



STATE OF ILLINOIS
**OFFICE OF THE
AUDITOR GENERAL**

William G. Holland, Auditor General

SUMMARY REPORT DIGEST

SUPREME COURT HISTORIC PRESERVATION COMMISSION

**COMPLIANCE EXAMINATION
For the Two Years Ended: June 30, 2011**

Release Date: May 17, 2012

Summary of Findings:

Total this audit:	3
Total last audit:	3
Repeated from last audit:	1

SYNOPSIS

- The Supreme Court Historic Preservation Commission (Commission) did not maintain sufficient controls over the recording and reporting of its State property.
- The Commission did not maintain sufficient controls over receipts processing.

{Expenditures and Activity Measures are summarized on the reverse page.}

**SUPREME COURT HISTORIC PRESERVATION COMMISSION
COMPLIANCE EXAMINATION
For the Two Years Ended June 30, 2011**

EXPENDITURE STATISTICS	2011	2010	2009
Total Appropriations.....	\$ 10,000,000	\$ 10,000,000	\$ 10,000,000
Total Expenditures.....	\$ 924,740	\$ 805,392	\$ 177,318
Total Receipts.....	\$ 808	\$ 16,122	\$ -
Average Number of Employees.....	2	3	3

AGENCY DIRECTOR
During Examination Period: John Lupton
Currently: John Lupton

**FINDINGS, CONCLUSIONS, AND
RECOMMENDATIONS**

PROPERTY CONTROL WEAKNESSES

- Lack of controls over property**
- The Supreme Court Historic Preservation Commission (Commission) did not maintain sufficient controls over the recording and reporting of its State property. During testing we noted the following:
- The Commission did not reconcile its property listing to the Quarterly Report of State Property (C-15) filed with the Office of the Comptroller (IOC), therefore the Commission's property listing as of June 30, 2011 did not agree to the amount reported on the C-15.
- Reports did not reconcile**
- C-15 reports not filed timely**
- The Commission did not timely file two C-15 reports with the IOC. The reports were submitted 3 and 25 days late.
- Donations excluded from property listing**
- The Commission did not include \$14,645 of donations on its property listing.
- Incorrect property listing**
- The Commission did not properly document nine equipment items on the property listing. (Finding 1, pages 8-9)

We recommended the Commission strengthen internal controls over recording and reporting of its equipment.

- Commission agrees with auditors**
- Commission management accepted the finding and recommendation and stated they have instituted better practices by reducing unnecessary property, educating themselves with requirements, and managing donated property.

**INADEQUATE CONTROLS OVER RECEIPTS
PROCESSING**

- Lack of controls over receipts**
- The Commission did not maintain sufficient controls over receipts processing. During testing, we noted the following:
- The Commission did not document maintain a cash receipt log containing the minimum detail and supporting documentation as required.
- Cash receipt log not maintained**
- The Commission did not maintain copies of checks, copies of receipts given for promotional sales, and copies of deposit receipts.
- Documentation not maintained**
- The Commission did not submit Receipt Deposit Transmittal forms to the Office of the Comptroller for 12 of 22 receipts tested.
- Receipt Deposit Transmittal forms not submitted**

Refunds and miscellaneous receipts incorrectly recorded

- The cash receipt log recorded refunds and miscellaneous into one category.

Receipt reconciliations not performed

- The Commission did not reconcile receipts to the Office of the Comptroller. (Finding 3, page 11)

We recommended the Commission strengthen its internal controls over receipts processing.

Commission agrees with auditors

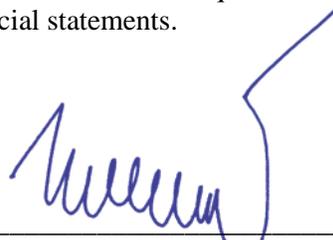
Commission management accepted the finding and recommendation and stated they will gain the proper education regarding the requirements and best practices to process income.

OTHER FINDING

The remaining finding pertains to controls related to voucher processing. We will review the Commission's progress toward the implementation of our recommendation in our next examination.

AUDITORS' OPINION

We conducted a compliance examination of the Commission as required by the Illinois State Auditing Act. The Commission has no funds that require an audit leading to an opinion of financial statements.



WILLIAM G. HOLLAND

Auditor General

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AUDITORS ASSIGNED

Campbell, LLC were our special assistant auditors for this engagement.