



ADELFA LLC
CERTIFIED PUBLIC ACCOUNTANTS

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**STATE OF ILLINOIS
DEPARTMENT OF AGRICULTURE**

**COMPLIANCE EXAMINATION
For the Two Years Ended June 30, 2017**

**Performed as Special Assistant Auditors
for the Auditor General, State of Illinois**

**STATE OF ILLINOIS
DEPARTMENT OF AGRICULTURE
COMPLIANCE EXAMINATION
For the Two Years Ended June 30, 2017**

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**STATE OF ILLINOIS
DEPARTMENT OF AGRICULTURE
COMPLIANCE EXAMINATION
For the Two Years Ended June 30, 2017**

AGENCY OFFICIALS

Director	Raymond Poe (11/16/15 to Present) Warren Goetsch, Acting (09/25/15 to 11/15/15) Phillip Nelson (through 09/24/15)
Chief Fiscal Officer	Tyler White (08/01/16 to Present) Richard Campbell (01/04/15 to 07/31/16) Vacant (12/31/15 to 01/03/15) Laura A. Cadagin (through 12/30/15)
General Counsel	Craig Sondgeroth
Chief Internal Auditor	Vacant (10/17/17 to Present) Gary Shadid (through 10/16/17)

Department offices are located at:

State Fairgrounds
801 E. Sangamon Ave.
Springfield, Illinois 62702

MANAGEMENT ASSERTION LETTER

March 6, 2018

Adelfia LLC
400 E Randolph Street Ste 705
Chicago IL 60601-7725

Ladies and Gentlemen:

We are responsible for the identification of, and compliance with, all aspects of laws, regulations, contracts, or grant agreements that could have a material effect on the operations of the State of Illinois, Department of Agriculture. We are responsible for and we have established and maintained an effective system of internal controls over compliance requirements. We have performed an evaluation of the State of Illinois, Department of Agriculture's compliance with the following assertions during the two-year period ended June 30, 2017. Based on this evaluation, we assert that during the years ended June 30, 2016 and June 30, 2017, the State of Illinois, Department of Agriculture has materially complied with the assertions below.

- A. The State of Illinois, Department of Agriculture has obligated, expended, received, and used public funds of the State in accordance with the purpose for which such funds have been appropriated or otherwise authorized by law.
- B. The State of Illinois, Department of Agriculture has obligated, expended, received, and used public funds of the State in accordance with any limitations, restrictions, conditions or mandatory directions imposed by law upon such obligation, expenditure, receipt, or use.
- C. The State of Illinois, Department of Agriculture has complied, in all material respects, with applicable laws and regulations, including the State uniform accounting system, in its financial and fiscal operations.
- D. State revenues and receipts collected by the State of Illinois, Department of Agriculture are in accordance with applicable laws and regulations and the accounting and recordkeeping of such revenues and receipts is fair, accurate, and in accordance with law.
- E. Money or negotiable securities or similar assets handled by the State of Illinois, Department of Agriculture on behalf of the State or held in trust by the State of Illinois,

Department of Agriculture have been properly and legally administered, and the accounting and recordkeeping relating thereto is proper, accurate, and in accordance with law.

Yours truly,

State of Illinois, Department of Agriculture

SIGNED ORIGINAL ON FILE

Raymond Poe, Director

SIGNED ORIGINAL ON FILE

Tyler White, Chief Fiscal Officer

SIGNED ORIGINAL ON FILE

Craig Sondgeroth, General Counsel

**STATE OF ILLINOIS
DEPARTMENT OF AGRICULTURE
COMPLIANCE EXAMINATION
For the Two Years Ended June 30, 2017**

COMPLIANCE REPORT

SUMMARY

The compliance testing performed during this examination was conducted in accordance with *Government Auditing Standards* and in accordance with the Illinois State Auditing Act.

ACCOUNTANT’S REPORT

The Independent Accountant’s Report on State Compliance, on Internal Control Over Compliance and on Supplementary Information for State Compliance Purposes does not contain scope limitations, disclaimers, but does contain a qualified opinion on compliance and material weaknesses over internal control.

