

**STATE OF ILLINOIS
LEGISLATIVE RESEARCH UNIT
COMPLIANCE EXAMINATION**

For the Two Years Ended June 30, 2007

STATE OF ILLINOIS
LEGISLATIVE RESEARCH UNIT
COMPLIANCE EXAMINATION
For the Two Years Ended June 30, 2007

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AGENCY OFFICIALS

Legislative Research Unit

Executive Director	Patrick O' Grady
Associate Director (4/27/07-present)	Vacant
Associate Director (7/1/05-4/27/07)	Bridget Devlin
Deputy Director for Research	David Miller
Fiscal Officer	Cindy Bates

Agency office is located at:

222 S. College
Suite 301
Springfield, Illinois 62704-1894

LEGISLATIVE RESEARCH UNIT

PATRICK D. O'GRADY, EXECUTIVE DIRECTOR

January 18, 2008

The Honorable William G. Holland
Auditor General
State of Illinois
Hes Park Plaza
740 East Ash
Springfield, IL 62703-3154

We are responsible for the identification of, and compliance with, all aspects of laws, regulations, contracts, or grant agreements that could have a material effect on the operations of the Agency. We are responsible for and we have established and maintained an effective system of, internal controls over compliance requirements. We have performed an evaluation of the Agency's compliance with the following assertions during the two-year period ended June 30, 2007. Based on this evaluation, we assert that during the years ended June 30, 2007 and June 30, 2006, the Agency has materially complied with the assertions below.

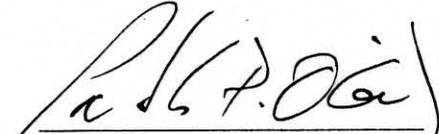
- A. The agency has obligated, expended, received and used public funds of the State in accordance with the purpose for which such funds have been appropriated or otherwise authorized by law.
- B. The agency has obligated, expended, received and used public funds of the State in accordance with any limitations, restrictions, conditions or mandatory directions imposed by law upon such obligation, expenditure, receipt or use.
- C. The agency has complied, in all material respects, with applicable laws and regulations, including the State uniform accounting system, in its financial and fiscal operations.
- D. The State revenues and receipts collected by the agency are in accordance with applicable laws and regulations and the accounting and recordkeeping of such revenues and receipts is fair, accurate and in accordance with law.

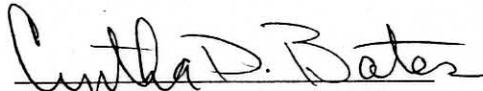
LRU

E. The money or negotiable securities or similar assets handled by the agency on behalf of the State or held in trust by the agency have been properly and legally administered, and the accounting and recordkeeping relating thereto is proper, accurate and in accordance with law.

Yours very truly,

Legislative Research Unit


Patrick D. O'Grady, Director


Cynthia D. Bates, Fiscal Officer

STATE OF ILLINOIS
LEGISLATIVE RESEARCH UNIT
COMPLIANCE EXAMINATION
For the Two Years Ended June 30, 2007

COMPLIANCE REPORT

SUMMARY

The compliance testing performed during this examination was conducted in accordance with *Government Auditing Standards* and in accordance with the Illinois State Auditing Act.

ACCOUNTANTS' REPORTS

The Independent Accountants' Report on State Compliance, on Internal Control Over Compliance and on Supplementary Information for State Compliance Purposes does not contain scope limitations, disclaimers, or other significant non-standard language.

SUMMARY OF FINDINGS

<u>Number of</u>	<u>Compliance</u>	<u>Prior</u>
<u>Findings</u>	<u>Report</u>	<u>Compliance</u>
<u>Repeated findings</u>	<u>Report</u>	<u>Report</u>
Findings	0	0
Repeated findings	0	0
Prior recommendations implemented or not repeated	0	0

SCHEDULE OF FINDINGS

The Legislative Research Unit did not have any current year or prior year findings.

EXIT CONFERENCE

The Legislative Research Unit declined an exit conference in a letter dated January 14, 2008.

