the direct expenses of a given function are offset by program revenues. *Direct expenses* are those that are clearly identifiable with a specific function. *Program revenues* include 1) charges to customers or applicants who purchase, use or directly benefit from goods, services, or privileges provided by a given function and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function. Other items not properly included among program revenues are reported instead as *general revenues*. Major individual governmental funds are reported as separate columns in the fund financial statements.

MARSHALL, PUTNAM AND WOODFORD COUNTIES  
REGIONAL OFFICE OF EDUCATION #43

NOTES TO FINANCIAL STATEMENTS  
June 30, 2013

SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

**BASIS OF PRESENTATION – GOVERNMENT-WIDE AND FUND FINANCIAL STATEMENTS (Continued)**

The statements are separated by governmental and business-type activities. The only business-type activity for the ROE is the Workshops Fund, which accounts for fees that are charged for the development of staff for educators in central Illinois.

Fund Financial Statements – The accounts of the ROE are organized on the basis of funds, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts comprised of its assets, liabilities, fund balance, revenues, and expenditures. The ROE's resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled. Major individual governmental funds are reported as separate columns in the fund financial statements. All remaining governmental funds are aggregated and reported as other non-major governmental funds.

Governmental Fund Types

Governmental Funds are those through which most governmental functions of the ROE are financed. The acquisition, use, and balances of the ROE's expendable financial resources and the related current liabilities are accounted for through Governmental Funds. The ROE's major Governmental Funds include the following:

General Fund – The General Fund is used to account for resources traditionally associated with government which are not required, legally or by sound financial management, to be accounted for and reported in another fund. The General Fund accounts for the ROE's on-behalf payments from the State of Illinois and the counties to pay the salary and benefits of the Regional Superintendent, Assistant Regional Superintendent and clerical staff. The General Fund is always considered a major fund. General Funds include the following:

Regional Safe Schools – General State Aid – Funds for programs to increase safety and promote the learning environment in schools. The school was designed to meet the educational needs of multiple suspended or expelled students in an alternative educational environment. Monies received are used in payment of expenditures for the school and also the general operations of the ROE.

ROE #43 Fund – This fund accounts for monies received for and in payment of expenditures in connection with general administrative activities.

Major Special Revenue Funds – Special Revenue Funds are used to account for and report the proceeds of specific revenue sources that are restricted or committed to expenditures for specified purposes other than debt service and capital projects. Major special revenue funds include the following:

MARSHALL, PUTNAM AND WOODFORD COUNTIES  
REGIONAL OFFICE OF EDUCATION #43

NOTES TO FINANCIAL STATEMENTS  
June 30, 2013

SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

**BASIS OF PRESENTATION – GOVERNMENT-WIDE AND FUND FINANCIAL STATEMENTS (Continued)**

Education Fund – The Education Fund is used to account for and report the proceeds of specific revenue sources that are restricted by grant agreements or contracts to expenditures for specified purposes supporting education enhancement programs as follows:

Alternative Hot Lunch – The program accounts for lunch funds administered by the ROE for the Regional Safe School Program. Revenue is provided by federal and State of Illinois grant funds and local sources.

McKinney Education for Homeless Children – The Homeless Youth Connection provides services for the educational needs of homeless PK-12 students in Marshall, Putnam and Woodford counties. The goal of the program is to ensure that homeless students receive the services they need to attend school on a regular basis despite being homeless.

Principal Mentoring – The program provides support and learning opportunities for new principals to transition into effective educational leaders as state funding allows.

ROE/ISC Operations – Monies are expended to conduct professional development programs.

Rural Education Achievement Program – Designed to help rural districts that may lack the personnel and resources to compete effectively for Federal competitive grants and often receive grant allocations in amounts that are too small to be effective in meeting their intended purposes.

Institute – To account for fees collected for the registration and renewal of teaching certificates. These fees are used to defray administrative expenses incidental to teachers' institutes, workshops, or meetings of a professional nature that are designed to promote the professional growth of teachers or for the purpose of defraying the expense of any general or special meeting of teachers or school personnel. All funds generated remain restricted until expended only on the aforementioned activities.

Non-Major Special Revenue Funds – Special Revenue Funds are used to account for and report the proceeds of specific revenue sources that are restricted or committed to expenditures for specified purposes other than debt service and capital projects. The ROE's non-major special revenue funds include the following:

Bus Driver Training – To account for the stewardship of the assets held in trust in connection with the Bus Driver Training Program.

MARSHALL, PUTNAM AND WOODFORD COUNTIES  
REGIONAL OFFICE OF EDUCATION #43

NOTES TO FINANCIAL STATEMENTS  
June 30, 2013

SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

BASIS OF PRESENTATION – GOVERNMENT-WIDE AND FUND FINANCIAL STATEMENTS (Continued)

General Education Development (GED) – To account for the revenues and expenditures associated with the processing of applications for the high school level GED test and the issuance of diplomas upon successful completion of the examination.

Proprietary Fund Types

Enterprise Fund – Used to account for resources from fees charged directly to those entities or individuals that use the services of the ROE. This consists mainly of monies received for, and payment of, expenditures for workshops and other services for the school districts. The ROE's enterprise funds include the following:

Workshops – This fund accounts for revenues and expenditures associated with additional training to meet the needs and interests of teachers, administrators, and other school personnel.

Fiduciary Fund Types

Agency Fund – Used to account for assets held by the ROE in a trustee capacity or as an agent for individuals and private or governmental organizations. Agency Funds are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations. The ROE has the following Agency Funds:

Regional Trustees Fund – This fund accounts for taxpayer deposits used to cover costs of redistricting hearings.

