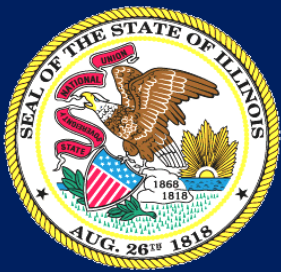

State of Illinois
Office of the Auditor General



Management Audit of

Boards and Commissions

June 4, 2024

Volume I: Summary Report

Frank J. Mautino
Auditor General

You can obtain reports by contacting:

Office of the Auditor General
400 West Monroe • Suite 306
Springfield, IL 62704

217-782-6046 or TTY: 1-888-261-2887

OR

This Audit Report and a Report Digest are also available on the worldwide web at
<http://www.auditor.illinois.gov>

SPRINGFIELD OFFICE:

400 WEST MONROE

SUITE 306 • 62704

PHONE: 217/782-6046 • FAX: 217/785-8222

TTY: 888/261-2887

FRAUD HOTLINE: 1-855-217-1895



CHICAGO OFFICE:

MICHAEL A. BILANDIC BLDG. • SUITE S-900

160 NORTH LASALLE • 60601-3103

PHONE: 312/814-4000

FAX: 312/814-4006

FRAUD HOTLINE: 1-855-217-1895

OFFICE OF THE AUDITOR GENERAL
FRANK J. MAUTINO

*To the Legislative Audit Commission, the Speaker
and Minority Leader of the House of Representatives,
the President and Minority Leader of the Senate, the
members of the General Assembly, and the
Governor:*

This is our report of the management audit of the State's boards and commissions.

The audit was conducted pursuant to House Resolution Number 677. This audit was conducted in accordance with generally accepted government auditing standards and the audit standards promulgated by the Office of the Auditor General at 74 Ill. Adm. Code 420.310.

The audit report is transmitted in conformance with Sections 3-14 and 3-15 of the Illinois State Auditing Act.

SIGNED ORIGINAL ON FILE

FRANK J. MAUTINO
Auditor General

Springfield, Illinois
June 2022



Management Audit of Boards and Commissions

Background:

On April 4, 2022, the House of Representatives adopted House Resolution Number 677.

This resolution required that the Auditor General conduct a management audit of the State's boards and commissions. The resolution contains five determinations (see **Appendix A**).

The Governor's Office of Executive Appointments maintains a website, which contains a list of the boards and commissions to which the Governor appoints one or more members. As referenced by the resolution, auditors used the "information compiled by the Governor's Office of Executive Appointments" as the authoritative list of boards and commissions for the audit.

Key Findings:

- A total of 339 boards and commissions were identified, and we compiled information from those boards and commissions as part of this audit. Initially, a total of 366 boards and commissions were surveyed; however, 27 were eliminated from analysis for reasons such as being a duplicate board or not having any governor appointments. **Volume I** of the report summarizes information compiled from our surveys of boards and commissions and contains four recommendations to address issues identified by our analysis of that information. **Volume II** of this report contains detailed information compiled for each board or commission.
- The website maintained by the Governor's Office of Executive Appointments for the boards and commissions was not accurate and contained outdated information. Based on our review, five boards and commissions were not listed on the website that should have been listed, and 12 boards and commissions were included on the website that should not have been included.
- During the audit period of Fiscal Years 2021 and 2022, there were 101 boards and commissions that were identified as being inactive. There were seven primary reasons the boards and commissions were inactive with the most common reason being boards or commissions that did not have enough members to conduct business. If inactive boards and commissions no longer serve a purpose, they should be abolished.
- Specifically regarding the 339 boards and commissions:
 - 217 (64%) had one or more board member vacancies, and 196 (58%) reported having at least one gubernatorial appointment vacancy as of June 30, 2022.
 - As of June 30, 2022, there were 1,313 total vacancies, and of those vacancies, 839 were to be appointed by the Governor.
 - 91 (27%) reported having at least one member serving on an expired term as of June 30, 2022.
 - 206 (61%) respondents reported having some type of compensation. During Fiscal Years 2021 and 2022, the boards and commissions reported approximately \$3.35 million in total compensation expenditures. This included approximately \$1.60 million in Fiscal Year 2021 and approximately \$1.75 million in Fiscal Year 2022.
 - 202 (60%) boards and commissions reported having a meeting requirement. For these 202, 57 (28%) did not hold the required number of meetings.
 - 229 (68%) boards and commissions reported having a required work product. To test if the work products were completed as required and in a timely manner, the work products were reviewed for a sample of 55 boards and commissions. Auditors found that 11 of 55 (20%) sampled boards and commissions did not complete all of their required work products. Additionally, 14 of 55 (25%) did not complete all of the required work products in a timely manner.

Key Recommendations:

The audit report contains four recommendations directed to the Governor's Office of Executive Appointments, including:

- The Governor's Office of Executive Appointments should ensure that all boards and commissions with governor appointments are included on the appointments list and website as required by the Gubernatorial Boards and Commissions Act (15 ILCS 50). Boards and commissions that should not be included, such as those that do not require governor appointments or that were repealed, should be excluded from the list and website.
- The Governor's Office of Executive Appointments should ensure that boards and commissions that have completed their work and/or have been repealed are removed from the Governor's Office of Executive Appointments' list and website. Additionally, in consultation with relevant state agencies, the Governor's Office of Executive Appointments should review all inactive boards and commissions and make recommendations to: 1) the Governor regarding any boards and commissions created by executive order that are no longer needed and could be abolished; and 2) the General Assembly regarding any boards and commissions that could have their statutory authority repealed.
- The Governor's Office of Executive Appointments should ensure that members are appointed to boards and commissions for which the Governor has appointment authority, so the boards and commissions can fulfill their defined responsibilities. Therefore, the Governor's Office of Executive Appointments should: 1) fill vacancies in a timely manner by appointing members to boards and commissions; and 2) re-appoint members to boards and commissions or make new appointments in a timely manner, so members are not serving on expired terms.
- The Governor's Office of Executive Appointments should work with other units of the Governor's Office to improve the process for the submission of required work products by: 1) establishing procedures for the tracking, receiving, and maintenance of work products; and 2) publicizing the central email address for submitting work products.

This performance audit was conducted by the staff of the Office of the Auditor General. The Governor's Office agreed with the recommendations.

Report Digest

On April 4, 2022, the House of Representatives adopted House Resolution Number 677. This resolution required the Auditor General to conduct a management audit of the State’s boards and commissions (see **Appendix A**). Our assessment of the audit determinations is shown below in **Digest Exhibit 1**. (page 1) **Volume II** of this report contains detailed information compiled for each board or commission, which addresses each of the audit determinations.

Digest Exhibit 1 ASSESSMENT OF AUDIT DETERMINATIONS

Audit Determination	Auditor Assessment
<i>The name and purpose for every known State board and commission.</i>	<ul style="list-style-type: none"> • There were a total of 339 boards and commissions that were included in the analysis. These boards and commissions were created by statutes, resolutions, and executive orders in order to serve a variety of advisory and substantive functions. Volume II provides detailed information on every board and commission. • Auditors found that the website maintained by the Governor’s Office of Executive Appointments for boards and commissions was not accurate and contained outdated information. (pages 1, 6-8)
<i>The number of appointed members and the number of vacancies and the length of the vacancies.</i>	<ul style="list-style-type: none"> • 64 percent or 217 boards and commissions had one or more board member vacancies, and 58 percent or 196 reported having at least one gubernatorial appointment vacancy as of June 30, 2022. Additionally, 27 percent or 91 boards and commissions reported having at least one member serving on an expired term as of June 30, 2022. (pages 14-15)
<i>Costs of member stipends, salaries, and per diems and expense reimbursements to members and State officials and employees for attending board and commission meetings during Fiscal Years 2021 and 2022.</i>	<ul style="list-style-type: none"> • 61 percent or 206 boards and commissions reported having some type of compensation. For Fiscal Years 2021 and 2022, boards and commissions reported \$3,354,009 in expenditures. For Fiscal Year 2021, there was \$1,602,867 in expenditures. For Fiscal Year 2022, there was \$1,751,142 in expenditures. (page 17)
<i>The date of each of the board’s or commission’s meetings during Fiscal Years 2021 and 2022 and the number of members in attendance and the number of members absent.</i>	<ul style="list-style-type: none"> • The 339 boards and commissions reported holding a total of at least 2,560 meetings during Fiscal Years 2021 and 2022. 60 percent or 202 reported being required to hold a certain number of meetings. 57 boards and commissions did not hold the required number of meetings, including 25 inactive boards and commissions. (page 18)
<i>Identification of any report or work product prepared and made available by the board or commission during Fiscal Years 2021 and 2022.</i>	<ul style="list-style-type: none"> • 68 percent or 229 boards and commissions reported having a required work product. Auditors sampled 55 boards and commissions

Digest Exhibit 1

ASSESSMENT OF AUDIT DETERMINATIONS

Audit Determination	Auditor Assessment
	and determined that 11 (20%) did not complete all of the required work product. Also, 14 (25%) did not complete all of the required work products in a timely manner. 37 (67%) boards and commissions had at least one work product that was required to be submitted to the Governor. (pages 19-21)

Source: OAG assessment of the audit determinations contained in House Resolution Number 677.

Background

The Governor’s Office of Executive Appointments (Executive Appointments) is responsible for maintaining appointment information pursuant to the Gubernatorial Boards and Commissions Act (15 ILCS 50). This Act was established by Public Act 96-543 (effective August 17, 2009) and updated by both Public Act 99-218 (effective January 1, 2016) and Public Act 100-234 (effective January 1, 2018). (page 2)

Executive Appointments Staff

Executive Appointments has three direct staff whose sole focus is on the work of appointments: the Director of Executive Appointments, the Senior Executive Appointments Associate, and the Administrative Assistant for Boards and Commissions. Other staff with responsibilities include the Deputy Director of Research and a Research Associate who provide vetting for candidates while the Deputy Chief of Staff for Executive Appointments and Constituent Affairs supervises the appointments team. There are also personnel positions directly filled by the Governor, and these positions provide oversight to the Constituent Affairs team. (pages 2-3)

Commission on Government Forecasting and Accountability

Effective December 10, 2018, Public Act 100-1148 transferred all powers, duties, rights, responsibilities, personnel, assets, liabilities, and indebtedness responsibilities of the Legislative Research Unit to the Commission on Government Forecasting and Accountability (COGFA). This Public Act officially merged the two entities and created a new Research Unit at COGFA.

The Reports to the Commission on Government Forecasting and Accountability Act (25 ILCS 110) requires boards and commissions to report information to COGFA. Therefore, in addition to Executive Appointments, COGFA tracks the boards and commissions as was previously done by the Legislative Research Unit. (page 3)

Tracking Boards and Commissions

The Governor’s Office of Executive Appointments (Executive Appointments) is required to maintain a website, which contains a list of boards and commissions to which the Governor appoints one or more members. The list on the website is continuously updated. As referenced by the audit resolution, we used the “information compiled by the Governor’s Office of Executive Appointments” as the authoritative list of boards and commissions for this audit. (page 4)

Determining Population for Survey

In order to determine the population of boards and commissions to be surveyed for the audit, auditors compared the list of boards and commissions provided by Executive Appointments as of June 30, 2022, to the COGFA report. There were a total of 410 boards and commissions on either list. Of these 410 boards and commissions, 44 were determined as not needing to be surveyed for reasons such as being inactive or repealed, not being active until after the audit period, and having no governor appointments. Therefore, there were a total of **366** boards and commissions surveyed for this audit. (page 4)

Survey Distribution

To collect the information required by House Resolution Number 677, we created a survey instrument to send to the boards and commissions. Surveys were sent to all boards and commissions with at least one gubernatorial appointment. We also attached a spreadsheet to the survey to obtain additional support and detailed information related to the audit determinations. If a board or commission did not return a survey, the survey was filled out by the audit team based on publicly available information. **Volume II** to this Report contains the responses received and information summarized as a result of this survey distribution. A total of **366** boards and commissions were surveyed as a part of this review.

After surveying the 366 boards and commissions, an additional **27** boards and commissions were eliminated for analysis for reasons including: incorrectly included (such as a duplicate board, no governor appointments, or repealed), determined to be a private foundation, or incorrectly added from the COGFA list. Therefore, **339** boards and commissions were included in an analysis of the survey information received. For the 339 boards and commissions with completed surveys, the surveys were completed by the board and commission contact for 266 (78%) and by auditors for 73 (22%). Auditors completed surveys when they received a partial response from the contact, did not receive a response from the contact, or Executive Appointments was unable to provide contact information. Auditors completed the surveys based on publicly available information, such as statutes, meeting minutes, and board and commission websites. (page 6)

Appointments Website

In addition to the issues identified from the survey responses, we found the website maintained by Executive Appointments for the boards and commissions was not accurate and contained outdated information. Since the audit period was

over when the audit began, the website information was not available for the audit period’s ending date of June 30, 2022. Therefore, we compared the survey information received to the Executive Appointments website as of September 15, 2022.

We reviewed the information on the Executive Appointments website with the information received from the survey responses. Based on this review as of September 15, 2022, **five** boards and commissions were not listed on the website that should have been. Additionally, there were **12** boards and commissions that were included on the website that should not have been included. Of these 12, there were **6** boards and commissions that had their statutory authority repealed prior to or during the audit period but were still listed on the appointments website as of September 2022. (pages 6-7)

Inactive Boards and Commissions

During the audit period of Fiscal Years 2021 and 2022, there were 101 of the 390 (26%) boards or commissions reviewed that were identified as being inactive by Executive Appointments, COGFA, and/or survey responses. These included

Digest Exhibit 2 REASONS FOR BEING INACTIVE	
Reason	#
Not enough members to conduct business	50
Created during 2021 and 2022	32
Inactive since at least 2018	32
Repealed during the audit period	8
COVID-19	4
Subject to appropriation	3
Work completed but not repealed	3
Unable to determine	21

Note: Some of the 101 inactive boards and commissions were inactive due to multiple reasons.
Source: OAG analysis of survey responses.

boards or commissions that were later repealed or should have been included on the list from Executive Appointments. Inactive was defined as the boards and commissions not holding any meetings. There were seven primary reasons the boards and commissions were inactive, and those reasons are shown in **Digest Exhibit 2**. The most common reason was boards or commissions that did not have enough members to conduct business. Some boards and commissions were inactive due to multiple reasons. Additionally, for 21 boards and commissions, auditors were unable to determine why the board or commission was inactive.