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CHICAGO OFFICE:

MICHAEL A. BILANDIC BLDG. · SUITE 5-900
160 NORTH LASALLE · 60601-3103
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OFFICE OF THE AUDITOR GENERAL
WILLIAM G. HOLLAND

INDEPENDENT ACCOUNTANTS' REPORT ON STATE COMPLIANCE,
ON INTERNAL CONTROL OVER COMPLIANCE, AND ON
SUPPLEMENTARY INFORMATION FOR STATE COMPLIANCE PURPOSES

Honorable William G. Holland
Auditor General
State of Illinois

Compliance

We have examined the Legislative Research Unit's compliance with the requirements listed below, as more fully described in the Audit Guide for Financial Audits and Compliance Attestation Engagements of Illinois State Agencies (Audit Guide) as adopted by the Auditor General, during the two years ended June 30, 2007. The management of the Legislative Research Unit is responsible for compliance with these requirements. Our responsibility is to express an opinion on the Legislative Research Unit's compliance based on our examination.

- A. The Legislative Research Unit has obligated, expended, received, and used public funds of the State in accordance with the purpose for which such funds have been appropriated or otherwise authorized by law.
- B. The Legislative Research Unit has obligated, expended, received, and used public funds of the State in accordance with any limitations, restrictions, conditions or mandatory directions imposed by law upon such obligation, expenditure, receipt or use.
- C. The Legislative Research Unit has complied, in all material respects, with applicable laws and regulations, including the State uniform accounting system, in its financial and fiscal operations.
- D. State revenues and receipts collected by the Legislative Research Unit are in accordance with applicable laws and regulations and the accounting and recordkeeping of such revenues and receipts is fair, accurate and in accordance with law.
- E. Money or negotiable securities or similar assets handled by the Legislative Research Unit on behalf of the State or held in trust by the Legislative Research Unit have been properly and legally administered and the accounting and recordkeeping relating thereto is proper, accurate, and in accordance with law.

We conducted our examination in accordance with attestation standards established by the American Institute of Certified Public Accountants; the standards applicable to attestation engagements contained in *Government Auditing Standards* issued by the Comptroller General of the United States; the Illinois State Auditing Act (Act); and the Audit Guide as adopted by the Auditor General pursuant to the Act; and, accordingly, included examining, on a test basis, evidence about the Legislative Research Unit's compliance with those requirements listed in the first paragraph of this report and performing such other procedures as we considered necessary in the circumstances. We believe that our examination provides a reasonable basis for our opinion. Our examination does not provide a legal determination on the Legislative Research Unit's compliance with specified requirements.

In our opinion, the Legislative Research Unit complied, in all material respects, with the requirements listed in the first paragraph of this report during the two years ended June 30, 2007.

As required by the Audit Guide, immaterial findings relating to instances of noncompliance excluded from this report have been reported in a separate letter.

Internal Control

The management of the Legislative Research Unit is responsible for establishing and maintaining effective internal control over compliance with the requirements listed in the first paragraph of this report. In planning and performing our examination, we considered the Legislative Research Unit's internal control over compliance with the requirements listed in the first paragraph of this report in order to determine our examination procedures for the purpose of expressing our opinion on compliance and to test and report on internal control over compliance in accordance with the Audit Guide, issued by the Illinois Office of the Auditor General, but not for the purpose of expressing an opinion on the effectiveness of the Legislative Research Unit's internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the Legislative Research Unit's internal control over compliance.

A *control deficiency* in an entity's internal control over compliance exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect noncompliance with the requirements listed in the first paragraph of this report on a timely basis. A *significant deficiency* is a control deficiency, or combination of control deficiencies, that adversely affects the entity's ability to comply with the requirements listed in the first paragraph of this report such that there is more than a remote likelihood that noncompliance with a requirement that is more than inconsequential will not be prevented or detected by the entity's internal control.

A material weakness is a significant deficiency, or combination of significant deficiencies that results in more than a remote likelihood that a material noncompliance with a requirement listed in the first paragraph of this report will not be prevented or detected by the entity's internal control.

Our consideration of internal control over compliance with the requirements listed in the first paragraph of this report was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in internal control that might be

significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above.

There were no immaterial findings relating to internal control deficiencies that have been excluded from this report.

Supplementary Information for State Compliance Purposes

Our examination was conducted for the purpose of forming an opinion on compliance with the requirements listed in the first paragraph of this report. The accompanying supplementary information as listed in the table of contents as Supplementary Information for State Compliance Purposes is presented for purposes of additional analysis. We have applied certain limited procedures as prescribed by the Audit Guide as adopted by the Auditor General to the 2006 and the 2007 Supplementary Information for State Compliance Purposes, except for the Service Efforts and Accomplishments on which we did not perform any procedures. However, we do not express an opinion on the supplementary information.

