

**STATE OF ILLINOIS
CALHOUN, GREENE, JERSEY,
AND MACOUPIN COUNTIES
REGIONAL OFFICE OF EDUCATION NO. 40**

**FINANCIAL AUDIT
(In Accordance with the Uniform Guidance)
For the year ended June 30, 2023**

**Performed as Special Assistant Auditors
For the Auditor General, State of Illinois**

REPO



**CALHOUN, GREENE, JERSEY, AND MACOUPIN COUNTIES
REGIONAL OFFICE OF EDUCATION NO. 40**

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**CALHOUN, GREENE, JERSEY, AND MACOUPIN COUNTIES
REGIONAL OFFICE OF EDUCATION NO. 40**

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**CALHOUN, GREENE, JERSEY, AND MACOUPIN COUNTIES
REGIONAL OFFICE OF EDUCATION NO. 40**

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**CALHOUN, GREENE, JERSEY, AND MACOUPIN COUNTIES
REGIONAL OFFICE OF EDUCATION NO. 40**

OFFICIALS

Regional Superintendent
(Current and during the audit period) Ms. Michelle Mueller

Assistant Regional Superintendent
(Current and during the audit period) Mr. Chad Hoesman

Offices are located at:

227 East 1st South Street
Carlinville, IL 62626

201 W. Exchange Street
Jerseyville, IL 62052

**CALHOUN, GREENE, JERSEY, AND MACOUPIN COUNTIES
REGIONAL OFFICE OF EDUCATION NO. 40**

COMPLIANCE REPORT SUMMARY

The compliance audit testing performed in this audit was conducted in accordance with *Government Auditing Standards* and in accordance with the Illinois State Auditing Act.

AUDITORS' REPORTS

The auditors' report on compliance and internal controls do not contain scope limitations, disclaimers, or other significant non-standard language.

SUMMARY OF AUDIT FINDINGS

<u>Number of</u>	<u>This Audit</u>	<u>Prior Audit</u>
Audit findings	5	5
Repeated audit findings	4	4
Prior recommendations implemented or not repeated	1	3

Details of audit findings are presented in a separate report section.

SUMMARY OF FINDINGS AND QUESTIONED COSTS

<u>Item No.</u>	<u>Page</u>	<u>Description</u>	<u>Finding Type</u>
FINDINGS (GOVERNMENT AUDITING STANDARDS)			
2023-001	15A	Delay of Audit	Noncompliance
2023-002	15C	Controls over Cash	Material Weakness
2023-003	15D	Grant Reporting Noncompliance	Material Weakness and Noncompliance
2023-004	15F	Controls over Payroll	Significant Deficiency and Noncompliance
2023-005	15H	Controls over Financial Statement Preparation	Material Weakness
FINDINGS AND QUESTIONED COSTS (FEDERAL COMPLIANCE)			
2023-003	16	Grant Reporting Noncompliance	Material Weakness and Noncompliance
2023-004	16	Controls over Payroll	Significant Deficiency and Noncompliance
2023-005	16	Controls over Financial Statement Preparation	Material Weakness
PRIOR FINDINGS NOT REPEATED (GOVERNMENT AUDITING STANDARDS)			
2022-003	18	Lack of Adequate Controls over the Review of Internal Controls over External Service Providers	Significant Deficiency

**CALHOUN, GREENE, JERSEY, AND MACOUPIN COUNTIES
REGIONAL OFFICE OF EDUCATION NO. 40**

COMPLIANCE REPORT SUMMARY (Continued)

PRIOR FINDINGS NOT REPEATED (FEDERAL COMPLIANCE)

There were no findings for the year ended June 30, 2022.

EXIT CONFERENCE

The Calhoun, Greene, Jersey, and Macoupin Counties Regional Office of Education No. 40 opted not to have a formal exit conference during the audit for the year ended June 30, 2023. Throughout the audit, numerous meetings were held between the auditors and Regional Office officials to discuss matters contained in this audit report.

Responses to the recommendations were provided by Michelle Mueller, Regional Superintendent, via email on July 7, 2025.

**CALHOUN, GREENE, JERSEY, AND MACOUPIN COUNTIES
REGIONAL OFFICE OF EDUCATION NO. 40**

FINANCIAL STATEMENT REPORT SUMMARY

The audit of the accompanying basic financial statements of the Calhoun, Greene, Jersey, and Macoupin Counties Regional Office of Education No. 40 was performed by West & Company, LLC.

Based on their audit, the auditors disclaimed an opinion on the Calhoun, Greene, Jersey, and Macoupin Counties Regional Office of Education No. 40's basic financial statements due to auditors not being able to obtain sufficient appropriate audit evidence.



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INDEPENDENT AUDITORS' REPORT

Honorable Frank J. Mautino
Auditor General
State of Illinois

Report on the Audit of Financial Statements

Disclaimer of Opinion

As Special Assistant Auditors for the Auditor General, we were engaged to audit the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Calhoun, Greene, Jersey, and Macoupin Counties Regional Office of Education No. 40, as of and for the year ended June 30, 2023, and the related notes to the financial statements, which collectively comprise the Calhoun, Greene, Jersey, and Macoupin Counties Regional Office of Education No. 40's basic financial statements as listed in the table of contents.

We do not express an opinion on the accompanying financial statements of the Calhoun, Greene, Jersey, and Macoupin Counties Regional Office of Education No. 40. Because of the significance of the matters described in the Basis for Disclaimer of Opinion section of our report, we have not been able to obtain sufficient appropriate audit evidence to provide a basis for an audit opinion on the financial statements.

Basis for Disclaimer of Opinion

During the process of closing the books for the audit, the Regional Office of Education No. 40's staff noted that cash was overstated by \$33,011. In response, the Regional Office of Education No. 40's staff posted an adjusting journal entry to reduce the General Fund's cash and increase the General Fund's purchased services expense by \$33,011. The Regional Office of Education was unable to provide further audit evidence to support the allocation of this transaction to the General Fund and to the purchased services line item. As a result of these matters, we were unable to determine whether any adjustments to the basic financial statements might be necessary.

Emphasis of Matter — Basis of Accounting

We draw attention to Note 1 of the financial statements, which describes the basis of accounting. The financial statements are prepared on the cash basis of accounting, which is a basis of accounting other than accounting principles generally accepted in the United States of America. Our opinions are not modified with respect to this matter.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with the cash basis of accounting described in Note 1, and for determining that the cash basis of accounting is an acceptable basis for the preparation of the financial statements in the circumstances. Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Regional Office of Education No. 40's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

Auditors' Responsibilities for the Audit of the Financial Statements

Our responsibility is to conduct an audit of the Regional Office of Education No. 40's financial statements in accordance with auditing standards generally accepted in the United States of America. However, because of the matters described in the Basis for Disclaimer of Opinion section of our report, we were not able to obtain sufficient appropriate audit evidence to provide a basis for an audit opinion on these financial statements.

We are required to be independent of the Regional Office of Education No. 40 and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit.

Supplementary Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Calhoun, Greene, Jersey, and Macoupin Counties Regional Office of Education No. 40's basic financial statements. The cash basis combining schedules of accounts, the budgetary comparison schedules, the combining fund financial statements and the Schedule of Expenditures of Federal Awards as required by Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance) are presented for purposes of additional analysis and are not a required part of the basic financial statements.

Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. Because of the significance of the matter described in the Basis for Disclaimer of Opinion section of our report, it is inappropriate to and we do not express an opinion on such supplementary information.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated July 24, 2025 on our consideration of the Calhoun, Greene, Jersey, and Macoupin Counties Regional Office of Education No. 40's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of Calhoun, Greene, Jersey, and Macoupin Counties Regional Office of Education No. 40's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Calhoun, Greene, Jersey, and Macoupin Counties Regional Office of Education No. 40's internal control over financial reporting and compliance.

SIGNED ORIGINAL ON FILE

Mattoon, Illinois
July 24, 2025



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**REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING
AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT
OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH
GOVERNMENT AUDITING STANDARDS**

INDEPENDENT AUDITORS' REPORT

Honorable Frank J. Mautino
Auditor General
State of Illinois

As Special Assistant Auditors for the Auditor General, we have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the cash basis financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Calhoun, Greene, Jersey, and Macoupin Counties Regional Office of Education No. 40, as of and for the year ended June 30, 2023, and the related notes to the financial statements, which collectively comprise the Calhoun, Greene, Jersey, and Macoupin Counties Regional Office of Education No. 40's basic financial statements, and we have issued our report thereon dated December 20, 2023. Our report disclaims an opinion on such financial statements because of the lack of audit evidence related to the \$33,011 adjustment made to cash and purchase services expenditures in the General Fund.

Report on Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Calhoun, Greene, Jersey, and Macoupin Counties Regional Office of Education No. 40's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Calhoun, Greene, Jersey, and Macoupin Counties Regional Office of Education No. 40's internal control. Accordingly, we do not express an opinion on the effectiveness of the Calhoun, Greene, Jersey, and Macoupin Counties Regional Office of Education No. 40's internal control.

Our consideration of internal control was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and, therefore, material weaknesses or significant deficiencies may exist that have not been identified. However, as described in the accompanying Schedule of Findings and Questioned Costs, we did identify certain deficiencies in internal control that we consider to be material weaknesses and significant deficiencies.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. We consider the deficiencies described in the accompanying Schedule of Findings and Questioned Costs as findings 2023-002, 2023-003, and 2023-005 to be material weaknesses.

A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance. We consider the deficiency described in the accompanying Schedule of Findings and Questioned Costs as finding 2023-004 to be a significant deficiency.

Report on Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Calhoun, Greene, Jersey, and Macoupin Counties Regional Office of Education No. 40's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards* and which are described in the accompanying Schedule of Findings and Questioned Costs as findings 2023-001, 2023-003, and 2023-004. Additionally, if the scope of our work had been sufficient to enable us to express opinions on the basic financial statements, other instances of noncompliance or other matters may have been identified and reported herein.

Regional Office of Education No. 40's Responses to Findings

Government Auditing Standards requires the auditor to perform limited procedures on the Calhoun, Greene, Jersey, and Macoupin Counties Regional Office of Education No. 40's responses to the findings identified in our audit and described in the accompanying Schedule of Findings and Questioned Costs. Calhoun, Greene, Jersey, and Macoupin Counties Regional Office of Education No. 40's responses were not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on the responses.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Calhoun, Greene, Jersey, and Macoupin Counties Regional Office of Education No. 40's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Calhoun, Greene, Jersey, and Macoupin Counties Regional Office of Education No. 40's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

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Mattoon, Illinois
July 24, 2025



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**REPORT ON COMPLIANCE FOR EACH MAJOR FEDERAL PROGRAM
AND REPORT ON INTERNAL CONTROL OVER COMPLIANCE
REQUIRED BY THE UNIFORM GUIDANCE**

INDEPENDENT AUDITORS' REPORT

Honorable Frank J. Mautino
Auditor General
State of Illinois

Report on Compliance for Each Major Federal Program

Qualified and Unmodified Opinions

We have audited Calhoun, Greene, Jersey, and Macoupin Counties Regional Office of Education No. 40's compliance with the types of compliance requirements identified as subject to audit in the *OMB Compliance Supplement* that could have a direct and material effect on the Calhoun, Greene, Jersey, and Macoupin Counties Regional Office of Education No. 40's major federal program for the year ended June 30, 2023. Calhoun, Greene, Jersey, and Macoupin Counties Regional Office of Education No. 40's major federal program is identified in the Summary of Auditors' Results section of the accompanying Schedule of Findings and Questioned Costs.

In our opinion, except for the noncompliance described in the Basis for Qualified and Unmodified Opinions on the Major Federal Program section of our report, Calhoun, Greene, Jersey, and Macoupin Counties Regional Office of Education No. 40 complied, in all material respects, with the compliance requirements referred to above that could have a direct and material effect on its major federal program for the year ended June 30, 2023.

Basis for Qualified and Unmodified Opinions on the Major Federal Program

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America (GAAS); the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States (*Government Auditing Standards*); and the audit requirements of Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Our responsibilities under those standards and the Uniform Guidance are further described in the Auditors' Responsibilities for the Audit of Compliance section of our report.

We are required to be independent of Calhoun, Greene, Jersey, and Macoupin Counties Regional Office of Education No. 40 and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on compliance for the major federal program. Our audit does not provide a legal determination of Calhoun, Greene, Jersey, and Macoupin Counties Regional Office of Education No. 40's compliance with the compliance requirements referred to above.

Matter Giving Rise to Qualified Opinion on the Major Federal Program

As described in the accompanying Schedule of Findings and Questioned Costs, the Calhoun, Greene, Jersey, and Macoupin Counties Regional Office of Education No. 40 did not comply with requirements regarding Assistance Listing Number 84.425D Elementary and Secondary School Emergency Relief Fund as described in findings 2023-003 and 2023-005 for reporting.

Compliance with such requirements is necessary, in our opinion, for the Calhoun, Greene, Jersey, and Macoupin Counties Regional Office of Education No. 40 to comply with the requirements applicable to that program.

Responsibilities of Management for Compliance

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules and provisions of contracts or grant agreements applicable to Calhoun, Greene, Jersey, and Macoupin Counties Regional Office of Education No. 40's federal program.

Auditors' Responsibilities for the Audit of Compliance

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on Calhoun, Greene, Jersey, and Macoupin Counties Regional Office of Education No. 40's compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and, therefore, is not a guarantee that an audit conducted in accordance with GAAS, *Government Auditing Standards*, and the Uniform Guidance will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about Calhoun, Greene, Jersey, and Macoupin Counties Regional Office of Education No. 40's compliance with the requirements of the major federal program as a whole.

In performing an audit in accordance with GAAS, *Government Auditing Standards*, and the Uniform Guidance, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding Calhoun, Greene, Jersey, and Macoupin Counties Regional Office of Education No. 40's compliance with the compliance requirements referred to above and performing such other procedures as we considered necessary in the circumstances.

- Obtain an understanding of Calhoun, Greene, Jersey, and Macoupin Counties Regional Office of Education No. 40's internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of Calhoun, Greene, Jersey, and Macoupin Counties Regional Office of Education No. 40's internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

Other Matters

The results of our auditing procedures disclosed instances of noncompliance which is required to be reported in accordance with the Uniform Guidance and which is described in the accompanying Schedule of Findings and Questioned Costs as findings 2023-003 and 2023-004. Our opinion on the major federal program is modified with respect to finding 2023-003.

Government Auditing Standards requires the auditor to perform limited procedures on Calhoun, Greene, Jersey, and Macoupin Counties Regional Office of Education No. 40's response to the noncompliance finding identified in our audit described in the accompanying Schedule of Findings and Questioned Costs. Calhoun, Greene, Jersey, and Macoupin Counties Regional Office of Education No. 40's response was not subjected to the other auditing procedures applied in the audit of compliance, and accordingly, we express no opinion on the response.