Jamboree Fund – This fund accounts for monies that are received to cover costs of a teen conference for freshman students in Woodford County.

MEASUREMENT FOCUS AND BASIS OF ACCOUNTING

Measurement focus refers to what is being measured. Basis of accounting refers to when revenues and expenditures are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurement made, regardless of the measurement focus applied.

Accounting records are maintained on the cash basis of accounting. Under this method, revenue is recorded when collected and expenditures are recorded when disbursements are made. The financial statements of the Marshall, Putnam and Woodford Counties Regional Office of Education #43 are prepared by making memorandum adjusting entries to the cash basis financial records.

MARSHALL, PUTNAM AND WOODFORD COUNTIES  
REGIONAL OFFICE OF EDUCATION #43

NOTES TO FINANCIAL STATEMENTS  
June 30, 2013

SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

MEASUREMENT FOCUS AND BASIS OF ACCOUNTING (Continued)

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been satisfied.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recorded when susceptible to accrual, i.e., both measurable and available. Available means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. For this purpose, the ROE considers revenues to be available if they are collected within sixty days of the end of the current fiscal period. Revenues received more than sixty days after the end of the current period are deferred in the governmental fund financial statements, but are recognized as current revenues in the government-wide financial statements. Expenditures are recognized under the modified accrual basis of accounting when the related fund liability is incurred.

Under the terms of grant agreements, Marshall, Putnam and Woodford Counties Regional Office of Education #43 funds certain programs by a combination of specific cost-reimbursement grants and general revenues. Thus, when program expenses are incurred, there are both restricted and unrestricted funding sources available to finance the program. It is the Marshall, Putnam and Woodford Counties Regional Office of Education #43's policy to first apply restricted funds, then unrestricted. For unrestricted funds, committed funds are used first, then assigned funds, then unassigned if any.

Proprietary funds distinguish operating revenues and expenses from nonoperating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. The principal operating revenues of the Agency's enterprise fund is charges to customers for services. Operating expenses for enterprise funds include the cost of sales and services and administrative expenses. All revenues and expenses not meeting this definition are reported as nonoperating revenues and expenses.

GOVERNMENTAL FUND BALANCES

Fund Balance is the difference between assets and liabilities in a Governmental Fund. The following types of fund balances may be presented in the Governmental Funds Balance Sheet and Governmental Funds Combining Schedule of Accounts:

Nonspendable Fund Balance – the portion of a Governmental Fund's net position that is not available to be spent, either short term or long term, in either form or through legal restrictions. There are no accounts presenting a nonspendable fund balance.

MARSHALL, PUTNAM AND WOODFORD COUNTIES  
REGIONAL OFFICE OF EDUCATION #43

NOTES TO FINANCIAL STATEMENTS  
June 30, 2013

SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

GOVERNMENTAL FUND BALANCES (Continued)

Restricted Fund Balance – the portion of a Governmental Fund’s net position that is subject to external enforceable legal restrictions. The following accounts fund balances are restricted by grant agreements or contracts: Alternative Hot Lunch and Principal Mentoring. The following funds are restricted by Illinois Statute: Bus Driver Training, General Education Development, and Institute.

Committed Fund Balance – the portion of a Governmental Fund’s net position with self-imposed constraints or limitations that has been placed at the highest level of decision making. There are no accounts presenting a committed fund balance.

Assigned Fund Balance – the portion of a Governmental Fund’s net position to denote an intended use of resources. The accounts presented with assigned fund balances are specified for a particular purpose by the Regional Superintendent. The account presenting an assigned fund balance is Regional Safe Schools – General State Aid.

Unassigned Fund Balance – available expendable financial resources in a governmental fund that are not designated for a specific purpose. The unassigned fund balance consists of the ROE #43 Fund.

NET POSITION

Equity is classified as net position. Net position represents the difference between assets and liabilities and is displayed in three components:

Net investment in capital assets – Consists of capital assets including restricted capital assets, net of accumulated depreciation and reduced by the outstanding balances of any bonds, mortgages, notes, or other borrowings that are attributable to the acquisition, construction, or improvement of those assets.

Restricted net position – Consists of net position with constraints placed on the use either by (1) external groups such as creditors, grantors, contributors, or laws or regulations of other governments; or (2) law through constitutional provisions or enabling legislation.

Unrestricted net position – All other net position that do not meet the definition of “restricted” or “net investment in capital assets.”

MARSHALL, PUTNAM AND WOODFORD COUNTIES  
REGIONAL OFFICE OF EDUCATION #43

NOTES TO FINANCIAL STATEMENTS  
June 30, 2013

SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

USE OF ESTIMATES IN PREPARING FINANCIAL STATEMENTS

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues, expenditures, gains, losses, and other changes in fund balance during the reporting period. Actual results could differ from those estimates.

BUDGETS

The ROE does not adopt a formal budget for all revenues and expenditures of the governmental funds and is not legally required to do so. The Regional Office of Education Funds are controlled by the Regional Superintendent of Education and the State of Illinois. Certain programs administered by the ROE are subject to budget approval by the State of Illinois. The actual to budget comparisons are prepared on the modified accrual basis of accounting. The following accounts/funds prepare budgets:

- General Funds:
  - Regional Safe Schools – General State Aid
- Education Funds:
  - McKinney Education for Homeless Children
  - ROE/ISC Operations

TEACHER CERTIFICATION

Teacher certification revenues are recognized over a five year period when applicable.