SUMMARY OF FINDINGS

<u>Number of</u>	<u>Current</u> <u>Report</u>	<u>Prior</u> <u>Report</u>
Findings	22	15
Repeated findings	8	7
Prior recommendations implemented or not repeated	7	4

SCHEDULE OF FINDINGS

<u>Item No.</u>	<u>Page</u>	<u>Description</u>	<u>Finding Type</u>
FINDINGS (STATE COMPLIANCE)			
2017-001	12	Inadequate controls over State Property	Material Weakness and Material Noncompliance
2017-002	15	Weaknesses regarding system development and change control procedures	Material Weakness and Material Noncompliance

FINDINGS (STATE COMPLIANCE) (Continued)

2017-003	17	Inadequate controls over request for leaves of absence	Significant Deficiency and Noncompliance
2017-004	19	Noncompliance with the Fiscal Control and Internal Auditing Act	Significant Deficiency and Noncompliance
2017-005	20	Unable to provide Petty Cash Fund forms	Significant Deficiency and Noncompliance
2017-006	21	Noncompliance with the Agricultural Co-Operative Act	Significant Deficiency and Noncompliance
2017-007	22	Inadequate controls over revenue and receipts	Significant Deficiency and Noncompliance
2017-008	24	Inadequate controls over reconciliations	Significant Deficiency and Noncompliance
2017-009	26	Noncompliance with the State Finance Act	Significant Deficiency and Noncompliance
2017-010	27	Noncompliance with the Department of Agriculture Law	Significant Deficiency and Noncompliance
2017-011	28	Noncompliance with the State Employee Housing Act	Significant Deficiency and Noncompliance
2017-012	29	Noncompliance with the Illinois Refrigerated Warehouses Act	Significant Deficiency and Noncompliance
2017-013	30	Weaknesses in the administration of State vehicles	Significant Deficiency and Noncompliance

FINDINGS (STATE COMPLIANCE) (Continued)

2017-014	32	Weaknesses in administration of locally-held funds	Significant Deficiency and Noncompliance
2017-015	34	Inaccurate and untimely submission of the Agency Fee Imposition Reports	Significant Deficiency and Noncompliance
2017-016	36	Noncompliance with the Grant Information Collection Act	Significant Deficiency and Noncompliance
2017-017	37	Noncompliance with the Wind Energy Facilities Agricultural Impact Mitigation Act	Significant Deficiency and Noncompliance
2017-018	38	Noncompliance with the Illinois Noxious Weed Law	Significant Deficiency and Noncompliance
2017-019	40	Inaccurate financial reporting	Significant Deficiency and Noncompliance
2017-020	41	Weaknesses in the administration of accounts receivable	Significant Deficiency and Noncompliance
2017-021	43	Lack of disaster contingency planning or testing to ensure recovery of applications and data	Significant Deficiency and Noncompliance
2017-022	45	Weaknesses with Payment Card Industry Data Security Standards	Significant Deficiency and Noncompliance

PRIOR FINDINGS NOT REPEATED

A	47	Confidential assistants members of collective bargaining units
B	47	Improper classification of contractual obligations

PRIOR FINDINGS NOT REPEATED (Continued)

C	47	Inadequate administration of Illinois Standard Breeders Fund Grants
D	47	Inadequate controls over the processing of refunds
E	48	Noncompliance with the Financial Reporting Standards Board Act
F	48	Inaccurate record of collateral held
G	48	Noncompliance with the Compassionate Use of Medical Cannabis Pilot Program Act

EXIT CONFERENCE

The findings and recommendations appearing in this report were discussed with Department personnel at an exit conference on February 7, 2018.

Attending were:

ILLINOIS DEPARTMENT OF AGRICULTURE

Raymond Poe	Director
Warren Goetsch	Deputy Director
Tyler White	Chief Fiscal Officer
Craig Sondgeroth	General Counsel

OFFICE OF THE AUDITOR GENERAL

Sara Metzger	Audit Manager
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ADELFA LLC

Stella Marie Santos	Partner
Jennifer Roan	Partner
Maria Divina Valera	Partner
Annabelle Abueg	Principal
Andrew Guerrero	Supervisor
Carl Ong	Supervisor
Joseph Tan	Senior

The responses to the recommendations were provided by Tyler White, Chief Fiscal Officer, in a letter dated February 20, 2018.



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INDEPENDENT ACCOUNTANT’S REPORT ON STATE COMPLIANCE,
ON INTERNAL CONTROL OVER COMPLIANCE, AND ON
SUPPLEMENTARY INFORMATION FOR STATE COMPLIANCE PURPOSES

Honorable Frank J. Mautino
Auditor General
State of Illinois

Compliance

As Special Assistant Auditors for the Auditor General, we have examined the State of Illinois, Department of Agriculture’s compliance with the requirements listed below, as more fully described in the Audit Guide for Financial Audits and Compliance Attestation Engagements of Illinois State Agencies (Audit Guide) as adopted by the Auditor General, during the two years ended June 30, 2017. The management of the State of Illinois, Department of Agriculture is responsible for compliance with these requirements. Our responsibility is to express an opinion on the State of Illinois, Department of Agriculture’s compliance based on our examination.