Report on Internal Control over Compliance

Our consideration of internal control over compliance was for the limited purpose described in the Auditors' Responsibilities for the Audit of Compliance section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance, and therefore, material weaknesses or significant deficiencies may exist that have not been identified. However, as discussed below, we did identify certain deficiencies in internal control over compliance that we consider to be material weaknesses and significant deficiencies.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. We consider the deficiencies in internal control over compliance described in the accompanying Schedule of Findings and Questioned Costs as findings 2023-003 and 2023-005 to be material weaknesses.

A significant deficiency in internal control over compliance is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance. We consider the deficiency in internal control over compliance described in the accompanying Schedule of Findings and Questioned Costs as finding 2023-004 to be a significant deficiency.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

Government Auditing Standards requires the auditor to perform limited procedures on Calhoun, Greene, Jersey, and Macoupin Counties Regional Office of Education No. 40's response to the internal control over compliance findings identified in our audit described in the accompanying Schedule of Findings and Questioned Costs. Calhoun, Greene, Jersey, and Macoupin Counties Regional Office of Education No. 40's responses were not subjected to the other auditing procedures applied in the audit of compliance and accordingly, we express no opinion on the responses.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

SIGNED ORIGINAL ON FILE

Mattoon, Illinois
July 24, 2025

SCHEDULE OF FINDINGS AND QUESTIONED COSTS

**CALHOUN, GREENE, JERSEY, AND MACOUPIN COUNTIES
REGIONAL OFFICE OF EDUCATION NO. 40**

**SCHEDULE OF FINDINGS AND QUESTIONED COSTS
SECTION I – SUMMARY OF AUDITORS' RESULTS
For the year ended June 30, 2023**

Financial Statements in accordance with the Cash Basis of accounting

Type of auditors' report issued:

Disclaimer of Opinion

Internal control over financial reporting:

- Material weakness(es) identified?

X yes _____ no

- Significant deficiency(ies) identified?

X yes _____ none reported

Noncompliance material to financial
statements noted?

X yes _____ no

Federal Awards

Internal control over major federal programs:

- Material weakness(es) identified?

X yes _____ no

- Significant deficiency(ies) identified?

X yes _____ none reported

Type of auditors' report issued on compliance
for major federal programs:

MODIFIED

Any audit findings disclosed that are required to be reported
in accordance with 2 CFR 200.516(a)?

X yes _____ no

Identification of major federal programs:

Assistance Listing Number

Name of Federal Program or Cluster

84.425D and 84.425U

Education Stabilization Fund

Dollar threshold used to distinguish
between Type A and Type B programs:

\$750,000

Auditee qualified as low-risk auditee?

_____ yes X no

**CALHOUN, GREENE, JERSEY, AND MACOUPIN COUNTIES
REGIONAL OFFICE OF EDUCATION NO. 40**

**SCHEDULE OF FINDING AND QUESTIONED COSTS
SECTION II – FINANCIAL STATEMENT FINDINGS
For the year ended June 30, 2023**

FINDING NO. 2023-001 – Delay of Audit (Repeat of Finding 22-001 and 21-001)

Criteria/Specific Requirement:

Regional Office of Education No. 40 is subject to 105 ILCS 5/2-3.17a which requires the Auditor General's office to cause an audit to be made, as of June 30th of each year, of the financial statements of all accounts, funds and other moneys in the care, custody or control of the regional superintendent of schools of each educational service region in the State and of each educational service center established in the School Code. The audit is to be conducted in accordance with Generally Accepted Government Auditing Standards. The Regional Office of Education or Educational Service Center may utilize a cash basis, modified cash basis, or generally accepted accounting principles (GAAP) basis of accounting to prepare the financial statements for audit. The ROE utilizes the cash basis of accounting for financial statement reporting.

In accordance with 105 ILCS 5/2-3.17a, the Auditor General has promulgated administrative rules and regulations to govern this process. Those rules, 74 Ill. Adm. Code 420.320 (c) (2), state that for audit purposes, each regional office of education and educational service center shall make available to the Auditor General or his designee all books and records deemed necessary to make and complete the required audits. The records shall be in auditable form by August 15 of the succeeding fiscal year. Financial reports are to be available no later than August 31 in order for the annual audit to be completed by an independent auditor selected by the Auditor General.

In addition, prudent business practices and transparency require timely preparation and completion of financial statements.

Condition:

The Regional Office of Education No. 40 did not provide completed financial statements in an auditable form by the August 31 deadline. The preliminary draft was provided to the auditors on May 22, 2024.

Effect:

When financial statements and records are not provided in a timely manner, delays in the audit occur and the usefulness of the financial statements and related findings resulting from the audit is impacted. Additionally, untimely financial statements could result in repercussions from granting agencies including a loss of funding.

**CALHOUN, GREENE, JERSEY, AND MACOUPIN COUNTIES
REGIONAL OFFICE OF EDUCATION NO. 40**

**SCHEDULE OF FINDING AND QUESTIONED COSTS
SECTION II – FINANCIAL STATEMENT FINDINGS
For the year ended June 30, 2023**

FINDING NO. 2023-001 – Delay of Audit (Repeat of Finding 22-001 and 21-001) (Continued)

Cause:

The unexpected passing of our bookkeeper in the final month of FY22 caused the FY22 delay that affected FY23 to be able to report in a timely manner.

Auditors' Recommendation:

The Regional Office of Education No. 40 should implement procedures to ensure compliance with 105 ILCS 5/2-3.17a and 74 Ill. Adm. Code 420.320 (c) (2). Annual financial statements should be compiled on an accrual basis of accounting in accordance with GAAP, on the cash basis of accounting, or on the modified cash basis of accounting. These financial statements need to be presented to the Auditor General's independent auditors for audit by the August 31 deadline.

Management's Response:

ROE 40 will implement procedures to ensure compliance with 105 ILCS 5/2-3.17a and 74 Ill. Adm. Code 420.320 (c) (2). Future financial statements will be presented to the Auditor General's independent auditors for audit by the August 31 deadline.

**CALHOUN, GREENE, JERSEY, AND MACOUPIN COUNTIES
REGIONAL OFFICE OF EDUCATION NO. 40**

**SCHEDULE OF FINDING AND QUESTIONED COSTS
SECTION II – FINANCIAL STATEMENT FINDINGS
For the year ended June 30, 2023**

FINDING NO. 2023-002 – Controls over Cash (Repeat of Finding 22-002 and 21-002)

Criteria/Specific Requirement:

Sound internal control requires bank reconciliations to be performed monthly to ensure all transactions have been recorded. The bank reconciliation process should include identifying and correcting all discrepancies between the bank records and the books in a timely manner. Sound internal control over cash also requires bank reconciliations to be completed and reviewed by the appropriate level of management on a monthly basis.

Condition:

Monthly bank reconciliations had significant unexplained variances and were not completed timely. The bank reconciliations for fiscal year 2023 were not completed accurately until the hired CPA firm helped prepare the 6/30/23 reconciliation while closing the books. The 6/30/23 bank reconciliation was not prepared until May 22, 2024.

In addition, during the hired CPA firm's preparation of the 6/30/23 bank reconciliation, it was noted that cash was overstated by \$33,011. In response, the ROE posted an adjusting journal entry to reduce the General Fund's cash and increase the General Fund's purchased services expenditures by \$33,011.

Effect:

Failure to prepare accurate bank reconciliations on a timely basis may lead to loss or misuse of assets due to improper control and monitoring of bank accounts. Unreconciled and unresolved differences in the bank reconciliations also render the bank reconciliation process ineffective for identifying improper and unauthorized cash transactions and financial statement misstatements.

Cause:

Regional Office of Education #40's new administrative staff didn't have the necessary training to prepare accurate bank reconciliations on a timely basis.

Auditors' Recommendation:

As part of its internal controls over cash, the Regional Office of Education No. 40 should reconcile all bank statements every month and correct any discrepancies in a timely manner. In addition, Regional Office of Education No. 40's management should review bank reconciliations and document their review each month after the reconciliation has been completed.

Management's Response:

ROE 40 will reconcile all bank statements monthly and correct discrepancies in a timely manner. ROE 40 management will review and document bank reconciliations monthly.

**CALHOUN, GREENE, JERSEY, AND MACOUPIN COUNTIES
REGIONAL OFFICE OF EDUCATION NO. 40**

**SCHEDULE OF FINDING AND QUESTIONED COSTS
SECTION II – FINANCIAL STATEMENT FINDINGS
For the year ended June 30, 2023**

FINDING NO. 2023-003 – Grant Reporting Noncompliance (Repeat of Finding 22-004 and 21-007)

Federal Programs: Education Stabilization Fund (Elementary & Secondary School Emergency Relief – Social Emotional Learning and Trauma Response and Elementary & Secondary School Emergency Relief - American Rescue Plan – Elementary & Secondary School Emergency Relief Grant)
Project No.: 2022-4998-SE & 2022-4998-E3
ALN No.: 84.425D & 84.425U
Passed Through: Illinois State Board of Education
Federal Agency: U.S. Department of Education

Criteria/Specific Requirement:

As a recipient of federal, State, and local funds from various grantor agencies, the Regional Office of Education No. 40 (ROE) must incorporate certain procedures into its operations in order to comply with the grant agreements with these entities.

The ROE is responsible for establishing and maintaining an internal control system over the completion of timely quarterly expenditure reports and budget requirements for grants administered by the Illinois State Board of Education. The Illinois State Board of Education requires expenditure reports to be filed within 20 days of the applicable end of each quarter. In addition, the ROE is responsible for submitting grant budgets to the Illinois State Board of Education and adhering to those approved budgets.

The Illinois State Board of Education requires expenditure reports to be prepared on the cash basis of accounting. The expenditure reports submitted should reconcile directly to the ROE's general ledger and should only include expenditures that have already been paid.

Condition:

During the course of the audit, auditors noted that 8 of the 29 (28%) quarterly expenditure reports required by the Illinois State Board of Education were not submitted timely. Five of the quarterly expenditure reports were submitted 1-30 days late, one expenditure report was submitted 30 to 60 days late, and two expenditure reports were submitted 60 to 90 days late. For the federal programs, auditors noted that 3 out of the 9 (33%) quarterly expenditure reports required by the Illinois State Board of Education for the federal programs were not submitted timely. Two of the quarterly expenditure reports were submitted 1 to 30 days late and one quarterly expenditure report was submitted 60 to 90 days late.

In addition, auditors noted that supplies and materials expenditures exceeded budgeted amounts by \$6,851 for the Elementary and Secondary School Emergency Relief Fund 2022 grant.

Auditors also noted that the 6/30/23 expenditure report for the Elementary and Secondary School Emergency Relief Fund 2022 grant claimed \$54,708 of expenditures prior to the expenditures actually being paid by the ROE. The Illinois State Board of Education requires that expenditure reports be prepared on the cash basis of accounting. Therefore, an expenditure should not be submitted for reimbursement prior to the ROE paying for the expenditure.

**CALHOUN, GREENE, JERSEY, AND MACOUPIN COUNTIES
REGIONAL OFFICE OF EDUCATION NO. 40**

**SCHEDULE OF FINDING AND QUESTIONED COSTS
SECTION II – FINANCIAL STATEMENT FINDINGS
For the year ended June 30, 2023**

FINDING NO. 2023-003 – Grant Reporting Noncompliance (Repeat of Finding 22-004 and 21-007)
(Continued)

Questioned Costs:

None

Context:

The ROE is required to file quarterly expenditure reports within 20 days of the applicable end of each quarter. The quarterly expenditure reports should agree to the actual grant expenditures paid during the quarter and recorded in the general ledger.

Effect:

Lack of timely filed expenditure reports could result in a delay of grant funding. In addition, noncompliance with grant requirements could lead to the granting agency requesting reimbursement or the loss of grants for future periods.

Cause:

New administrative staff did not have the necessary training to understand all grant reporting requirements.

Auditors' Recommendation:

The ROE should implement adequate internal controls to ensure that expenditure reports are submitted timely and to ensure that expenditures reported on the expenditure reports agree to the actual expenditures recorded in the general ledger. Budgets should be amended when expenditure line items exceed the threshold. The ROE should implement adequate internal controls to ensure that expenditures included on expenditure reports have been paid by the ROE before the ROE requests reimbursement for the expenditures.

Management's Response:

Regional Office of Education #40 will implement adequate internal controls to ensure that expenditure reports are submitted timely and to ensure that expenditures reported on expenditure reports agree with the actual expenditures recorded in the general ledger. Budgets will be amended when expenditure line items exceed the threshold. The ROE will implement adequate internal controls to ensure that expenditures included on expenditure reports have been paid by the ROE before the ROE requests reimbursement for the expenditures.

**CALHOUN, GREENE, JERSEY, AND MACOUPIN COUNTIES
REGIONAL OFFICE OF EDUCATION NO. 40**

**SCHEDULE OF FINDING AND QUESTIONED COSTS
SECTION II – FINANCIAL STATEMENT FINDINGS
For the year ended June 30, 2023**

FINDING NO. 2023-004 – Controls over Payroll (Repeat of Finding 22-005)

Federal Programs: Education Stabilization Fund (Elementary & Secondary School Emergency Relief – Social Emotional Learning and Trauma Response and Elementary & Secondary School Emergency Relief - American Rescue Plan – Elementary & Secondary School Emergency Relief Grant)
Project No.: 2022-4998-SE & 2022-4998-E3
ALN No.: 84.425D & 84.425U
Passed Through: Illinois State Board of Education
Federal Agency: U.S. Department of Education

Criteria/Specific Requirement:

The Regional Office of Education No. 40 (ROE) is responsible for establishing and maintaining an internal control system over payroll to prevent errors or fraud. In addition, the *Grant Accountability and Transparency Act (GATA)* 30 ILCS 708/1 establishes that State grant programs are subject to the requirements set forth in Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). The Uniform Guidance (2 CFR 200.430) requires charges for salaries and benefits to be supported by a system of internal controls which provide reasonable assurance that the charges are accurate, and properly allocated. It also requires records to be used to support the distribution of employee salaries and benefits among specific activities if the employee works on multiple programs. It further states that budget estimates alone do not qualify as support for salary and benefit expenditures charged to federal and State grants.

The ROE is responsible for calculating payroll taxes and the related withholdings in compliance with requirements of the Internal Revenue Service and the Illinois Department of Revenue.

Condition:

During the course of audit fieldwork, auditors noted the following:

- The ROE did not use time and effort documentation to distribute salary and benefit costs for employees paid from multiple funding sources. The ROE budgeted amounts at the beginning of the year to allocate payroll expense to each fund; however, the ROE never reconciled the amounts expensed in the general ledger to the employees' submitted timesheets. Therefore, the ROE was unable to determine the reasonableness of the allocation of salaries and benefits amongst federal and State programs.
- For four out of the twenty-four (17%) payroll disbursements tested, the withholding information used to calculate the employees' pay did not agree to the Federal or Illinois Forms W-4 on file. For the federal program, auditors noted for 3 out of the 4 (75%) payroll disbursements tested, the withholding information used to calculate the employees' pay did not agree to the Federal or Illinois Forms W-4 on file.
- One out of the twenty-four (4%) payroll disbursements tested inaccurately omitted the employees wages from being subject to Medicare tax.

