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OFFICE OF THE AUDITOR GENERAL
FRANK J. MAUTINO

MEMORANDUM

TO: Prospective Bidders

FROM: Jane Clark
Director of Financial/Compliance Audits

DATE: March 15, 2018

RE: Notice of Intent to Issue Requests for Proposals, Revised

On November 2, 2017 the Office of the Auditor General (Office) issued a Notice of Intent to Issue Requests for Proposals from qualified firms of certified public accountants to conduct one 2017 financial audit and compliance examination and numerous 2018 financial audits, single audits, and compliance attestation engagements. At that time, the Office provided on its website at <http://www.auditor.illinois.gov/Procurement-Bulletin-2010/PROCUREMENT-BULLETIN.asp> a list of 13 agencies (excluding Regional Office of Education entities) for which Requests for Proposals would be issued.

On February 1, 2018, the Office moved RFP 18-6 from Group 3 to Group 4 and added an additional audit to Group 4 (RFP 18-17).

At this time, the Office plans to add another Group (Group 5) to our RFP Schedule. In addition, the Office has corrected the RFP number (originally added as RFP 18-17 and changed to RFP 18-16) for the additional audit added to Group 4. Lastly, the Office plans to move RFP 18-6 from Group 4 to the newly added Group 5 and add one additional engagement to Group 5. This new engagement will encompass the Department of Natural Resources.

Group 5 RFPs will be issued May 4, 2018 with proposals due on May 22, 2018 and an expected award date of June 5, 2018. The Office's Procurement Bulletin is on our website as listed above. The OAG Procurement Bulletin contains information about the upcoming audit engagement(s) for which we will be issuing a Request for Proposals, as well as about our prequalification process. The full text of these RFP's will be available on our website on the day of issuance.

If your firm is not currently prequalified with our Office, we encourage you to complete and submit the prequalification forms found on our website at <http://www.auditor.illinois.gov/Procurement-Bulletin-2010/Prequalification-Info.asp>.

Prequalification forms must be submitted no later than the due date and time for submitting proposals.

If your firm is currently prequalified with our Office, we encourage you to submit a proposal for this engagement. If your firm wishes to have its prequalification level re-assessed by our Office, please complete and resubmit prequalification forms for our review.

Please note that the Office's budget is based on a continuing appropriation. We are not directly impacted by the budget impasse affecting many other State agencies. The Office is processing payments for audit services with the State Comptroller in the customary manner and timeframe.

If you have questions about the Office's audit program, our prequalification forms or our RFP process, please contact me by phone at 217-782-6046 or by email at jclark@auditor.illinois.gov.

Contact with State personnel other than the appropriate OAG Audit Director regarding our procurement opportunities may be grounds for elimination from the selection process.

In compliance with the State and Federal Constitutions, the Illinois Human Rights Act, the U.S. Civil Rights Act, and Section 504 of the Federal Rehabilitation Act, the State of Illinois does not discriminate in employment, contracts, or any other activity.

The State of Illinois encourages prospective vendors to consider hiring qualified veterans and Illinois residents discharged from any Illinois adult correctional center, in appropriate circumstances.