We have not applied procedures to the 2005 Supplementary Information for State Compliance Purposes, and accordingly, we do not express an opinion thereon.

This report is intended solely for the information and use of the Auditor General, the General Assembly, the Legislative Audit Commission, the Governor, and agency management and is not intended to be and should not be used by anyone other than these specified parties.


BRUCE L. BULLARD, CPA
Director of Financial and Compliance Audits

January 18, 2008

STATE OF ILLINOIS
LEGISLATIVE RESEARCH UNIT
COMPLIANCE EXAMINATION
For the Two Years Ended June 30, 2007

SUPPLEMENTARY INFORMATION FOR STATE COMPLIANCE PURPOSES

SUMMARY

Supplementary Information for State Compliance Purposes presented in this section of the report includes the following:

- Fiscal Schedules and Analysis:

- Schedule of Appropriations, Expenditures and Lapsed Balances
 - Comparative Schedule of Net Appropriations, Expenditures and Lapsed Balances

- Schedule of Changes in State Property
 - Comparative Schedule of Cash Receipts
 - Reconciliation Schedule of Cash Receipts to Deposits Remitted to the State Comptroller

- Analysis of Significant Variations in Expenditures

- Analysis of Significant Lapse Period Spending

- Analysis of Operations:

- Agency Functions and Planning Program

- Average Number of Employees

- Service Efforts and Accomplishments (Not Examined)

The accountants' report that covers the Supplementary Information for State Compliance Purposes presented in the Compliance Report Section states the auditors have applied certain limited procedures as prescribed by the Audit Guide as adopted by the Auditor General, except for information on the Service Efforts and Accomplishments on which they did not perform any procedures. However, the accountants do not express an opinion on the supplementary information.

STATE OF ILLINOIS
 LEGISLATIVE RESEARCH UNIT
SCHEDULE OF APPROPRIATIONS, EXPENDITURES AND LAPSED BALANCES
 For the Fiscal Year Ended June 30, 2007

P.A. 94-0798 FISCAL YEAR 2007	Appropriations (Net of Transfers)	Lapse Period		Total Expenditures 14 Months Ended August 31	Balances Lapsed August 31
		Expenditures Through June 30	Expenditures July 1 to August 31		
General Revenue Fund - 001					
Personal Services	\$ 1,232,500	\$ 1,139,616	\$ 0	\$ 1,139,616	\$ 92,884
Employee Retirement					
Contributions Paid by Employer	49,300	44,361	0	44,361	4,939
State Contribution to State					
Employees' Retirement System	142,100	131,359	0	131,359	10,741
State Contributions to Social Security	94,300	83,461	0	83,461	10,839
Contractual Services	608,500	532,461	11,061	543,522	64,978
Travel	19,600	5,096	0	5,096	14,504
Commodities	15,800	5,937	698	6,635	9,165
Printing	26,900	7,870	22	7,892	19,008
Equipment	108,000	31,466	64,966	96,432	11,568
Telecommunications	30,700	12,744	1,100	13,844	16,856
Lump Sum - Legislative Intern Program	564,500	424,364	62,064	486,428	78,072
Lump Sum - Zeke Giorgi Memorial Staff Intern Program	110,000	91,927	12,622	104,549	5,451
Lump Sum - Council of State Government	100,000	100,000	0	100,000	0
Lump Sum - Model Illinois Government	10,000	4,532	0	4,532	5,468
Lump Sum - New Member's Conference	30,000	18,173	11,827	30,000	0
Total Fiscal Year 2007	\$ 3,142,200	\$ 2,633,367	\$ 164,360	\$ 2,797,727	\$ 344,473

Note: Appropriations, expenditures, and lapsed balances were obtained from Agency records and have been reconciled to records of the State Comptroller.