**CALHOUN, GREENE, JERSEY, AND MACOUPIN COUNTIES
REGIONAL OFFICE OF EDUCATION NO. 40**

**SCHEDULE OF FINDING AND QUESTIONED COSTS
SECTION II – FINANCIAL STATEMENT FINDINGS
For the year ended June 30, 2023**

FINDING NO. 2023-004 – Controls over Payroll (Repeat of Finding 22-005) (Continued)

Questioned Costs:

The ROE is unable to determine the amount of salaries and benefits that should be reported to the federal program since the employees' actual time spent on the program has not been documented.

Context:

The ROE is required to maintain adequate controls over payroll which include ensuring the allocation of wages amongst the various funds is reasonable and supported by the necessary information. The ROE is also required to maintain adequate controls over payroll to ensure that the calculation of payroll taxes and withholdings are in compliance with the requirements of the Internal Revenue Service and the Illinois Department of Revenue.

Effect:

Since time and effort documentation was not used to allocate the salary and benefit costs of certain employees, there is an increased risk the salary and benefit costs charged to the various federal and State programs do not reflect the actual time worked on the programs. In addition, due to the controls over payroll not operating effectively, the ROE could improperly calculate payroll withholdings resulting in employees' getting paid incorrect amounts.

Cause:

Unexpected staff turnover due to bookkeeper's passing along with a new payroll clerk learning her responsibilities.

Auditors' Recommendation:

We recommend the ROE use time and effort documentation to distribute salary and benefit costs for all employees. We also recommend the ROE implement the necessary controls over payroll to ensure that payroll is being properly prepared and calculated.

Management's Response:

ROE will use time and effort documentation to distribute salary and benefit costs for all employees. The ROE will implement the necessary controls over payroll to ensure that payroll is being properly prepared and calculated.

**CALHOUN, GREENE, JERSEY, AND MACOUPIN COUNTIES
REGIONAL OFFICE OF EDUCATION NO. 40**

**SCHEDULE OF FINDING AND QUESTIONED COSTS
SECTION II – FINANCIAL STATEMENT FINDINGS
For the year ended June 30, 2023**

FINDING NO. 2023-005 – Controls over Financial Statement Preparation

Federal Programs: Education Stabilization Fund (Elementary & Secondary School Emergency Relief – Social Emotional Learning and Trauma Response and Elementary & Secondary School Emergency Relief - American Rescue Plan – Elementary & Secondary School Emergency Relief Grant)

Project No.: 2022-4998-SE & 2022-4998-E3

ALN No.: 84.425D & 84.425U

Passed Through: Illinois State Board of Education

Federal Agency: U.S. Department of Education

Criteria/Specific Requirement:

The School Code 105 ILCS 5/2-3.17a allows a Regional Office of Education or Educational Service Center to utilize a cash basis, modified cash basis, or generally accepted accounting principles (GAAP) basis of accounting to prepare financial statements for audit. The Regional Office of Education No. 40 (ROE) has chosen to utilize the cash basis of accounting for financial statement reporting. The ROE is required to maintain a system of controls over the preparation of financial statements in accordance with its selected basis of accounting.

Condition:

The ROE does not have sufficient internal controls over the financial reporting process. While the ROE maintains controls over the processing of most accounting transactions, there are not sufficient controls over the preparation of the cash basis financial statements for management or employees in the normal course of performing their assigned functions to prevent or detect financial statement misstatements and disclosure errors and omissions in a timely manner.

During review of the ROE's accounting records, auditors noted the ROE should be a single audit for the year ended June 30, 2023. Auditors then reviewed the initial draft financial statements provided by the ROE and noted the ROE had not included the Schedule of Expenditures of Federal Awards in the financial statements.

Questioned Costs:

None

Context:

The ROE is required to prepare the Schedule of Expenditures of Federal Awards as a part of maintaining a system of controls over the preparation of the financial statements.

**CALHOUN, GREENE, JERSEY, AND MACOUPIN COUNTIES
REGIONAL OFFICE OF EDUCATION NO. 40**

**SCHEDULE OF FINDING AND QUESTIONED COSTS
SECTION II – FINANCIAL STATEMENT FINDINGS
For the year ended June 30, 2023**

FINDING NO. 2023-005 – Controls over Financial Statement Preparation (Continued)

Effect:

The ROE's management or its employees, in the normal course of performing their assigned functions, may not prevent or detect financial statement misstatements and disclosure errors and omissions in a timely manner.

Cause:

This was an oversight by the ROE. ROE 40 staff will work with the hired CPA firm going forward to make sure that the financial statements are complete.

Auditors' Recommendation:

As part of internal control over the preparation of financial statements, the ROE should implement comprehensive preparation procedures to ensure the financial statements are complete and accurate. These procedures should be performed by a properly trained individual possessing a thorough understanding of the applicable accounting principles, GASB pronouncements, and knowledge of the ROE's activities and operations.

Management's Response:

ROE 40 has implemented comprehensive preparation procedures to ensure the financial statements are complete and accurate. These procedures will be performed by a properly trained individual possessing a thorough understanding of the applicable accounting principles, GASB pronouncements, and knowledge of the ROE's activities and operations.

**CALHOUN, GREENE, JERSEY, AND MACOUPIN COUNTIES
REGIONAL OFFICE OF EDUCATION NO. 40**

**SCHEDULE OF FINDING AND QUESTIONED COSTS
SECTION III – FEDERAL AWARD FINDINGS
For the year ended June 30, 2023**

INSTANCES OF NONCOMPLIANCE:

FINDING 2023-003 – (finding details on pages 15D-15E)
FINDING 2023-004 – (finding details on pages 15F-15G)

SIGNIFICANT DEFICIENCIES:

FINDING 2023-004 – (finding details on pages 15F-15G)

MATERIAL WEAKNESSES:

FINDING 2023-003 – (finding details on pages 15D-15E)
FINDING 2023-005 – (finding details on pages 15H-15I)

**CALHOUN, GREENE, JERSEY, AND MACOUPIN COUNTIES
REGIONAL OFFICE OF EDUCATION NO. 40**

**CORRECTIVE ACTION PLAN FOR CURRENT YEAR AUDIT FINDINGS
For the year ended June 30, 2023**

Corrective Action Plan

FINDING NO. 2023-001 – Delay of Audit (Repeat of Finding 22-001 and 21-001)

Condition:

The Regional Office of Education No. 40 did not provide completed financial statements in an auditable form by the August 31 deadline. The preliminary draft was provided to the auditors on May 22, 2024.

Plan:

ROE 40 will provide completed financial statements in an auditable form by the Aug 31 deadline.

Anticipated Date of Completion:

August 31, 2024

Name of Contact Person:

Ms. Michelle Mueller, Regional Superintendent
Mr. Chad Hoesman, Assistant Regional Superintendent

**CALHOUN, GREENE, JERSEY, AND MACOUPIN COUNTIES
REGIONAL OFFICE OF EDUCATION NO. 40**

**CORRECTIVE ACTION PLAN FOR CURRENT YEAR AUDIT FINDINGS
For the year ended June 30, 2023**

Corrective Action Plan

FINDING NO. 2023-002 – Controls over Cash (Repeat of Finding 22-002 and 21-002)

Condition:

Monthly bank reconciliations had significant unexplained variances and were not completed timely. The bank reconciliations for fiscal year 2023 were not completed accurately until the hired CPA firm helped prepare the 6/30/23 reconciliation while closing the books. The 6/30/23 bank reconciliation was not prepared until May 22, 2024.

In addition, during the hired CPA firm's preparation of the 6/30/23 bank reconciliation, it was noted that cash was overstated by \$33,011. In response, the ROE posted an adjusting journal entry to reduce the General Fund's cash and increase the General Fund's purchased services expenditures by \$33,011.

Plan:

ROE will reconcile all bank statements every month and correct discrepancies in a timely manner. Management will review bank reconciliations and document their review each month after the reconciliation has been completed.

In May 2025, ROE 40 hired an outside consultant beyond the CPA firm who prepares the financial statements. During this review, \$23,651.33 of the \$33,011 variance mentioned in the finding was able to be explained. At the time the explanation was provided, the audit had already concluded and the ROE was not able to timely adjust the financial statements. The \$23,651.33 variance that was explained will be taken into consideration for the fiscal year 2024 audit.

Anticipated Date of Completion:

Fiscal Year 2026

Name of Contact Person:

Ms. Michelle Mueller, Regional Superintendent
Mr. Chad Hoesman, Assistant Regional Superintendent

**CALHOUN, GREENE, JERSEY, AND MACOUPIN COUNTIES
REGIONAL OFFICE OF EDUCATION NO. 40**

**CORRECTIVE ACTION PLAN FOR CURRENT YEAR AUDIT FINDINGS
For the year ended June 30, 2023**

Corrective Action Plan

FINDING NO. 2023-003 – Grant Reporting Noncompliance (Repeat of Finding 22-004 and 21-007)

Federal Programs: Education Stabilization Fund (Elementary & Secondary School Emergency Relief – Social Emotional Learning and Trauma Response and Elementary & Secondary School Emergency Relief - American Rescue Plan – Elementary & Secondary School Emergency Relief Grant)
Project No.: 2022-4998-SE & 2022-4998-E3
ALN No.: 84.425D & 84.425U
Passed Through: Illinois State Board of Education
Federal Agency: U.S. Department of Education

Condition:

During the course of the audit, auditors noted that 8 of the 29 (28%) quarterly expenditure reports required by the Illinois State Board of Education were not submitted timely. Five of the quarterly expenditure reports were submitted 1-30 days late, one expenditure report was submitted 30 to 60 days late, and two expenditure reports were submitted 60 to 90 days late. For the federal programs, auditors noted that 3 out of the 9 (33%) quarterly expenditure reports required by the Illinois State Board of Education for the federal programs were not submitted timely. Two of the quarterly expenditure reports were submitted 1 to 30 days late and one quarterly expenditure report was submitted 60 to 90 days late.

In addition, auditors noted that supplies and materials expenditures exceeded budgeted amounts by \$6,851 for the Elementary and Secondary School Emergency Relief Fund 2022 grant.

Auditors also noted that the 6/30/23 expenditure report for the Elementary and Secondary School Emergency Relief Fund 2022 grant claimed \$54,708 of expenditures prior to the expenditures actually being paid by the ROE. The Illinois State Board of Education requires that expenditure reports be prepared on the cash basis of accounting. Therefore, an expenditure should not be submitted for reimbursement prior to the ROE paying for the expenditure.

Plan:

ROE 40 will put into place a system to ensure timely expenditure reporting for both federal and state programs. Regular review will ensure that expenditures are placed into line items properly, thus making sure expenditures do not exceed budgeted amounts. Procedures will be put in place to ensure an expenditure is not submitted for reimbursement prior to the ROE paying for the expenditure.

Anticipated Date of Completion:

Fiscal Year 2026

Name of Contact Person:

Ms. Michelle Mueller, Regional Superintendent
Mr. Chad Hoesman, Assistant Regional Superintendent

**CALHOUN, GREENE, JERSEY, AND MACOUPIN COUNTIES
REGIONAL OFFICE OF EDUCATION NO. 40**

**CORRECTIVE ACTION PLAN FOR CURRENT YEAR AUDIT FINDINGS
For the year ended June 30, 2023**

Corrective Action Plan

FINDING NO. 2023-004 – Controls over Payroll (Repeat of Finding 22-005)

Federal Programs: Education Stabilization Fund (Elementary & Secondary School Emergency Relief – Social Emotional Learning and Trauma Response and Elementary & Secondary School Emergency Relief - American Rescue Plan – Elementary & Secondary School Emergency Relief Grant)
Project No.: 2022-4998-SE & 2022-4998-E3
ALN No.: 84.425D & 84.425U
Passed Through: Illinois State Board of Education
Federal Agency: U.S. Department of Education

Condition:

During the course of audit fieldwork, auditors noted the following:

- The ROE did not use time and effort documentation to distribute salary and benefit costs for employees paid from multiple funding sources. The ROE budgeted amounts at the beginning of the year to allocate payroll expense to each fund; however, the ROE never reconciled the amounts expensed in the general ledger to the employees' submitted timesheets. Therefore, the ROE was unable to determine the reasonableness of the allocation of salaries and benefits amongst federal and State programs.
- For four out of the twenty-four (17%) payroll disbursements tested, the withholding information used to calculate the employees' pay did not agree to the Federal or Illinois Forms W-4 on file. For the federal program, auditors noted for 3 out of the 4 (75%) payroll disbursements tested, the withholding information used to calculate the employees' pay did not agree to the Federal or Illinois Forms W-4 on file.
- One out of the twenty-four (4%) payroll disbursements tested inaccurately omitted the employees wages from being subject to Medicare tax.

Plan:

ROE 40 will use time and effort documentation to distribute salary and benefit costs for employees paid from multiple funding sources. Procedures will be put into place to ensure that employee withholdings are correct and to ensure that Medicare tax is properly calculated.

Anticipated Date of Completion:

Fiscal Year 2026

Name of Contact Person:

Ms. Michelle Mueller, Regional Superintendent
Mr. Chad Hoesman, Assistant Regional Superintendent

**CALHOUN, GREENE, JERSEY, AND MACOUPIN COUNTIES
REGIONAL OFFICE OF EDUCATION NO. 40**

**CORRECTIVE ACTION PLAN FOR CURRENT YEAR AUDIT FINDINGS
For the year ended June 30, 2023**

Corrective Action Plan

FINDING NO. 2023-005 – Controls over Financial Statement Preparation

Federal Programs: Education Stabilization Fund (Elementary & Secondary School Emergency Relief – Social Emotional Learning and Trauma Response and Elementary & Secondary School Emergency Relief - American Rescue Plan – Elementary & Secondary School Emergency Relief Grant)
Project No.: 2022-4998-SE & 2022-4998-E3
ALN No.: 84.425D & 84.425U
Passed Through: Illinois State Board of Education
Federal Agency: U.S. Department of Education

Condition:

The ROE does not have sufficient internal controls over the financial reporting process. While the ROE maintains controls over the processing of most accounting transactions, there are not sufficient controls over the preparation of the cash basis financial statements for management or employees in the normal course of performing their assigned functions to prevent or detect financial statement misstatements and disclosure errors and omissions in a timely manner.

During review of the ROE's accounting records, auditors noted that the ROE should be a single audit for the year ended June 30, 2023. Auditors then reviewed the initial draft financial statements provided by the ROE and noted the ROE had not included the Schedule of Expenditures of Federal Awards in the financial statements.

Plan:

ROE 40 will implement sufficient controls over the preparation of the cash basis financial statements for management or employees in the normal course of performing their assigned functions to prevent or detect financial statement misstatements and disclosure errors and omissions in a timely manner. ROE 40 will include the Schedule of Expenditures of Federal Awards in the financial statements, if necessary.