- A. The State of Illinois, Department of Agriculture has obligated, expended, received, and used public funds of the State in accordance with the purpose for which such funds have been appropriated or otherwise authorized by law.
- B. The State of Illinois, Department of Agriculture has obligated, expended, received, and used public funds of the State in accordance with any limitations, restrictions, conditions or mandatory directions imposed by law upon such obligation, expenditure, receipt, or use.
- C. The State of Illinois, Department of Agriculture has complied, in all material respects, with applicable laws and regulations, including the State uniform accounting system, in its financial and fiscal operations.

- D. State revenues and receipts collected by the State of Illinois, Department of Agriculture are in accordance with applicable laws and regulations and the accounting and recordkeeping of such revenues and receipts is fair, accurate, and in accordance with law.
- E. Money or negotiable securities or similar assets handled by the State of Illinois, Department of Agriculture on behalf of the State or held in trust by the State of Illinois, Department of Agriculture have been properly and legally administered and the accounting and recordkeeping relating thereto is proper, accurate, and in accordance with law.

Our examination was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants; the standards applicable to attestation engagements contained in *Government Auditing Standards* issued by the Comptroller General of the United States; the Illinois State Auditing Act (Act); and the Audit Guide as adopted by the Auditor General pursuant to the Act (the Audit Guide). Those standards, the Act, and the Audit Guide require that we plan and perform the examination to obtain reasonable assurance about whether the State of Illinois, Department of Agriculture complied, in all material respects, with the specified requirements listed above. An examination involves performing procedures to obtain evidence about whether the State of Illinois, Department of Agriculture complied with the specified requirements listed above. The nature, timing and extent of the procedures selected depend on our judgement, including an assessment of the risks of material noncompliance, whether due to fraud or error.

We believe that the evidence we obtained is sufficient and appropriate to provide a reasonable basis for our opinion. Our examination does not provide a legal determination on the State of Illinois, Department of Agriculture's compliance with specified requirements.

As described in items 2017-001 and 2017-002 in the accompanying schedule of findings, the State of Illinois, Department of Agriculture did not comply with requirements regarding applicable laws and regulations, including the State uniform accounting system, in its financial and fiscal operations (requirement C). Compliance with such requirements is necessary, in our opinion, for the State of Illinois, Department of Agriculture to comply with the requirements listed in the first paragraph of this report.

In our opinion, except for the noncompliance described in the preceding paragraph, the State of Illinois, Department of Agriculture complied, in all material respects, with the compliance requirements listed in the first paragraph of this report during the two years ended June 30, 2017. However, the results of our procedures disclosed other instances of noncompliance with the requirements, which are required to be reported in accordance with criteria established by the Audit Guide, issued by the Illinois Office of the Auditor General and which are described in the accompanying schedule of findings as items 2017-003 through 2017-022.

The State of Illinois, Department of Agriculture's responses to the findings identified in our examination are described in the accompanying schedule of findings. The State of Illinois, Department of Agriculture's responses were not subjected to the procedures applied in the compliance examination and, accordingly, we express no opinion on the responses.

The purpose of this report on compliance is solely to describe the scope of our testing and the results of that testing in accordance with the requirements of the Audit Guide issued by the Illinois Office of the Auditor General. Accordingly, this report is not suitable for any other purpose.

Internal Control

Management of the State of Illinois, Department of Agriculture is responsible for establishing and maintaining effective internal control over compliance with the requirements listed in the first paragraph of this report. In planning and performing our examination, we considered the State of Illinois, Department of Agriculture's internal control over compliance with the requirements listed in the first paragraph of this report to determine the examination procedures that are appropriate in the circumstances for the purpose of expressing our opinion on compliance and to test and report on internal control over compliance in accordance with the Audit Guide, issued by the Illinois Office of the Auditor General, but not for the purpose of expressing an opinion on the effectiveness of the State of Illinois, Department of Agriculture's internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the State of Illinois, Department of Agriculture's internal control over compliance.

Our consideration of internal control over compliance was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. However, as discussed below, we identified certain deficiencies in internal control over compliance that we consider to be material weaknesses and significant deficiencies.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with the requirements listed in the first paragraph of this report on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a requirement listed in the first paragraph of this report will not be prevented, or detected and corrected, on a timely basis. We consider the deficiencies in internal control over compliance described in the accompanying schedule of findings as items 2017-001 and 2017-002 to be material weaknesses.

A significant deficiency in internal control over compliance is a deficiency, or a combination of deficiencies, in internal control over compliance that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance. We consider the deficiencies in internal control over compliance described in the accompanying schedule of findings as items 2017-003 through 2017-022 to be significant deficiencies.

As required by the Audit Guide, immaterial findings excluded from this report have been reported in a separate letter to your office.