There were 50 boards and commissions that were inactive but still authorized by statute or executive order: 47 were authorized by statute and 3 by executive order. There were also 44 boards and commissions that were partially inactive during the audit period, including 15 that were established in 2021 or 2022. All 44 partially inactive boards and commissions and 99 of the 101 inactive boards and commissions were listed on the appointments website as of September 2022. (pages 9-12)

Vacancies and Expired Terms

As required by House Resolution Number 677, information was requested on vacancies and expired terms through the distributed surveys. Information was also requested on the number of required members as well as the source for these

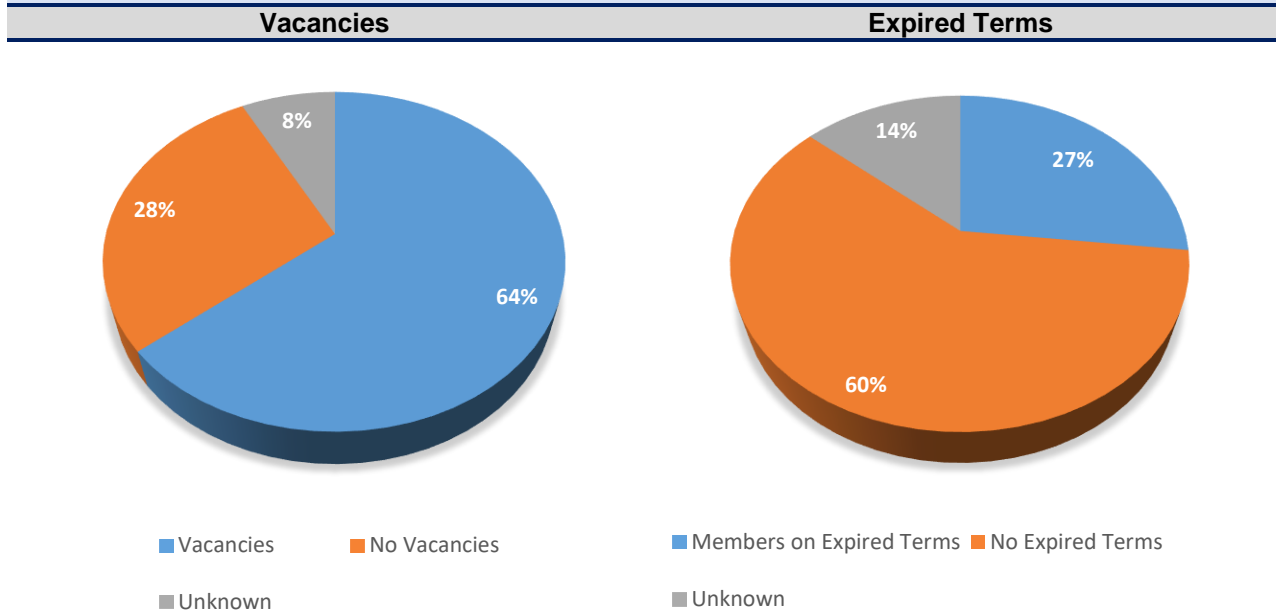
member requirements. (page 14)

Survey Results on Vacancies and Expired Terms

As shown in **Digest Exhibit 3**, there was a significant number of vacancies and expired terms occurring during the audit period. Of the **339** boards and commissions analyzed as of June 30, 2022, 217 (64%) had one or more board member vacancies, and 196 (58%) reported having at least one gubernatorial appointment vacancy. There were 1,313 total vacancies reported, and 839 of those vacancies were to be appointed by the Governor. As of June 30, 2022, 59 boards and commissions reported having 50 percent or more vacancies of the member seats with 23 having no members appointed.

In addition, **91** (27%) boards and commissions reported having at least one member serving on an expired term as of June 30, 2022. There were also **46** (14%) boards and commissions where it was unknown if there were any members serving on expired terms. (pages 14-15)

Digest Exhibit 3
PERCENTAGE OF BOARDS AND COMMISSION WITH VACANCIES AND EXPIRED TERMS
 As of June 30, 2022



Note: Numbers may not add due to rounding.

Source: OAG analysis of boards and commissions surveys.

Compensation and Other Expenses

As required by House Resolution Number 677, we requested information on member stipends, salaries, per diems, and expense reimbursements to members and State officials and employees for attending board and commission meetings during Fiscal Years 2021 and 2022. For the **339** boards and commissions that

were surveyed, **206** (61%) respondents reported having some type of compensation. For three boards and commissions, auditors were unable to determine if there was any allowable compensation.

During Fiscal Years 2021 and 2022, the boards and commissions reported \$3,354,009 in total compensation expenditures over the audit period. This included \$1,602,867 in Fiscal Year 2021 and \$1,751,142 in Fiscal Year 2022. Fifteen boards and commissions that reported paying a salary did not report any expenditures because the member salaries are paid for by the Comptroller and not by the board or commission. (page 17)

Meetings and Work Products

As required by House Resolution Number 677, we requested information on the meetings held for each board and commission during the audit period and identification of any report or work product prepared and made available by the board or commission during the audit period. (page 18)

Boards and Commissions Meetings

All meeting information and related requirements were reviewed for each board or commission during the survey review process. The **339** boards and commissions reported holding a total of at least **2,560** meetings during the audit period. However, the actual number of meetings may be higher because the number of meetings was unknown for 30 boards and commissions.

Many boards and commissions were required to hold a certain number of meetings. Of the **339** boards and commission surveys analyzed, **202** (60%) reported having a meeting requirement. For these 202 with a meeting requirement, **57** (28%) did not hold the required number of meetings, including 25 inactive boards that held no meetings during the audit period. (page 18)

Required Work Products

While reviewing the work product information submitted in response to the survey, we found the boards and commissions submitted a variety of required work products. These work products included reports, such as annual reports. The survey found that **229** (68%) of the boards and commissions reported having a required work product. An additional 13 boards and commissions reported having a work product that was not required. To test if the work products were completed as required and in a timely manner, the work products were reviewed for 55 boards and commissions. Some of these work products were required annually, so they were completed for periods during the years audited, including Fiscal Year 2021 and Fiscal Year 2022.

Auditors found that **11 of 55 (20%)** of the boards and commissions did not complete all of their required work products. Additionally, **14 of 55 (25%)** of the boards and commissions did not complete all of the required work products in a timely manner.

Of the work products reviewed, **37 of 55 (67%)** had at least one work product that was required to be submitted to the Governor. Although many work products were

required to be submitted to the Governor, there was no formal process in place for tracking those work products, and the preferred method for submitting the work products was not publicized. (pages 19-21)

Audit Recommendations

The audit report contains four recommendations directed to the Governor’s Office of Executive Appointments. The Governor’s Office agreed with the recommendations. The complete response from the Governor’s Office is included in this report as **Appendix F**.

This performance audit was conducted by the staff of the Office of the Auditor General.

SIGNED ORIGINAL ON FILE

JOE BUTCHER
Division Director

This report is transmitted in accordance with Sections 3-14 and 3-15 of the Illinois State Auditing Act.

SIGNED ORIGINAL ON FILE

FRANK J. MAUTINO
Auditor General

FJM:PCS

Contents

Report Highlights	
Report Digest	iii
Introduction	1
Background	2
Tracking Boards and Commissions	4
Inactive Boards and Commissions	9
Vacancies and Expired Terms	14
Compensation and Other Expenses	17
Meetings and Work Products	18
Appendix A – House Resolution Number 677	23
Appendix B – Audit Scope and Methodology	24
Appendix C – Survey Sent to Boards and Commissions	28
Appendix D – Status of Boards and Commissions as of June 30, 2022	33
Appendix E – Inactive and Partially Inactive Boards and Commissions	43
Appendix F – Agency Responses	48
Recommendations	
Recommendation 1 – Appointments List and Website	8
Recommendation 2 – Inactive Boards and Commissions	13
Recommendation 3 – Vacancies and Expired Terms	16
Recommendation 4 – Work Products Submitted to the Governor’s Office	21

Introduction

On April 4, 2022, House Resolution Number 677 was adopted directing the Auditor General to conduct a management audit of the State’s boards and commissions (see **Appendix A**). The Resolution required the Auditor General to gather the following information for every board and commission:

- name and purpose;
- the number of appointed members and the number of vacancies and the length of vacancies;
- costs of member stipends, salaries, and per diems as well as expense reimbursements to members and State officials and employees for attending board and commission meetings during Fiscal Years 2021 and 2022;
- the date of each of the board’s or commission’s meetings during Fiscal Years 2021 and 2022 and the number of members in attendance and the number of members absent; and
- identification of any report or work product prepared and made available by the board or commission during Fiscal Years 2021 and 2022.

House Resolution Number 677 defined “boards and commissions” to include boards, commissions, task forces, councils, and authorities. These boards and commissions were created by statutes, resolutions, and executive orders in order to serve a variety of advisory and substantive functions. **Volume II** of this report presents information on **339** boards and commissions, including approximately **2,800** gubernatorial appointments.

Background

The Governor's Office of Executive Appointments (Executive Appointments) is responsible for maintaining appointment information pursuant to the Gubernatorial Boards and Commissions Act (15 ILCS 50). This Act was established by Public Act 96-543 (effective August 17, 2009) and updated by both Public Act 99-218 (effective January 1, 2016) and Public Act 100-234 (effective January 1, 2018).

Executive Appointments' responsibility relates to the boards and commissions to which the Governor has authority to appoint one or more members. According to the Act:

(a) *The Office shall establish and maintain on the Internet a centralized, searchable database, freely accessible to the public, of information relating to appointed positions on the State's boards and commissions.*

The database shall include, at a minimum:

1. *The qualifications for, and the powers, duties, and responsibilities of, each appointed position on each of the State's boards and commissions.*
2. *The name and term of each current appointed member of a board or commission.*
3. *Each current vacancy in appointed membership of each of the State's boards and commissions.*
4. *Information as to how a person may apply for appointment to a board or commission, including a uniform application that may be downloaded and printed or that may be submitted electronically. Such application shall include a data field where an applicant shall disclose his or her ethnicity, gender and disability status for reporting purposes. Additionally, such application shall include a data field where an applicant may optionally disclose his or her sexual orientation for reporting purposes.*
5. *A link to that section of the Secretary of State's website that allows the public to search Statements of Economic Interest filed with the Secretary of State.*

(b) *In addition to the requirements of subsection (a) of this Section, the Office shall establish and maintain on the Internet:*

1. *a centralized location for an electronic mail listserv for subscribers to receive notices of the meetings of each board and commission and the meeting's agenda; and*
2. *a listing of the meeting times and agendas for each board and commission.*

Executive Appointments Staff

Executive Appointments has three direct staff whose sole focus is on the work of appointments: the Director of Executive Appointments, the Senior Executive

Appointments Associate, and the Administrative Assistant for Boards and Commissions. Other staff with responsibilities include the Deputy Director of Research and a Research Associate who provide vetting for candidates while the Deputy Chief of Staff for Executive Appointments and Constituent Affairs supervises the appointments team. There are also personnel positions directly filled by the Governor, and these positions provide oversight to the Constituent Affairs team.

Commission on Government Forecasting and Accountability

Effective December 10, 2018, Public Act 100-1148 transferred all powers, duties, rights, responsibilities, personnel, assets, liabilities, and indebtedness responsibilities of the Legislative Research Unit to the Commission on Government Forecasting and Accountability (COGFA). This Public Act officially merged the two entities and created a new Research Unit at COGFA.

The Reports to the Commission on Government Forecasting and Accountability Act (25 ILCS 110) requires boards and commissions to report information to COGFA. Therefore, in addition to Executive Appointments, COGFA tracks the boards and commissions as was previously done by the Legislative Research Unit.

In COGFA's Expiration and Vacancies Governor report from July 2022, there were 358 boards and commissions (including 4 inactive boards and commissions). There were also 36 officials and agencies. Officials and agencies included positions like State agency directors and inspectors general.

2011 Management Audit of Boards and Commissions

In September 2011, our office released a management audit of the State's boards and commissions. The audit required the reporting of specific information for every State board and commission similar to the requirements noted in this audit. The 2011 audit analyzed 309 boards and commissions that were on the Governor's Office of Executive Appointments website as of June 2010. The 309 boards and commissions also included 3 that did not have any governor appointments and should not have been included. An additional 24 boards and commissions with governor appointments were not on the appointments website.

Tracking Boards and Commissions

The website maintained by Executive Appointments for the boards and commissions was not accurate and contained outdated information. Based on our review, **five** boards and commissions were not listed on the website that should have been listed. Additionally, **12** boards and commissions were included on the website that should not have been included.

The Governor’s Office of Executive Appointments (Executive Appointments) is required by the Gubernatorial Boards and Commissions Act (15 ILCS 50/10(a)) to maintain a website, which contains a list of boards and commissions to which the Governor appoints one or more members. The list on the website is continuously updated. As referenced by the audit resolution, we used the “information compiled by the Governor’s Office of Executive Appointments” as the authoritative list of boards and commissions for this audit. This list contains the following information (in most cases):

- title of the board or commission;
- contact name, title, phone, and email;
- function, term, Senate confirmation;
- type of Compensation, required qualifications;
- composition, chair selection, authority; and
- a current list of board members and vacancies.

In September 2022, we requested, and were provided, a list of 379 boards and commissions (including contact information) with gubernatorial appointments as of June 30, 2022. We also saved a copy of the active boards and commissions with a gubernatorial appointment from the website as of September 15, 2022, for comparison purposes. In addition, we obtained a report from the Commission on Government Forecasting and Accountability (COGFA) from July 2022 and reviewed additional comparable information on the potential boards and commissions needing to be surveyed for the audit period.

Determining Population for Survey

In order to determine the population of boards and commissions to be surveyed for the audit, auditors compared the list of boards and commissions provided by Executive Appointments as of June 30, 2022, to the COGFA report and found the following:

- There were a total of 410 boards and commissions on either list. Of these 410 boards and commissions, it was determined that 44 did not need to be surveyed for reasons such as being inactive or repealed, not being active until after the audit period, and having no governor appointments. Therefore, there were a total of **366** boards and commissions surveyed for this audit.
- Of those 44 not needing to be surveyed, 24 were from the Executive Appointments list, and 20 were from the COGFA list. Although not surveyed,

Boards and Commissions with Gubernatorial Appointments not on Executive Appointments List

- *Task Force on Housing Accessibility*
- *Professional Review Panel*
- *Illinois Purchased Care Review Board*
- *Renewable Energy Component Recycling Task Force*
- *Springfield High Speed Railroad Community Advisory Commission*
- *Illinois Terrorism Task Force*
- *Wabash and Ohio Rivers Coordinating Council*

the 24 boards and commissions from the Executive Appointments list were included in **Appendix D** as part of the **390** boards and commissions reviewed for this audit.

- There were seven boards and commissions in the COGFA report that should have been included by Executive Appointments. Two of these boards and commissions, while not on the initial list provided by Executive Appointments, were listed on the website as of September 2022. See the text box for a list of these seven boards and commissions with gubernatorial appointments but were not on the list provided by Executive Appointments.