Anticipated Date of Completion:

Fiscal Year 2025

Name of Contact Person:

Ms. Michelle Mueller, Regional Superintendent
Mr. Chad Hoesman, Assistant Regional Superintendent

**CALHOUN, GREENE, JERSEY, AND MACOUPIN COUNTIES
REGIONAL OFFICE OF EDUCATION NO. 40**

**SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS NOT REPEATED
For the year ended June 30, 2023**

2022-003	Lack of Adequate Controls over the Review of Internal Controls over External Service Providers	Not repeated
	During the current audit, audit testing results indicated the Regional Office of Education No. 40 implemented the necessary controls over External Service Providers.	

BASIC FINANCIAL STATEMENTS

**CALHOUN, GREENE, JERSEY, AND MACOUPIN COUNTIES
REGIONAL OFFICE OF EDUCATION NO. 40**

**STATEMENT OF NET POSITION – CASH BASIS
June 30, 2023**

	Primary Government		
	Governmental	Business-Type	
	Activities	Activities	Total
ASSETS			
Current assets:			
Cash and cash equivalents	\$ 335,820	\$ 71,708	\$ 407,528
Total current assets	335,820	71,708	407,528
NET POSITION			
Restricted for educational purposes	171,688	-	171,688
Unrestricted	164,132	71,708	235,840
Total net position	\$ 335,820	\$ 71,708	\$ 407,528

The notes to the financial statements are an integral part of this statement.

**CALHOUN, GREENE, JERSEY, AND MACOUPIN COUNTIES
REGIONAL OFFICE OF EDUCATION NO. 40**

**STATEMENT OF ACTIVITIES – CASH BASIS
For the year ended June 30, 2023**

FUNCTIONS/PROGRAMS	Expenses	Program Revenues		Net (Expense) Revenue and Changes in Net Position		
		Charges for Services	Operating Grants and Contributions	Governmental Activities	Primary Government Business-Type Activities	Total
Governmental activities:						
Instructional services:						
Salaries	\$ 1,117,656	\$ -	\$ 1,153,652	\$ 35,996	\$ -	\$ 35,996
Benefits	161,606	-	133,550	(28,056)	-	(28,056)
Purchased services	1,082,948	-	899,223	(183,725)	-	(183,725)
Supplies and materials	77,468	-	77,938	470	-	470
Other	4,951	-	9,283	4,332	-	4,332
Intergovernmental:						
Payments to other governments	3,800	-	3,800	-	-	-
Capital Outlay	3,902	-	3,902	-	-	-
Total governmental activities	2,452,331	-	2,281,348	(170,983)	-	(170,983)
Business-type activities						
Instructional	28,293	78,778	-	-	50,485	50,485
Total primary government	\$ 2,480,624	\$ 78,778	\$ 2,281,348	\$ (170,983)	50,485	\$ (120,498)
General revenues:						
Local sources				368,899	-	368,899
Interest				7,183	-	7,183
Total general revenues				376,082	-	376,082
Change in net position				205,099	50,485	255,584
Net position - beginning of year				130,721	21,223	151,944
Net position - end of year				\$ 335,820	\$ 71,708	\$ 407,528

The notes to the financial statements are an integral part of this statement.

**CALHOUN, GREENE, JERSEY, AND MACOUPIN COUNTIES
REGIONAL OFFICE OF EDUCATION NO. 40**

**BALANCE SHEET – CASH BASIS
GOVERNMENTAL FUNDS
June 30, 2023**

	<u>General Fund</u>	<u>Education Fund</u>	<u>Institute Fund</u>
ASSETS			
Cash and cash equivalents	\$ 241,816	\$ (57,340)	\$ 136,051
Total assets	<u>\$ 241,816</u>	<u>\$ (57,340)</u>	<u>\$ 136,051</u>
FUND BALANCES			
Restricted	\$ -	\$ 20,344	\$ 136,051
Unassigned	<u>241,816</u>	<u>(77,684)</u>	<u>-</u>
Total fund balances (deficits)	<u>\$ 241,816</u>	<u>\$ (57,340)</u>	<u>\$ 136,051</u>

The notes to the financial statements are an integral part of this statement.

**CALHOUN, GREENE, JERSEY, AND MACOUPIN COUNTIES
REGIONAL OFFICE OF EDUCATION NO. 40**

**BALANCE SHEET – CASH BASIS (Concluded)
GOVERNMENTAL FUNDS
June 30, 2023**

	Bus Driver Permit Fund	Nonmajor Special Revenue Fund - General Education Development Fund	Total Governmental Funds
	<u> </u>	<u> </u>	<u> </u>
ASSETS			
Cash and cash equivalents	\$ 11,969	\$ 3,324	\$ 335,820
Total assets	<u>\$ 11,969</u>	<u>\$ 3,324</u>	<u>\$ 335,820</u>
FUND BALANCES			
Restricted	\$ 11,969	\$ 3,324	\$ 171,688
Unassigned	<u>-</u>	<u>-</u>	<u>164,132</u>
Total fund balances (deficits)	<u>\$ 11,969</u>	<u>\$ 3,324</u>	<u>\$ 335,820</u>

The notes to the financial statements are an integral part of this statement.

**CALHOUN, GREENE, JERSEY, AND MACOUPIN COUNTIES
REGIONAL OFFICE OF EDUCATION NO. 40**

**STATEMENT OF REVENUES, EXPENDITURES, AND
CHANGES IN FUND BALANCES – CASH BASIS
GOVERNMENTAL FUNDS**

For the year ended June 30, 2023

	General Fund	Education Fund	Institute Fund
Revenues:			
Local sources	\$ 328,578	\$ 2,500	\$ 28,243
State sources	524,057	507,173	-
Federal sources	-	1,248,744	-
Interest	7,183	-	-
Total revenues	<u>859,818</u>	<u>1,758,417</u>	<u>28,243</u>
Expenditures:			
Instructional services:			
Salaries	572,092	540,012	-
Benefits	103,462	56,388	-
Purchased services	191,826	878,547	8,020
Supplies and materials	6,854	70,083	2
Other	-	4,951	-
Intergovernmental:			
Payments to other governments	-	3,800	-
Capital outlay	<u>-</u>	<u>3,902</u>	<u>-</u>
Total expenditures	<u>874,234</u>	<u>1,557,683</u>	<u>8,022</u>
Excess (deficiency) of revenues over (under) expenditures	(14,416)	200,734	20,221
Other financing sources (uses):			
Transfers in	3,308	-	-
Transfers out	<u>-</u>	<u>(3,308)</u>	<u>-</u>
Total other financing sources (uses)	<u>3,308</u>	<u>(3,308)</u>	<u>-</u>
Net change in fund balance	(11,108)	197,426	20,221
Fund balances (deficits), beginning of year	<u>252,924</u>	<u>(254,766)</u>	<u>115,830</u>
Fund balances (deficits), end of year	<u><u>\$ 241,816</u></u>	<u><u>\$ (57,340)</u></u>	<u><u>\$ 136,051</u></u>

The notes to the financial statements are an integral part of this statement.

**CALHOUN, GREENE, JERSEY, AND MACOUPIN COUNTIES
REGIONAL OFFICE OF EDUCATION NO. 40**

**STATEMENT OF REVENUES, EXPENDITURES, AND
CHANGES IN FUND BALANCES – CASH BASIS (Concluded)
GOVERNMENTAL FUNDS**

For the year ended June 30, 2023

	Bus Driver Permit Fund	Nonmajor Special Revenue Fund - General Education Development Fund	Total Governmental Funds
Revenues:			
Local sources	\$ 2,890	\$ 6,688	\$ 368,899
State sources	1,374	-	1,032,604
Federal sources	-	-	1,248,744
Interest	-	-	7,183
Total revenues	<u>4,264</u>	<u>6,688</u>	<u>2,657,430</u>
Expenditures:			
Instructional services:			
Salaries	4,857	695	1,117,656
Benefits	1,641	115	161,606
Purchased services	4,114	441	1,082,948
Supplies and materials	38	491	77,468
Other	-	-	4,951
Intergovernmental:			
Payments to other governments	-	-	3,800
Capital outlay	-	-	3,902
Total expenditures	<u>10,650</u>	<u>1,742</u>	<u>2,452,331</u>
Excess (deficiency) of revenues over (under) expenditures	(6,386)	4,946	205,099
Other financing sources (uses):			
Transfers in	-	-	3,308
Transfers out	-	-	(3,308)
Total other financing sources (uses)	<u>-</u>	<u>-</u>	<u>-</u>
Net change in fund balance	(6,386)	4,946	205,099
Fund balances (deficits), beginning of year	<u>18,355</u>	<u>(1,622)</u>	<u>130,721</u>
Fund balances (deficits), end of year	<u>\$ 11,969</u>	<u>\$ 3,324</u>	<u>\$ 335,820</u>

The notes to the financial statements are an integral part of this statement.

**CALHOUN, GREENE, JERSEY, AND MACOUPIN COUNTIES
REGIONAL OFFICE OF EDUCATION NO. 40**

**STATEMENT OF NET POSITION – CASH BASIS
PROPRIETARY FUNDS
June 30, 2023**

	Business-Type Activities			
	Enterprise Funds			
			Nonmajor Fund - Administrators' Academy	Total Funds
ASSETS	Workshops	Olympiad Fund		
Current assets:				
Cash and cash equivalents	\$ 42,093	\$ 29,296	\$ 319	\$ 71,708
Total assets	42,093	29,296	319	71,708
NET POSITION				
Unrestricted	42,093	29,296	319	71,708
Total net position	<u>\$ 42,093</u>	<u>\$ 29,296</u>	<u>\$ 319</u>	<u>\$ 71,708</u>

The notes to the financial statements are an integral part of this statement.

**CALHOUN, GREENE, JERSEY, AND MACOUPIN COUNTIES
REGIONAL OFFICE OF EDUCATION NO. 40**

**STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN
FUND NET POSITION – CASH BASIS
PROPRIETARY FUNDS
For the Year Ended June 30, 2023**

	Business-Type Activities			
	Enterprise Funds			
	Workshops	Olympiad Fund	Nonmajor Fund - Administrators' Academy	Total Funds
Operating revenues:				
Charges for services	\$ 60,178	\$ 18,600	\$ -	\$ 78,778
Operating expenses:				
Purchased services	16,416	2,391	-	18,807
Supplies and materials	6,443	3,043	-	9,486
Total operating expenses	22,859	5,434	-	28,293
Operating income	37,319	13,166	-	50,485
Net position - beginning of year	4,774	16,130	319	21,223
Net position - end of year	\$ 42,093	\$ 29,296	\$ 319	\$ 71,708

The notes to the financial statements are an integral part of this statement.

**CALHOUN, GREENE, JERSEY, AND MACOUPIN COUNTIES
REGIONAL OFFICE OF EDUCATION NO. 40**

**STATEMENT OF FIDUCIARY NET POSITION – CASH BASIS
FIDUCIARY FUNDS
June 30, 2023**

	<u>Custodial Funds</u>
ASSETS	
Cash and cash equivalents	<u>\$ 31,918</u>
Total assets	<u>31,918</u>
NET POSITION	
Restricted for individuals, organizations and other governments	<u>31,918</u>
Total net position	<u><u>\$ 31,918</u></u>

The notes to the financial statements are an integral part of this statement.

**CALHOUN, GREENE, JERSEY, AND MACOUPIN COUNTIES
REGIONAL OFFICE OF EDUCATION NO. 40**

**STATEMENT OF CHANGES IN FIDUCIARY NET POSITION – CASH BASIS
FIDUCIARY FUNDS
For the Year Ended June 30, 2023**

	<u>Custodial Funds</u>
Additions:	
Flow-through sales tax payments from State	\$ 6,416,012
Payments from Illinois State Board of Education	
State	538,260
Federal	<u>170,548</u>
Total additions	<u>7,124,820</u>
Deductions:	
Program expense	684,400
Flow-through sales tax payments to local districts	<u>6,945,672</u>
Total deductions	<u>7,630,072</u>
Net decrease in fiduciary net position	(505,252)
Net position, beginning of year	<u>537,170</u>
Net position, end of year	<u><u>\$ 31,918</u></u>

The notes to the financial statements are an integral part of this statement.

NOTES TO FINANCIAL STATEMENTS

**CALHOUN, GREENE, JERSEY, AND MACOUPIN COUNTIES
REGIONAL OFFICE OF EDUCATION NO. 40**

NOTES TO FINANCIAL STATEMENTS

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The accounting policies and presentation of the basic financial statements of the Regional Office of Education No. 40 have been prepared in conformity with the cash basis of accounting, which is a comprehensive basis of accounting other than generally accepted accounting principles, as applicable to governments. The Governmental Accounting Standards Board ("GASB") is the accepted standard setting body for establishing governmental accounting and financial reporting principles.

During fiscal year ended June 30, 2022, the Regional Office of Education No. 40 changed its basis of accounting to the cash basis special purpose framework from generally accepted accounting principles as applicable to governmental entities. The following is a summary of the more significant accounting policies.

A. Reporting Entity

The Regional Office of Education No. 40 was created by Illinois Public Act 76-735, as amended, effective August 7, 1995. The Regional Office operates under the School Code (105 ILCS 5/3 and 5/3A). The region encompasses Calhoun, Greene, Jersey, and Macoupin counties.

The Regional Superintendent of Schools is the chief administrative officer of the region and is elected to the position for a four-year term. The Regional Superintendent is responsible for the supervision and control of the school districts.

The Regional Superintendent's responsibilities for administering the school educational service region programs include, but are not limited to, providing directions to teachers and school officials on science, art and teaching methods; implementing the State Board of Education's Policy Programs; encouraging camaraderie among teachers through the teachers' institute; making public notice of unfilled teaching positions within the region; and ensuring of the safety, health and welfare of the students in the region by periodically inspecting the school buildings and ensuring that the bus drivers have valid driving licenses and are properly trained to operate the school buses. The Regional Superintendent is also responsible for apportionment and payment of funds received from the State for the districts in the region, or seeing that no payments are made unless the treasurer has filed or renewed appropriate bond and that the district has certified publication of the annual financial report.

The Regional Office of Education No. 40 derives its oversight power and authority over the school districts from the School Code and is responsible for its own fiscal and budgetary matters. The Regional Office of Education No. 40 exercises no oversight responsibility on financial interdependency, selection of governing authority, designation of management or the ability to significantly influence the operations of any other outside agencies. Control or dependency is determined on the basis of budget adoption, taxing authority, funding and appointment of the respective governing order. Therefore, no other agency has been included as a component unit in the Regional Office of Education No. 40's financial statements. In addition, the Regional Office of Education No. 40 is not aware of any entity that would exercise oversight as to result in the Regional Office of Education No. 40 being considered a component unit of the entity.