STATE OF ILLINOIS
 LEGISLATIVE RESEARCH UNIT
SCHEDULE OF APPROPRIATIONS, EXPENDITURES AND LAPSED BALANCES
 For the Fiscal Year Ended June 30, 2006

P.A. 94-0015 FISCAL YEAR 2006	Appropriations (Net of Transfers)	Lapse Period		Total Expenditures 14 Months Ended August 31	Balances Lapsed August 31
		Expenditures Through June 30	Expenditures July 1 to August 31		
General Revenue Fund - 001					
Personal Services	\$ 1,196,600	\$ 1,162,170	\$ 0	\$ 1,162,170	\$ 34,430
Employee Retirement	47,900	46,062	0	46,062	1,838
State Contribution to State					
Contributions Paid by Employer					
Employees' Retirement System	232,400	90,581	0	90,581	141,819
State Contributions to Social Security	91,600	85,423	0	85,423	6,177
Contractual Services	591,000	584,048	6,293	590,341	659
Travel	7,000	5,307	182	5,489	1,511
Commodities	12,800	5,541	318	5,859	6,941
Printing	21,900	15,011	0	15,011	6,889
Equipment	72,900	37,469	30,741	68,210	4,690
Telecommunications	14,900	12,701	1,068	13,769	1,131
Lump Sum - Legislative Intern Program	548,100	430,351	54,441	484,792	63,308
Lump Sum - Zeke Giorgi Memorial Staff Intern Program	106,800	88,734	7,770	96,504	10,296
Lump Sum - Council of State Governments	0	0	0	0	0
Lump Sum - Model Illinois Government	0	0	0	0	0
Lump Sum - New Members Conference	0	0	0	0	0
Total Fiscal Year 2006	\$ 2,943,900	\$ 2,563,398	\$ 100,813	\$ 2,664,211	\$ 279,689

Note: Appropriations, expenditures, and lapsed balances were obtained from Agency records and have been reconciled to records of the State Comptroller.

STATE OF ILLINOIS
 LEGISLATIVE RESEARCH UNIT
COMPARATIVE SCHEDULE OF NET APPROPRIATIONS, EXPENDITURES AND LAPSED BALANCES
 For the Fiscal Years Ended June 30,

	Fiscal Year		
	2007	2006	2005
General Revenue Fund - 001	P.A. 94-0798	P.A. 94-0015	P.A. 93-0842
Appropriations (Net of Transfers)	<u>\$ 3,142,200</u>	<u>\$ 2,943,900</u>	<u>\$ 2,803,650</u>
<u>Expenditures</u>			
Personal Services	\$ 1,139,616	\$ 1,162,170	\$ 1,139,989
Employee Retirement			
Contributions Paid by Employer	44,361	46,062	44,565
State Contribution to State			
Employees' Retirement System	131,359	90,581	183,693
State Contributions to Social Security	83,461	85,423	83,903
Contractual Services	543,522	590,341	576,214
Travel	5,096	5,489	1,066
Commodities	6,635	5,859	7,242
Printing	7,892	15,011	6,276
Equipment	96,432	68,210	52,957
Telecommunications	13,844	13,769	14,469
Lump Sum - Legislative Intern Program	486,428	484,792	440,226
Lump Sum - Zeke Giorgi Memorial Staff Intern Program	104,549	96,504	101,666
Lump Sum - Council of State Governments	100,000	0	0
Lump Sum - Model Illinois Government	4,532	0	0
Lump Sum - New Members Conference	30,000	0	20,959
Total Expenditures	<u>\$ 2,797,727</u>	<u>\$ 2,664,211</u>	<u>\$ 2,673,225</u>
Lapsed Balances	<u>\$ 344,473</u>	<u>\$ 279,689</u>	<u>\$ 130,425</u>

STATE OF ILLINOIS
 LEGISLATIVE RESEARCH UNIT
SCHEDULE OF CHANGES IN STATE PROPERTY
 For the Two Years Ended June 30, 2007

	Equipment
Balance at July 1, 2005	\$ 488,651
Additions	2,486
Deletions	(162)
Net Transfers	7,506
Balance at June 30, 2006	\$ 498,481
Balance at July 1, 2006	\$ 498,481
Additions	38,615
Deletions	(34,870)
Net Transfers	(14,244)
Balance at June 30, 2007	\$ 487,982

Note: The above schedule has been derived from Agency records which have been reconciled to property reports submitted to the Office of the Comptroller.