The following percentages summarize the status categories and/or issues identified of the **390** boards and commissions reviewed:

- **51 percent active:** 199 boards and commissions were confirmed as active during the audit survey.
- **33 percent inactivity issues:** 130 boards and commissions had inactivity issues, which means they did not hold any meetings during part or all of the audit period.
 - **16 percent** or 64 boards and commissions were inactive during the entire audit period.
 - **8 percent** or 30 boards and commissions were inactive during the entire audit period but were not established until 2021 or 2022.
 - **5 percent** or 21 boards and commissions were partially inactive during the audit period.
 - **4 percent** or 15 boards and commissions were partially inactive during the audit period but not established until 2021 or 2022.
- **7 percent incorrectly included:** 28 boards and commissions were determined to be incorrectly included on the list of boards and commissions for this audit. Four boards and commissions came from the COGFA report and were not provided by Executive Appointments.
- **4 percent repealed:** 15 boards or commissions were determined to be repealed during the audit period.
- **2 percent should have been included:** Seven boards and commissions were added to the list because they were listed on the COGFA report and should have been included on the Executive Appointments list.
- **2 percent unknown activity:** For six boards and commissions, auditors were unable to determine if the board or commission was active or inactive.
- **1 percent active after the audit period:** Five boards and commissions were

determined to be not active until after the audit period.

Appendix D provides more complete information related to a summary of the boards and commissions reviewed for this audit. The appendix was based off of the list provided by Executive Appointments as of June 30, 2022, and then additional board and commission information was added from the surveys received as well as COGFA's Expiration and Vacancies Governor report (July 2022) to illustrate the complex issues experienced while working to meet the requirements of this audit.

Survey Distribution

To collect the information required by House Resolution Number 677, we created a survey instrument to send to the boards and commissions. Surveys were sent to all boards and commissions with at least one gubernatorial appointment. (See **Appendix C** for the survey prepared and distributed to the boards and commissions.) We also attached a spreadsheet to the survey to obtain additional support and detailed information related to the audit determinations. If a board or commission did not return a survey, the survey was filled out by the audit team based on publicly available information. **Volume II** to this Report contains the responses received and information summarized as a result of this survey distribution. A total of **366** boards and commissions were surveyed as a part of this review.

After surveying the 366 boards and commissions, an additional **27** boards and commissions were eliminated from analysis for reasons including: incorrectly included (such as a duplicate board, no governor appointments, or repealed), determined to be a private foundation, or incorrectly added from the COGFA list. Therefore, **339** boards and commissions were included in an analysis of the survey information received. For the 339 boards and commissions with completed surveys, the surveys were completed by the board and commission contact for 266 (78%) and by auditors for 73 (22%). Auditors completed surveys when they received a partial response from the contact, did not receive a response from the contact, or Executive Appointments was unable to provide contact information. Auditors completed the surveys based on publicly available information, such as statutes, meeting minutes, and board and commission websites.

Appointments Website

In addition to the issues identified from the survey responses, we found the website maintained by Executive Appointments for the boards and commissions was not accurate and contained outdated information. Since the audit period was over when the audit began, the website information was not available for the audit period's ending date of June 30, 2022. Therefore, we compared the survey information received to the Executive Appointments website as of September 15, 2022.

We reviewed the information on the Executive Appointments website with the information received from the survey responses. Based on this review as of

September 15, 2022, **five** boards and commissions were not listed on the website that should have been. Additionally, there were **12** boards and commissions that were included on the website that should not have been included. Of these 12, there were **6** boards and commissions that had their statutory authority repealed prior to or during the audit period but were still listed on the appointments website as of September 2022. **Exhibit 1** shows the inaccuracies on the Executive Appointments website.

Exhibit 1

APPOINTMENTS WEBSITE INACCURACIES

As of September 15, 2022

Boards and Commissions That Should Be Listed on Appointments Website

- Illinois Purchased Care Review Board
- Illinois Terrorism Task Force
- Professional Review Panel
- Springfield High Speed Railroad Community Advisory Commission
- Task Force on Housing Accessibility

Boards and Commissions That Should Be Removed from Appointments Website

- Affirming and Inclusive Schools Task Force
- Complete Count Commission, Illinois
- Flood Control Commission
- Immigration Task Force
- Joint Commission on Ethics and Lobbying Reform
- Medicaid Managed Care Oversight Task Force
- Quad Cities Outsourcing Prevention Task Force
- Quality of Life Board
- Rural Development Task Force
- School Construction Task Force
- State Sponsored Health Clinic Task Force
- Statutory Court Fee Task Force

Source: OAG prepared based on Executive Appointments website, COGFA report, and survey responses.

When Executive Appointments was asked why these discrepancies were occurring, officials responded, *“the challenges presented in the work of gubernatorial appointments require a nuanced level of attention to meet the needs of the specific requirements laid out in statute for each board and commission. Accordingly, the work of gubernatorial appointments is a cross-collaborative effort... while there are around 400 hundred boards and commissions the Governor is responsible for making appointments to, that number does not include each of the individual seats on the boards. A quick estimate places this number at over 4,500 individual seats...”*

The Gubernatorial Boards and Commissions Act requires Executive Appointments to maintain a website related to the boards and commissions to which the Governor has authority to appoint one or more members. Therefore, Executive Appointments should ensure their list and website are complete and

accurate, so the public has access to reliable information on boards and commissions.

Appointments List and Website

RECOMMENDATION NUMBER

1

The Governor's Office of Executive Appointments should ensure that all boards and commissions with governor appointments are included on the appointments list and website as required by the Gubernatorial Boards and Commissions Act (15 ILCS 50). Boards and commissions that should not be included, such as those that do not require governor appointments or that were repealed, should be excluded from the list and website.

Governor's Office Response:

Executive Appointments accepts this recommendation. Executive Appointments has updated its appointments list and website to remove those boards and commissions that were identified during the audit as having completed their stated function or that had been dissolved or repealed by statute, and it was clear that such remedial action would be appropriate. Executive Appointments will continue its review of the remaining identified boards and commissions to determine whether removal of other boards and commissions from the website is warranted.

In addition, Executive Appointments has updated its appointments list and is in the process of compiling necessary information to update its website to include the boards and commissions noted as absent during the audit. Executive Appointments is also conducting a review of board and commission postings on the website to ensure that only those requiring gubernatorial appointments are included. Further, Executive Appointments is working on implementing a system of review of all new Public Acts and resolutions to identify any recently created boards or commissions and to determine whether any existing boards and commissions have been repealed, dissolved, or their functions and assigned tasks successfully completed.

Inactive Boards and Commissions

During the audit period, there were 101 boards and commissions that were identified as inactive. Since the Gubernatorial Boards and Commissions Act requires the Governor’s Office to establish and maintain a public website of information relating to appointed positions on the State’s boards and commissions (15 ILCS 50/10(a)), those boards and commissions that are inactive and that have completed their work and/or have been repealed should be removed from the list and website.

During the audit period of Fiscal Years 2021 and 2022, there were **101** of the 390

Exhibit 2 REASONS FOR BEING INACTIVE	
Reason	#
Not enough members to conduct business	50
Created during 2021 and 2022	32
Inactive since at least 2018	32
Repealed during the audit period	8
COVID-19	4
Subject to appropriation	3
Work completed but not repealed	3
Unable to determine	21

Note: Some of the 101 inactive boards and commissions were inactive due to multiple reasons.
Source: OAG analysis of survey responses.

(26%) boards or commissions reviewed that were identified as being inactive by Executive Appointments, COGFA, and/or survey responses. These included boards or commissions that were later repealed or should have been included on the list from Executive Appointments. Inactive was defined as the boards and commissions not holding any meetings. There were seven primary reasons the boards and commissions were inactive, and those reasons are shown in **Exhibit 2** and discussed below. The most common reason was boards or commissions that did not have enough members to conduct business. Some boards and commissions were inactive due to multiple reasons. Additionally, for 21 boards and commissions,

auditors were unable to determine why the board or commission was inactive.

Did Not Have Enough Members to Conduct Business

There were 50 boards and commissions that were inactive due to not having enough members to conduct business. These boards and commissions included:

- The **Urban Development Authority**, which according to the Executive Appointments website and the COGFA report, had at most one member whose term expired in 2019.
- The **Wabash Valley Interstate Commission**, which according to the Executive Appointments website and the COGFA report, had no members appointed.
- The **Jackson-Union Port District**, which had no members appointed. The district contact did not know when the vacancies began, and nobody had been appointed since at least 2019.
- The **Plumbing Code Advisory Council**, which held no meetings during the audit period and only had one council member as of the end of the audit period. There are 12 members of the council, and there have been 8 vacancies

from 2020 or earlier.

- The **Task Force on Transitional Housing for Sex Offenders**, which did not have any members appointed. According to the task force contact, the task force had “not met in years.”

Created During 2021 and 2022

There were 32 boards and commissions that were created during 2021 and 2022 and had not yet started work before the end of the audit period. Twenty-seven of the boards and commissions did not have enough members to conduct business. The other five boards and commissions were:

- The **Racial Disproportionality in Child Welfare Task Force** was created in 2021 and did not begin meeting until after the end of the audit period. Auditors were unable to determine why the task force was inactive until after the audit period.
- The **Advisory Commission on Reducing the Disproportionate Representation of African-American Children in Foster Care** was created in 2021 and did not begin meeting until after the end of the audit period. Auditors were unable to determine why the commission was inactive until after the audit period.
- The **Access to Voting for Persons with Disabilities Advisory Task Force** was created in 2021. While some appointments were made during the audit period, the three gubernatorial appointments, including the Chair, were not made until after the end of the audit period.
- The **Electric Vehicle Permitting Task Force** was created in 2021 and was inactive primarily due to staff resources. No final report was completed, and the task force was repealed after the end of the audit period.
- The **Human Trafficking Task Force** was created in 2021, and auditors were unable to determine if it was active or why it was inactive.

Inactive Since At Least 2018

There were 32 boards and commissions that had been inactive since at least 2018. These boards and commissions included:

- The **White County Port District**, which according to the COGFA report, was defunct as of 2006. However, the statute has not been repealed.
- The **Will Kankakee Regional Development Authority**, which according to the authority contact, has not met since 2016. The contact also stated, “there were not enough appointed members with active appointments to achieve a quorum.”
- The **Illinois Literacy Council**, which has not met since 1998 and has no members appointed. However, the statute has not been repealed.
- The **Illinois Institute for Entrepreneurship Education**, which has been inactive since during Fiscal Year 2011. The institute was supposed to be

transferred from Illinois State University to Chicago State University. However, the transfer never occurred because the statute was never amended. Illinois State University continues to seek legislative remedy to update the law.

- The **McCormick Place Advisory Board**, which has not met since 2005. According to the 2011 Management Audit of Boards and Commissions, the board was created for the McCormick Place Expansion Project. According to the survey, only 4 of 12 members were appointed.

Repealed During the Audit Period

Eight boards and commissions were inactive during the audit period but were repealed during the audit period. These boards and commissions included:

- The **Illinois Geographic Information Council** had been inactive since 2003 and was repealed via statute in 2022.
- The **Joint Advisory Council of the Illinois Board of Higher Education and the Illinois Community College Board** released the final report in 2020 and was dissolved effective January 1, 2021. All meetings were held prior to the beginning of the audit period.
- The **Health Policy Center Advisory Panel** was repealed via statute in 2022. Executive Appointments was unable to provide any information about why the panel was inactive.
- The **State Health Improvement Plan Implementation Coordination Council** was repealed via statute in 2021. The last meeting appeared to have been in 2014.

COVID-19

Four boards and commissions were inactive at least in part due to the COVID-19 pandemic. These boards and commissions were:

- The **Compliance Advisory Panel**, which has not met since 2019. According to the panel contact, “[Department of Commerce and Economic Opportunity] had staffing issues and there were issues with having remote meetings because of membership technology challenges and panel couldn’t meet in person due to health concerns of members.”
- The **Health in All Policies Workgroup**, which did not convene until after the end of the audit period. The report was originally due December 31, 2020, but the statute was amended to change the deadline to December 31, 2022, due to COVID-19 and other emerging public health threats.
- The **Illinois High Speed Railway Commission**, which according to the completed survey, was created in 2021 and did not become active until after the audit period due to COVID-19.
- The **Task Force on Opportunities for At-Risk Women**, which according to Department of Commerce and Economic Opportunity officials, efforts to

reconvene were put on hold due to COVID-19.

Subject to Appropriation

Three boards and commissions were inactive due to no funding or being subject to appropriation. These boards and commissions were:

- The **Urban Weatherization Initiatives Board**, which according to Department of Commerce and Economic Opportunity officials, the program has not been funded for many years.
- The **Advisory Council on Youth HIV/AIDS Prevention**, which according to statute is subject to appropriation. The council contact did not know if there were ever any appropriations.
- The **Advisory Board for the 21st Century Employment Grant Program**, which according to an Illinois Community College Board official, is subject to appropriation, and no appropriations have ever been made.

Work Completed But Not Repealed

There were three boards and commissions that had completed the required work, but the authority had not been repealed. These boards and commissions were:

- The **Illinois Climate Change Advisory Group**, which completed the report in 2007. The advisory group was created by executive order, and there is no language in the executive order about the group being repealed.
- The **Electric Vehicle Advisory Council**, which filed the report in 2011; however, it was not repealed via statute.
- The **Lead Safe Housing Advisory Committee**, which according to the committee contact, has not met since 2013. The pilot program sunset in 2013 and “it was determined that the work of the council was no longer necessary for the foreseeable future.” However, the statute has not been repealed.

There were 50 boards and commissions that were inactive but still authorized by statute or executive order: 47 were authorized by statute and 3 by executive order. There were also **44** boards and commissions that were partially inactive during the audit period, including 15 that were established in 2021 or 2022. All 44 partially inactive boards and commissions and 99 of the 101 inactive boards and commissions were listed on the appointments website as of September 2022. (See **Appendix E** for the list of all inactive and partially inactive boards and commissions.)

If boards and commissions remain inactive, the boards and commissions cannot carry out the intended purposes, as required. If inactive boards and commissions no longer serve a purpose, they should be abolished. Executive Appointments should ensure the boards and commissions that have completed their work and/or been repealed are removed from its list and website, as required by the Gubernatorial Boards and Commissions Act.

Inactive Boards and Commissions**RECOMMENDATION
NUMBER****2**

The Governor's Office of Executive Appointments should ensure that boards and commissions that have completed their work and/or been repealed are removed from the Governor's Office of Executive Appointments' list and website. Additionally, in consultation with relevant State agencies, the Governor's Office of Executive Appointments should review all inactive boards and commissions and make recommendations to:

- 1) the Governor regarding any boards or commissions created by executive order that are no longer needed and could be abolished; and*
- 2) the General Assembly regarding any boards and commissions that could have their statutory authority repealed.*

Governor's Office Response:

Executive Appointments agrees with this recommendation. As noted regarding Recommendation Number 1, Executive Appointments is continuing its review of the boards and commissions posted on its website to determine whether any of them have been repealed, dissolved, or their functions and assigned tasks successfully completed. In addition, Executive Appointments notes that in 2019, prior to the start of the Covid pandemic, it took the first steps in evaluating with the relevant State agencies whether any existing boards or commissions could be consolidated, repealed, or dissolved. Executive Appointments distributed a survey to the State agencies under the Governor's jurisdiction and asked them to review and assess the continued need for those boards and commissions within their structure or for which they provided administrative support. While the pandemic interrupted this effort, the research and work remain documented, and the audit is an impetus to resume this project. Executive Appointments anticipates making recommendations to the Governor regarding the continued necessity of some boards and commissions based on the results of the surveys.