CALHOUN, GREENE, JERSEY, AND MACOUPIN COUNTIES
REGIONAL OFFICE OF EDUCATION NO. 40

NOTES TO FINANCIAL STATEMENTS

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

B. Government-wide and Fund Financial Statements

The government-wide financial statements (i.e., the Statement of Net Position – Cash Basis and the Statement of Activities – Cash Basis) report information on all of the non-fiduciary activities of the primary government. For the most part, the effect of interfund activity has been removed from these statements. Governmental activities, which normally are supported by intergovernmental revenues, are reported separately from the business-type activities, which rely to a significant extent on fees and charges for support.

The Statement of Net Position – Cash Basis includes all of the Regional Office of Education No. 40's assets. The Statement of Activities – Cash Basis demonstrates the degree to which the direct expenses of a given function or segment are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. Program revenues include 1) charges to applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Other items not properly included among program revenues are reported instead as general revenues.

Separate financial statements are provided for governmental funds, proprietary funds, and fiduciary funds, even though the latter are excluded from the government-wide financial statements. Major individual governmental funds and major individual enterprise funds are reported as separate columns in the fund financial statements. Nonmajor funds are aggregated and presented in a single column.

Certain eliminations have been made as prescribed by governmental accounting standards in regards to interfund activities, such as payables, receivables and transfers. Interfund activities between governmental funds and between governmental funds and proprietary funds appear as due to/due from on the governmental fund Balance Sheet – Cash Basis and the proprietary fund Statement of Net Position – Cash Basis, and as other financing sources or uses on the governmental fund Statement of Revenues, Expenditures, and Changes in Fund Balances – Cash Basis and on the proprietary fund Statement of Revenues, Expenses, and Changes in Fund Net Position – Cash Basis. All interfund transactions between governmental funds are eliminated on the government-wide financial statements. All internal balances in the Statement of Net Position – Cash Basis have been eliminated.

Governmental fund financial statements include a Balance Sheet – Cash Basis and a Statement of Revenues, Expenditures, and Changes in Fund Balances – Cash Basis for all major governmental funds and nonmajor funds aggregated.

Proprietary fund financial statements include a Statement of Net Position – Cash Basis and a Statement of Revenues, Expenses, and Changes in Fund Net Position – Cash Basis for each major proprietary fund and nonmajor funds aggregated.

**CALHOUN, GREENE, JERSEY, AND MACOUPIN COUNTIES
REGIONAL OFFICE OF EDUCATION NO. 40**

NOTES TO FINANCIAL STATEMENTS

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

C. Measurement Focus, Basis of Accounting, and Financial Statement Presentation

The government-wide Cash Basis Statement of Activities and Net Position and the fund financial statements are presented using a cash basis of accounting. The cash basis of accounting does not give effect to accounts receivable, accounts payable and accrued items. This basis recognizes receipts and disbursements when they result from cash transactions. Fiduciary fund financial statements also report using this same focus and basis of accounting. This basis is a comprehensive basis of accounting other than accounting principles generally accepted in the United States of America.

As a result of the use of this cash basis of accounting, certain assets and their related revenues (such as accounts receivable and revenue for billed or provided services not yet collected) and certain liabilities and their related expenses (such as accounts payable and expenses for goods or services received but not yet paid, and accrued expenses and liabilities) are not recorded in these financial statements. In addition, capital assets, the post-employment liabilities and related expenses, deferred inflows and deferred outflows, if applicable, are not recorded in these financial statements.

Proprietary funds distinguish operating revenues and expenses from non-operating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. The principal operating revenues of the Regional Office of Education No. 40's enterprise funds are charges to customers for sales and services. Operating expenses for enterprise funds include the cost of sales and services and administrative expenses. All revenues and expenses not meeting this definition are reported as non-operating revenues and expenses.

It is the Regional Office of Education No. 40's policy to first apply restricted resources when an expenditure or expense is incurred for which both restricted and unrestricted resources are available. For unrestricted fund balances, committed fund balances are used first, then assigned fund balances, then unassigned, if any.

1. Governmental Funds

The Regional Office of Education No. 40 reports the following major governmental funds:

General Fund – The General Fund is the general operating fund of the Regional Office of Education No. 40. It is used to account for all financial resources, except those required to be accounted for and reported in another fund. This fund is available to pay general and administrative expenditures of the Regional Office of Education No. 40. Included in this fund are:

Administrative Fund – This fund is the general operating fund of the Regional Office of Education No. 40. It is used to account for all financial resources except those required to be accounted for in another fund.

**CALHOUN, GREENE, JERSEY, AND MACOUPIN COUNTIES
REGIONAL OFFICE OF EDUCATION NO. 40**

NOTES TO FINANCIAL STATEMENTS

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

C. Measurement Focus, Basis of Accounting, and Financial Statement Presentation (Continued)

1. Governmental Funds (Continued)

General Fund (Continued)

Alternative Schools Fund – This fund accounts for monies received to educate, serve, and support students, at no cost to the students, in an effort to improve the quality of life of high school dropouts. The funds are used to provide basic skills, obtain high school credit, or prepare for the GED test.

Direct Services – This fund is used for student testing and cooperative services conducted through the Regional Office of Education for the benefit of member districts.

General State Aid – This fund accounts for General State Aid grant monies received from the Illinois State Board of Education and used for the general operations of the Regional Safe Schools program.

Jerseyville Office Account – Accounts for general operations at the Jerseyville Regional Office of Education No. 40.

Macoupin County Monies – Monies received from Macoupin County to pay Regional Office of Education No. 40 expenses, such as payroll, phone, rent and office supplies.

Regional Initiative Fund – This fund is utilized for special regional initiatives with the consent and approval of the Macoupin County district superintendents.

Special Revenue Funds – Special revenue funds are used to account for and report the proceeds of specific revenue sources that are restricted or committed to expenditures for specific purposes other than debt service or capital projects. Included among these funds are:

Education – This Special Revenue Fund is used to account for and report the proceeds of specific revenue sources that are restricted by grant agreements or contracts to expenditures for specified purposes supporting education enhancement programs as follows:

Adult Education – This fund accounts for monies received from the Illinois Community College Board for academic and vocational adult education programs including the following:

Federal Basic – This fund accounts for federal monies received from the Illinois Community College Board which provide for adult basic education (GED) services for adult education clients.

**CALHOUN, GREENE, JERSEY, AND MACOUPIN COUNTIES
REGIONAL OFFICE OF EDUCATION NO. 40**

NOTES TO FINANCIAL STATEMENTS

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

C. Measurement Focus, Basis of Accounting, and Financial Statement Presentation (Continued)

1. Governmental Funds (Continued)

Education (Continued)

State Basic – This fund accounts for State monies received from the Illinois Community College Board for vocational training, including computer and certified nurse assistant classes.

Regional Safe Schools – This program provides instruction services and materials for an alternative school program for at-risk youth who are eligible for suspension or expulsion from their home school districts, creating alternative placement for those students into a safe school program.

ROE/ISC Operations – This fund accounts for monies received and payment of expenditures in assisting schools in all areas of school improvement.

Teen Parent Services – This program is funded through local donations and provides diapers and other parenting supplies to teen parents involved in the Truants Alternative/Optional Education program.

Truants Alternative/Optional Education – This fund provides alternative educational program services to truant students referred from local schools to the Regional Office of Education No. 40. It offers prevention and intervention services, which include case management, home visits, school visits, student advocacy, wraparound, referrals to community agencies, and technical assistance to individual school districts and the community.

Regional Safe School Cooperative Education – The program is state funded and designed to motivate and encourage students to complete high school while enabling them to make a successful transition to postsecondary education, employment, or other career advancement opportunities.

Social Emotional Learning – This fund accounts for federal monies received from the Illinois State Board of Education to be used for social emotional learning and trauma response.

ESSER Grants – The Elementary and Secondary School Emergency Relief (ESSER) grants are federal monies received from the Illinois State Board of Education to provide emergency relief to local educational agencies during the Covid-19 pandemic.

**CALHOUN, GREENE, JERSEY, AND MACOUPIN COUNTIES
REGIONAL OFFICE OF EDUCATION NO. 40**

NOTES TO FINANCIAL STATEMENTS

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

C. Measurement Focus, Basis of Accounting, and Financial Statement Presentation (Continued)

1. Governmental Funds (Continued)

Education (Continued)

Digital Equity – The Digital Equity grant is CARES Act federal monies received from the Illinois State Board of Education to assist districts in reducing barriers to the continuity of education by addressing the technology and home connectivity needs.

Institute – This Special Revenue Fund accounts for fees collected for the registration and renewal of teaching licenses. These fees are used to defray administrative expenses incidental to teachers' institutes, workshops, or meetings of a professional nature that are designed to promote the professional growth of teachers or to defray the expense of any general or special meeting of teachers or school personnel. All funds generated remain restricted until expended only on the aforementioned activities.

Bus Driver Permit Fund – Accounts for funds received from registrations and user fees which are used to test and train bus drivers.

Non-major Fund - General Education Development Fund – Accounts for the administration of the General Education Development (GED) Testing Program with revenues from testing and diploma fees used to pay administrative expenses incurred.

2. Proprietary Funds

Enterprise Funds – Enterprise funds are used to account for operations (a) that are financed and operated in a manner similar to private business enterprise where the intent of the governing body is that the costs (expenses) of providing goods or services to the general public on a continuing basis should be financed or recovered primarily through user charges; or (b) where the governing body has decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control accountability, or other purposes. The Regional Office of Education No. 40 reports Workshops and the Olympiad Fund as major enterprise funds and the other as a nonmajor enterprise fund:

Workshops – This fund accounts for expenses incurred for workshops that offer either college credit or other professional development activities.

Olympiad Fund – Accounts for a four-day event involving gifted students using activities designed directly applicable to the State Learning Standards. These activities are intended to challenge students to exercise higher level intellectual skills and talents.

**CALHOUN, GREENE, JERSEY, AND MACOUPIN COUNTIES
REGIONAL OFFICE OF EDUCATION NO. 40**

NOTES TO FINANCIAL STATEMENTS

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

C. Measurement Focus, Basis of Accounting, and Financial Statement Presentation (Continued)

2. Proprietary Funds (continued)

Non-Major Fund - Administrators' Academy – Accounts for the process by which local school administrators meet the legislated requirement for training and by which administrators may improve their skills in instructional and administrative leadership.

3. Fiduciary Funds

Fiduciary funds are used to account for assets held by the Regional Office of Education No. 40 in a trustee capacity or as an agent for individuals, private organizations, other governments, and/or other funds. Custodial Funds, which prior to GASB 84 were reported as agency funds, are used to report fiduciary activities that are not required to be reported as another fiduciary fund type. Custodial funds include the following:

Central Illinois Rural Region Career & Technical Education System – This fund accounts for the assets held in trust for the benefit of the Central Illinois Rural Region Career & Technical Education System.

Trustee Fund – This fund accounts for monies received from individuals filing petitions requesting annexation or detachment of school district boundary hearings with the Regional Board of School Trustees. Monies are expended to cover hearing expenses.

School Facility Sales Tax – Voters in Calhoun, Greene, Jersey, and Macoupin Counties approved the use of a sales tax to be used exclusively for school facility capital projects. Regional Office of Education No. 40 is the fiscal agent for processing payments from the State of Illinois to the school districts.

**CALHOUN, GREENE, JERSEY, AND MACOUPIN COUNTIES
REGIONAL OFFICE OF EDUCATION NO. 40**

NOTES TO FINANCIAL STATEMENTS

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

D. Assets and Net Position or Fund Balance

1. Cash and Investments

The Regional Office of Education No. 40 considers cash on hand, checking accounts, savings accounts, money market accounts, and investments held with an original maturity date of 90 days or less to be cash and cash equivalents. State regulations require that Regional Office of Education No. 40 deposit funds under its control into accounts insured by the federal governments, accounts secured by substantial collateral, or pooled investment trusts. All funds not needed for immediate disbursement are maintained in interest bearing accounts.

The Regional Office of Education No. 40 does not have a formal investment policy. Statutes authorize the Regional Office of Education No. 40 to make deposits or invest in obligations of states and their political subdivisions, savings accounts, credit union shares, repurchase agreements, commercial paper rated within the three highest classifications by at least two standard rating services, and the Illinois Funds.

2. Equity Classifications

Government-wide and Proprietary Fund Statements

Equity is classified as net position and displayed in two components:

Restricted net position – Results when constraints placed on the use of resources are either extremely imposed or imposed by law through constitutional provisions on enabling legislation.

Unrestricted net position – Consists of cash and cash equivalents balances not meeting the definition of the preceding category. Unrestricted net position is often subject to constraints imposed by management which can be removed or modified.

Governmental Fund Statements

Governmental fund equity is classified as fund balance. Fund balance is the difference between assets and liabilities in a governmental fund. The following types of fund balances may be presented on the Governmental Funds Balance Sheet – Cash Basis and the General Fund and Education Fund Combining Schedules of Accounts – Cash Basis.

CALHOUN, GREENE, JERSEY, AND MACOUPIN COUNTIES
REGIONAL OFFICE OF EDUCATION NO. 40

NOTES TO FINANCIAL STATEMENTS

1. **SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES** (Continued)

D. **Assets and Net Position or Fund Balance** (Continued)

2. **Equity Classifications** (Continued)

Governmental Fund Statements (Continued)

Nonspendable Fund Balance - The portion of a governmental fund's fund balance that is not available to be spent, either short term or long term, in either form or through legal restrictions. The Regional Office of Education No. 40 has no nonspendable fund balances.

Restricted Fund Balance - The portion of a governmental fund's fund balance that is subject to external enforceable legal restrictions. The following accounts' fund balances are restricted by Illinois Statutes: Institute Fund, Bus Driver Permit Fund, and General Education Development Fund. The following accounts' fund balances are restricted by donor restrictions: Regional Safe Schools, ROE/ISC Operations, Teen Parent Services, Truants Alternative/Optional Education, and Regional Safe School Cooperative Education.

Committed Fund Balance - The portion of a governmental fund's fund balance with self-imposed constraints or limitations that have been placed at the highest level of decision-making. The Regional Office of Education No. 40 has no committed fund balances.

Assigned Fund Balance - The portion of a governmental fund's fund balance to denote an intended use of resources. The accounts presented with assigned fund balances are specified for a particular purpose by the Regional Superintendent. The Regional Office of Education No. 40 has no assigned fund balances.

Unassigned Fund Balance - Available expendable financial resources in a governmental fund that are not designated for a specific purpose. The following accounts comprise unassigned fund balance: Administrative, Alternative Schools Fund, Direct Services, General State Aid, Jerseyville Office Account, Macoupin County Monies, Social Emotional Learning, and ESSER Grants.

E. **New Accounting Pronouncements**

For the fiscal year ended June 30, 2023, the Regional Office of Education No. 40 implemented Governmental Accounting Standards Board (GASB) Statement No. 94, *Public-Private and Public-Public Partnerships and Availability Payment Arrangements*, GASB Statement No. 96, *Subscription-Based Information Technology Arrangements*, and applicable sections of GASB Statement No. 99, *Omnibus 2022*. The implementation of all aforementioned GASB Statements did not have a significant effect on the Regional Office of Education No. 40's financial statements.