REVENUES – EXCHANGE AND NON-EXCHANGE TRANSACTIONS

Revenue resulting from exchange transactions, in which each party gives and receives essentially equal value, is recorded on the accrual basis when the exchange takes place. On a modified accrual basis, revenue is recorded in the fiscal year in which the resources are measurable and become available.

Non-exchange transactions, in which the ROE receives value without directly giving value in return, include grants and donations. On an accrual basis, revenue from grants and donations is recognized in the fiscal year in which all eligibility requirements have been satisfied. Eligibility requirements include timing requirements, which specify the year when the resources are required to be used or the fiscal year when use is first permitted, matching requirements, in which the ROE must provide local resources to be used for specific purpose, and expenditure requirements, in which the resources are provided to the ROE on a reimbursement basis. On a modified accrual basis, revenue from non-exchange transactions must be available before it can be recognized.

MARSHALL, PUTNAM AND WOODFORD COUNTIES  
REGIONAL OFFICE OF EDUCATION #43

NOTES TO FINANCIAL STATEMENTS  
June 30, 2013

SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

CAPITAL ASSETS

General capital assets generally result from expenditures in the governmental funds. These assets are reported in the government-wide Statement of Net Position. Purchases of equipment are recorded as capital outlay expenditures of the various funds. All capital assets are capitalized at cost or estimated historical cost and updated for additions and retirements during the year. The ROE capitalizes items costing \$5,000 or more. As of June 30, 2013, there were no items costing \$5,000 or more.

UNEARNED REVENUES

The ROE reports unearned revenue in the governmental fund Balance Sheet. Unearned revenue arises when potential revenue does not meet both the measurable and available criteria for recognition in the current period.

CASH AND CASH EQUIVALENTS

The ROE considers all investments with a maturity of three months or less when purchased to be cash equivalents.

REVENUES FROM FEDERAL AND STATE GRANTS

Revenues from federal and state grant awards are recorded net of the amount due to the State for the unused portion of the grant or the amount carried over to the following fiscal year project. Amounts due to the state or carried over to the following year project are recorded as liabilities.

DUE FROM OTHER GOVERNMENTAL UNITS

Due from other governmental units is reported at gross with no allowance for uncollectibles since management feels the amount of any uncollectible accounts is immaterial.

INTERFUND RECEIVABLES AND PAYABLES

During the course of operations, numerous transactions occur between individual funds that may result in amounts owed between funds and are classified as "due to and from other funds." Interfund receivables and payables between funds within governmental activities are eliminated in the Statement of Net Position.

MARSHALL, PUTNAM AND WOODFORD COUNTIES  
REGIONAL OFFICE OF EDUCATION #43

NOTES TO FINANCIAL STATEMENTS  
June 30, 2013

SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

NEW ACCOUNTING STANDARDS

In fiscal year 2013, the ROE implemented Governmental Accounting Standards Board (GASB) Statement No. 60, *Accounting and Financial Reporting for Service Concession Arrangements*, GASB Statement No. 61, *The Financial Reporting Entity: Omnibus – an amendment of GASB Statements No. 14 and No. 34*, GASB Statement No. 62, *Codification of Accounting and Financial Reporting Guidance Contained in Pre-November 30, 1989 FASB and AICPA Pronouncements*, and GASB Statement No. 63, *Financial Reporting of Deferred Outflows of Resources, Deferred Inflows of Resources, and Net Position*. The ROE implemented these standards during the current year; however, they did not have a material impact on the financial statements.

2. INTERGOVERNMENTAL AGREEMENT

On July 1, 1998, the ROE entered into an Intergovernmental Agreement executed pursuant to the provisions of the Intergovernmental Cooperation Clause of the Illinois Constitution as well as the provisions of the Intergovernmental Cooperation Act of 1973 and the Illinois Admin. Code 525.110.

The name of the Educational Service Delivery System formed is known as the LaSalle County – Marshall, Putnam, Woodford County Service Delivery System. The LaSalle County Regional Office of Education was designated as Administrative Agent for ROE Services. The following grants of Marshall/Putnam/Woodford Counties Regional Office of Education #43 were assigned to the LaSalle County – Putnam, Marshall, Woodford County Service Delivery System: Illinois Administrators' Academy, ROE Operations, Internal Review, Truants Alternative Program, RESPRO and Learning Technology Center.

3. CASH

State regulations require that the ROE deposit funds under its control into accounts insured by the federal government, secured by substantial collateral or into pooled investment trusts. All funds not needed for immediate disbursements are maintained in interest bearing accounts. The *Illinois Compiled Statutes* authorize the ROE to make deposits and invest in U.S. Government, State of Illinois, and municipal securities; certificates of deposit or time savings deposits insured by the FDIC; mortgage notes, bonds, or debentures issued by the Federal Housing Administration; bonds and other obligations of the Federal National Mortgage Association; commercial paper rated within the three highest classifications by at least two standard rating services; credit union shares; and the Illinois Public Treasurer's Investment Pool.

At June 30, 2013, the carrying amount of the ROE's various bank deposits totaled \$444,227 and the bank balances totaled \$453,527.

Custodial credit risk is the risk that in the event of a bank failure, the ROE's deposits may not be returned to it. The ROE has a deposit policy for custodial credit risk. As of June 30, 2013, all of the deposits made by the ROE were covered by the Federal Depository Insurance Corporation (FDIC).

