
REPORT DIGEST

KILEY DEVELOPMENTAL CENTER

LIMITED SCOPE COMPLIANCE EXAMINATION

For the Two Years Ended:
June 30, 2009

Summary of Findings:

Total this audit	3
Total last audit	4
Repeated from last audit	2

Release Date:
June 29, 2010



State of Illinois
Office of the Auditor General
WILLIAM G. HOLLAND
AUDITOR GENERAL

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SYNOPSIS

- The Center had inadequate documentation regarding restraint and confinement.

{Expenditures and Activity Measures are summarized on the reverse page.}

KILEY DEVELOPMENTAL CENTER
LIMITED SCOPE COMPLIANCE EXAMINATION
For The Two Years Ended June 30, 2009

EXPENDITURE STATISTICS	FY 2009	FY 2008	FY 2007
Total Expenditures (All Appropriated Funds)	\$32,042,724	\$28,598,201	\$27,902,865
OPERATIONS TOTAL	\$32,029,224	\$28,584,701	\$27,889,365
% of Total Expenditures.....	99.9%	99.9%	99.9%
Personal Services	\$21,995,234	\$20,210,643	\$20,674,280
% of Operations Expenditures.....	68.7%	70.7%	74.1%
Average No. of Employees.....	380	389	385
Average Salary Per Employee	\$ 57,882	\$ 51,955	\$ 53,699
Other Payroll Costs (FICA, Retirement)	\$ 6,224,642	\$ 4,807,895	\$ 3,887,189
% of Operations Expenditures.....	19.4%	16.8%	13.9%
Contractual Services	\$ 2,291,707	\$ 2,093,358	\$ 2,050,633
% of Operations Expenditures.....	7.2%	7.3%	7.4%
Commodities.....	\$ 1,246,043	\$ 1,166,299	\$ 1,035,026
% of Operations Expenditures.....	3.9%	4.1%	3.7%
All Other Items	\$ 271,598	\$ 306,506	\$ 242,237
% of Operations Expenditures.....	0.8%	1.1%	0.9%
GRANTS TOTAL	\$ 13,500	\$ 13,500	\$ 13,500
% of Total Expenditures.....	0.1%	0.1%	0.1%
Cost of Property and Equipment	\$25,588,945	\$24,345,076	\$23,675,241
SELECTED ACTIVITY MEASURES (Not Examined)	FY 2009	FY 2008	FY 2007
Average Number of Residents.....	225	217	241
Ratio of Employees to Residents	1.69/1	1.79/1	1.60/1
Paid Overtime hours & Earned Compensatory Hours	143,585	135,175	158,424
Value of Paid Overtime Hours & Earned Compensatory Hours.....	\$3,940,027	\$3,400,359	\$3,739,572
Cost Per Year Per Resident	*	\$175,947	\$175,662
*Department had not calculated at the close of fieldwork.			
FACILITY DIRECTOR			
During Audit Period: Waverly Robinson			
Currently: Waverly Robinson			

**FINDINGS, CONCLUSIONS, AND
RECOMMENDATIONS**

**INADEQUATE DOCUMENTATION REGARDING
RESTRAINT AND CONFINEMENT**

The Center did not maintain adequate documentation regarding restraint use and the duration of residents' exclusionary required relaxation

The Center did not maintain adequate documentation regarding restraint use and actual duration of the resident's exclusionary required relaxation in accordance the Mental Health and Developmental Disabilities Code.

Our review of 24 restraint records in the 14 resident files tested for FY2008 and 2009 disclosed the following:

- The Facility Director or designee was not informed in writing within 24 hours of restraint use for four of 24 (17%) restraint records tested.
- 12 of 24 (50%) restraint records tested did not have evidence of the Facility Director's review.
- Two of three (67%) residents restrained during consecutive days did not have prior written authorization from the Facility Director.

12 of 24 (50%) restraint records tested did not have evidence of the Facility Director's review

In addition, our review of 15 residents subjected to exclusionary required relaxation (ERR) as part of their behavior intervention program revealed that the duration of the ERR for 12 of the 15 (80%) residents was not documented. (Finding 1, pages 9-10)

We recommended the Center maintain adequate documentation regarding restraint use and the duration of residents' ERR.

Department agrees with recommendation

Department officials agreed with our recommendation and stated that the Center will retrain staff on the ERR data collection process and that documentation regarding restraint use and duration of resident's ERR will be maintained.

OTHER FINDINGS

The other findings related to inadequate inventory controls and Notice of Discharge forms not timely provided to residents prior to their discharge date. We will review progress toward implementing all recommendations in our next examination.

AUDITORS' OPINION

We conducted a compliance attestation examination of the Center as required by the Illinois State Auditing Act. Financial statements for the Department will be presented in that report.

WILLIAM G. HOLLAND, Auditor General

WGH:KMC:drh

SPECIAL ASSISTANT AUDITORS

Our special assistant auditors on this audit were E. C. Ortiz & CO., LLP.