**CALHOUN, GREENE, JERSEY, AND MACOUPIN COUNTIES
REGIONAL OFFICE OF EDUCATION NO. 40**

NOTES TO FINANCIAL STATEMENTS

2. BUDGETS AND BUDGETARY ACCOUNTING

The Regional Office of Education No. 40 was not legally required to adopt annual budgets for all funds under its control, and some annual budgets prepared were not based upon the same operating period. Therefore, budgetary reports comparing budgeted to actual expenditures are not presented.

Budgets relating to programs funded by grants from the Illinois State Board of Education are prepared and submitted to the State Board for approval as part of the grant awards process. The State Board must also approve amendments to these budgets. Grant project budgets are based on the award period. Budgets are also prepared for certain grants awarded through other pass-through entities. Budgetary Comparison Schedules have been presented for the following grants: Regional Safe Schools, ROE/ISC Operations, Truants Alternative/Optional Education, Regional Safe School Cooperative Education, Social Emotional Learning Grant, ESSER Grants, and Digital Equity.

3. DEPOSITS AND INVESTMENTS

At June 30, 2023, the carrying amount of the Regional Office of Education No. 40's deposits for the governmental activities, business-type activities, and fiduciary funds were \$333,484, \$71,708, and \$31,918, respectively. The bank balances, excluding the Illinois funds, for the governmental activities, business-type activities, and fiduciary funds totaled \$546,339 all of which was secured by federal depository insurance or collateralized with securities held by the pledging financial institution's trust department in the Regional Office of Education No. 40's name, and were, therefore, not exposed to custodial credit risk. The Illinois Funds accounts had a total carrying amount of \$2,336 and bank balance of \$2,336 for the governmental activities at June 30, 2023. This amount is fully collateralized and not subject to credit risk.

**CALHOUN, GREENE, JERSEY, AND MACOUPIN COUNTIES
REGIONAL OFFICE OF EDUCATION NO. 40**

NOTES TO FINANCIAL STATEMENTS

4. RETIREMENT FUND COMMITMENTS

A. Teachers' Retirement System of the State of Illinois

Plan Description

The Regional Office of Education No. 40 participates in the Teachers' Retirement System of the State of Illinois (TRS). TRS is a cost-sharing multiple-employer defined benefit pension plan that was created by the Illinois legislature for the benefit of Illinois public school teachers employed outside the city of Chicago. TRS members include all active non-annuitants who are employed by a TRS-covered employer to provide services for which teacher licensure is required. The Illinois Pension Code outlines the benefit provisions of TRS, and amendments to the plan can be made only by legislative action with the Governor's approval. The TRS Board of Trustees is responsible for the System's administration.

TRS issues a publicly available financial report that can be obtained at <https://www.trsil.org/financial/acfrs/fy2022>; by writing to TRS at 2815 W. Washington, PO Box 19253, Springfield, IL 62794; or by calling (888) 678-3675, option 2.

Benefits Provided

TRS provides retirement, disability, and death benefits. Tier 1 members have TRS or reciprocal system service prior to January 1, 2011. Tier 1 members qualify for retirement benefits at age 62 with five years of service, at age 60 with 10 years, or age 55 with 20 years. The benefit is determined by the average of the four highest consecutive years of creditable earnings within the last 10 years of creditable service and the percentage of average salary to which the member is entitled. Most members retire under a formula that provides 2.2 percent of final average salary up to a maximum of 75 percent with 34 years of service.

Tier 2 members qualify for retirement benefits at age 67 with 10 years of service, or a discounted annuity can be paid at age 62 with 10 years of service. Creditable earnings for retirement purposes are capped and the final average salary is based on the highest consecutive eight years of creditable service rather than the highest four. Disability provisions for Tier 2 are identical to those of Tier 1. Death benefits are payable under a formula that is different from Tier 1.

Essentially all Tier 1 retirees receive an annual 3 percent increase in the current retirement benefit beginning January 1 following the attainment of age 61 or on January 1 following the member's first anniversary in retirement, whichever is later. Tier 2 annual increases will be the lesser of three percent of the original benefit or one-half percent of the rate of inflation beginning January 1 following attainment of age 67 or on January 1 following the member's first anniversary in retirement, whichever is later.

Public Act 100-0023, enacted in 2017, creates an optional Tier 3 hybrid retirement plan, but it has not yet gone into effect. Public Act 100-0587, enacted in 2018, requires TRS to offer two temporary benefit buyout programs that expire on June 30, 2026. One program allows retiring Tier 1 members to receive a partial lump-sum payment in exchange for accepting a lower, delayed annual increase.

**CALHOUN, GREENE, JERSEY, AND MACOUPIN COUNTIES
REGIONAL OFFICE OF EDUCATION NO. 40**

NOTES TO FINANCIAL STATEMENTS

4. RETIREMENT FUND COMMITMENTS (Continued)

A. Teachers' Retirement System of the State of Illinois (Continued)

Benefits Provided (Continued)

The other allows inactive vested Tier 1 and 2 members to receive a partial lump-sum payment in lieu of a retirement annuity. Both programs began in 2019 and are funded by bonds issued by the State of Illinois.

Contributions

The State of Illinois maintains the primary responsibility for funding TRS. The Illinois Pension Code, as amended by Public Act 88-0593 and subsequent acts, provides that for years 2010 through 2045, the minimum contribution to the System for each fiscal year shall be an amount determined to be sufficient to bring the total assets of the System up to 90 percent of the total actuarial liabilities of the System by the end of fiscal year 2045.

Contributions from active members and TRS contributing employers are also required by the Illinois Pension Code. The contribution rates are specified in the pension code. The active member contribution rate for the year ended June 30, 2022, was 9.0 percent of creditable earnings. The member contribution, which may be paid on behalf of employees by the employer, is submitted to TRS by the Regional Office of Education No. 40.

On behalf contributions to TRS – The State of Illinois makes employer pension contributions on behalf of the Regional Office of Education No. 40.

2.2 formula contributions – Employers contribute 0.58 percent of total creditable earnings for the 2.2 formula change. The contribution rate is specified by statute. Contributions for the year ended June 30, 2023 were \$3,905.

Federal and special trust fund contributions – When TRS members are paid from federal and special trust funds administered by the Regional Office of Education No. 40, there is a statutory requirement for the Regional Office of Education No. 40 to pay an employer pension contribution from those funds. Under Public Act 100-0340, the federal and special trust fund contribution rate is the total employer normal cost beginning with the year ended June 30, 2018.

Previously, employer contributions for employees paid from federal and special trust funds were at the same rate as the State contribution rate to TRS and were much higher.

For the year ended June 30, 2023, the employer pension contribution was 10.49 percent of salaries paid from federal and special trust funds. For the year ended June 30, 2023, salaries totaling \$164,876 were paid from federal and special trust funds that required employer contributions of \$17,296. The Regional Office of Education No. 40 remitted \$8,785 through June 30, 2023 for an underpayment of \$8,511.

**CALHOUN, GREENE, JERSEY, AND MACOUPIN COUNTIES
REGIONAL OFFICE OF EDUCATION NO. 40**

NOTES TO FINANCIAL STATEMENTS

4. RETIREMENT FUND COMMITMENTS (Continued)

A. Teachers' Retirement System of the State of Illinois (Continued)

Contributions (Continued)

Employer retirement cost contributions – Under GASB Statement No. 68, contributions that an employer is required to pay because of a TRS member retiring are categorized as specific liability payments. The Regional Office of Education No. 40 is required to make a one-time contribution to TRS for members granted salary increases over 6 percent if those salaries are used to calculate a retiree's final average salary.

A one-time contribution is also required for members granted sick leave days in excess of the normal annual allotment if those days are used as TRS service credit. For the year ended June 30, 2023, the Regional Office of Education No. 40 made no payments to TRS for employer contributions due on salary increases in excess of 6 percent or for sick leave days granted in excess of the normal annual allotment.

B. Illinois Municipal Retirement Fund

IMRF Plan Description

The Regional Office of Education No. 40's defined benefit pension plan for regular employees provides retirement and disability benefits, post-retirement increases, and death benefits to plan members and beneficiaries. The Regional Office of Education No. 40's plan is managed by the Illinois Municipal Retirement Fund (IMRF), the administrator of an agent multi-employer public pension fund. A summary of IMRF's pension benefits is provided in the "Benefits Provided" section of this document. Details of all benefits are available from IMRF. Benefit provisions are established by statute and may only be changed by the General Assembly of the State of Illinois. IMRF issues a publicly available Annual Comprehensive Financial Report that includes financial statements, detailed information about the pension plan's fiduciary net position, and required supplementary information. The report is available for download at www.imrf.org.

Benefits Provided

IMRF has three benefit plans. The vast majority of IMRF members participate in the Regular Plan (RP). The Sheriff's Law Enforcement Personnel (SLEP) plan is for sheriffs, deputy sheriffs, and selected police chiefs. Counties could adopt the Elected County Official (ECO) plan for officials elected prior to August 8, 2011 (the ECO plan was closed to new participants after that date).

All three IMRF benefit plans have two tiers. Employees hired *before* January 1, 2011, are eligible for Tier 1 benefits. Tier 1 employees are vested for pension benefits when they have at least eight years of qualifying service credit. Tier 1 employees who retire at age 55 (at reduced benefits) or after age 60 (at full benefits) with eight years of service are entitled to an annual retirement benefit, payable monthly for life, in an amount equal to 1-2/3% of the final rate of earnings for the first 15 years of service credit, plus 2% for each year of service credit after 15 years to a maximum of 75% of their

**CALHOUN, GREENE, JERSEY, AND MACOUPIN COUNTIES
REGIONAL OFFICE OF EDUCATION NO. 40**

NOTES TO FINANCIAL STATEMENTS

4. RETIREMENT FUND COMMITMENTS (Continued)

B. Illinois Municipal Retirement Fund (Continued)

Benefits Provided (Continued)

final rate of earnings. Final rate of earnings is the highest total earnings during any consecutive 48 months within the last 10 years of service, divided by 48. Under Tier 1, the pension is increased by 3% of the original amount on January 1 every year after retirement.

Employees hired *on or after* January 1, 2011, are eligible for Tier 2 benefits. For Tier 2 employees, pension benefits vest after ten years of service. Participating employees who retire at age 62 (at reduced benefits) or after age 67 (at full benefits) with ten years of service are entitled to an annual retirement benefit, payable monthly for life, in an amount equal to 1-2/3% of the final rate of earnings for the first 15 years of service credit, plus 2% for each year of service credit after 15 years to a maximum of 75% of their final rate of earnings. Final rate of earnings is the highest total earnings during any 96 consecutive months within the last 10 years of service, divided by 96. Under Tier 2, the pension is increased on January 1 every year after retirement, upon reaching age 67, by the *lesser* of:

- 3% of the original pension amount, or
- 1/2 of the increase in the Consumer Price Index of the original pension amount.

Employees Covered by Benefit Terms

As of December 31, 2022, the following employees were covered by the benefit terms:

	<u>IMRF</u>
Retirees and Beneficiaries currently receiving benefits	11
Inactive Plan Members entitled to but not yet receiving benefits	19
Active Plan Members	<u>13</u>
Total	43

Contributions

As set by statute, the Regional Office of Education No. 40's Regular Plan Members are required to contribute 4.5% of their annual covered salary. The statute requires employers to contribute the amount necessary, in addition to member contributions, to finance the retirement coverage of its own employees. The Regional Office of Education No. 40's annual contribution rate for calendar years 2022 and 2023 were 6.13% and 5.44%, respectively. For the fiscal year 2023, the Regional Office of Education No. 40 contributed \$21,517 to the plan. The Regional Office of Education No. 40 also contributes for disability benefits, death benefits, and supplemental retirement benefits, all of which are pooled at the IMRF level. Contribution rates for disability and death benefits are set by IMRF's Board of Trustees, while the supplemental retirement benefits rate is set by statute.

**CALHOUN, GREENE, JERSEY, AND MACOUPIN COUNTIES
REGIONAL OFFICE OF EDUCATION NO. 40**

NOTES TO FINANCIAL STATEMENTS

5. OTHER POSTEMPLOYMENT BENEFITS

A. Teacher Health Insurance Security Fund

THIS Plan Description

The Regional Office of Education No. 40 participates in the Teachers' Health Insurance Security (THIS) fund. The THIS fund is a non-appropriated trust fund held outside the State Treasury, with the State Treasurer as custodian. Additions deposited into the Trust are for the sole purpose of providing the health benefits to retirees, as established under the plan, and associated administrative costs. The THIS fund is a cost-sharing multiple-employer defined benefit postemployment healthcare plan that covers retired employees of participating employers throughout the State of Illinois, excluding the Chicago Public School System. THIS health coverage includes provisions for medical, prescription, and behavioral health benefits, but does not provide vision, dental, or life insurance benefits.

Annuitants may participate in the State administered Preferred Provider Organization plan or choose from several managed care options. As a result of the Governor's Executive Order 12-01, the responsibilities in relation to THIS were transferred to the Department of Central Management Services (Department) as of July 1, 2013. The Department administers the plan with the cooperation of the Teachers' Retirement System (TRS).

Benefits Provided

The State Employees Group Insurance Act of 1971 (5 ILCS 375) outlines the benefit provisions of the THIS Fund and amendments to the plan can be made only by legislative action with the Governor's approval. The plan is administered by Illinois Department of Central Management Services (CMS) with the cooperation of TRS. Section 6.6 of the State Employees Group Insurance Act of 1971 required all active contributors to TRS who are not employees of the State to make a contribution to the THIS Fund.

A percentage of employer required contributions in the future will not exceed 105 percent of the percentage of salary actually required to be paid in the previous fiscal year.

On-behalf contributions to the THIS Fund

The State of Illinois makes employer retiree health insurance contributions on behalf of the Regional Office of Education No. 40.

Employer contributions to the THIS Fund

The Regional Office of Education No. 40 also makes contributions to the THIS Fund. The employer THIS Fund contribution was 0.67 percent during the years ended June 30, 2023 and 2022 and 0.92 during the years ended June 30, 2021, and 2020. For the year ended June 30, 2023, the Regional Office of Education No. 40 paid \$4,511 to the THIS Fund, which was 100 percent of the required contribution. For the years ended June 30, 2022, 2021 and 2020, the Regional Office of Education No. 40 paid \$3,885, \$3,848, and \$3,678 to the THIS Fund, respectively, which was 100 percent of the required contribution.

**CALHOUN, GREENE, JERSEY, AND MACOUPIN COUNTIES
REGIONAL OFFICE OF EDUCATION NO. 40**

NOTES TO FINANCIAL STATEMENTS

5. OTHER POSTEMPLOYMENT BENEFITS (Continued)

A. Teacher Health Insurance Security Fund (Continued)

Further information on the THIS Fund

The publicly available financial report of the THIS Fund may be found on the website of the Illinois Auditor General: <http://www.auditor.illinois.gov/Audit-Reports/ABC-List.asp>. The current reports are listed under "Central Management Services." Prior reports are available under "Healthcare and Family Services."