Vacancies and Expired Terms

Of the 339 boards and commissions analyzed as of June 30, 2022, 217 (64%) had one or more board member vacancies, and 196 (58%) reported having at least one gubernatorial appointment vacancy. As of June 30, 2022, there were 1,313 total vacancies, and of those vacancies, 839 were to be appointed by the Governor. In addition, 91 (27%) boards and commissions reported having at least one member serving on an expired term as of June 30, 2022.

As required by House Resolution Number 677, information was requested on vacancies and expired terms through the distributed surveys. Information was also requested on the number of required members as well as the source for these member requirements (see **Appendix C**). Therefore, all of this information was reviewed, which included various statutes, executive orders, and other requirements on the number of members and/or appointments required for each board or commission, during the survey review process. (See **Volume II** for the vacancy and expired term information for each individual board or commission.)

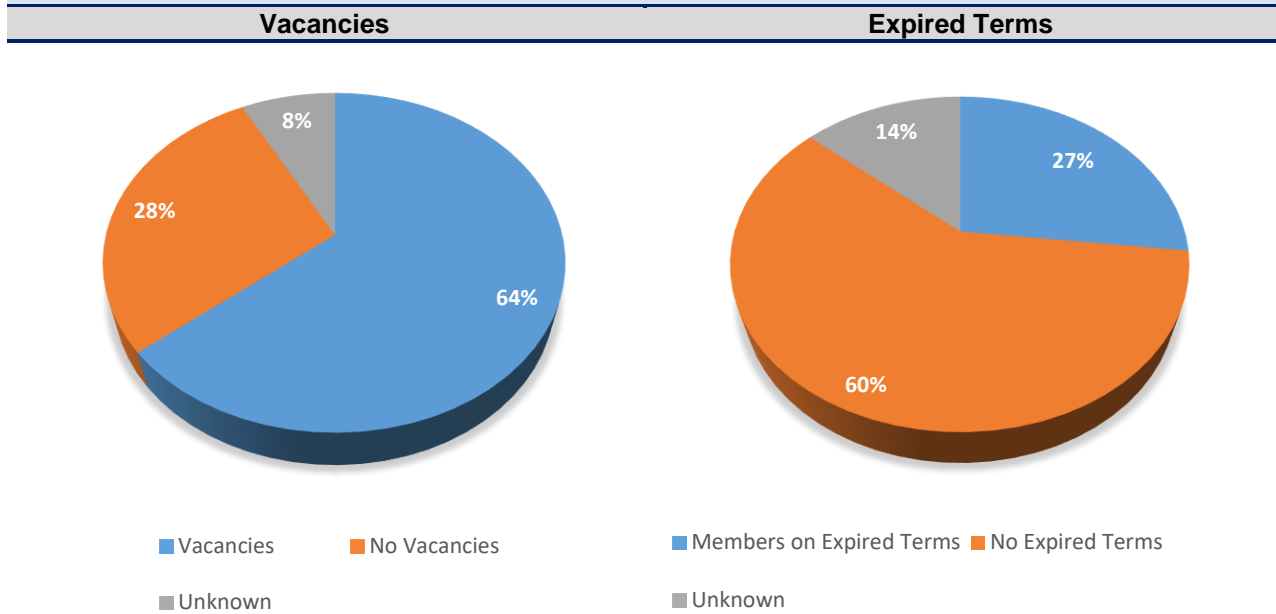
Survey Results on Vacancies and Expired Terms

As shown in **Exhibit 3**, there was a significant number of vacancies and expired terms occurring during the audit period. Of the **339** boards and commissions analyzed as of June 30, 2022, 217 (64%) had one or more board member vacancies, and 196 (58%) reported having at least one gubernatorial appointment vacancy. There were 1,313 total vacancies reported, and 839 of those vacancies were to be appointed by the Governor. As of June 30, 2022, 59 boards and commissions reported having 50 percent or more vacancies of the member seats with 23 having no members appointed.

In addition, **91** (27%) boards and commissions reported having at least one member serving on an expired term as of June 30, 2022. There were also **46** (14%) boards and commissions where it was unknown if there were any members serving on expired terms.

When the Governor's Office of Executive Appointments (Executive Appointments) was asked why these vacancies and expired terms were occurring, Executive Appointments officials responded, "*the challenges presented in the work of gubernatorial appointments require a nuanced level of attention to meet the needs of the specific requirements laid out in statute for each board and commission. There is oftentimes little consistency in the constitution of boards and commissions meaning there is an additional lift required on all staff involved in the work to carefully review each statute for compliance when identifying, vetting and appointing candidates...*"

Exhibit 3
PERCENTAGE OF BOARDS AND COMMISSION WITH VACANCIES AND EXPIRED TERMS
 As of June 30, 2022



Note: Numbers may not add due to rounding.

Source: OAG analysis of boards and commissions surveys.

Governor’s Office Compliance Examination Findings

The Office of the Auditor General (OAG) Compliance Examination of the Office of the Governor for the two years ending June 30, 2021, found appointments to various boards, commissions, councils, and committees were not being filled, including the Public Administrators and Public Guardians. According to the Compliance Examination, 60 percent (30 of 50) boards and commissions in their sample did not have the required number of members and/or had vacancy-related findings. This finding was first reported in 2007.

Another finding reported that 42 percent (37 of 89) of tested boards and commissions were considered non-operational by the Governor’s Office, and thus the required appointments were not made.

Public Administrators and Public Guardians

The Probate Act of 1975 requires the Governor to appoint Public Administrators for each county and a Public Guardian for each county with a population of one million or less. The Governor can appoint the same person to serve as Public Administrator or Public Guardian in one or more counties. The noted roles were defined as follows:

- **Public Administrators** administer the estate of a person who dies owning real or personal estate and no person in Illinois has a prior right to administer that estate. If the person was a nonresident of Illinois, the administrator may

take such measures to protect their estate.

- **Public Guardians** are appointed for any adult with a disability needing guardianship services to monitor their care and administer their estate.

The 2011 management audit reported that there were vacancies and expired terms for Public Administrators and Public Guardians. There were 36 vacancies and 51 expired terms in June 2010. There continued to be vacancies and expired terms for Public Administrators and Public Guardians during the current audit period. As a result, we conducted an analysis of the Public Administrators and Public Guardians from the Executive Appointments website as of December 2022. Although we found improvement since the prior audit performed in June 2010, we still found 21 vacancies. Additionally, 12 Public Administrators/Public Guardians, serving 14 counties, had expired terms.

In order for boards and commissions to conduct their required duties, the Governor’s Office of Executive Appointments should ensure that the required appointments are made. Without members, boards and commissions cannot fulfill their responsibilities as designated by statutes, resolutions, or executive orders.

Vacancies and Expired Terms

RECOMMENDATION NUMBER

3

The Governor’s Office of Executive Appointments should ensure that members are appointed to boards and commissions for which the Governor has appointment authority, so the boards and commissions can fulfill their defined responsibilities. Therefore, the Governor’s Office of Executive Appointments should:

- 1) *fill vacancies in a timely manner by appointing members to boards and commissions; and*
- 2) *re-appoint members to boards and commissions or make new appointments in a timely manner, so members are not serving on expired terms.*

Governor’s Office Response:

Executive Appointments agrees with this recommendation. While compiling information for this audit, Executive Appointments became aware of the shortcomings of the existing system of filling vacancies on boards and commissions. Accordingly, in November 2023, Executive Appointments implemented a new tracking system using internal monthly reports to better plan for impending term of office expirations. These reports capture appointments within the last month, applications received in the last 2 months via the online portal, and a 6-month snapshot of forthcoming expirations.

Since employing these reports, the Office has witnessed a stronger planning strategy that allows for reappointments to receive more attention and review. These reports are a product of the business intelligence site that was incorporated into the boards and commissions appointment process in June 2023.

Compensation and Other Expenses

As required by House Resolution Number 677, we requested information on member stipends, salaries, per diems, and expense reimbursements to members and State officials and employees for attending board and commission meetings during Fiscal Years 2021 and 2022. For the **339** boards and commissions that were surveyed, **206** (61%) respondents reported having some type of compensation. For three boards and commissions, auditors were unable to

determine if there was any allowable compensation. (See **Volume II** for the compensation information for each individual board or commission.)

Boards and commissions reported a variety of allowable compensation, including expenses, per diem, and salary or stipend. **Exhibit 4** shows the types of allowable compensation reported by the boards and commissions.

During Fiscal Years 2021 and 2022, the boards and commissions reported \$3,354,009 in total compensation expenditures. **Exhibit 5** shows the breakdown of these expenditures

by category. This included \$1,602,867 in Fiscal Year 2021 and \$1,751,142 in Fiscal Year 2022.

Exhibit 4 TYPES OF ALLOWABLE COMPENSATION

Compensation Type	Count
Expenses	182
Per Diem	42
Salary	22
Other Compensation	15
Stipend	8

Note: Some boards and commissions have more than one type of compensation.

Source: OAG analysis of boards and commissions surveys.

Exhibit 5 REPORTED COMPENSATION EXPENDITURES¹ Fiscal Years 2021-2022

Expenditure Category	Fiscal Year 2021 ²	Fiscal Year 2022 ²
Member Salaries/Stipends	\$941,034	\$935,541
Member Per Diem	\$55,730	\$62,133
State Officials/Employees Per Diem	\$687	\$5,152
Member Mileage Reimbursement	\$16,755	\$47,788
State Officials/Employees Mileage Reimbursement	\$960	\$2,392
Other Expense Reimbursement (lodging, travel, etc.)	\$8,335	\$67,417
Other Meeting Expenditures (room rental, equipment, etc.)	\$74,306	\$215,403
Any Other Expenditures	\$505,061	\$415,317
Total	\$1,602,867	\$1,751,142

Notes:

¹ Numbers may not add due to rounding.

² The increase in expenditures between Fiscal Year 2021 and Fiscal Year 2022 could be partially explained by fewer in person meetings being held during Fiscal Year 2021 because of the COVID-19 pandemic.

Source: OAG analysis of boards and commissions surveys.

Fifteen boards and commissions that reported paying a salary did not report any expenditures because the member salaries are paid for by the Comptroller and not by the board or commission.

Meetings and Work Products

The 339 boards and commissions reported holding a total of at least 2,560 meetings during the audit period. Of the 339 boards and commissions analyzed, 202 (60%) reported being required to hold a certain number of meetings. For the 202 boards and commissions with a meeting requirement, 57 (28%) did not hold the required number of meetings.

The survey found that 229 (68%) of the boards and commissions reported having a required work product. Auditors sampled the work products for 55 boards and commissions and found that 11 (20%) did not complete all of the required work products. Also, 14 (25%) did not complete all of the work products in a timely manner.

As required by House Resolution Number 677, we requested information on the meetings held for each board and commission during the audit period and identification of any report or work product prepared and made available by the board or commission during the audit period. Information was also requested on the requirement for these meetings, including the statutory source or other citation for this requirement. We also requested more detailed information on the required work products, including the related requirement, such as the statute (see **Appendix C**). **Volume II** contains more details on the meeting and work product information and requirements for each individual board or commission.

Boards and Commissions Meetings

All meeting information and related requirements were reviewed for each board or commission during the survey review process. The **339** boards and commissions reported holding a total of at least **2,560** meetings during the audit period.

However, the actual number of meetings may be higher because the number of meetings was unknown for 30 boards and commissions.

Many boards and commissions were required to hold a certain number of meetings. Of the **339** boards and commission surveys analyzed, **202** (60%) reported having a meeting requirement. As shown in **Exhibit 6**, for these 202 with a meeting requirement, **57** (28%) did not hold the required number of meetings, including 25 inactive boards that held no meetings during the audit period.

Exhibit 6 PERCENTAGE OF REQUIRED MEETINGS HELD Fiscal Years 2021-2022		
Percentage of Meetings Held	Number of Boards or Commissions	Percent
No Meetings	25	44%
Between 1 and 25%	7	12%
Between 26 and 50%	5	9%
Between 51-75%	13	23%
Over 75%	7	12%
Total	57	100%

Source: OAG analysis of boards and commissions surveys.

Open Meetings Act Requirements

The Open Meetings Act (5 ILCS 120/2.06) requires all public bodies to keep written minutes of all their meetings. Minutes are required to include the following:

- the date, time, and place of the meeting;
- the members of the public body recorded as either present or absent and

whether the members were physically present or present by means of video or audio conference; and

- a summary of discussion on all matters proposed, deliberated, or decided, and a record of any votes taken.

In order to review these requirements, we prepared a data collection instrument to review the minutes for 55 boards or commissions. For the minutes that we reviewed, we noted that:

- There were **22 boards (40%)** that did not always record all members absent.
- There were **17 boards (31%)** that did not always record the place of the meeting.
- There were **17 boards (31%)** that did not always record the time of the meeting.
- There were **2 boards (4%)** that did not always record the members present, as required.

The Governor's Office of Executive Appointments (Executive Appointments) should consider reminding boards and commissions to complete the requirements needed for the Open Meetings Act.

Required Work Products

While reviewing the work product information submitted in response to the survey, we found the boards and commissions submitted a variety of required work products. These work products included reports, such as annual reports. The survey found that **229 (68%)** of the boards and commissions reported having a required work product. An additional 13 boards and commissions reported having a work product that was not required. To test if the work products were completed as required and in a timely manner, the work products were reviewed for 55 boards and commissions. Some of these work products were required annually, so they were completed for periods during the years audited, including Fiscal Year 2021 and Fiscal Year 2022.

Auditors found that **11 of 55 (20%)** of the boards and commissions did not complete all of their required work products. Additionally, **14 of 55 (25%)** of the boards and commissions did not complete all of the required work products in a timely manner. See **Exhibit 7** for examples of eight boards and commissions with required work products.

Of the work products reviewed, **37 of 55 (67%)** had at least one work product that was required to be submitted to the Governor when completed. Although many work products were required to be submitted to the Governor, there was no formal process in place for tracking those work products, and the preferred method for submitting the work products was not publicized. According to Executive Appointments, work products were submitted to the Governor in multiple ways:

- The Governor's Office encourages electronic submission of work products through an email address.

- Additionally, work products can be mailed or physically delivered to either the Springfield or Chicago offices.
- Work products also come directly to the Deputy Governor teams who oversee the agencies under which the boards and commissions are housed.