STATE OF ILLINOIS
 LEGISLATIVE RESEARCH UNIT
COMPARATIVE SCHEDULE OF CASH RECEIPTS
 For the Fiscal Years Ended June 30,

	<u>2007</u>	<u>2006</u>	<u>2005</u>
Prior Year Refunds	\$ 1,146	\$ 175	\$ -
Jury Duty	49	84	-
Miscellaneous	<u>-</u>	<u>-</u>	<u>-</u>
Total Receipts	<u>\$ 1,195</u>	<u>\$ 259</u>	<u>\$ -</u>

RECONCILIATION OF CASH RECEIPTS TO DEPOSITS
REMITTED TO THE STATE COMPTROLLER
 For the Fiscal Years Ended June 30,

	<u>2007</u>	<u>2006</u>	<u>2005</u>
Receipts per Department Records	\$ 1,195	\$ 259	\$ -
Add: Deposits in Transit, Beginning of Year	-	-	-
Less: Deposits in Transit, End of Year	<u>-</u>	<u>-</u>	<u>-</u>
Deposits Recorded by the Comptroller	<u>\$ 1,195</u>	<u>\$ 259</u>	<u>\$ -</u>

STATE OF ILLINOIS
LEGISLATIVE RESEARCH UNIT
ANALYSIS OF SIGNIFICANT VARIATIONS IN EXPENDITURES
For the Two Years Ended June 30, 2007

Significant variances in expenditures were determined to be changes of \$1,000 and at least 20% between fiscal years, and are explained below.

ANALYSIS OF SIGNIFICANT VARIATIONS IN EXPENDITURES BETWEEN FISCAL YEARS 2006 AND 2007

General Revenue Fund (001)

State Contribution to State Employees' Retirement System

The increase in State contributions to State Employees' Retirement System expenditures was due to an increase in the employer contribution rate from 7.792% in FY06 to 11.525% in FY07.

Printing

The decrease in printing expenditures was due to the Legislative Research Unit (LRU) ordering paper twice in FY06. In FY07, paper was ordered only one time.

Equipment

The increase in equipment expenditures was due to the purchase of two new copy machines in FY07 to replace outdated copy machines. In FY06, only one new copy machine was purchased.

Lump Sum - Council of State Governments

The increase in Lump Sum-Council of State Governments was due to the LRU helping organize and providing assistance at the Council of State Government Conference in FY07.

Lump Sum - Model Illinois Government

The increase in Lump Sum-Model Illinois Government was due to the LRU being appropriated monies in FY07 to pay expenditures incurred in the administration of the Model Illinois Government program.

Lump Sum - New Members Conference

The increase in Lump Sum-New Members Conference was due to the New Members Conference and the District Office Staff Training Conference being held only in odd fiscal years.

STATE OF ILLINOIS
LEGISLATIVE RESEARCH UNIT
ANALYSIS OF SIGNIFICANT VARIATIONS IN EXPENDITURES
For the Two Years Ended June 30, 2007

Significant variances in expenditures were determined to be changes of \$1,000 and at least 20% between fiscal years, and are explained below.

ANALYSIS OF SIGNIFICANT VARIATIONS IN EXPENDITURES BETWEEN FISCAL YEARS 2005 AND 2006

General Revenue Fund (001)

State Contribution to State Employees' Retirement System

The decrease in State contribution to State Employees' Retirement System was due to a decrease in the employer contribution rate from 16.107% in FY05 to 7.792% in FY06.

Travel

The increase in travel expenditures was due to employees attending the National Conference of State Legislators Research and Committee Staff Section, Legal Staff Services Section and Legislative Research Librarians joint fall seminar during FY06.

Printing

The increase in printing expenditures was due to the LRU ordering paper twice in FY06. In FY05, paper was only ordered one time.

Equipment

The increase in equipment expenditures was due to the purchase of a new copy machine in FY06 to replace an outdated copy machine.

Lump Sum - New Members Conference

The decrease in Lump Sum-New Members Conference was due to the New Members' Conference and the District Office Staff Training Conference being held in odd fiscal years.

STATE OF ILLINOIS
LEGISLATIVE RESEARCH UNIT
ANALYSIS OF SIGNIFICANT LAPSE PERIOD SPENDING
For the Two Years Ended June 30, 2007

FISCAL YEAR 2007

General Revenue Fund (001)

Equipment

The LRU received and paid invoices during the lapse period for the purchase of two copy machines and computer equipment ordered prior to June 30.

Lump Sum - Legislative Intern Program

June invoices for the intern program were not received and paid until the lapse period.

Lump Sum - New Member's Conference

The New Member's Conference was held on June 18 and 19, 2007; therefore, invoices for the conference were not received and paid until the lapse period.