The State of Illinois, Department of Agriculture's responses to the internal control findings identified in our examination are described in the accompanying schedule of findings. The State of Illinois, Department of Agriculture's responses were not subjected to the procedures applied in the compliance examination and, accordingly, we express no opinion on the responses.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Audit Guide, issued by the Illinois Office of the Auditor General. Accordingly, this report is not suitable for any other purpose.

Supplementary Information for State Compliance Purposes

Our examination was conducted for the purpose of forming an opinion on compliance with the requirements listed in the first paragraph of this report. The accompanying supplementary information for the years ended June 30, 2017 and June 30, 2016 in Schedules 1 through 8 and the Analysis of Operations Section is presented for purposes of additional analysis. We have applied certain limited procedures as prescribed by the Audit Guide as adopted by the Auditor General to the June 30, 2017 and June 30, 2016 accompanying supplementary information in Schedules 1 through 8. However, we do not express an opinion on the accompanying supplementary information.

We have not applied procedures to the June 30, 2015 accompanying supplementary information in Schedules 3, 4, 6, 7, and 8 and in the Analysis of Operations Section, and accordingly, we do not express an opinion or provide any assurance on it.

SIGNED ORIGINAL ON FILE

Chicago, Illinois
March 6, 2018

**STATE OF ILLINOIS
DEPARTMENT OF AGRICULTURE
SCHEDULE OF FINDINGS
For the Two Years Ended June 30, 2017**

CURRENT FINDINGS - STATE COMPLIANCE

2017-001 **FINDING** (Inadequate controls over State Property)

The Illinois Department of Agriculture (Department) did not exercise adequate controls over State property.

During our detailed testing of Department property items, the following exceptions were noted:

- We were unable to locate 3 of 60 (5%) items totaling \$23,254 from the property listing. The items that could not be located were two laptops and a weighing scale.
- We were unable to trace 24 of 60 (40%) items to the property listing. Samples of the items that could not be traced were: cabinets, computer tower, scrubber, scientific pump, and laboratory instruments. The total amount for the items not traced to property listing could not be determined.
- We noted 5 of 60 (8%) items totaling \$23,254, selected during the list to floor testing and 11 of 60 (18%) items that were selected during the floor to list testing respectively, were not tagged. The total amount for the items not tagged could not be determined.
- We noted 5 of 60 (8%) items totaling \$22,261, were sent to the Department of Central Management Services as surplus and 2 of 60 (3%) items totaling \$2,196, were reported missing but were still included in the Department's property listing.
- We noted 12 of 60 (20%) items appeared to be obsolete but remained on the inventory listing and were not sent to CMS Surplus.
- During our inventory tour of the Department's buildings, it was noted there was a large storage room with various surplus items waiting to be retrieved by the Department of Central Management Services. We sampled a few piles of surplus items with attached surplus forms that had been signed between December 14, 2012 and December 13, 2016. These items totaled approximately \$240,803 and are still included in the Department's property listing.

**STATE OF ILLINOIS
DEPARTMENT OF AGRICULTURE
SCHEDULE OF FINDINGS
For the Two Years Ended June 30, 2017**

CURRENT FINDINGS - STATE COMPLIANCE

- The Department was not able to provide adequate supporting documents for additions or deletions during Fiscal Years 2016 and 2017. As a result, we were not able to perform additions and deletions testing of State property items.

During our testing of the quarterly Agency Report of State Property (Form C-15), we noted the following:

- Adequate supporting documents for the additions and deletions for Fiscal Years 2016 and 2017 were missing. As a result, we were not able to verify the accuracy of the amounts reported or reconcile Department records with Comptroller's record for equipment expenditures. In addition, we were unable to determine whether C-15 errors noted in the prior examination were corrected by the Department.
- Three of 8 (38%) Form C-15s were not submitted timely. Reports were submitted 2 to 6 days late. Furthermore, the Department was not able to provide the submitted Form C-15 for the quarter ended June 30, 2017. As a result, we were not able to test timeliness of submission.
- Five of 8 (63%) Form C-15s were not accurately completed. There were mathematical errors in totals and the amounts reported as beginning balances for the current quarter did not agree with the ending balances from the previous quarter.

The State Property Control Act (Act) (30 ILCS 605/6.02) requires each responsible officer to maintain a permanent record of all items of property under his jurisdiction and control. The Act (30 ILCS 605/6.03) also requires the record for each item of property to contain such information as will in the discretion of the administrator provide for the proper identification thereof. The Act (30 ILCS 605/4) further requires every responsible officer of state government to be accountable for the supervision, control, and inventory of all items under their jurisdiction.