Exhibit 7

EXAMPLES OF BOARDS AND COMMISSIONS WITH REQUIRED WORK PRODUCTS

Name	Work Product	Due Date	Work Product Completed	Work Product Completed Date
Miner's Examining Board	• 2020 Annual Report	• 3/1/2021	Yes	• 12/17/2020
	• 2021 Annual Report	• 3/22/2022		• 12/14/2021
State Mining Board	• Annual Statistical Report	• 6/30/2021	Yes	• 6/23/2021
	• Annual Statistical Report	• 6/30/2022		• 6/29/2022
State Appellate Defender Commission	• FY20 Annual Report	• After the end of the fiscal year	Yes	• 9/25/2020
	• FY21 Annual Report	• After the end of the fiscal year		• 9/17/2021
	• Semi-Annual Report	• After end of semi-fiscal year		• 2/25/2021
	• Semi-Annual Report	• After end of semi-fiscal year		• 2/25/2022
State Workers' Compensation Advisory Board	• Annual Report 2021	• 7/1/2021	Yes	• 6/1/2021
	• Annual Report 2022	• 7/1/2022		• 6/1/2022
Illinois Criminal Justice Information Authority	• FY20 Annual Report	• 1/7/2021	Yes, Not Timely	• 4/1/2021
	• FY21 Annual Report	• 1/7/2022		• 4/1/2022
Task Force on Strengthening Child Welfare Workforce for Children and Families	• Final Report	• 1/1/2021	Yes	• 12/1/2020
Protection of Individuals with Disabilities in the Criminal Justice System Task Force	• Reports of the Protection of Individuals with Disabilities in the Criminal Justice System Task Force	• 9/30/2021	Yes	• 9/30/2021
Older Adult Services Advisory Committee (OASAC)	• 2017 Report to the General Assembly	• 1/1/2018	Yes, Not Timely	• 8/1/2020
	• 2018 Report to the General Assembly	• 1/1/2019		• 8/1/2020
	• 2020 Report to the General Assembly	• 1/1/2021	No	• Not Completed
	• 2021 Report to the General Assembly	• 1/1/2022		• Not Completed

Source: OAG prepared based on information provided by boards and commissions.

In addition, once the work products were received by the Governor’s Office, there were no tracking mechanisms in place. The work products were saved locally on a shared drive, but there was no tracking of whether the work products were submitted versus not submitted (nor were there any formal procedures for handling work products when submitted). The establishment of procedures and a tracking mechanism (such as a database) for all work products submitted to the Governor’s Office would help ensure that the Governor’s Office can maintain and track required work products in a central location.

Although the Governor’s Office encourages electronic submission of work products through a centralized email address, the email address was not publicized nor posted online on any Governor’s Office website. The address was only shared upon inquiry. This has led to a large amount of work products still being mailed to the Governor’s Office. If the encouraged method for submitting work products is not publicized, then it may be difficult for boards and commissions to know how to submit any required work products in the preferred manner.

Work Products Submitted to the Governor’s Office	
RECOMMENDATION NUMBER	<i>The Governor’s Office of Executive Appointments should work with other units of the Governor’s Office to improve the process for the submission of required work products by:</i>
4	<ol style="list-style-type: none"> 1) <i>establishing procedures for the tracking, receiving, and maintenance of work products; and</i> 2) <i>publicizing the central email address for submitting work products.</i>

Governor’s Office Response:

Executive Appointment agrees with this recommendation. Recognizing that other members of the Governor’s staff may have been the recipients of reports and other information required to be filed with the Governor by boards and commissions, Executive Appointments collaborated internally to address the need for visibility and organizational structure. Executive Appointments created an internal standard operating procedure to streamline the location and organization of received reports to ensure all teams involved in the work (Executive Appointments, Operations, and Deputy Governor staff) are made aware of reports that have been submitted in a timely manner.

In addition, in March 2024, Executive Appointments added additional directory language to both the boards and commissions website (<https://govappointments.illinois.gov/>) as well as the Governor’s Office website (<https://gov.illinois.gov/>) to clarify the preferred method for submittal of reports and directing board and commission representatives to electronic mailboxes that were already in use for the receipt of required reports and appointments.

Appendix A

House Resolution Number 677

STATE OF ILLINOIS
HOUSE OF REPRESENTATIVES
102ND GENERAL ASSEMBLY

HOUSE RESOLUTION NO. 677
OFFERED BY REPRESENTATIVE SUE SCHERER

WHEREAS, According to information compiled by the Governor's Office of Executive Appointments, the State of Illinois has over 300 boards, commissions, task forces, councils, and authorities (referred to as "boards and commissions"); and

WHEREAS, These boards and commissions are created by statutes, resolutions, and Executive Orders to serve a variety of advisory and substantive functions; and

WHEREAS, There are cumulatively hundreds of members on these boards and commissions; and

WHEREAS, Compensation to members of boards and commissions ranges from set salaries, stipends, or per diems to reimbursement of expenses only; and

WHEREAS, State agency directors and employees often serve as members of boards and commissions or provide administrative support to boards and commissions, or both, in addition to performing their regular duties; and

WHEREAS, According to findings of the Auditor General, some boards and commissions are not fulfilling their mission, including boards and commissions that were never established, were established at one time but are now inactive, have long-term vacancies, have members serving expired terms, or have failed to meet periodically as required; therefore, be it

RESOLVED, BY THE HOUSE OF REPRESENTATIVES OF THE ONE HUNDRED SECOND GENERAL ASSEMBLY OF THE STATE OF ILLINOIS, that the Auditor General is directed to conduct a management audit of the State's boards and commissions; and be it further

RESOLVED, That the audit include, but not be limited to, the following for every known State board and commission:

- (1) its name and purpose;
- (2) the number of appointed members and the number of vacancies and the length of the vacancies;
- (3) costs of member stipends, salaries, and per diems and expense reimbursements to members and State officials and employees for attending board and commission meetings during Fiscal Years 2021 and 2022;
- (4) the date of each of the board's or commission's meetings during Fiscal Years 2021 and 2022 and the number of members in attendance and the number of members absent; and
- (5) identification of any report or work product prepared and made available by the board or commission during Fiscal Years 2021 and 2022; and be it further

RESOLVED, That all State agencies and boards and commissions and any other entity having information relevant to this audit cooperate fully and promptly with the Auditor General's Office in the conduct of this audit; and be it further

RESOLVED, That the Auditor General commence this audit as soon as possible and report his or her findings and recommendations upon completion in accordance with the provisions of Section 3-14 of the Illinois State Auditing Act; and be it further

RESOLVED, That a copy of this resolution be delivered to the Auditor General.

Adopted by the House of Representatives on April 4, 2022.

JOHN W. HOLLMAN
CLERK OF THE HOUSE



EMANUEL "CHRIS" WELCH
SPEAKER OF THE HOUSE

Appendix B

Audit Scope and Methodology

This audit was conducted in accordance with the audit standards promulgated by the Office of the Auditor General at 74 Ill. Adm. Code 420.310.

We conducted this performance audit in accordance with generally accepted government auditing standards. Those standards require that we plan and perform the audit to obtain sufficient, appropriate evidence to provide a reasonable basis for our findings and conclusions based on our audit objectives. We believe that the evidence obtained provides a reasonable basis for our findings and conclusions based on our audit objectives.

The audit's objectives are stated in House Resolution Number 677 (see **Appendix A**). The Auditor General was required to conduct a management audit of the State's boards and commissions, including providing information for Fiscal Years 2021 and 2022 on the purpose, number of members, cost of stipends, salaries and reimbursements, the date of each meeting, and identification of any report or work product.

In conducting the audit, we reviewed statutes for the Governor's Office of Executive Appointments (Executive Appointments) related to the audit objectives. Any instances of noncompliance are included in the audit report as recommendations. We requested and reviewed specific documents related to the appointment of members to boards and commissions, including overviews and flowcharts for Executive Appointments and organizational charts.

We reviewed management controls and assessed risk related to the audit's objectives. A risk assessment was conducted to identify areas that needed closer examination. We examined the five components of internal control – control environment, risk assessment, control activities, information and communication, and monitoring – along with the underlying principles. We considered all five components to be significant to the audit objectives. Any deficiencies in internal control that were significant within the context of the audit objectives are discussed in the body of the report. We assessed the risk of fraud occurring as related to the audit objectives and discussed these risks in an audit team meeting.

We reviewed the previous compliance examination of the Governor's Office as well as the 2011 Management Audit of Boards and Commissions. We also reviewed relevant audit findings and recommendations.

During the audit, we conducted teleconferences and phone interviews with officials from the Governor's Office. We also met with officials from the Commission on Government Forecasting and Accountability to discuss the reports produced by the Commission on boards and commissions with gubernatorial appointments. When needed, we also conducted phone calls with the various boards and commissions to obtain the information needed for the audit.

Surveys and Testing

In order to determine the number of boards and commissions with at least one gubernatorial appointment, we requested a list from Executive Appointments of all boards, commissions, task forces, councils, and authorities requiring at least one gubernatorial appointment as of June 30, 2022. Executive Appointments provided a comprehensive list of all boards and commissions that it considered to be active, inactive, active after FY23, and repealed. That list was used as the basis for determining the population of boards and commissions to be surveyed. We compared that list to the Commission on Government Forecasting and Accountability's Expiration and Vacancies Governor report from July 2022. To determine if additional boards and commissions needed to be surveyed, officials from both Executive Appointments and the Commission on Government Forecasting and Accountability were asked about any discrepancies between the two lists. After the comparison, the population of boards and commissions to be surveyed was **366**.

Examples of Extended Survey Responses

• **Example 1**

- 12/8/22 – survey emailed by auditors;
- 1/9/23 – survey received from board;
- 1/17/23 – follow-up questions sent by auditors;
- 3/3/23 & 3/23/23 – reminder emails sent by auditors;
- 4/12/23 – summary sheet sent for confirmation by auditors; and
- 4/27/23 – 5/15/23 – communication between board and auditors about the summary sheet.

• **Example 2**

- 3/1/23 – survey emailed by auditors;
- 3/15/23 – survey received from commission;
- 3/22/23 – follow-up questions sent by auditors (response never received);
- 6/14/23 – summary sheet sent for confirmation by auditors; and
- 6/20/23 – 7/26/23 – communication between the commission and auditors about the summary sheet.

All boards and commissions with contacts were emailed a survey consisting of a PDF form and a spreadsheet. Auditors followed up on any undelivered emails with Executive Appointments officials and additional emails were sent to updated contacts as needed. Auditors reviewed the responses and follow-up was conducted with the boards and commissions contacts as needed. The survey was distributed in three groups: 1.) a discovery sample; 2.) a multiple contacts sample (all contacts responsible for more than one board or commission); and 3.) a final distribution sample (all remaining boards and commissions). The first survey to the discovery sample was distributed in November 2022, and the final survey to the remaining boards and commissions was sent in March 2023. Additional surveys were sent in April 2023 to updated contacts. Responses to the survey and follow-up questions on the responses continued until January 2024.

For the 65 boards and commissions for which no response was received or Executive Appointments officials were unable to provide contact information, auditors completed the survey information based on available information.

After surveys were received and follow-up was completed, summary sheets were prepared based on the surveys (see **Volume II** for the final summary sheets). Auditors sent the summary sheets to the boards and commissions contacts for review and confirmation. For all the surveys, this process took between December 2022 and January 2024.

Auditors had difficulties obtaining survey responses in a timely manner from some boards or commissions as well as obtaining responses to follow-up questions on summary sheets sent for confirmation. This led to the significant amount of time that it took to complete the survey process. (See text box for examples of survey responses that took an extended period of time.)

It could also take a significant amount of time to determine the correct contact for a board or commission. For example, an initial letter was emailed to a council on February 28, 2023; however, the email came back as undelivered. An Executive Appointments official provided an updated contact on March 14, 2023, and the survey was emailed to the new contact on April 7, 2023. On April 13, 2023, the new contact responded that he was not the correct contact. The correct contact was finally provided by an Executive Appointments official on April 26, 2023, and the survey response was received from the contact on June 7, 2023.

After the surveys were completed, it was determined that 26 boards and commissions should not have been included in the population. The boards and commissions should not have been included due to being repealed, being established after the audit period, duplicate boards, having no governor appointments, or not being a board or commission. This included four that were in the Commission on Government Forecasting and Accountability report but were not on the list from Executive Appointments.

Analyses were completed on both the survey form responses and the spreadsheets to summarize information from the surveys. Additionally, an analysis was completed on all inactive boards and commissions.

To ensure compliance with the Open Meetings Act, a sample was selected and meeting minutes were reviewed for compliance for 55 cases. The sample was judgmentally selected and included 22 boards and commissions from the discovery sample and 33 additional boards selected based on various criteria. The criteria included a variety of board sizes and both state and local boards and commissions.

Additionally, a sample of 55 boards and commissions with required work products was selected to test if the work products were completed as required and completed in a timely manner. The sample was judgmentally selected to ensure that there was a required work product and all work products had a due date, so timeliness could be reviewed.

The meetings and work products samples were not selected using a statistically valid method utilizing confidence intervals and confidence levels. Therefore, results in this audit have not been, and should not be, projected to the population.

Given the number of boards and commissions that were surveyed and the large volume of data compiled, it was not possible to independently verify all information provided. Consequently, we relied on the boards' and commissions' reporting of information for additional verification when possible. Considering these data limitations, we believe that the evidence obtained provides a reasonable

basis for the findings and conclusions related to the management of boards and commissions as described in the audit objectives.

Exit Conference

The Governor's Office was provided with the confidential draft report. An exit conference was held with the Governor's Office. The date of the exit conference along with the principal attendees are noted below:

Exit Conference		May 1, 2024
Agency	Name and Title	
Governor's Office	<ul style="list-style-type: none"> • Whitney Rosen, Deputy General Counsel • Lee LoBue, Deputy Chief of Staff for Executive Appointments • Natalie Pine, Director of Executive Appointments • Lynn Patton, Deputy General Counsel 	
Illinois Office of the Auditor General	<ul style="list-style-type: none"> • Paul Skonberg, Audit Manager • Amanda Temir-Young, Audit Intern 	

Appendix C

Survey Sent to Boards and Commissions

Boards and Commissions Survey

This survey is being conducted by the Illinois Auditor General's Office as part of a performance audit of Illinois' boards, commissions, task forces, councils, and authorities ("boards and commissions"), as required by House Resolution #677. The goal is to gather the information required by House Resolution #677. Please answer all the questions and provide any documentation by the date requested. We appreciate your assistance in completing this audit.

1. Name of Board or Commission.
2. Purpose. See the Board information on the website and verify if the function/purpose was correct. (<https://www2.illinois.gov/sites/bac/SitePages/AppointmentsListing.aspx>)

YES

NO

If No, please provide the purpose.

3. Year Established.
4. Name of person completing the survey.

Title of person completing the survey.

State Agency of person completing the survey, if applicable.

Email Address of person completing the survey.

Phone Number of person completing the survey.

5. Was the Board or Commission inactive at any time during Fiscal Years 2021-2022 (July 1, 2020-June 30, 2022)?

YES

NO

If Yes, was it inactive during the entire FY21-FY22 period? If not applicable, leave blank.

YES

NO

If not inactive during the entire FY21-FY22 period, when was it inactive?