MARSHALL, PUTNAM AND WOODFORD COUNTIES  
REGIONAL OFFICE OF EDUCATION #43

NOTES TO FINANCIAL STATEMENTS  
June 30, 2013

4. RECEIVABLES/PAYABLES

Receivables for the Marshall, Putnam and Woodford Counties ROE #43 at June 30, 2013, are as follows:

	Due from Other Governmental Units	Other	Total
Governmental activities:			
General	\$ 11,178	\$ -	\$ 11,178
Education	2,179	-	2,179
Business-type activities:			
Workshops	350	-	350
Total	\$ 13,707	\$ -	\$ 13,707

Payables for the Marshall, Putnam and Woodford Counties ROE #43 at June 30, 2013, are as follows:

	Due to Other Governmental Units	Other	Total
Governmental activities:			
General	\$ -	\$ 12,006	\$ 12,006
Education	2,172	-	2,172
Total	\$ 2,172	\$ 12,006	\$ 14,178

5. DUE TO/FROM OTHER GOVERNMENTS

The Marshall, Putnam and Woodford Counties Regional Office of Education #43's governmental activities have amounts due to and due from various other governmental units which consist of the following:

Due From Other Governmental Units:

Illinois State Board of Education	\$ 13,357
Local School Districts	350
	\$ 13,707

Due To Other Governmental Units:

Regional Office of Education #35	\$ 2,172
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MARSHALL, PUTNAM AND WOODFORD COUNTIES  
REGIONAL OFFICE OF EDUCATION #43

NOTES TO FINANCIAL STATEMENTS  
June 30, 2013

6. RETIREMENT PLANS

All certified personnel participate in the Teachers' Retirement System of the State of Illinois (TRS).

TRS Plan Description

The ROE (employer) participates in the Teachers' Retirement System of the State of Illinois (TRS). TRS is a cost-sharing multiple-employer defined benefit pension plan that was created by the Illinois legislature for the benefit of Illinois public school teachers employed outside the city of Chicago.

The Illinois Pension Code outlines the benefit provisions of TRS, and amendments to the plan can be made only by legislative action with the Governor's approval. The State of Illinois maintains the primary responsibility for funding the plan, but contributions from participating employers and members are also required. The TRS Board of Trustees is responsible for the system's administration.

TRS members include all active nonannuitants who are employed by a TRS-covered employer to provide services for which teacher certification is required. The active member contribution rate for the year ended June 30, 2013 was 9.4 percent of creditable earnings. The same contribution rate applies to members whose first contributing service is on or after January 1, 2011, the effective date of the benefit changes contained in Public Act 96-0889. These contributions, which may be paid on behalf of employees by the employer, are submitted to TRS by the employer. The active member contribution rate was also 9.4 percent for the years ended June 30, 2012 and 2011.

The State of Illinois makes contributions directly to TRS on behalf of the ROE's TRS-covered employees.

- On-behalf Contributions to TRS. The State of Illinois makes employer pension contributions on behalf of the ROE. For the year ended June 30, 2013, State of Illinois contributions were based on 28.05 percent of creditable earnings not paid from federal funds, and the ROE recognized revenue and expenditures of \$95,382 in pension contributions that the State of Illinois paid directly to TRS. For the years ended June 30, 2012 and June 30, 2011, the State of Illinois contribution rates as percentages of creditable earnings not paid from federal funds were 24.91 percent (\$85,992) and 23.10 percent (\$76,089), respectively.

The ROE makes other types of employer contributions directly to TRS.

- 2.2 Formula Contributions. Employers contribute 0.58 percent of total creditable earnings for the 2.2 formula change. This rate is specified by statute. Contributions for the year ended June 30, 2013 were \$837. Contributions for the years ending June 30, 2012 and June 30, 2011, were \$900 and \$849, respectively.

MARSHALL, PUTNAM AND WOODFORD COUNTIES  
REGIONAL OFFICE OF EDUCATION #43

NOTES TO FINANCIAL STATEMENTS  
June 30, 2013

RETIREMENT PLANS (Continued)

TRS Plan Description (Continued)

- Federal and Special Trust Fund Contributions. When TRS members are paid from federal and special trust funds administered by the ROE, there is a statutory requirement for the ROE to pay an employer pension contribution from those funds. Under a policy adopted by the TRS Board of Trustees that was first effective for the fiscal year ended June 30, 2006, employer contributions for employees paid from federal and special trust funds will be the same as the state contribution rate to TRS.

For the year ended June 30, 2013, the employer pension contribution was 28.05 percent of salaries paid from federal and special trust funds. For the years ended June 30, 2012 and 2011, the employer contribution was 24.91 and 23.10 percent of salaries paid from federal and special trust funds, respectively. For the year ended June 30, 2013, salaries totaling \$0 were paid from federal and special trust funds that required employer contributions of \$0. For the years ended June 30, 2012 and June 30, 2011, required ROE contributions were \$0 and \$0, respectively.

- Early Retirement Option (ERO). The ROE is also required to make one-time employer contributions to TRS for members retiring under the Early Retirement Option (ERO). The payments vary depending on the age and salary of the member.

The maximum employer ERO contribution under the current program is 117.5 percent and applies when the member is age 55 at retirement.

For the year ended June 30, 2013, the ROE paid \$-0- to TRS for employer contributions under the ERO program. For the years ended June 30, 2012 and June 30, 2011, the ROE made no payments under the ERO.