The State Records Act (5 ILCS 160/8) requires the head of each agency to make and preserve records containing adequate and proper documentation of essential transactions of the agency designed to furnish information to protect the legal and financial rights of the State and of persons directly affected by the agency's activities.

The Comptroller's Statewide Accounting Management System (SAMS) Manual (Procedure 29.10.10) provides agencies with guidance on how to maintain such records and states that detailed records are to be organized by major asset category and include information for each asset such as (1) cost (or other value); (2) function

**STATE OF ILLINOIS
DEPARTMENT OF AGRICULTURE
SCHEDULE OF FINDINGS
For the Two Years Ended June 30, 2017**

CURRENT FINDINGS - STATE COMPLIANCE

and activity; (3) reference to acquisition source document; (8) location; and (13) date, method and authorization of disposition. This list is not exhaustive. An agency may include additional information for its own needs.

In addition, the SAMS Manual (Procedure 29.20.10) requires the Form C-15 to be filed on a quarterly basis and submitted to the Office of the Comptroller no later than the last day of the month following the last day of the quarter.

The Illinois Administrative Code (Code) (44 Ill. Adm. Code 5010.210) requires agencies to mark each piece of State-owned equipment in their possession with a unique six digit identification number. The Code (44 Ill. Adm. Code 5010.230) also requires agencies to maintain records including identification number, location code number, description, date of purchase, purchase price, object code, and voucher number.

Department management stated the exceptions were due to lack of proper transition during staff turnover.

Failure to maintain adequate control over State property results in noncompliance with State mandates, the Illinois Administrative Code, and SAMS; loss of State property items being undetected; and inaccurate property reporting. (Finding Code No. 2017-001, 2015-003, 2013-001, 11-1, 09-1, 07-1)

RECOMMENDATION

We recommend the Department strengthen its procedures over property and equipment to ensure accurate and timely recordkeeping and accountability for all State assets. We also recommend the Department incorporate internal review procedures within its fixed assets reporting function to ensure the capital asset information is complete and properly recorded and accounted for to permit the preparation of reliable financial information and reports to the Illinois Office of the Comptroller.

DEPARTMENT RESPONSE

The Department agrees with the finding. New procedures resulting from the Department's conversion into the new Enterprise Resource Program with SAP replacing much of the current software and programs that are used by the Department today that are very out of date should clear up much of the confusion surrounding property and assets held by the Department.

**STATE OF ILLINOIS
DEPARTMENT OF AGRICULTURE
SCHEDULE OF FINDINGS
For the Two Years Ended June 30, 2017**

CURRENT FINDINGS - STATE COMPLIANCE

2017-002 **FINDING** (Weaknesses regarding system development and change control procedures)

The Illinois Department of Agriculture (Department) had deficiencies in their Development Standards and Version Control Procedures. In addition, the Department did not provide the complete population of system changes or supporting documentation for changes.

The Department had established computer systems in order to meet its mission and mandate. The Department processed and maintained critical, confidential and sensitive information on its computer systems.

The accountants noted the Development Standards and Version Control Procedures did not contain provisions for the following key elements:

- Use of forms to document the change process
- Procedures to request system changes
- Procedures to control system changes
- Procedures for User Acceptance Testing and Approval
- Controls over migration to production
- Controls over emergency changes

During the review, the accountants requested the Department to provide the population of changes made to computer systems in order to determine if the Department had complied with its change control procedures. In response to the accountant's request, the Department stated that change logs and other supporting documentation of changes were not maintained.

Due to these conditions, the accountants were unable to conclude the Department's population records were sufficiently precise and detailed under the Professional Standards promulgated by the American Institute of Certified Public Accountants (AU-C §330, AU-C §530, AT-C §205).

Given the population limitations noted above, the accountants were unable to perform testing of compliance with the change control procedures.

Generally accepted information technology guidance endorses the implementation of system development standards that require new system developments and modifications to existing systems be properly approved, thoroughly tested, and consistently documented.

**STATE OF ILLINOIS
DEPARTMENT OF AGRICULTURE
SCHEDULE OF FINDINGS
For the Two Years Ended June 30, 2017**

CURRENT FINDINGS - STATE COMPLIANCE

Department personnel stated that with the limited resources and a newly-hired staff, it was a challenge to have completed the desired documentation of change control procedures.

Without the Department providing complete and adequate documentation to enable testing, the accountants were unable to complete their procedures and provide useful feedback to the General Assembly regarding the Department's change control process. Without adequate systems development or change management procedures, there is an increased likelihood of systems that fail to meet expectations and requirements, and a greater risk of unauthorized, improper, or erroneous changes to computer systems. (Finding Code No. 2017-002, 2015-015)

RECOMMENDATION

We recommend the Department strengthen its internal control, ensure documentation is available to support completeness of population, and documentation for system changes is maintained. Further, the Department should date and enhance its Development Standards and Version Control Procedures to ensure new system developments and modifications to existing systems are developed and implemented in a manner that ensures they are adequately planned, developed, tested, documented, approved, and implemented.