6. Number of Board Members.

7. Are all Members appointed by the Governor?

YES

NO

If No, how many are NOT appointed by the Governor?

Please briefly explain who the other members are appointed by?

8. Number of appointed members as of June 30, 2022.

9. Were any appointed members serving on expired terms as of June 30, 2022?

YES

NO

If Yes, were any of the members with expired terms appointed by the Governor? If not applicable, please leave blank.

YES

NO

How many members appointed by the Governor were serving on expired terms?

How many members NOT appointed by the Governor were serving on expired terms?

10. Were there any member vacancies as of June 30, 2022? (If yes, please also complete the **Vacancies** tab in the attached spreadsheet.)

YES

NO

Were any of these member vacancies appointed by the Governor? If not applicable, please leave blank.

YES

NO

How many vacancies were appointed by the Governor?

How many vacancies were not appointed by the Governor?

11. What is the source for the member requirements, such as the number of members or how appointments are made (i.e. statute or administrative code)? Please provide specific citations.

12. How are members eligible to be compensated? (Select all that apply)

EXPENSES

SALARY

PER DIEM

STIPEND

OTHER

(PLEASE EXPLAIN)

NO COMPENSATION

Please briefly explain what this compensation is.

12b. List the amount of member stipends, salaries, and per diems/expense reimbursements to members and State officials and employees for attending meetings during Fiscal Years 2021-2022 (July 1, 2020-June 30, 2022)? Please provide separate numbers for FY21 and FY22. (Please also complete the **Compensation** tab in the attached spreadsheet.)

FY21

FY22

13. How many meetings were held during Fiscal Years 2021-2022 (July 1, 2020-June 30, 2022)? (Please also complete the **Meeting Dates** tab in the attached spreadsheet.)

13b. Is there any requirement for the number of meetings to be held?

YES

NO

If Yes, how many meetings were required to be held between July 1, 2020 and June 30, 2022?

What is the source for the number of meetings required to be held (i.e. statutorily required to hold quarterly meetings)? Please provide specific citations.

13c. Has the Board or Commission made any changes in writing to their rules governing meetings due to COVID-19?

YES

NO

If yes, what was the effective date of these changes? If no, please describe any procedural changes like holding meetings remotely, if applicable. (Please also briefly describe any written changes to the rules of the Board/Commission related to meetings due to COVID-19 on the **Meeting Dates** tab).

14. Please briefly describe any work products/reports prepared and/or made available by the board or commission during Fiscal Years 2021-2022 (July 1, 2020-June 30, 2022)? (Please also complete the **Work Products** tab in the attached spreadsheet.)

14b. Are there any requirements for the work products/reports (i.e. statute requires an annual report)? If Yes, please complete the **Required Work Products** tab in the attached spreadsheet.

YES

NO

Appendix D

Status of Boards and Commissions as of June 30, 2022

Count	Boards and Commissions from Executive Appointments ¹	Status ²
1	21st Century Workforce Development Fund Advisory Council	Repealed
2	Abraham Lincoln Presidential Library and Museum Board of Trustees	Active
3	Access to Voting for Persons with Disabilities Advisory Task Force	Inactive (2021)
4	Addiction Prevention Task Force	Inactive
5	Adult Advisory Board of Corrections	Partially Inactive
6	Advisory Board for the 21st Century Employment Grant Program	Inactive
7	Advisory Board of Livestock Commissioners	Partially Inactive
8	Advisory Commission on Reducing the Disproportionate Representation of African-American Children in Foster Care	Inactive (2021)
9	Advisory Council on Education of Children with Disabilities	Active
10	Advisory Council on Youth HIV/AIDS Prevention	Inactive
11	Affirming and Inclusive Schools Task Force	Incorrectly Included
12	African American Employment Plan Advisory Council	Active
13	African American Fair Contracting Commission	Inactive
14	African Descent-Citizens Reparations Commission	Inactive (2021)
15	Agriculture Equity Commission	Active After FY23
16	Alexander-Cairo Port District	Active
17	Ambulatory Surgical Treatment Center Licensing Board	Active
18	America's Central Port District Board	Active
19	Amistad Commission	Inactive
20	Amusement Ride and Attraction Safety Board	Active
21	Asian American Employment Plan Advisory Council	Active
22	Blind Services Planning Council	Partially Inactive
23	Blue-Ribbon Commission on Transportation Infrastructure Funding and Policy	Inactive (2022)
24	Board of Boiler Rules	Active
25	Board of Examiners	Active
26	Board of Trustees of Eastern Illinois University	Active
27	Board of Trustees of Northeastern Illinois University	Active
28	Board of Trustees of University of Illinois	Active
29	Broadband Advisory Council	Active
30	Bronzeville Expanded Mental Health Services Program and Governing Commission	Partially Inactive (2021)
31	Business Enterprise Council for Minorities, Females, and Persons with Disabilities	Active
32	Cannabis Equity Commission	Partially Inactive (2021)
33	Capital Development Board	Active
34	Capitol Historic Preservation Board	Active
35	Carbon Capture Task Force	Incorrectly Included
36	Census Advisory Panel	Partially Inactive
37	Central Illinois Economic Development Authority	Active
38	Central Midwest Interstate Low-Level Radioactive Waste Commission	Active

Count	Boards and Commissions from Executive Appointments ¹	Status ²
39	Chicago Casino Advisory Committee	Inactive
40	Chicago State University Board of Trustees	Active
41	Chicago Transit Authority Board	Active
42	Chicago-Gary Regional Airport Authority Board	Active
43	Choose Chicago Board of Directors	Active
44	Clean Energy Jobs and Justice Fund	Inactive (2021)
45	Climate Jobs Advisory Council	Inactive (2022)
46	Collaborative Pharmaceutical Task Force	Repealed
47	College Course Materials Affordability and Equitable Access Task Force	Partially Inactive (2021)
48	Commission on Discrimination and Hate Crimes	Partially Inactive
49	Commission on Environmental Justice	Partially Inactive
50	Commission on Equitable Public University Funding	Active
51	Commission on Equity and Inclusion	Partially Inactive (2022)
52	Community Advisory Council on Homelessness	Partially Inactive (2021)
53	Community and Residential Services Authority	Active
54	Community Health Workers Review Board	Inactive (2021)
55	Complete Count Commission, Illinois	Incorrectly Included
56	Compliance Advisory Panel	Inactive
57	Comprehensive Licensing Information to Minimize Barriers Task Force	Incorrectly Included
58	Coroner Training Board	Active
59	Credit Union Advisory Board	Active
60	Crime Reduction Task Force	Inactive (2022)
61	Delta Regional Authority	Incorrectly Included
62	Domestic Violence (Colton's) Task Force	Inactive (2021)
63	Early Learning Council	Active
64	Eastern Illinois Economic Development Authority	Active
65	Education Commission of the States	Active
66	Educational Labor Relations Board	Active
67	Electric Vehicle Advisory Council	Inactive
68	Electric Vehicle Permitting Task Force	Inactive (2021)
69	Elevator Safety Review Board	Active
70	Elmwood Park Grade Separation Authority	Inactive
71	Employment and Economic Opportunity for Persons with Disabilities Task Force	Active
72	Employment Security Advisory Board	Active
73	Employment Security Board of Review	Active
74	Endangered Species Protection Board	Active
75	Energy Transition Workforce Commission	Inactive (2021)
76	Energy Workforce Advisory Council	Inactive (2021)
77	Enterprise Zone Board	Active
78	Environmental Resources Training Center Advisory Committee	Active
79	Executive Ethics Commission	Active
80	Fire Advisory Commission	Active

Count	Boards and Commissions from Executive Appointments ¹	Status ²
81	Fire Fighting Medal of Honor Committee	Active
82	Firearm Owner's Identification Card Review Board	Active After FY23
83	Firefighters' Pension Investment Fund	Active
84	First Responders Suicide Task Force	Incorrectly Included
85	Flood Control Commission	Incorrectly Included
86	Forensic Science Commission	Partially Inactive (2021)
87	Future of Work Task Force	Repealed
88	Geographic Information Council, Illinois	Inactive
89	Global Partnership Inc., Board of Illinois	Inactive
90	Governor's Cabinet on Children and Youth	Incorrectly Included (COGFA)
91	Governor's Opioid Overdose Prevention and Recovery Steering Committee	Partially Inactive
92	Governor's Rural Affairs Council	Active
93	Governor's Travel Control Board	Active
94	Governors State University Board of Trustees	Active
95	Grand Avenue Railroad Relocation Authority	Inactive
96	Great Lakes Commission	Active
97	Great Lakes Protection Fund	Active
98	Great Lakes-St. Lawrence River Basin Water Resources Council	Active
99	Groundwater Advisory Council	Active
100	Havana Regional Port District Board	Unknown
101	Health Care Worker Task Force	Inactive
102	Health Facilities and Services Review Board	Active
103	Health in All Policies Workgroup	Inactive
104	Health Policy Center Advisory Panel	Repealed
105	Heart of Illinois Regional Port District	Partially Inactive
106	High School Association Liaison Representatives	Inactive
107	Higher Education in Prison Task Force	Partially Inactive (2021)
108	Hispanic Employment Plan Advisory Council	Active
109	Holistic Mental Health Care for Youth in Care Task Force	Inactive (2022)
110	Hospital Basic Services Review Board	Inactive
111	Hospital Licensing Board	Active
112	Human Trafficking Task Force	Inactive (2021)
113	Hydrogen Economy Task Force	Inactive (2022)
114	Illinois Access and Functional Needs Advisory Committee	Partially Inactive (2021)
115	Illinois Adult Use Cannabis Health Advisory Committee	Partially Inactive
116	Illinois Advisory Board for Services for Persons Who are Deaf and Blind	Inactive
117	Illinois Advisory Council on Alcoholism and Other Drug Dependency	Active
118	Illinois Affordable Housing Advisory Commission	Active
119	Illinois African American Family Commission	Inactive
120	Illinois America 250 Commission	Inactive (2022)
121	Illinois Arts Council Agency	Active

Count	Boards and Commissions from Executive Appointments ¹	Status ²
122	Illinois Asian American Family Commission	Inactive
123	Illinois Board of Higher Education	Active
124	Illinois Budgeting for Results Commission	Active
125	Illinois Children and Family Services Advisory Council	Active
126	Illinois Children's Mental Health Partnership	Active
127	Illinois Civil Service Commission	Active
128	Illinois Clean Energy Community Foundation	Private Foundation
129	Illinois Climate Change Advisory Group	Inactive
130	Illinois Coal Development Board	Inactive
131	Illinois Commerce Commission	Active
132	Illinois Commission on Amateur Sports	Inactive (2021)
133	Illinois Commission on LGBTQ Aging	Partially Inactive (2022)
134	Illinois Commission on Poverty Elimination and Economic Security	Active
135	Illinois Commission on Volunteerism and Community Service	Active
136	Illinois Commission to End Hunger	Active
137	Illinois Committee for Agricultural Education	Active
138	Illinois Community College Board	Active
139	Illinois Comprehensive Health Insurance Board	Repealed
140	Illinois Concealed Carry Licensing Review Board	Partially Inactive
141	Illinois Conservation Foundation	Active
142	Illinois Council on Aging	Active
143	Illinois Council on Developmental Disabilities	Active
144	Illinois Council on Responsible Fatherhood	Repealed
145	Illinois Council on Women and Girls	Active
146	Illinois Court of Claims	Active
147	Illinois Courts Commission	Active
148	Illinois Criminal Justice Information Authority	Active
149	Illinois Cybersecurity Commission	Active
150	Illinois Deaf and Hard of Hearing Commission	Partially Inactive
151	Illinois Department of Juvenile Justice Advisory Board	Active
152	Illinois DREAM Fund Commission	Inactive
153	Illinois Drug and Therapeutics Advisory Board	Partially Inactive (2021)
154	Illinois Ethanol Research Advisory Board	Partially Inactive
155	Illinois Finance Authority	Active
156	Illinois Forestry Development Council	Active
157	Illinois Gaming Board	Active
158	Illinois Guardianship and Advocacy Commission	Active
159	Illinois Health and Human Services Task Force	Partially Inactive (2021)
160	Illinois High Speed Railway Commission	Inactive (2021)
161	Illinois Holocaust and Genocide Commission	Partially Inactive
162	Illinois Housing Development Authority Board of Directors	Active
163	Illinois Human Rights Commission	Active
164	Illinois Humanities Board of Directors	Active
165	Illinois Immigrant Impact Task Force	Active

Count	Boards and Commissions from Executive Appointments¹	Status²
166	Illinois Institute for Entrepreneurship Education	Inactive
167	Illinois Interagency Council on Early Intervention	Active
168	Illinois Interagency Task Force on Homelessness	Active
169	Illinois International Port District Board	Active
170	Illinois Investment Policy Board	Active
171	Illinois Joining Forces Foundation	Active
172	Illinois Juvenile Justice Commission	Active
173	Illinois Labor Relations Board	Active
174	Illinois Latino Family Commission	Inactive
175	Illinois Law Enforcement Training and Standards Board	Active
176	Illinois Liquor Control Commission	Active
177	Illinois Literacy Council	Inactive
178	Illinois Main Street Advisory Council	Inactive
179	Illinois Mathematics and Science Academy Board of Trustees	Active
180	Illinois Medical District Commission	Active
181	Illinois Muslim American Advisory Council	Inactive
182	Illinois P-20 Council	Active
183	Illinois Plain Language Task Force	Inactive
184	Illinois Purchased Care Review Board	Should Be Included – Active (COGFA)
185	Illinois Racing Board	Active
186	Illinois Rare Disease Commission	Partially Inactive
187	Illinois Right to Counsel in Immigration Proceedings Task Force	Inactive (2022)
188	Illinois River Coordinating Council	Inactive
189	Illinois Secure Choice Savings Board	Active
190	Illinois Sports Facilities Authority	Active
191	Illinois State Board of Education	Active
192	Illinois State Board of Investment	Active
193	Illinois State Board of Pharmacy	Active
194	Illinois State Internal Audit Advisory Board	Active
195	Illinois State Medical Board	Incorrectly Included
196	Illinois State Medical Disciplinary Board	Active
197	Illinois State Medical Licensing Board	Active
198	Illinois State Museum Board	Active
199	Illinois State Police Merit Board	Active
200	Illinois State Toll Highway Authority	Active
201	Illinois State University Board of Trustees	Active
202	Illinois Student Assistance Commission	Active
203	Illinois Supreme Court Historic Preservation Commission	Active
204	Illinois Supreme Court Statutory Court Fees Task Force	Partially Inactive (2021)
205	Illinois Terrorism Task Force	Should Be Included – Active (COGFA)
206	Illinois Torture Inquiry and Relief Commission	Active
207	Illinois Valley Regional Port District	Inactive
208	Illinois Workers' Compensation Advisory Board	Active
209	Illinois Workers' Compensation Commission Review Board	Active

