

## Legislative Audit Commission

RESOLUTION NO. 126

Presented by Senator Demuzio

WHEREAS, the purpose of the State's space utilization program is to effect maximum efficient utilization of State-owned and controlled space;

WHEREAS, one mechanism for facilitating efficient utilization of State-owned and controlled space is the submission of Annual Real Property Utilization Reports by State agencies to the Department of Central Management Services (CMS);

WHEREAS, State agencies are required to identify excess and surplus real property under their control in such reports;

WHEREAS, the Annual Real Property Utilization Reports are to be screened by CMS to identify real property that might be used by other State agencies and agency space requests are to be compared with excess real property reports;

WHEREAS, pursuant to CMS rules, if one agency's excess real property can reasonably fulfill another agency's space request, then that excess real property is to be made available to the agency needing space in preference to obtaining leased space;

WHEREAS, also pursuant to CMS rules, real property inventories are to be maintained at the minimum necessary to ensure economic and efficient operations and property that is not needed for future agency purposes is to be declared surplus;

WHEREAS, according to Comptroller records, the State has spent over \$146 million for real property rental to date in FY02; therefore

RESOLVED, BY THE LEGISLATIVE AUDIT COMMISSION, that the Auditor General is directed to conduct a management audit of the Department of Central Management Services' administration of the State's space utilization program; and be it further

RESOLVED, that the audit include, but not be limited to, the following determinations:

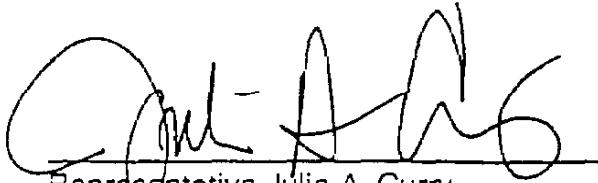
- Whether procedures are in place to adequately identify excess and surplus real property;

- Whether such procedures ensure that excess and surplus real property is reasonably considered in fulfilling State agencies' space needs; and
- Whether the process for disposing of surplus real property is adequate and timely; and be it further

RESOLVED, that the Department of Central Management Services and any other entity that may have relevant information pertaining to this audit cooperate fully and promptly with the Auditor General's Office in the conduct of this audit; and be it further

RESOLVED that the Auditor General commence this audit as soon as possible and report his findings and recommendations upon completion in accordance with the provisions of Section 3-14 of the Illinois State Auditing Act.

Adopted this 11th day of December, 2002.

A handwritten signature in black ink, appearing to read "Julie A. Curry", written over a horizontal line.

Representative Julie A. Curry  
Cochairman