DEPARTMENT RESPONSE

The Department agrees with the finding. With the creation of the Department of Innovations and Technology (DoIT) and the transfer of employees from the Department to DoIT, it has been unclear as to the division of responsibilities between the two agencies. Having a clear understanding that the Department is responsible for maintaining these procedures will assist in creating the documentation necessary.

**STATE OF ILLINOIS
DEPARTMENT OF AGRICULTURE
SCHEDULE OF FINDINGS
For the Two Years Ended June 30, 2017**

CURRENT FINDINGS - STATE COMPLIANCE

2017-003 **FINDING** (Inadequate controls over request for leaves of absence)

The Illinois Department of Agriculture (Department) did not maintain adequate controls over requests for leaves of absence.

During our testing of employees on leaves of absence (LOA), we noted the following:

- Three of 5 (60%) Initial Leave Forms were missing the Director's approval date.
- All 5 (100%) Initial Leave Forms were not signed and dated by the employees.
- Two of 5 (40%) Return Leave Forms were missing the Director's approval date.
- Four of 5 (80%) Return Leave Forms were not signed and dated by the employees.
- Three of 5 (60%) Initial Leave Forms had approval dates after the effective dates of LOA.

The State Records Act (5 ILCS 160/8) requires the agency to preserve records containing adequate and proper documentation of the organization, functions, policies, decisions, procedures, and essential transactions of the agency designed to furnish information to protect the legal and financial rights of the State and of persons directly affected by the agency's activities.

The Department's Employee Handbook states that all requests for leaves of absence must be submitted to the supervisor in writing at least thirty (30) days in advance of the start of the leave (except when the leave is due to an emergency or is otherwise not foreseeable). If the leave request is approved, employees will receive written notice to this effect.

Department management stated competing priorities and employee oversight resulted in these exceptions.

Failure to maintain adequate controls over requests for leaves of absence may result in unauthorized leaves being taken and noncompliance with the State mandate and Department policies. (Finding Code No. 2017-003)

**STATE OF ILLINOIS
DEPARTMENT OF AGRICULTURE
SCHEDULE OF FINDINGS
For the Two Years Ended June 30, 2017**

CURRENT FINDINGS - STATE COMPLIANCE

RECOMMENDATION

We recommend the Department improve controls over requests for leaves of absence.

DEPARTMENT RESPONSE

The Department agrees with the finding. Moving forward, the Department will ensure that the necessary documentation has been signed or give an indication as to why it was unable to be signed within the necessary timeframe.

**STATE OF ILLINOIS
DEPARTMENT OF AGRICULTURE
SCHEDULE OF FINDINGS
For the Two Years Ended June 30, 2017**

CURRENT FINDINGS - STATE COMPLIANCE

2017-004 **FINDING** (Noncompliance with the Fiscal Control and Internal Auditing Act)

The Illinois Department of Agriculture (Department) did not comply with the Fiscal Control and Internal Auditing Act.

During our review of the internal audit function, we noted the Department completed one of 16 (6%) internal audits of major systems of internal accounting and administrative control for Fiscal Years 2016 and 2017.

The Fiscal Control and Internal Auditing Act (30 ILCS 10/2003 (a) (2)) requires audits of major systems of internal accounting and administrative control be conducted on a periodic basis so that all major systems are reviewed at least once every 2 years.

Department management stated audits of all major systems of internal accounting and administrative control were not completed due to insufficient staff allocated to internal audit.

Incomplete auditing of all major internal control systems increases the risk that significant internal control weaknesses will exist and errors and irregularities may go undetected. (Finding Code No. 2017-004, 2015-010, 2013-011)

RECOMMENDATION

We recommend the Department comply with the State mandate.

DEPARTMENT RESPONSE

The Department agrees with the finding. The Department has entered into an intergovernmental agreement with the Department of Central Management Services to provide internal auditing functions. We do not anticipate this to be an issue moving forward.

**STATE OF ILLINOIS
DEPARTMENT OF AGRICULTURE
SCHEDULE OF FINDINGS
For the Two Years Ended June 30, 2017**

CURRENT FINDINGS - STATE COMPLIANCE

2017-005 **FINDING** (Unable to provide Petty Cash Fund forms)

The Illinois Department of Agriculture (Department) was unable to provide the required forms for the Petty Cash Funds and the Change Fund, and therefore, we were unable to determine if they were filed timely with the Comptroller.