FISCAL YEAR 2006

General Revenue Fund (001)

Equipment

The LRU received and paid invoices during the lapse period for the purchase of a copy machine, computer equipment, and office chairs ordered prior to June 30.

Lump Sum - Legislative Intern Program

June invoices for the intern program were not received and paid until the lapse period.

STATE OF ILLINOIS
LEGISLATIVE RESEARCH UNIT
ANALYSIS OF OPERATIONS
For the Two Years Ended June 30, 2007

AGENCY FUNCTIONS AND PLANNING PROGRAM

Agency Functions

The Legislative Research Unit (LRU) was established in 1937 as the Illinois Legislative Council and is the central research agency for the General Assembly. A staff of researchers responds to inquiries from legislators, committees and staff regarding questions of laws and court decisions; laws of other states; regulations; science and health; environmental protection; public utilities; business and economic development; and many others. The LRU maintains up-to-date information on federal aid received by the State and analyzes federal programs. It is also responsible for tracking and monitoring membership of boards and commissions established by the State of Illinois.

Patrick O’Grady, Executive Director of the Legislative Research Unit, serves at the direction of the Joint Committee and operates the agency under the Operating Rules for Legislative Support Service Agencies.

The LRU board members as of June 30, 2007 were:

Rep. Sara Feigenholtz, Co-Chairman
Sen. Larry K. Bomke, Co-Chairman

Senators

John O. Jones
Edward D. Maloney
Kwame Raoul
Dale Risinger
Ira I. Silverstein

Representatives

Constance A. “Connie” Howard
Susana A. Mendoza
James H. “Jim” Meyer
Chapin Rose
Ed Sullivan, Jr.

Planning Program

The Legislative Research Unit’s planning program consists of annual budget requests, which present short-term goals and objectives. The LRU’s long-term goals and objectives are set by statute and various other rules and guidelines. A member of upper management has been assigned responsibility to update and maintain information related to the statutes, rules and guidelines governing LRU. The Deputy Director for Research manages and coordinates research functions and reports to the Director. Research production is monitored daily, and hundreds of requests are tracked electronically.

STATE OF ILLINOIS
LEGISLATIVE RESEARCH UNIT
ANALYSIS OF OPERATIONS
For the Fiscal Years Ended June 30,

AVERAGE NUMBER OF EMPLOYEES

The following table, prepared from Agency records, presents the average number of employees, by function, for the Fiscal Years ended June 30,

<u>Division</u>	<u>2007</u>	<u>2006</u>	<u>2005</u>
Administration	12	13	13
Research	<u>13</u>	<u>12</u>	<u>17</u>
Total average full-time employees	<u><u>25</u></u>	<u><u>25</u></u>	<u><u>30</u></u>

STATE OF ILLINOIS
LEGISLATIVE RESEARCH UNIT
ANALYSIS OF OPERATIONS
For the Two Years Ended June 30, 2007

SERVICE EFFORTS AND ACCOMPLISHMENTS (NOT EXAMINED)

The number of assignments completed by the library staff at the LRU in FY06 was 59. This is a decrease of 19.1% from the previous fiscal year number of 73 assignments. This amount represents 15% of the total assignments done by LRU in FY06.

The number of assignments completed by the library staff at the LRU in FY07 was 35. This is a decrease of 40.6% from the previous fiscal year number of 59 assignments. This amount represents 11% of the total assignments done by LRU in FY07.

During FY06, the LRU performed 401 research assignments for legislators and staff. In addition, the LRU recorded 718 appointments to boards and commissions of the State from 7/1/2005 to 6/30/2006.

Federal aid to State agencies amounting to \$11,538 billion was tracked by the LRU during FY06.

During FY07, the LRU performed 312 research assignments for legislators and staff. In addition, the LRU recorded 634 appointments to boards and commissions of the State from 7/1/2006 to 6/30/2007.

Federal aid to State agencies amounting to \$11,713 billion was tracked by the LRU during FY07.

Additionally, the LRU published the following major publications during the examination period:

First Reading, quarterly newsletter;
Federal Grant Alerts, monthly newsletter;
Federal Funds to State Agencies;
Catalog of State Assistance to Local Governments;
Directory of Illinois State Officials, a telephone directory;
State Boards & Commissions;
Constituent Services Guide;
Tax Handbook for Legislators;
Preface to Lawmaking;
A Guide to Nongovernmental Funding