- Salary Increases Over 6 Percent and Excess Sick Leave. If an employer grants salary increases over 6 percent and those salaries are used to calculate a retiree's final average salary, the employer makes a contribution to TRS. The contribution will cover the difference in actuarial cost of the benefit based on actual salary increases and the benefit based on salary increases of up to 6 percent.

For the year ended June 30, 2013, the ROE paid \$-0- to TRS for employer contributions due on salary increases in excess of 6 percent. For the years ended June 30, 2012 and June 30, 2011, the ROE paid \$-0- and \$-0- to TRS for employer contributions due on salary increases in excess of 6 percent, respectively.

If an employer grants sick leave days in excess of the normal annual allotment and those days are used as TRS service credit, the employer makes a contribution to TRS. The contribution is based on the number of excess sick leave days used as service credit, the highest salary rate reported by the granting employer during the four-year sick leave review period, and the TRS total normal cost rate (17.63 percent of salary during the year ended June 30, 2013).

MARSHALL, PUTNAM AND WOODFORD COUNTIES  
REGIONAL OFFICE OF EDUCATION #43

NOTES TO FINANCIAL STATEMENTS  
June 30, 2013

RETIREMENT PLANS (Continued)

TRS Plan Description (Continued)

For the year ended June 30, 2013, the ROE paid \$-0- to TRS for sick leave days granted in excess of the normal annual allotment. For the years ended June 30, 2012 and June 30, 2011, the ROE paid \$-0- and \$-0- in employer contributions granted for sick leave days, respectively.

TRS financial information, an explanation of TRS benefits, and descriptions of member, employer, and state funding requirements can be found in the TRS *Comprehensive Annual Financial Report* for the year ended June 30, 2012. The report for the year ended June 30, 2013, is expected to be available in late 2013.

The reports may be obtained by writing to the Teachers' Retirement System of the State of Illinois, 2815 West Washington Street, P.O. Box 19253, Springfield, Illinois 62794-9253. The most current report is also available on the TRS Web site at <http://trs.illinois.gov>.

7. OTHER POST-EMPLOYMENT BENEFITS

Teacher Health Insurance Security Fund

The ROE (employer) participates in the Teacher Health Insurance Security (THIS) Fund, a cost-sharing, multiple-employer defined benefit post-employment healthcare plan that was established by the Illinois legislature for the benefit of retired Illinois public school teachers employed outside the city of Chicago. The THIS Fund provides medical, prescription, and behavioral health benefits, but it does not provide vision, dental, or life insurance benefits to annuitants of the Teachers' Retirement System (TRS). Annuitants may participate in the state administered participating provider option plan or choose from several managed care options.

The State Employees Group Insurance Act of 1971 (5 ILCS 375) outlines the benefit provisions of THIS Fund and amendments to the plan can be made only by legislative action with the Governor's approval. Effective July 1, 2012, in accordance with Executive Order 12-01, the plan is administered by the Illinois Department of Central Management Services (CMS) with the cooperation of TRS. Section 6.6 of the State Employees Group Insurance Act of 1971 requires all active contributors to TRS who are not employees of the state to make a contribution to THIS Fund.

The percentage of employer required contributions in the future will not exceed 105 percent of the percentage of salary actually required to be paid in the previous fiscal year.

- On behalf contributions to THIS Fund. The State of Illinois makes employer retiree health insurance contributions on behalf of the ROE. State contributions are intended to match contributions to THIS Fund from active members which were 0.92 percent of pay during the year ended June 30, 2013. State of Illinois contributions were \$1,329 and the ROE recognized revenue and expenditures of this amount during the year.

MARSHALL, PUTNAM AND WOODFORD COUNTIES  
REGIONAL OFFICE OF EDUCATION #43

NOTES TO FINANCIAL STATEMENTS  
June 30, 2013

OTHER POST-EMPLOYMENT BENEFITS (Continued)

Teacher Health Insurance Security Fund (Continued)

State contributions intended to match active member contributions during the years ended June 30, 2012 and June 30, 2011 were 0.88 percent of pay, both years. State contributions on behalf of ROE employees were \$1,364 and \$1,286, respectively.

- Employer contributions to THIS Fund. The ROE also makes contributions to THIS Fund. The employer THIS Fund contribution was 0.69 percent during the year ended June 30, 2013 and 0.66 during the years ended June 30, 2012 and June 30, 2011. For the year ended June 30, 2013, the ROE paid \$997 to the THIS Fund. For the years ended June 30, 2012 and June 30, 2011, the ROE paid \$1,023 and \$965 to the THIS Fund, respectively, which was 100 percent of the required contribution.

The publicly available financial report of the THIS Fund may be found on the website of the Illinois Auditor General: <http://www.auditor.illinois.gov/Audit-Reports/ABC-List.asp>. The 2013 report is listed under “Central Management Services.” Prior reports are available under “Healthcare and Family Services.”

8. ON-BEHALF PAYMENTS AND RELATED PARTY TRANSACTIONS

The State of Illinois makes employer pension contributions and employer retiree health insurance contributions on behalf of the ROE. The salaries, fringe benefits, and TRS contributions of the Regional Superintendent and the Assistant Superintendent are paid by the State of Illinois.

The following salary and benefit data for the Regional Superintendent and Assistant Regional Superintendent was calculated based on data provided by the Illinois State Board of Education.