B. Other Postemployment Benefits

Plan Description

The Regional Office of Education No. 40 provides a single-employer defined-benefit postemployment healthcare plan to retirees who participate in the TRS or IMRF retirement plans. This plan extends the same health benefits to annuitants as to active employees in the IMRF plan. The Governmental Accounting Standards Board (GASB) issued Statements Nos. 74 and 75 that established generally accepted accounting principles for the annual financial statements for postemployment benefit plans other than pension plans. The required information is as follows:

Benefits Provided

The Regional Office of Education No. 40 provides continued health insurance coverage at the blended employer rate to all eligible Regional Office of Education No. 40 retirees in accordance with Illinois Compiled Statutes, which creates an implicit subsidy of retiree health insurance. The Regional Office of Education No. 40 offers the health insurance plan to full-time TRS or IMRF employees. Retirees pay the full cost of coverage. Eligible spouse or dependent coverage may continue should the retiree coverage terminate under COBRA provisions when an applicable qualifying event occurs. The spouse or dependent is responsible for the full cost of the coverage. If the Retiree elects outside coverage (such as that offered through the Teacher Health Insurance Security Fund), the Regional Office of Education No. 40 does not pay for any portion of the premium in retirement nor provide a reimbursement/stipend for insurance costs.

Funding Policy and Contributions

There is no funding policy that exists for the postretirement plan at this time, as the total OPEB liabilities are currently an unfunded obligation.

Membership

There are no members participating in this plan.

**CALHOUN, GREENE, JERSEY, AND MACOUPIN COUNTIES
REGIONAL OFFICE OF EDUCATION NO. 40**

NOTES TO FINANCIAL STATEMENTS

6. ON-BEHALF PAYMENTS

The State of Illinois paid the following salaries, benefits, and contributions on behalf of the Regional Office of Education No. 40:

State of Illinois:

Regional Superintendent - salary	\$ 122,376
Regional Superintendent - benefits (includes State paid insurance)	22,739
Assistant Regional Superintendent - salary	110,148
Assistant Regional Superintendent - benefits (includes State paid insurance)	<u>39,319</u>
	<u><u>\$ 294,582</u></u>

Salary and benefit data for the Regional Superintendent and Assistant Regional Superintendent was calculated based on data provided by the Illinois State Board of Education (ISBE). Because the Regional Office of Education No. 40 prepares their financial statements in accordance with the cash basis of accounting, which is a basis of accounting other than accounting principles generally accepted in the United States of America, the on-behalf payments are not reflected in the Regional Office of Education No. 40's financial statements.

7. RISK MANAGEMENT

The Regional Office of Education No. 40 is exposed to various risks of loss related to torts; theft of, damage to and destruction of assets; errors and omissions; workers' compensation; and natural disasters. The Regional Office of Education No. 40 is covered by commercial insurance to cover these risks of loss. No settlements have exceeded insurance coverage in the current or three previous years.

8. BOND

The Illinois School Code (105 ILCS 5/3-2) directs the Regional Office of Education No. 40 to execute a bond of not less than \$100,000 on the Regional Superintendent. The Regional Office of Education No. 40 has secured and maintained such a bond with coverage of \$100,000 on the Regional Superintendent.

9. CONTINGENCIES

The Regional Office of Education No. 40 has received funding from federal and State grants in the current and prior years, which are subject to audits by granting agencies. The Regional Office of Education No. 40 believes any adjustments that may arise will be insignificant to the Regional Office of Education No. 40's operations.

**CALHOUN, GREENE, JERSEY, AND MACOUPIN COUNTIES
REGIONAL OFFICE OF EDUCATION NO. 40**

NOTES TO FINANCIAL STATEMENTS

10. DEFICIT FUND BALANCE

The following funds had a negative fund balance as of June 30, 2023:

Alternative Schools Fund	\$ 32,876
Social Emotional Learning	71,294
ESSER Grants	6,390

The Regional Office of Education No. 40 anticipates additional grant funding to cover these deficits.

11. INTERFUND ACTIVITIES

At June 30, 2023, interfund transfers in/out to other fund balances were as follows:

<u>Fund</u>	<u>Transfers In</u>	<u>Transfers Out</u>
General Fund	\$ 3,308	
Education Fund		\$ 3,308
Totals	<u>\$ 3,308</u>	<u>\$ 3,308</u>

Transfer was made to close the Adult Education Fund.

SUPPLEMENTARY INFORMATION

**CALHOUN, GREENE, JERSEY, AND MACOUPIN COUNTIES
REGIONAL OFFICE OF EDUCATION NO. 40**

**COMBINING SCHEDULE OF ACCOUNTS – CASH BASIS
GENERAL FUND
June 30, 2023**

	<u>Administrative</u>	<u>Alternative Schools Fund</u>	<u>Direct Services</u>	<u>General State Aid</u>
ASSETS				
Cash and cash equivalents	\$ 18,167	\$ (32,876)	\$ 19,991	\$ 19,245
Total assets	<u>\$ 18,167</u>	<u>\$ (32,876)</u>	<u>\$ 19,991</u>	<u>\$ 19,245</u>
FUND BALANCES				
Unassigned	\$ 18,167	\$ (32,876)	\$ 19,991	\$ 19,245
Total fund balances (deficits)	<u>\$ 18,167</u>	<u>\$ (32,876)</u>	<u>\$ 19,991</u>	<u>\$ 19,245</u>

**CALHOUN, GREENE, JERSEY, AND MACOUPIN COUNTIES
REGIONAL OFFICE OF EDUCATION NO. 40**

**COMBINING SCHEDULE OF ACCOUNTS – CASH BASIS (Concluded)
GENERAL FUND
June 30, 2023**

	Jerseyville Office Account	Macoupin County Monies	Regional Initiative	Total
ASSETS				
Cash and cash equivalents	\$ 77,699	\$ 139,590	\$ -	\$ 241,816
Total assets	<u>\$ 77,699</u>	<u>\$ 139,590</u>	<u>\$ -</u>	<u>\$ 241,816</u>
FUND BALANCES				
Unassigned	\$ 77,699	\$ 139,590	\$ -	\$ 241,816
Total fund balances (deficits)	<u>\$ 77,699</u>	<u>\$ 139,590</u>	<u>\$ -</u>	<u>\$ 241,816</u>

**CALHOUN, GREENE, JERSEY, AND MACOUPIN COUNTIES
REGIONAL OFFICE OF EDUCATION NO. 40**

**COMBINING SCHEDULE OF REVENUES, EXPENDITURES, AND
CHANGES IN FUND BALANCES – CASH BASIS
GENERAL FUND ACCOUNTS
For the year ended June 30, 2023**

	Administrative	Alternative Schools Fund	Direct Services	General State Aid
Revenues:				
Local sources	\$ 19,445	\$ -	\$ 21,218	\$ 51,932
State sources	-	91,872	-	432,185
Interest	7,183	-	-	-
Total revenues	26,628	91,872	21,218	484,117
Expenditures:				
Instructional services:				
Salaries	9,528	30,288	-	415,621
Benefits	684	4,845	115	53,574
Purchased services	15,505	76,819	7,846	26,944
Supplies and materials	324	57	607	2,053
Total expenditures	26,041	112,009	8,568	498,192
Excess (deficiency) of revenues over (under) expenditures	587	(20,137)	12,650	(14,075)
Other financing sources (uses):				
Transfers in	-	-	-	3,308
Transfers out	-	-	-	-
Total other financing sources (uses)	-	-	-	3,308
Net change in fund balances	587	(20,137)	12,650	(10,767)
Fund balances (deficits), beginning of year	17,580	(12,739)	7,341	30,012
Fund balances (deficits), end of year	\$ 18,167	\$ (32,876)	\$ 19,991	\$ 19,245

**CALHOUN, GREENE, JERSEY, AND MACOUPIN COUNTIES
REGIONAL OFFICE OF EDUCATION NO. 40**

**COMBINING SCHEDULE OF REVENUES, EXPENDITURES, AND
CHANGES IN FUND BALANCES – CASH BASIS (Concluded)
GENERAL FUND ACCOUNTS
For the year ended June 30, 2023**

	Jerseyville Office Account	Macoupin County Monies	Regional Initiative	Total
Revenues:				
Local sources	\$ 142,732	\$ 93,250	\$ -	\$ 328,578
State sources	-	-	-	524,057
Interest	-	-	-	7,183
Total revenues	142,732	93,250	-	859,818
Expenditures:				
Instructional services:				
Salaries	60,446	56,209	-	572,092
Benefits	33,183	11,061	-	103,462
Purchased services	40,614	24,097	-	191,826
Supplies and materials	1,960	1,853	-	6,854
Total expenditures	136,203	93,220	-	874,234
Excess (deficiency) of revenues over (under) expenditures	6,529	30	-	(14,416)
Other financing sources (uses):				
Transfers in	-	16,571	-	19,879
Transfers out	-	-	(16,571)	(16,571)
Total other financing sources (uses)	-	16,571	(16,571)	3,308
Net change in fund balances	6,529	16,601	(16,571)	(11,108)
Fund balances (deficits), beginning of year	71,170	122,989	16,571	252,924
Fund balances (deficits), end of year	\$ 77,699	\$ 139,590	\$ -	\$ 241,816

**CALHOUN, GREENE, JERSEY, AND MACOUPIN COUNTIES
REGIONAL OFFICE OF EDUCATION NO. 40**

**COMBINING SCHEDULE OF ACCOUNTS – CASH BASIS
EDUCATION FUND
June 30, 2023**

	Adult Education Programs	Regional Safe Schools	ROE/ISC Operations	Teen Parent Services	Truants Alternative/ Optional Education
ASSETS					
Cash and cash equivalents	\$ -	\$ 3,438	\$ 1,694	\$ 1,000	\$ 13,879
Total assets	<u>\$ -</u>	<u>\$ 3,438</u>	<u>\$ 1,694</u>	<u>\$ 1,000</u>	<u>\$ 13,879</u>
FUND BALANCES					
Restricted	\$ -	\$ 3,438	\$ 1,694	\$ 1,000	\$ 13,879
Unassigned	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total fund balances (deficits)	<u>\$ -</u>	<u>\$ 3,438</u>	<u>\$ 1,694</u>	<u>\$ 1,000</u>	<u>\$ 13,879</u>

**CALHOUN, GREENE, JERSEY, AND MACOUPIN COUNTIES
REGIONAL OFFICE OF EDUCATION NO. 40**

**COMBINING SCHEDULE OF ACCOUNTS – CASH BASIS (Concluded)
EDUCATION FUND
June 30, 2023**

	Regional Safe School Cooperative Education	Social Emotional Learning	ESSER Grants	Digital Equity	Total
ASSETS					
Cash and cash equivalents	\$ 333	\$ (71,294)	\$ (6,390)	\$ -	\$ (57,340)
Total assets	<u>\$ 333</u>	<u>\$ (71,294)</u>	<u>\$ (6,390)</u>	<u>\$ -</u>	<u>\$ (57,340)</u>
FUND BALANCES					
Restricted	\$ 333	\$ -	\$ -	\$ -	\$ 20,344
Unassigned	<u>-</u>	<u>(71,294)</u>	<u>(6,390)</u>	<u>-</u>	<u>(77,684)</u>
Total fund balances (deficits)	<u>\$ 333</u>	<u>\$ (71,294)</u>	<u>\$ (6,390)</u>	<u>\$ -</u>	<u>\$ (57,340)</u>

**CALHOUN, GREENE, JERSEY, AND MACOUPIN COUNTIES
REGIONAL OFFICE OF EDUCATION NO. 40**

**COMBINING SCHEDULE OF REVENUES, EXPENDITURES, AND
CHANGES IN FUND BALANCES – CASH BASIS
EDUCATION FUND ACCOUNTS
For the year ended June 30, 2023**

	Adult Education Programs	Regional Safe Schools	ROE/ISC Operations	Teen Parent Services	Truants Alternative/ Optional Education
Revenues:					
Local sources	\$ -	\$ 2,500	\$ -	\$ -	\$ -
State sources	-	63,240	305,719	-	103,214
Federal sources	-	-	-	-	-
Total revenues	-	65,740	305,719	-	103,214
Expenditures:					
Instructional services:					
Salaries	-	40,913	231,702	-	75,635
Benefits	-	1,750	21,609	-	8,014
Purchased services	-	12,369	41,181	-	15,580
Supplies and materials	-	6,886	6,488	-	1,182
Other	-	-	4,951	-	-
Intergovernmental:					
Payments to other governments	-	-	-	-	3,800
Capital outlay	-	3,902	-	-	-
Total expenditures	-	65,820	305,931	-	104,211
Excess (deficiency) of revenues over (under) expenditures	-	(80)	(212)	-	(997)
Other financing sources (uses):					
Transfers out	(3,308)	-	-	-	-
Total other financing sources (uses)	(3,308)	-	-	-	-
Net change in fund balance	(3,308)	(80)	(212)	-	(997)
Fund balances (deficits), beginning of year	3,308	3,518	1,906	1,000	14,876
Fund balances (deficits), end of year	\$ -	\$ 3,438	\$ 1,694	\$ 1,000	\$ 13,879

**CALHOUN, GREENE, JERSEY, AND MACOUPIN COUNTIES
REGIONAL OFFICE OF EDUCATION NO. 40**

**COMBINING SCHEDULE OF REVENUES, EXPENDITURES, AND
CHANGES IN FUND BALANCES – CASH BASIS (Concluded)
EDUCATION FUND ACCOUNTS
For the year ended June 30, 2023**

	Regional Safe School Cooperative Education	Social Emotional Learning	ESSER Grants	Digital Equity	Total
Revenues:					
Local sources	\$ -	\$ -	\$ -	\$ -	\$ 2,500
State sources	35,000	-	-	-	507,173
Federal sources	-	1,207,611	30,267	10,866	1,248,744
Total revenues	35,000	1,207,611	30,267	10,866	1,758,417
Expenditures:					
Instructional services:					
Salaries	27,191	153,100	11,471	-	540,012
Benefits	1,157	20,770	3,088	-	56,388
Purchased services	7,687	801,389	341	-	878,547
Supplies and materials	1,588	53,939	-	-	70,083
Other	-	-	-	-	4,951
Intergovernmental:					
Payments to other governments	-	-	-	-	3,800
Capital outlay	-	-	-	-	3,902
Total expenditures	37,623	1,029,198	14,900	-	1,557,683
Excess (deficiency) of revenues over (under) expenditures	(2,623)	178,413	15,367	10,866	200,734
Other financing sources (uses):					
Transfers out	-	-	-	-	(3,308)
Total other financing sources (uses)	-	-	-	-	(3,308)
Net change in fund balance	(2,623)	178,413	15,367	10,866	197,426
Fund balances (deficits), beginning of year	2,956	(249,707)	(21,757)	(10,866)	(254,766)
Fund balances (deficits), end of year	\$ 333	\$ (71,294)	\$ (6,390)	\$ -	\$ (57,340)

