



Governor's Travel Control Board Travel Update

TO: Agency Travel Coordinators

FROM: Michael Hoffman, Chairman *MH/kw*

DATE: December 28, 2017

SUBJECT: Mileage Reimbursement

#18-03

Pursuant to 80 Ill. Admin. Code Sections 3000.300(f)(2) and 2800 Appendix A, reimbursement for use of a private vehicle while traveling on official government business shall be on a mileage basis, and shall be at the rate established by the Federal General Services Administration (the "GSA"). On December 21, 2017, the GSA announced that the mileage reimbursement rate will increase from 53.5 cents per mile to 54.5 cents per mile effective January 1, 2018.

This Travel Update shall serve as official notice to state agencies and employees that this increase will take effect on January 1, 2018, and will apply to all travel occurring on or after January 1, 2018.

In sum, the State of Illinois' mileage reimbursement rate for the use of personal vehicles will increase from 53.5 cents per mile to 54.5 cents per mile effective January 1, 2018.

As the appointed Travel Coordinator for your agency, it is your responsibility to disseminate this information to all appropriate personnel within your agency. If you have any questions please contact Kelley Wells, State Travel Coordinator, at (217) 782-4705 or by email at Kelley.Wells@illinois.gov.

cc: Scott Harry
Morgan Kreitner
List

MH/kw