TRS pension contributions (for all eligible employees)	\$ 95,382
THIS contributions (for all eligible employees)	1,329
Regional Superintendent – salary	103,032
Regional Superintendent – benefits (includes State paid insurance)	24,319
Assistant Regional Superintendent – salary	92,518
Assistant Regional Superintendent – benefits (includes State paid insurance)	<u>33,219</u>
Total	\$ <u>349,799</u>

The following salaries and benefits data for other employees of the ROE was calculated based on data provided by Woodford County:

Salaries	\$ 63,924
Benefits	<u>10,182</u>
Total	\$ <u>74,106</u>

MARSHALL, PUTNAM AND WOODFORD COUNTIES  
REGIONAL OFFICE OF EDUCATION #43

NOTES TO FINANCIAL STATEMENTS  
June 30, 2013

9. OPERATING LEASE

The ROE has entered into a lease agreement for the use of office space and classrooms for the Regional Safe Schools Program. The lease is renewed annually. The rent paid during the fiscal year ended June 30, 2013 was \$18,900.

10. OTHER DISCLOSURES

Accounting principles generally accepted in the United States of America require disclosure of certain information concerning individual funds (which are presented only in combination on the financial statements). Funds having deficit fund balances and funds which overextended appropriations during the year are required to be disclosed.

- A. There were no funds/accounts with a deficit fund balance at June 30, 2013.
- B. The following fund had an excess of actual expenditures over budget for the year ended June 30, 2013:

Fund	Budget Amount	Expenditures	Unfavorable Variance
Regional Safe Schools - General State Aid	\$ 55,892	\$ 230,560	\$ 174,668

The Regional Safe Schools – General State Aid fund is reporting an over expenditure due to the actual amounts reflecting other federal, state, and local monies that are not subject to grant budget requirements.

11. SUBSEQUENT EVENTS

On November 22, 2013 the Illinois State Board of Education adopted a motion pursuant to its obligation under 105 ILCS 5/3A-4(a), which recognizes consolidations agreed to via county board resolutions prior to June 30, 2013. Effective July 1, 2015, the Regional Office of Education #43 will disband and Woodford County will consolidate with Regional Office of Education #53. Marshall County and Putnam County will consolidate with Regional Office of Education #35.

SUPPLEMENTAL INFORMATION

MARSHALL, PUTNAM AND WOODFORD COUNTIES  
 REGIONAL OFFICE OF EDUCATION #43  
 COMBINING SCHEDULE OF ACCOUNTS  
 GENERAL FUND  
 June 30, 2013

ASSETS	Regional Safe Schools - General State Aid	ROE #43 Fund	Total
ASSETS			
Cash and cash equivalents	\$ 366,068	\$ 1,739	\$ 367,807
Due from other governmental units	11,178	-	11,178
TOTAL ASSETS	<u>\$ 377,246</u>	<u>\$ 1,739</u>	<u>\$ 378,985</u>
LIABILITIES AND FUND BALANCE			
LIABILITIES			
Accounts payable	\$ 2,159	\$ -	\$ 2,159
Accrued payroll	9,847	-	9,847
Total Liabilities	<u>12,006</u>	<u>-</u>	<u>12,006</u>
FUND BALANCE			
Assigned	365,240	-	365,240
Unassigned	-	1,739	1,739
Total Fund Balance	<u>365,240</u>	<u>1,739</u>	<u>366,979</u>
TOTAL LIABILITIES AND FUND BALANCE	<u>\$ 377,246</u>	<u>\$ 1,739</u>	<u>\$ 378,985</u>

MARSHALL, PUTNAM AND WOODFORD COUNTIES  
 REGIONAL OFFICE OF EDUCATION #43  
 COMBINING SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES  
 GENERAL FUND ACCOUNTS  
 For the Year Ended June 30, 2013

	Regional Safe Schools - General State Aid	ROE #43 Fund	Total
<b>REVENUES</b>			
Local sources	\$ 23,834	\$ 1,815	\$ 25,649
State sources	187,771	-	187,771
Interest	1,151	-	1,151
On-behalf payments	-	423,905	423,905
	<u>212,756</u>	<u>425,720</u>	<u>638,476</u>
Total revenues			
<b>EXPENDITURES</b>			
Salaries and benefits	186,773	-	186,773
Purchased services	35,958	908	36,866
Supplies and materials	7,829	133	7,962
On-behalf payments	-	423,905	423,905
	<u>230,560</u>	<u>424,946</u>	<u>655,506</u>
Total expenditures			
Net change in fund balances	(17,804)	774	(17,030)
<b>FUND BALANCE AT BEGINNING OF YEAR</b>			
	<u>383,044</u>	<u>965</u>	<u>384,009</u>
<b>FUND BALANCE AT END OF YEAR</b>			
	<u><u>\$ 365,240</u></u>	<u><u>\$ 1,739</u></u>	<u><u>\$ 366,979</u></u>

MARSHALL, PUTNAM AND WOODFORD COUNTIES  
REGIONAL OFFICE OF EDUCATION #43  
BUDGETARY COMPARISON SCHEDULE  
GENERAL FUND ACCOUNT  
REGIONAL SAFE SCHOOLS - GENERAL STATE AID  
For the Year Ended June 30, 2013