**CALHOUN, GREENE, JERSEY, AND MACOUPIN COUNTIES
REGIONAL OFFICE OF EDUCATION NO. 40**

**COMBINING SCHEDULE OF ACCOUNTS – CASH BASIS
ADULT EDUCATION PROGRAMS
June 30, 2023**

	<u>Federal Basic</u>	<u>State Basic</u>	<u>Total</u>
ASSETS			
Cash and cash equivalents	\$ -	\$ -	\$ -
Total assets	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
 FUND BALANCES			
Restricted	\$ -	\$ -	\$ -
Total fund balances	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

**CALHOUN, GREENE, JERSEY, AND MACOUPIN COUNTIES
REGIONAL OFFICE OF EDUCATION NO. 40**

**COMBINING SCHEDULE OF REVENUES, EXPENDITURES, AND
CHANGES IN FUND BALANCES – CASH BASIS
ADULT EDUCATION PROGRAMS**

For the year ended June 30, 2023

	<u>Federal Basic</u>	<u>State Basic</u>	<u>Total</u>
Revenues:			
State sources	\$ -	\$ -	\$ -
Federal sources	<u>-</u>	<u>-</u>	<u>-</u>
Total revenues	<u>-</u>	<u>-</u>	<u>-</u>
Expenditures			
Instructional services:			
Salaries	-	-	-
Benefits	-	-	-
Purchased services	-	-	-
Supplies and materials	-	-	-
Pension expense	-	-	-
OPEB expense	<u>-</u>	<u>-</u>	<u>-</u>
Total expenditures	<u>-</u>	<u>-</u>	<u>-</u>
Excess (deficiency) of revenues over (under) expenditures	<u>-</u>	<u>-</u>	<u>-</u>
Other financing sources (uses):			
Transfers out	<u>(1)</u>	<u>(3,307)</u>	<u>(3,308)</u>
Total other financing sources (uses)	<u>(1)</u>	<u>(3,307)</u>	<u>(3,308)</u>
Net change in fund balance	(1)	(3,307)	(3,308)
Fund balances, beginning of year	<u>1</u>	<u>3,307</u>	<u>3,308</u>
Fund balances, end of year	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>

**CALHOUN, GREENE, JERSEY, AND MACOUPIN COUNTIES
REGIONAL OFFICE OF EDUCATION NO. 40**

**BUDGETARY COMPARISON SCHEDULE – CASH BASIS
EDUCATION FUND ACCOUNTS
REGIONAL SAFE SCHOOLS
For the year ended June 30, 2023**

	Budgeted Amounts		Actual
	Original	Final	Amounts
Revenues:			
Local sources	\$ -	\$ -	\$ 2,500
State sources	63,240	63,240	63,240
Total Revenues	<u>63,240</u>	<u>63,240</u>	<u>65,740</u>
Expenditures:			
Instructional services:			
Salaries	43,975	43,975	40,913
Benefits	1,148	1,148	1,750
Purchased services	8,912	8,912	12,369
Supplies and materials	6,205	6,205	6,886
Capital outlay	<u>3,000</u>	<u>3,000</u>	<u>3,902</u>
Total expenditures	<u>63,240</u>	<u>63,240</u>	<u>65,820</u>
Net change in fund balance	<u>\$ -</u>	<u>\$ -</u>	(80)
Fund balance, beginning of year			<u>3,518</u>
Fund balance, end of year			<u>\$ 3,438</u>

**CALHOUN, GREENE, JERSEY, AND MACOUPIN COUNTIES
REGIONAL OFFICE OF EDUCATION NO. 40**

**BUDGETARY COMPARISON SCHEDULE – CASH BASIS
EDUCATION FUND ACCOUNTS
ROE/ISC OPERATIONS
For the year ended June 30, 2023**

	Budgeted Amounts		Actual
	Original	Final	Amounts
Revenues:			
State sources	\$ 305,719	\$ 305,719	\$ 305,719
Total revenues	305,719	305,719	305,719
Expenditures:			
Instructional services:			
Salaries	212,616	232,676	231,702
Benefits	38,623	21,699	21,609
Purchased services	44,396	41,260	41,181
Supplies and materials	6,084	6,084	6,488
Other	4,000	4,000	4,951
Total expenditures	305,719	305,719	305,931
Net change in fund balance	\$ -	\$ -	(212)
Fund balance, beginning of year			1,906
Fund balance, end of year			\$ 1,694

**CALHOUN, GREENE, JERSEY, AND MACOUPIN COUNTIES
REGIONAL OFFICE OF EDUCATION NO. 40**

**BUDGETARY COMPARISON SCHEDULE – CASH BASIS
EDUCATION FUND ACCOUNTS
TRUANTS ALTERNATIVE/OPTIONAL EDUCATION
For the year ended June 30, 2023**

	Budgeted Amounts		Actual
	Original	Final	Amounts
Revenues:			
State sources	\$ 103,399	\$ 103,399	\$ 103,214
Total Revenues	<u>103,399</u>	<u>103,399</u>	<u>103,214</u>
Expenditures:			
Instructional services:			
Salaries	74,837	74,837	75,635
Benefits	10,037	8,617	8,014
Purchased services	13,725	15,145	15,580
Supplies and materials	1,000	1,000	1,182
Intergovernmental:			
Payments to other governments	<u>3,800</u>	<u>3,800</u>	<u>3,800</u>
Total expenditures	<u>103,399</u>	<u>103,399</u>	<u>104,211</u>
Net change in fund balance	<u>\$ -</u>	<u>\$ -</u>	(997)
Fund balance, beginning of year			<u>14,876</u>
Fund balance, end of year			<u>\$ 13,879</u>

**CALHOUN, GREENE, JERSEY, AND MACOUPIN COUNTIES
REGIONAL OFFICE OF EDUCATION NO. 40**

**BUDGETARY COMPARISON SCHEDULE – CASH BASIS
EDUCATION FUND ACCOUNTS
REGIONAL SAFE SCHOOL COOPERATIVE EDUCATION
For the year ended June 30, 2023**

	Budgeted Amounts		Actual
	Original	Final	Amounts
Revenues:			
State sources	\$ 36,354	\$ 36,354	\$ 35,000
Total Revenues	<u>36,354</u>	<u>36,354</u>	<u>35,000</u>
Expenditures:			
Instructional services:			
Salaries	28,275	28,275	27,191
Benefits	2,154	1,100	1,157
Purchased services	4,340	5,394	7,687
Supplies and materials	<u>1,585</u>	<u>1,585</u>	<u>1,588</u>
Total expenditures	<u>36,354</u>	<u>36,354</u>	<u>37,623</u>
Net change in fund balance	<u>\$ -</u>	<u>\$ -</u>	(2,623)
Fund balance, beginning of year			<u>2,956</u>
Fund balance, end of year			<u>\$ 333</u>

**CALHOUN, GREENE, JERSEY, AND MACOUPIN COUNTIES
REGIONAL OFFICE OF EDUCATION NO. 40**

**BUDGETARY COMPARISON SCHEDULE – CASH BASIS
EDUCATION FUND ACCOUNTS
SOCIAL EMOTIONAL LEARNING GRANT
For the year ended June 30, 2023**

	<u>Budgeted Amounts</u>		<u>Actual</u>
	<u>Original</u>	<u>Final</u>	<u>Amounts</u>
Revenues:			
Federal sources	<u>\$ 857,143</u>	<u>\$ 1,714,286</u>	<u>\$ 1,207,611</u>
Expenditures:			
Instructional services:			
Salaries	129,100	252,100	153,100
Benefits	35,478	53,474	20,770
Purchased services	625,865	1,349,312	801,389
Supplies and materials	63,200	59,400	53,939
Intergovernmental:			
Payments to other governments	1,500	-	-
Capital outlay	<u>2,000</u>	<u>-</u>	<u>-</u>
Total expenditures	<u>857,143</u>	<u>1,714,286</u>	<u>1,029,198</u>
Net change in fund balance	<u>\$ -</u>	<u>\$ -</u>	178,413
Fund balance (deficit), beginning of year			<u>(249,707)</u>
Fund balance (deficit), end of year			<u>\$ (71,294)</u>

**CALHOUN, GREENE, JERSEY, AND MACOUPIN COUNTIES
REGIONAL OFFICE OF EDUCATION NO. 40**

**BUDGETARY COMPARISON SCHEDULE – CASH BASIS
EDUCATION FUND ACCOUNTS
ESSER GRANTS**

For the year ended June 30, 2023

	Budgeted Amounts		Actual
	Original	Final	Amounts
Revenues:			
Federal sources	\$ 65,679	\$ 65,679	\$ 30,267
Expenditures:			
Instructional services:			
Salaries	51,073	51,073	11,471
Benefits	12,781	12,781	3,088
Purchased services	1,825	1,825	341
Total expenditures	65,679	65,679	14,900
Net change in fund balance	\$ -	\$ -	15,367
Fund balance (deficit), beginning of year			(21,757)
Fund balance (deficit), end of year			\$ (6,390)

**CALHOUN, GREENE, JERSEY, AND MACOUPIN COUNTIES
REGIONAL OFFICE OF EDUCATION NO. 40**

**BUDGETARY COMPARISON SCHEDULE – CASH BASIS
EDUCATION FUND ACCOUNTS
DIGITAL EQUITY
For the year ended June 30, 2023**

	Budgeted Amounts		Actual
	Original	Final	Amounts
Revenues:			
Federal sources	\$ 22,846	\$ 22,846	\$ 10,866
Expenditures:			
Instructional services:			
Purchased services	-	1,378	-
Supplies and materials	5,894	5,894	-
Capital outlay	16,952	15,574	-
Total expenditures	22,846	22,846	-
Net change in fund balance	\$ -	\$ -	10,866
Fund balance (deficit), beginning of year			(10,866)
Fund balance, end of year			\$ -

**CALHOUN, GREENE, JERSEY, AND MACOUPIN COUNTIES
REGIONAL OFFICE OF EDUCATION NO. 40**

**COMBINING STATEMENT OF FIDUCIARY NET POSITION – CASH BASIS
CUSTODIAL FUNDS
June 30, 2023**

	Central Illinois Rural Region Career & Technical Education System	Trustee Fund	School Facility Sales Tax	Total
ASSETS				
Cash and cash equivalents	\$ 31,888	\$ 30	\$ -	\$ 31,918
Total assets	31,888	30	-	31,918
NET POSITION				
Restricted for individuals, organizations and other governments	31,888	30	-	31,918
Total net position	\$ 31,888	\$ 30	\$ -	\$ 31,918

**CALHOUN, GREENE, JERSEY, AND MACOUPIN COUNTIES
REGIONAL OFFICE OF EDUCATION NO. 40**

**COMBINING STATEMENT OF CHANGES IN FIDUCIARY NET POSITION – CASH BASIS
CUSTODIAL FUNDS
For the year ended June 30, 2023**

	Central Illinois Rural Region Career & Technical Education System	Trustee Fund	School Facility Sales Tax	Totals
Additions:				
Flow-through sales tax payments from State	\$ -	\$ -	\$ 6,416,012	\$ 6,416,012
Payments from Illinois State Board of Education	538,260			538,260
State	170,548	-	-	170,548
Federal				
Total additions	708,808	-	6,416,012	7,124,820
Deductions:				
Program expense	684,374	26	-	684,400
Flow-through sales tax payments to local districts	-	-	6,945,672	6,945,672
Total deductions	684,374	26	6,945,672	7,630,072
Net increase (decrease) in fiduciary net position	24,434	(26)	(529,660)	(505,252)
Net position, beginning of year	7,454	56	529,660	537,170
Net position, end of year	\$ 31,888	\$ 30	\$ -	\$ 31,918

**CALHOUN, GREENE, JERSEY, AND MACOUPIN COUNTIES
REGIONAL OFFICE OF EDUCATION NO. 40**

**SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS – CASH BASIS
For the year ended June 30, 2023**

Federal Grantor/Pass-Through Grantor/ Program Title or Cluster Title	Federal Assistance Listing Number	Pass- Through Entity Identifying Numbers	Total Federal Expenditures	Amount to Subrecipients
U.S. Department of Education				
<i>Passed Through Illinois State Board of Education</i>				
Education Stabilization Fund				
Elementary & Secondary School Emergency Relief				
COVID-19 - Social Emotional Learning and Trauma Response*	84.425D	2022-4998-SE	\$ 1,029,198	\$ -
COVID-19 - American Rescue Plan - Elementary and Secondary School Emergency Relief Grant*	84.425U	2022-4998-E3	14,900	-
Total Elementary & Secondary School Emergency Relief			<u>\$ 1,044,098</u>	
Total Education Stabilization Fund			<u>\$ 1,044,098</u>	
Total U.S. Department of Education			<u>\$ 1,044,098</u>	
Total Expenditures of Federal Awards			<u><u>\$ 1,044,098</u></u>	

* - Denotes Major Program

The Notes to the Schedule of Expenditures of Federal Awards are an integral part of this Schedule.

**CALHOUN, GREENE, JERSEY, AND MACOUPIN COUNTIES
REGIONAL OFFICE OF EDUCATION NO. 40**

**NOTES TO SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
For the year ended June 30, 2023**

NOTE 1 – BASIS OF PRESENTATION

The accompanying Schedule of Expenditures of Federal Awards (the Schedule) summarizes the expenditures of the Regional Office of Education No. 40 (ROE) under programs of the federal government for the fiscal year ended June 30 2023. Because the Schedule presents only a selected portion of the operations of the ROE, it is not intended to and does not present the financial position, changes in fund balance, revenues and expenditures of the ROE.

For purposes of the Schedule, federal awards include all grants, contracts and similar agreements entered into directly between the ROE and agencies and departments of the federal government and all sub-awards to the ROE by nonfederal organizations pursuant to federal grants, contracts and similar agreements. The schedule presents expenditures by federal agency for the ROE's major and nonmajor programs in accordance with the provisions of the U.S. Office of Management and Budget and Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance).

NOTE 2 – SIGNIFICANT ACCOUNTING POLICIES

Federal awards are accounted for using the cash basis of accounting. The Schedule reflects the cash basis of accounting in which revenues are recognized when received and expenditures are recognized when spent.

NOTE 3 – SUBRECIPIENTS

None.

NOTE 4 – NONMONETARY DISTRIBUTIONS

During the year ended June 30, 2023, the ROE did not receive any federal nonmonetary distributions.

NOTE 5 – INSURANCE

The ROE had no insurance as it relates to federal programs in effect for the year ended June 30, 2023.

NOTE 6 – LOANS AND LOAN GUARANTEES

The ROE had no outstanding loans or loan guarantees from federal sources as of June 30, 2023.

NOTE 7 – INDIRECT COST RATE

The ROE elected not to use to 10% de minimis indirect cost rate.

NOTE 8 – DONATED PERSONAL PROTECTIVE EQUIPMENT

The ROE did not receive any donated personal protective equipment from federal sources as of June 30, 2023.