Count	Boards and Commissions from Executive Appointments ¹	Status ²
210	Illinois Workers' Compensation Medical Fee Advisory Board	Active
211	Illinois Workforce Innovation Board	Active
212	Illinois Works Review Panel	Active
213	Illinois Youth Budget Commission	Active
214	Immigration Task Force	Incorrectly Included
215	Independent Tax Tribunal, Illinois	Incorrectly Included
216	Indian American Advisory Council, Illinois	Active After FY23
217	Interagency Committee on Employees with Disabilities	Active
218	Interstate Compact for Adult Offender Supervision Council	Active
219	Interstate Compact State Council	Active
220	Interstate Oil and Gas Compact Commission	Active
221	Jackson-Union Port District	Inactive
222	Joint Advisory Council of the Illinois Board of Higher Education and the Illinois Community College Board	Repealed
223	Joint Commission on Ethics and Lobbying Reform	Incorrectly Included
224	Joliet Arsenal Development Authority	Active
225	Joliet Regional Port District	Active
226	Judicial Inquiry Board	Active
227	Kaskaskia Regional Port District	Active
228	Kidney Disease Prevention and Education Task Force	Unknown
229	Labor Advisory Board	Inactive
230	Law Enforcement Certification Review Panel, Illinois	Incorrectly Included
231	Law Enforcement Medal of Honor Committee	Active
232	Lawrenceville-Vincennes Bi-State Airport Authority	Active
233	Lead Safe Housing Advisory Committee	Inactive
234	Local Food, Farms, and Jobs Council	Inactive
235	Local Journalism Task Force	Inactive (2022)
236	Local Records Commission	Active
237	Logan Square, Avondale and Hermosas Expanded Mental Health Services Program Governing Commission	Active
238	Lottery Control Board	Active
239	Mahomet Aquifer Council	Inactive (2021)
240	Massac-Metropolis Port District	Active
241	McCormick Place Advisory Board	Inactive
242	Medicaid Business Opportunity Commission	Inactive (2021)
243	Medicaid Managed Care Oversight Commission	Unknown
244	Medicaid Managed Care Oversight Task Force	Incorrectly Included
245	Medical Cannabis Advisory Board	Inactive
246	Mental Health and Substance Use Disorder Parity Data Workgroup	Active
247	Metropolitan Pier and Exposition Authority	Active
248	Mid-America Intermodal Authority Port District	Active
249	Mid-America Medical District Commission	Inactive
250	Mid-America Port Commission	Active
251	Mid-Illinois Medical District Commission	Active
252	Midwest Interstate Passenger Rail Commission	Active
253	Midwestern Higher Education Commission	Active
254	Military Economic Development Committee	Incorrectly Included

Count	Boards and Commissions from Executive Appointments ¹	Status ²
255	Miners' Examining Board	Repealed
256	Mississippi River Coordinating Council	Inactive
257	Move Over Early Warning Task Force	Active
258	Mt. Carmel Regional Port District	Inactive
259	Municipal Clerks Training Institute Committee	Active
260	Municipal Water and Wastewater Funding Study Committee	Inactive
261	National Conference on Commissioners on Uniform State Laws	Active
262	Native American Employment Plan Advisory Council	Active
263	Natural Resources Advisory Board	Active
264	Nature Preserves Commission	Active
265	New Harmony Bridge Authority	Active
266	Nonprofit Electric Generation Task Force	Active After FY23
267	North River Expanded Mental Health Services Program Governing Commission	Active
268	Northern Illinois University Board of Trustees	Active
269	Offshore Wind Energy Economic Development Policy Task Force	Inactive
270	Ohio River Valley Water Sanitation Commission (ORSANCO)	Active
271	Older Adult Services Advisory Committee (OASAC)	Active
272	Opioid Remediation Advisory Board	Incorrectly Included
273	Ottawa Port District	Unknown
274	Physician Assistant Advisory Committee to Medical Licensing Board	Incorrectly Included (COGFA)
275	Plumbing Code Advisory Council	Inactive
276	Police Officers' Pension Investment Fund	Active
277	Pollution Control Board	Active
278	Prisoner Review Board	Active
279	Procurement Policy Board	Active
280	Procurement Task Force	Inactive (2022)
281	Professional Review Panel	Should Be Included – Active (COGFA)
282	Property Tax Appeal Board	Active
283	Property Tax Relief Task Force	Repealed
284	Protection of Individuals with Disabilities in the Criminal Justice System Task Force	Repealed
285	Public Administrators and Public Guardians	Incorrectly Included
286	Public Defender Quality Defense Task Force	Inactive (2021)
287	Public Financing of Judicial Elections Task Force	Inactive (2022)
288	Quad Cities Interstate Metropolitan Authority Compact Board	Inactive
289	Quad Cities Outsourcing Prevention Task Force	Incorrectly Included
290	Quad Cities Regional Economic Development Authority	Active
291	Quality Care Board	Active
292	Quality of Life Board	Incorrectly Included
293	Racial Disproportionality in Child Welfare Task Force	Inactive (2021)
294	Racial Profiling Prevention and Data Oversight Board	Partially Inactive
295	Rail Passenger Advisory Council, Interstate	Inactive
296	Railsplitter Tobacco Settlement Authority	Active
297	Real Estate Administration and Disciplinary Board	Active

Count	Boards and Commissions from Executive Appointments ¹	Status ²
298	Real Estate Appraisal Administration and Disciplinary Board	Active
299	Real Estate Valuation Task Force	Active After FY23
300	Regulations and Site Remediation Advisory Committee	Unknown
301	Reimbursement Appeals, Board of	Inactive
302	Renewable Energy Component Recycling Task Force	Should Be Included – Inactive (2022) (COGFA)
303	Resentencing Task Force	Partially Inactive (2021)
304	Riverdale Development Authority	Repealed
305	Rivers of Illinois Coordinating Council	Partially Inactive
306	Roseland Community Medical District Commission	Active
307	Route 66 Centennial Commission	Partially Inactive
308	Rural Development Task Force	Incorrectly Included
309	School Construction Task Force	Incorrectly Included
310	Seneca Regional Port District Board	Active
311	Sentencing Policy Advisory Council	Active
312	Sex Offender Management Board	Active
313	Shawneetown Regional Port District Board	Active
314	Smart Grid Advisory Council	Partially Inactive
315	Social Security Number Protection Task Force	Active
316	South Suburban Brownfields Advisory Council	Inactive
317	Southeastern Illinois Economic Development Authority	Active
318	Southern Illinois Economic Development Authority	Partially Inactive
319	Southern Illinois University Board of Trustees	Active
320	Southwest Regional Port District Board	Inactive
321	Southwest Suburban Railroad Redevelopment Authority Board	Inactive
322	Southwestern Illinois Development Authority	Active
323	Southwestern Illinois Metropolitan and Regional Planning Commission	Active
324	Special Commission on Gynecologic Cancers	Inactive (2021)
325	Sports Facilities Authority, Downstate Illinois	Inactive
326	Springfield High Speed Railroad Community Advisory Commission	Should Be Included – Inactive (COGFA)
327	State Appellate Defender Commission	Active
328	State Banking Board of Illinois	Inactive
329	State Board of Elections	Active
330	State Board of Health	Active
331	State Emergency Medical Services Advisory Council	Active
332	State Emergency Medical Services Disciplinary Review Board	Active
333	State Employees' Retirement System of Illinois	Active
334	State Fair Advisory Board	Partially Inactive
335	State Health Improvement Plan Implementation Coordination Council	Repealed
336	State Housing Appeals Board	Inactive
337	State Housing Task Force	Active
338	State Mining Board	Active
339	State Soil and Water Conservation Districts Advisory Board	Inactive

Count	Boards and Commissions from Executive Appointments¹	Status²
340	State Sponsored Health Clinic Task Force	Incorrectly Included
341	State Trauma Advisory Council	Active
342	State Universities Retirement Systems Board of Trustees	Active
343	State Use Committee	Active
344	State Workers' Compensation Advisory Board	Active
345	State-Designated Cultural Districts Advisory Committee	Inactive (2022)
346	Statewide 9-1-1 Advisory Board	Active
347	Statewide Domestic Violence Fatality Review Committee	Partially Inactive (2021)
348	Statewide Independent Living Council of Illinois	Active
349	Statewide Rehabilitation Council	Active
350	Statutory Court Fee Task Force	Incorrectly Included
351	Steering Committee for the Millennium Reserve	Inactive
352	Structural Pest Control Advisory Council	Active
353	Sustainable Agriculture Committee	Unknown
354	Task Force on Best Practices and Licensing of Non-Transplant Organ Donation Organizations	Active
355	Task Force on Campus Sexual Misconduct Climate Surveys	Partially Inactive (2021)
356	Task Force on Children of Incarcerated Parents	Repealed
357	Task Force on Constitutional Rights and Remedies	Repealed
358	Task Force on Disability Income Insurance	Incorrectly Included (COGFA)
359	Task Force on Disability Income Insurance and Parity for Behavioral Health Conditions	Partially Inactive
360	Task Force on Foster Youth Transitioning Out of Care	Inactive (2022)
361	Task Force on Housing Accessibility	Should Be Included – Inactive (COGFA)
362	Task Force on Opportunities for At-Risk Women	Inactive
363	Task Force on Strengthening Child Welfare Workforce for Children and Families	Repealed
364	Task Force on Transitional Housing for Sex Offenders	Inactive
365	Teacher Retirement Insurance Program Committee	Active
366	Teachers' Retirement System Board of Trustees	Active
367	Tri-County River Valley Development Authority	Active
368	Upper Illinois River Valley Development Authority	Active
369	Upper Mississippi River International Port District Board	Active
370	Urban Development Authority	Inactive
371	Urban Weatherization Initiatives Board	Inactive
372	Vehicle Recycling Board	Incorrectly Included (COGFA)
373	Violence Prevention Task Force	Active
374	Wabash and Ohio Rivers Coordinating Council	Should Be Included – Inactive (COGFA)
375	Wabash Valley Interstate Commission	Inactive
376	Water Supply Operator's Advisory Board	Active
377	Waukegan Regional Port District Board	Active
378	West Cook Railroad Relocation and Development Authority	Inactive

Count	Boards and Commissions from Executive Appointments ¹	Status ²
379	West Side Expanded Mental Health Services Program Governing Commission	Active
380	Western Illinois Economic Development Authority	Active
381	Western Illinois University Board of Trustees	Active
382	White County Port District	Inactive
383	Will County Metropolitan Exposition and Auditorium Authority	Active
384	Will Kankakee Regional Development Authority	Inactive
385	Women's Business Ownership Council	Inactive
386	Workers' Compensation Commission	Active
387	Workers' Compensation Commission Arbitrators	Incorrectly Included
388	Youth Development Council	Inactive
389	Youth Health and Safety Advisory Working Group	Inactive (2022)
390	Youth Homelessness Prevention Subcommittee	Inactive

Notes:

¹ Of the **410** boards and commissions obtained from the list provided by the Governor's Office of Executive Appointments (as of June 30, 2022) or the Commission on Government Forecasting and Accountability (COGFA) Expiration and Vacancies Governor report (as of July 2022), **20** were not provided by the Governor's Office of Executive Appointments. For those **20**, it was determined that they did not need to be surveyed. Since these **20** boards and commissions were only included in the COGFA report, they were not included in the audit results or the **390** boards and commissions reviewed for this audit.

² The statuses are defined as:

Active: Boards and commissions that were active during the audit period.

Incorrectly Included: Boards and commissions that were confirmed to not belong in the audit.

Inactive: Boards and commissions that were inactive during the entire audit period.

Partially Inactive: Boards and commissions that were either active during the audit period and then became inactive or were inactive and then became active before the audit period ended.

Inactive (2021) / (2022): Boards and commissions that were created in 2021 or 2022 and remained inactive until after the audit period.

Partially Inactive (2021) / (2022): Boards and commissions that were created in 2021 or 2022 and became active after a period of inactivity. Most were active by the end of the audit period while others had completed their work by the end of the audit period.

Active After FY23: Boards and commissions that were confirmed as created but were not active until after the audit period ended.

Repealed: Boards and Commissions that were confirmed as repealed.

Should Be Included (COGFA): Boards and commissions were added to the list because they were on the COGFA report and should have been included by the Governor's Office of Executive Appointments.

Unknown: Auditors were unable to determine if the board or commission was active or inactive during the audit period.

Source: List of boards and commissions from the Governor's Office of Executive Appointments as of June 30, 2022, COGFA Expiration and Vacancies Governor report as of July 2022, survey responses, as well as responses from Governor's Office of Executive Appointments and COGFA.

Appendix E

Inactive and Partially Inactive Boards and Commissions

Inactive Boards and Commissions

Inactive Board/Commission ¹	Authority	Type of Board
21st Century Workforce Development Fund Advisory Council	Statute	State
Access to Voting for Persons with Disabilities Advisory Task Force	Statute	State
Addiction Prevention Task Force	Resolution	State
Advisory Board for the 21st Century Employment Grant Program	Statute	State
Advisory Commission on Reducing the Disproportionate Representation of African-American Children in Foster Care	Statute	State
Advisory Council on Youth HIV/AIDS Prevention	Statute	State
African American Fair Contracting Commission	Executive Order	State
African Descent-Citizens Reparations Commission	Statute	State
Amistad Commission	Statute	State
Blue-Ribbon Commission on Transportation Infrastructure Funding and Policy	Statute	State
Chicago Casino Advisory Committee	Statute	State
Clean Energy Jobs and Justice Fund	Statute	State
Climate Jobs Advisory Council	Statute	State
Community Health Workers Review Board	Statute	State
Compliance Advisory Panel	Statute	State
Crime Reduction Task Force	Statute	State
Domestic Violence (Colton's) Task Force	Statute	State
Electric Vehicle Advisory Council	Statute	State
Electric Vehicle Permitting Task Force	Statute	State
Elmwood Park Grade Separation Authority	Statute	Local-Railroad Authority
Energy Transition Workforce Commission	Statute	State
Energy Workforce Advisory Council	Statute	State
Geographic Information Council, Illinois	Statute	State
Global Partnership Inc., Board of Illinois	Statute	Not for Profit Corporation
Health Care Worker Task Force	Statute	State
Health in All Policies Workgroup	Statute	State
Health Policy Center Advisory Panel	Statute	State
Holistic Mental Health Care for Youth in Care Task Force	Statute	State
Hospital Basic Services Review Board	Statute	State
Human Trafficking Task Force	Statute	State
Hydrogen Economy Task Force	Statute	State
Illinois Advisory Board for Services for Persons who are Deaf and Blind	Statute	State
Illinois African American Family Commission	Statute	State