	<u>Budgeted Amounts</u>		<u>Actual Amounts</u>	<u>Variance with Final Budget</u>
	<u>Original</u>	<u>Final</u>		
<b>REVENUES</b>				
Local sources	\$ -	\$ -	\$ 23,834	\$ 23,834
State sources	55,892	55,892	187,771	131,879
Interest	-	-	1,151	1,151
	<u>55,892</u>	<u>55,892</u>	<u>212,756</u>	<u>156,864</u>
<b>EXPENDITURES</b>				
Salaries and benefits	41,058	41,058	186,773	(145,715)
Purchased services	14,534	14,534	35,958	(21,424)
Supplies and materials	300	300	7,829	(7,529)
	<u>55,892</u>	<u>55,892</u>	<u>230,560</u>	<u>(174,668)</u>
Net change in fund balance	<u>\$ -</u>	<u>\$ -</u>	(17,804)	<u>\$ (17,804)</u>
FUND BALANCE AT BEGINNING OF YEAR			<u>383,044</u>	
FUND BALANCE AT END OF YEAR			<u>\$ 365,240</u>	

NOTE: The budget amounts for Regional Safe Schools reflect only the amounts pertaining to the Regional Safe Schools Grant. The actual amounts reflect grant funds as well as other federal, state, and local monies which are not subject to grant budget requirements.

MARSHALL, PUTNAM AND WOODFORD COUNTIES  
REGIONAL OFFICE OF EDUCATION #43  
COMBINING SCHEDULE OF ACCOUNTS  
EDUCATION FUND  
June 30, 2013

ASSETS	Alternative Hot Lunch	McKinney Education for Homeless Children	Principal Mentoring	ROE/ISC Operations	Rural Education Achievement Program	Total
ASSETS						
Cash and cash equivalents	\$ 4,513	\$ -	\$ 434	\$ -	\$ -	\$ 4,947
Due from other governmental units	7	-	-	2,172	-	2,179
<b>TOTAL ASSETS</b>	<b>\$ 4,520</b>	<b>\$ -</b>	<b>\$ 434</b>	<b>\$ 2,172</b>	<b>\$ -</b>	<b>\$ 7,126</b>
LIABILITIES AND FUND BALANCE						
LIABILITIES						
Due to other governmental units	\$ -	\$ -	\$ -	\$ 2,172	\$ -	\$ 2,172
Total Liabilities	-	-	-	2,172	-	2,172
FUND BALANCE						
Restricted	4,520	-	434	-	-	4,954
Total Fund Balance	4,520	-	434	-	-	4,954
<b>TOTAL LIABILITIES AND FUND BALANCE</b>	<b>\$ 4,520</b>	<b>\$ -</b>	<b>\$ 434</b>	<b>\$ 2,172</b>	<b>\$ -</b>	<b>\$ 7,126</b>

MARSHALL, PUTNAM AND WOODFORD COUNTIES  
REGIONAL OFFICE OF EDUCATION #43  
COMBINING SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES  
EDUCATION FUND ACCOUNTS  
For the Year Ended June 30, 2013

	Alternative Hot Lunch	McKinney Education for Homeless Children	Principal Mentoring	ROE/ISC Operations	Rural Education Achievement Program	Total
<b>REVENUES</b>						
Local sources	\$ 3,142	\$ -	\$ -	\$ -	\$ -	\$ 3,142
State sources	72	-	-	26,065	-	26,137
Federal sources	3,878	9,279	-	-	1,638	14,795
Interest	12	-	-	-	-	12
	<u>7,104</u>	<u>9,279</u>	<u>-</u>	<u>26,065</u>	<u>1,638</u>	<u>44,086</u>
<b>EXPENDITURES</b>						
Salaries and benefits	-	760	-	-	-	760
Purchased services	6,549	680	500	-	1,638	9,367
Supplies and materials	-	2,668	1,166	-	-	3,834
Payments to other governments	-	5,171	-	26,065	-	31,236
	<u>6,549</u>	<u>9,279</u>	<u>1,666</u>	<u>26,065</u>	<u>1,638</u>	<u>45,197</u>
Net change in fund balances	555	-	(1,666)	-	-	(1,111)
<b>FUND BALANCE AT BEGINNING OF YEAR</b>						
	<u>3,965</u>	<u>-</u>	<u>2,100</u>	<u>-</u>	<u>-</u>	<u>6,065</u>
<b>FUND BALANCE AT END OF YEAR</b>						
	<u>\$ 4,520</u>	<u>\$ -</u>	<u>\$ 434</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 4,954</u>

MARSHALL, PUTNAM AND WOODFORD COUNTIES  
REGIONAL OFFICE OF EDUCATION #43  
BUDGETARY COMPARISON SCHEDULE  
EDUCATION FUND ACCOUNT  
McKINNEY EDUCATION FOR HOMELESS CHILDREN  
For the Year Ended June 30, 2013

	Budgeted Amounts		Actual Amounts	Variance with Final Budget
	Original	Final		
<b>REVENUES</b>				
Federal sources	\$ 8,279	\$ 9,279	\$ 9,279	\$ -
Total revenues	<u>8,279</u>	<u>9,279</u>	<u>9,279</u>	<u>-</u>
<b>EXPENDITURES</b>				
Salaries and benefits	760	760	760	-
Purchased services	1,100	1,100	680	420
Supplies and materials	209	209	2,668	(2,459)
Payments to other governments	<u>6,210</u>	<u>7,210</u>	<u>5,171</u>	<u>2,039</u>
Total expenditures	<u>8,279</u>	<u>9,279</u>	<u>9,279</u>	<u>-</u>
Net change in fund balance	<u>\$ -</u>	<u>\$ -</u>	-	<u>\$ -</u>
FUND BALANCE AT BEGINNING OF YEAR			<u>-</u>	
FUND BALANCE AT END OF YEAR			<u>\$ -</u>	