During our examination, we noted the Department did not provide the Petty Cash Fund Usage Report (Form C-18) for all 7 (100%) Petty Cash Funds. In addition, the Department was unable to provide the Petty Cash Internal Control Certification (Form C-86) for all 7 (100%) Petty Cash Funds and 1(100%) Change Fund. We therefore could not determine if these forms were filed timely with the Comptroller.

The Statewide Accounting Management System (SAMS) Manual (Procedure 09.10.40) requires “the Petty Cash Fund Usage Report” (Form C-18) be completed for those petty cash funds exceeding \$100 and filed with the Comptroller’s Office no later than January 31 for the preceding calendar year. The procedure also requires the Petty Cash Internal Control Certification (Form C-86) be submitted to the Comptroller’s Office, at a minimum, biennially (once every two years) for each petty cash and change fund, which has been established for one year and exceeds \$100.

Department management stated the exceptions were due to insufficient staff.

Failure to complete the required forms for Petty Cash Funds and the Change Fund resulted in noncompliance with SAMS procedures. (Finding Code No. 2017-005)

RECOMMENDATION

We recommend the Department complete and file with the Comptroller’s Office the required forms for Petty Cash Funds and the Change Fund.

DEPARTMENT RESPONSE

The Department agrees with the finding. The Bureau of Budget and Fiscal Services for the Department had fallen behind during the audited timeframe in its reporting duties for Petty Cash Funds. The reporting functions have since been caught up and should not be an issue moving forward.

**STATE OF ILLINOIS
DEPARTMENT OF AGRICULTURE
SCHEDULE OF FINDINGS
For the Two Years Ended June 30, 2017**

CURRENT FINDINGS - STATE COMPLIANCE

2017-006 **FINDING** (Noncompliance with the Agricultural Co-Operative Act)

The Illinois Department of Agriculture (Department) did not comply with the Agricultural Co-Operative Act.

During our testing of statutory mandates, we noted that 8 of 29 (28%) agricultural co-operative associations did not file the required annual reports with the Department. In addition, we noted that 3 of 6 (50%) foreign co-operative associations did not file the required annual reports with the Secretary of State and the Department.

The Agricultural Co-Operative Act (Act) (805 ILCS 315/21) requires each association to file an annual report with the Department. The Act (805 ILCS 315/25) also requires foreign co-operative associations to file annual reports with the Secretary of State and the Department.

Department management stated the exceptions were due to insufficient staff allocated to this area.

Failure to ensure annual reports are submitted by the co-operative associations (agricultural and foreign) results in noncompliance with the State mandate. (Finding Code No. 2017-006)

RECOMMENDATION

We recommend the Department comply with the State mandate.

DEPARTMENT RESPONSE

The Department agrees with the finding. The controls which the Department maintains are limited and are unable to force an outside entity or other unit of government to comply with the provisions of the Act. This remains as an unfunded mandate.

**STATE OF ILLINOIS
DEPARTMENT OF AGRICULTURE
SCHEDULE OF FINDINGS
For the Two Years Ended June 30, 2017**

CURRENT FINDINGS - STATE COMPLIANCE

2017-007 **FINDING** (Inadequate controls over revenue and receipts)

The Illinois Department of Agriculture (Department) did not have adequate controls over its revenue and receipts.

During our detailed testing of 60 receipts totaling \$11,513,583, we noted the following:

- For 10 of 495 (2%) checks, the corresponding deposit slips were not found.
- For 73 of 495 (15%) checks, the Department could not provide supporting documentation.
- Twenty-nine of 495 (6%) checks were not deposited timely, ranging from 2 to 22 days late.

The State Officers and Employees Money Disposition Act (Act) (30 ILCS 230/2(a)) requires each State agency to deposit into the State Treasury individual receipts or refunds exceeding \$10,000 in the same day received, an accumulation of receipts of \$10,000 or more within 24 hours, receipts valued between \$500 and \$10,000 within 48 hours, and cumulative receipts valued up to \$500 on the next first or fifteenth day of the month after receipt.

The Fiscal Control and Internal Auditing Act (30 ILCS 10/3001) requires agencies to establish and maintain a system, or systems, of internal fiscal and administrative controls to provide assurance that funds, property and other assets be safeguarded against waste, loss, unauthorized use, and misappropriation. Effective internal controls should include procedures to ensure statutory requirements are followed and checks are timely deposited.

Department management stated the exceptions were due to insufficient staff allocated to this area.