Inactive Board/Commission¹	Authority	Type of Board
Illinois America 250 Commission	Statute	State
Illinois Asian American Family Commission	Statute	State
Illinois Climate Change Advisory Group	Executive Order	State
Illinois Coal Development Board	Statute	State
Illinois Commission on Amateur Sports	Statute	State
Illinois DREAM Fund Commission	Statute	State
Illinois High Speed Railway Commission	Statute	State
Illinois Institute for Entrepreneurship Education	Statute	State
Illinois Latino Family Commission	Statute	State
Illinois Literacy Council	Statute	State
Illinois Main Street Advisory Council	Executive Order	State
Illinois Muslim American Advisory Council	Statute	State
Illinois Plain Language Task Force	Statute	State
Illinois Right to Counsel in Immigration Proceedings Task Force	Statute	State
Illinois River Coordinating Council	Statute	State
Illinois Valley Regional Port District	Statute	Local-Port District
Jackson-Union Port District	Statute	Local-Port District
Joint Advisory Council of the Illinois Board of Higher Education and the Illinois Community College Board	Resolution	State
Labor Advisory Board	Statute	State
Lead Safe Housing Advisory Committee	Statute	State
Local Food, Farms, and Jobs Council	Statute	State
Local Journalism Task Force	Statute	State
Mahomet Aquifer Council	Statute	State
McCormick Place Advisory Board	Statute	Local
Medicaid Business Opportunity Commission	Statute	State
Medical Cannabis Advisory Board	Statute	State
Mid-America Medical District Commission	Statute	Local
Mississippi River Coordinating Council	Statute	State
Mt. Carmel Regional Port District	Statute	Local-Port District
Municipal Water and Wastewater Funding Study Committee	Statute	State
Offshore Wind Energy Economic Development Policy Task Force	Statute	State
Plumbing Code Advisory Council	Statute	State
Procurement Task Force	Statute	State
Property Tax Relief Task Force	Statute	State
Public Defender Quality Defense Task Force	Statute	State
Public Financing of Judicial Elections Task Force	Statute	State
Quad Cities Interstate Metropolitan Authority Compact Board	Statute	Local
Racial Disproportionality in Child Welfare Task Force	Statute	State
Rail Passenger Advisory Council, Interstate	Statute	State
Reimbursement Appeals, Board of	Statute	State
Renewable Energy Component Recycling Task Force	Statute	State

Inactive Board/Commission¹	Authority	Type of Board
Riverdale Development Authority	Statute	Local-Economy Development Authority
South Suburban Brownfields Advisory Council	Statute	State
Southwest Regional Port District Board	Statute	Local-Port District
Southwest Suburban Railroad Redevelopment Authority Board	Statute	Local-Railroad Authority
Special Commission on Gynecologic Cancers	Statute	State
Sports Facilities Authority, Downstate Illinois	Statute	Local
Springfield High Speed Railroad Community Advisory Commission	Statute	Local
State Banking Board of Illinois	Statute	State
State Health Improvement Plan Implementation Coordination Council	Statute	State
State Housing Appeals Board	Statute	State
State Soil and Water Conservation Districts Advisory Board	Statute	State
State-Designated Cultural Districts Advisory Committee	Statute	State
Task Force on Foster Youth Transitioning Out of Care	Resolution	State
Task Force on Housing Accessibility	Statute	State
Task Force on Opportunities for At-Risk Women	Statute	State
Task Force on Transitional Housing for Sex Offenders	Statute	State
Urban Development Authority	Statute	State
Urban Weatherization Initiatives Board	Statute	State
Wabash and Ohio Rivers Coordinating Council	Statute	State
Wabash Valley Interstate Commission	Statute	Local
West Cook Railroad Relocation and Development Authority	Statute	Local-Railroad Authority
White County Port District	Statute	Local-Port District
Will Kankakee Regional Development Authority	Statute	Local-Economy Development Authority
Women's Business Ownership Council	Statute	State
Youth Development Council	Statute	State
Youth Health and Safety Advisory Working Group	Statute	State
Youth Homelessness Prevention Subcommittee	Statute	State

Note:

¹ Inactive boards and commissions did not hold any meetings during the entire audit period.

Source: OAG analysis of boards and commissions.

Partially Inactive Boards and Commissions

Partially Inactive Board/Commission ²	Authority	Type of Board
Adult Advisory Board of Corrections	Statute	State
Advisory Board of Livestock Commissioners	Statute	State
Blind Services Planning Council	Statute	State
Bronzeville Expanded Mental Health Services Program and Governing Commission	Statute	Local-Mental Health Services Program
Cannabis Equity Commission	Statute	State
Census Advisory Panel	Executive Order	State
Collaborative Pharmaceutical Task Force	Statute	State
College Course Materials Affordability and Equitable Access Task Force	Statute	State
Commission on Discrimination and Hate Crimes	Statute	State
Commission on Environmental Justice	Statute	State
Commission on Equity and Inclusion	Statute	State
Community Advisory Council on Homelessness	Executive Order	State
Forensic Science Commission	Statute	State
Future of Work Task Force	Statute	State
Governor's Opioid Overdose Prevention and Recovery Steering Committee	Executive Order	State
Heart of Illinois Regional Port District	Statute	Local-Port District
Higher Education in Prison Task Force	Resolution	State
Illinois Access and Functional Needs Advisory Committee	Statute	State
Illinois Adult Use Cannabis Health Advisory Committee	Statute	State
Illinois Commission on LGBTQ Aging	Statute	State
Illinois Comprehensive Health Insurance Board	Statute	State
Illinois Concealed Carry Licensing Review Board	Statute	State
Illinois Deaf and Hard of Hearing Commission	Statute	State
Illinois Drug and Therapeutics Advisory Board	Statute	State
Illinois Ethanol Research Advisory Board	Statute	State
Illinois Health and Human Services Task Force	Statute	State
Illinois Holocaust and Genocide Commission	Statute	State
Illinois Rare Disease Commission	Statute	State
Illinois Supreme Court Statutory Court Fees Task Force	Supreme Court Order	State
Miners' Examining Board	Statute	State
Protection of Individuals with Disabilities in the Criminal Justice System Task Force	Statute	State
Racial Profiling Prevention and Data Oversight Board	Statute	State
Resentencing Task Force	Statute	State
Rivers of Illinois Coordinating Council	Executive Order & Statute	State
Route 66 Centennial Commission	Statute	State
Smart Grid Advisory Council	Statute	State
Southern Illinois Economic Development Authority	Statute	Local-Economic Development Authority
State Fair Advisory Board	Statute	State

Partially Inactive Board/Commission²	Authority	Type of Board
Statewide Domestic Violence Fatality Review Committee	Statute	State
Task Force on Campus Sexual Misconduct Climate Surveys	Statute	State
Task Force on Children of Incarcerated Parents	Statute	State
Task Force on Constitutional Rights and Remedies	Statute	State
Task Force on Disability Income Insurance and Parity for Behavioral Health Conditions	Statute	State
Task Force on Strengthening Child Welfare Workforce for Children and Families	Statute	State

Note:

² Partially Inactive boards and commissions were either active during the audit period and then became inactive or were inactive and then became active before the audit period ended.

Source: OAG analysis of boards and commissions.

Appendix F

Agency Responses



OFFICE OF THE GOVERNOR

207 STATE HOUSE
SPRINGFIELD, ILLINOIS 62706

JB PRITZKER
GOVERNOR

May 7, 2024

The Honorable Frank J. Mautino
Auditor General
Illinois Office of the Auditor General
400 W. Monroe, Suite 306
Springfield, IL 62704

Re: House Resolution No. 677, Management Audit of Boards and Commissions Governor's Office Response to Recommendations

Dear Auditor General Mautino:

This letter is in response to the Illinois Office of the Auditor General's (OAG) management audit of the State's boards and commissions, specifically those with gubernatorial appointments. The Governor's Office commends the OAG for its diligence and professionalism when conducting the audit in accordance with House Resolution Number 677 of the 102nd General Assembly.

The Governor's Office of Executive Appointments (Executive Appointments) endeavors to make appointments that reflect the rich diversity of the State of Illinois in all its regions. Furthermore, Executive Appointments strives to ensure each candidate is thoroughly considered and vetted for both their qualification and fit for the work of the board or commission in question. Accordingly, Executive Appointments is tasked with balancing and prioritizing thousands of positions on over 370 boards and commissions.

Since October of 2022, Executive Appointments has reimagined the ways in which the team organizes itself and assesses its workflows. This has resulted in significant strides in the internal operations of the team, resulting in increased efficiencies. These improvements and accomplishments include:

- Executive Appointments made a record number of gubernatorial appointments to boards and commissions during Fiscal Year 2023 (677 to be exact). This information is reflected in the annual reports required by the Gubernatorial Boards and Commissions Act ([15 ILCS 50/25](#)) and may be accessed via <https://govappointments.illinois.gov/resources/>.
- Executive Appointments launched an internal SharePoint page in late Fall of 2022 for collaboration both for the internal appointments team and those collaborating teams whose members function as decision makers on candidates. This collaborative platform has increased communication and information sharing among teams, reduced duplicative work, and afforded better retention of relevant appointment-materials.
- Executive Appointments launched a new website in June of 2023 that supports a more holistic and data-driven approach to the work of appointments. This includes the extension of a business intelligence add-in that has improved the tracking of vacancies and expirations.

- The add-in is also customized to align with the unique organizational structure of the Governor's Office. Similarly, the site has allowed for more unique categories of information to be collected and analyzed, such as the ability to input references to statutes containing sunset provisions and repeal dates on the administrative side of the website. In turn, this allows for better data analysis. While the website uses a manual process on the front end, Executive Appointments feels confident in the long-term use and efficacy of these features.
- In Winter of 2023, Executive Appointments began utilizing a new set of documents for Senate confirmed candidates to make the previously paper-based process one that is digital, more accessible, and user-friendly. The documents utilize DocuSign to gather and verify e-signatures. Executive Appointments extended use of the improved documents for non-Senate confirmed candidates in late Fall of 2023. Throughout the Winter of 2024, Executive Appointments worked in partnership with the Secretary of State's Office to address those remaining documents that yet require mailing to Springfield. As of the time of this response, the Office is poised to transition to fully digital documentation by the end of calendar year 2024.

In response to the specific recommendations made regarding the audit, the Office provides the following:

Recommendation Number 1: Appointments List and Website

The Governor's Office of Executive Appointments should ensure that all boards and commissions with Governor appointments are included on the appointments list and website as required by the Gubernatorial Boards and Commissions Act (15 ILCS 50). Boards and commissions that should not be included, such as those that do not require governor appointments or that were repealed, should be excluded from the list and website.

Executive Appointments accepts this recommendation. Executive Appointments has updated its appointments list and website to remove those boards and commissions that were identified during the audit as having completed their stated function or that had been dissolved or repealed by statute, and it was clear that such remedial action would be appropriate. Executive Appointments will continue its review of the remaining identified boards and commissions to determine whether removal of other boards and commissions from the website is warranted.

In addition, Executive Appointments has updated its appointments list and is in the process of compiling necessary information to update its website to include the boards and commissions noted as absent during the audit. Executive Appointments is also conducting a review of board and commission postings on the website to ensure that only those requiring gubernatorial appointments are included. Further, Executive Appointments is working on implementing a system of review of all new Public Acts and resolutions to identify any recently created boards or commissions and to determine whether any existing boards and commissions have been repealed, dissolved, or their functions and assigned tasks successfully completed.

Recommendation Number 2: Inactive Boards and Commissions

The Governor's Office of Executive Appointments should ensure that boards and commissions that have completed their work and/or been repealed are removed from the Governor's Office of Executive Appointments' list and website. Additionally, in consultation with relevant State agencies,

the Governor's Office of Executive Appointments should review all inactive boards and commissions and make recommendations to:

- 1) The Governor on any boards or commissions created by executive order that are no longer needed and could be abolished; and*
- 2) The General Assembly on any boards and commissions that could have their statutory authority repealed.*

Executive Appointments agrees with this recommendation. As noted regarding Recommendation Number 1, Executive Appointments is continuing its review of the boards and commissions posted on its website to determine whether any of them have been repealed, dissolved, or their functions and assigned tasks successfully completed. In addition, Executive Appointments notes that in 2019, prior to the start of the Covid pandemic, it took the first steps in evaluating with the relevant State agencies whether any existing boards or commissions could be consolidated, repealed, or dissolved. Executive Appointments distributed a survey to the State agencies under the Governor's jurisdiction and asked them to review and assess the continued need for those boards and commissions within their structure or for which they provided administrative support. While the pandemic interrupted this effort, the research and work remain documented, and the audit is an impetus to resume this project. Executive Appointments anticipates making recommendations to the Governor regarding the continued necessity of some boards and commissions based on the results of the surveys.

Recommendation Number 3: Vacancies and Expired Terms

The Governor's Office of Executive Appointments should ensure that members are appointed to boards and commissions for which the Governor has appointment authority, so the boards and commissions can fulfill their defined responsibilities. Therefore, the Governor's Office of Executive Appointments should:

- 1) Fill vacancies in a timely manner by appointing members to boards and commissions; and*
- 2) Re-appoint members to boards and commissions or make new appointments in a timely manner, so members are not serving on expired terms.*

Executive Appointments agrees with this recommendation. While compiling information for this audit, Executive Appointments became aware of the shortcomings of the existing system of filling vacancies on boards and commissions. Accordingly, in November 2023, Executive Appointments implemented a new tracking system using internal monthly reports to better plan for impending term of office expirations. These reports capture appointments within the last month, applications received in the last 2 months via the online portal, and a 6-month snapshot of forthcoming expirations.

Since employing these reports, the Office has witnessed a stronger planning strategy that allows for reappointments to receive more attention and review. These reports are a product of the business intelligence site that was incorporated into the boards and commissions appointment process in June 2023.

Recommendation Number 4: Work Products Submitted to the Governor's Office

The Governor's Office of Executive Appointments should work with other units of the Governor's Office to improve the process for the submission of required work products by: 1) Establishing procedures for the tracking, receiving, and maintenance of work products; and 2) Publicizing the central email address for submitting work products.

Executive Appointment agrees with this recommendation. Recognizing that other members of the Governor's staff may have been the recipients of reports and other information required to be filed with the Governor by boards and commissions, Executive Appointments collaborated internally to address the need for visibility and organizational structure. Executive Appointments created an internal standard operating procedure to streamline the location and organization of received reports to ensure all teams involved in the work (Executive Appointments, Operations, and Deputy Governor staff) are made aware of reports that have been submitted in a timely manner.

In addition, in March 2024, Executive Appointments added additional directory language to both the boards and commissions website (<https://govappointments.illinois.gov/>) as well as the Governor's Office website (<https://gov.illinois.gov/>) to clarify the preferred method for submittal of reports and directing board and commission representatives to electronic mailboxes that were already in use for the receipt of required reports and appointments.

The Governor's Office of Executive Appointments believes the OAG's findings to be favorable and a positive step forward from the last audit of boards and commissions in 2011. The Office looks forward to working collaboratively with State agencies and the General Assembly to continue to identify opportunities for improvement.

Should you have any questions regarding this response, you may contact the Deputy Chief of Staff for the Governor's Office of Executive Appointments, Lee LoBue, at (217) 361-9111.

Sincerely,

SIGNED ORIGINAL ON FILE

Governor JB Prizker