MARSHALL, PUTNAM AND WOODFORD COUNTIES  
 REGIONAL OFFICE OF EDUCATION #43  
 BUDGETARY COMPARISON SCHEDULE  
 EDUCATION FUND ACCOUNT  
 ROE/ISC OPERATIONS  
 For the Year Ended June 30, 2013

	<u>Budgeted Amounts</u>		<u>Actual Amounts</u>	<u>Variance with Final Budget</u>
	<u>Original</u>	<u>Final</u>		
REVENUES				
State sources	\$ 26,065	\$ 26,065	\$ 26,065	\$ -
Total revenues	<u>26,065</u>	<u>26,065</u>	<u>26,065</u>	<u>-</u>
EXPENDITURES				
Payments to other governments	<u>26,065</u>	<u>26,065</u>	<u>26,065</u>	<u>-</u>
Total expenditures	<u>26,065</u>	<u>26,065</u>	<u>26,065</u>	<u>-</u>
Net change in fund balance	<u>\$ -</u>	<u>\$ -</u>	-	<u>\$ -</u>
FUND BALANCE AT BEGINNING OF YEAR			<u>-</u>	
FUND BALANCE AT END OF YEAR			<u>\$ -</u>	

MARSHALL, PUTNAM AND WOODFORD COUNTIES  
 REGIONAL OFFICE OF EDUCATION #43  
 COMBINING BALANCE SHEET  
 NON-MAJOR SPECIAL REVENUE FUNDS  
 June 30, 2013

	<u>Bus Driver Training</u>	<u>General Education Development</u>	<u>Total</u>
<b>ASSETS</b>			
Cash and cash equivalents	\$ 3,164	\$ 6,301	\$ 9,465
<b>TOTAL ASSETS</b>	<u>\$ 3,164</u>	<u>\$ 6,301</u>	<u>\$ 9,465</u>
<b>LIABILITIES AND FUND BALANCE</b>			
<b>LIABILITIES</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
<b>FUND BALANCE</b>			
Restricted	<u>3,164</u>	<u>6,301</u>	<u>9,465</u>
<b>TOTAL LIABILITIES AND FUND BALANCE</b>	<u>\$ 3,164</u>	<u>\$ 6,301</u>	<u>\$ 9,465</u>

MARSHALL, PUTNAM AND WOODFORD COUNTIES  
REGIONAL OFFICE OF EDUCATION #43  
COMBINING STATEMENT OF REVENUES, EXPENDITURES, AND  
CHANGES IN FUND BALANCES  
NON-MAJOR SPECIAL REVENUE FUNDS  
For the Year Ended June 30, 2013

	Bus Driver Training	General Education Development	Total
REVENUES			
Local sources	\$ 1,456	\$ 1,853	\$ 3,309
State sources	663	-	663
Interest	-	25	25
	<u>2,119</u>	<u>1,878</u>	<u>3,997</u>
Total revenues			
EXPENDITURES			
Purchased services	<u>2,171</u>	<u>2,432</u>	<u>4,603</u>
Total expenditures	<u>2,171</u>	<u>2,432</u>	<u>4,603</u>
Net change in fund balance	(52)	(554)	(606)
FUND BALANCE AT BEGINNING OF YEAR	<u>3,216</u>	<u>6,855</u>	<u>10,071</u>
FUND BALANCE AT END OF YEAR	<u><u>\$ 3,164</u></u>	<u><u>\$ 6,301</u></u>	<u><u>\$ 9,465</u></u>

MARSHALL, PUTNAM AND WOODFORD COUNTIES  
 REGIONAL OFFICE OF EDUCATION #43  
 COMBINING STATEMENT OF FIDUCIARY NET POSITION  
 AGENCY FUNDS  
 June 30, 2013

	Regional Trustees Fund	Jamboree Fund	Total
<b>ASSETS</b>			
Cash and cash equivalents	\$ 1,197	\$ 1,928	\$ 3,125
Total Assets	\$ 1,197	\$ 1,928	\$ 3,125
<b>LIABILITIES</b>			
Due to others	\$ 1,197	\$ 1,928	\$ 3,125
Total Liabilities	\$ 1,197	\$ 1,928	\$ 3,125

MARSHALL, PUTNAM AND WOODFORD COUNTIES  
 REGIONAL OFFICE OF EDUCATION #43  
 COMBINING STATEMENT OF CHANGES IN ASSETS AND LIABILITIES  
 AGENCY FUNDS  
 For the Year Ended June 30, 2013

	Balance 7/1/2012	Additions	Deductions	Balance 6/30/2013
<b>REGIONAL TRUSTEES FUND</b>				
<b>ASSETS</b>				
Cash and cash equivalents	\$ 210	\$ 2,139	\$ 1,152	\$ 1,197
<b>LIABILITIES</b>				
Due to others	\$ 210	\$ 2,139	\$ 1,152	\$ 1,197
<b>JAMBOREE FUND</b>				
<b>ASSETS</b>				
Cash and cash equivalents	\$ 1,372	\$ 1,615	\$ 1,059	\$ 1,928
<b>LIABILITIES</b>				
Due to others	\$ 1,372	\$ 1,615	\$ 1,059	\$ 1,928
<b>TOTALS AGENCY FUNDS</b>				
<b>ASSETS</b>				
Cash and cash equivalents	\$ 1,582	\$ 3,754	\$ 2,211	\$ 3,125
<b>LIABILITIES</b>				
Due to others	\$ 1,582	\$ 3,754	\$ 2,211	\$ 3,125