Failure to deposit collections in a timely manner may result in lost interest revenue and increases the risk of misappropriation of funds. Failure to maintain deposit slips and supporting documentation can lead to inaccurate records. (Finding Code No. 2017-007)

**STATE OF ILLINOIS
DEPARTMENT OF AGRICULTURE
SCHEDULE OF FINDINGS
For the Two Years Ended June 30, 2017**

CURRENT FINDINGS - STATE COMPLIANCE

RECOMMENDATION

We recommend the Department strengthen its controls over revenue and cash receipts to ensure fees are collected, deposited, and adequately supported in accordance with State statutes. Deposits should also be made on a timely basis to maximize interest earned.

DEPARTMENT RESPONSE

The Department agrees with the finding. The Department will work closely with the new internal auditor(s) through the Department of Central Management Services to make sure that proper procedures and controls are in place to ensure revenues and receipts are addressed in a timely manner which had been lacking due to high turnover rates seen in recent years.

**STATE OF ILLINOIS
DEPARTMENT OF AGRICULTURE
SCHEDULE OF FINDINGS
For the Two Years Ended June 30, 2017**

CURRENT FINDINGS - STATE COMPLIANCE

2017-008 **FINDING** (Inadequate controls over reconciliations)

The Illinois Department of Agriculture (Department) did not perform required reconciliations in a timely manner. In addition, when the Department did perform the reconciliations and noted differences, the Department failed to notify the Comptroller's Office and resolve the differences in the Department's monthly reconciliations.

During our review of the Department's monthly cash balance and expenditure reconciliations with the Comptroller's Cash Report (Report SB05) and the Comptroller's Monthly Appropriation Status Report (Report SB01), we noted the following:

- For Fiscal Year 2016, the Department failed to perform the November monthly expenditure reconciliation to the SB01. We calculated an irreconcilable difference of \$101,893.
- For Fiscal Year 2016, the Department did not complete any monthly reconciliations of ending available cash balances to the SB05 for the Agriculture Premium Fund (Fund 045). For Fiscal Year 2017, the Department did not complete any monthly reconciliations of ending available cash balances to the SB05 for the Agriculture Premium Fund (Fund 045), the Weights and Measures Fund (Fund 163), the Illinois State Fair Fund (Fund 438), the Wholesome Meat Fund (Fund 476), the Pesticide Control Fund (Fund 576), and the Federal Projects Fund (Fund 826). The twelve months of incomplete reconciliation for these funds contained irreconcilable differences ranging from \$2,192 to \$9,166,096.

The Statewide Accounting Management System (SAMS) (Procedure 07.30.20) notes the effectiveness of any accounting and financial information system is very much dependent on the accuracy of data submitted and the confidence of its users that the system handled that data properly. Agency reconciliation is the primary control that insures these requirements are being satisfied. As such, SAMS (Procedure 11.40.20 and Procedure 09.40.30) requires the Board to perform a monthly reconciliation of its unexpended budget authority balance and expenditures to the SB01 and its ending balance of available cash to the SB05 to ensure timely detection and correction of errors and to notify the Comptroller of any irreconcilable differences so corrective action can be taken to locate the differences and correct the accounting records. These SAMS procedures identify "timely" as within 60 days of the month end.

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For the Two Years Ended June 30, 2017**

CURRENT FINDINGS - STATE COMPLIANCE

Further, SAMS (Procedure 02.50.10) requires supervisors to review and approve the assigned work of their staff to minimize errors.

Department management stated the exceptions were due to lack of staff.

Failure to ensure reconciliations are timely and accurately prepared and noted differences are appropriately addressed could result in errors or other irregularities going undetected for a significant period of time and represents noncompliance with SAMS. (Finding Code No. 2017-008)

RECOMMENDATION

We recommend the Department improve its cash and expenditure reconciliation procedures and timely resolve difference noted.

DEPARTMENT RESPONSE

The Department agrees with the finding. The Department has contracted a third party accounting firm to work with the Bureau of Budget and Fiscal Services to ensure that the recording and reconciling of the Department's funds has been done properly, timely, and in a consistent manner. This firm will help us to identify issues which the Department can implement best practices to resolve.

**STATE OF ILLINOIS
DEPARTMENT OF AGRICULTURE
SCHEDULE OF FINDINGS
For the Two Years Ended June 30, 2017**

CURRENT FINDINGS - STATE COMPLIANCE

2017-009 **FINDING** (Noncompliance with the State Finance Act)

The Illinois Department of Agriculture (Department) did not comply with the State Finance Act.

During our examination, we noted the Department did not report the aggregate dollar amount of bills held on June 30 for both Fiscal Years 2016 and 2017 to the State Comptroller.

The State Finance Act (30 ILCS 105/9.08) requires each State agency to report the aggregate dollar amount of bills held at the agency on the previous June 30 by October 1 of each fiscal year to the State Comptroller.

Department management stated the information was not reported due to lack of proper transition from staff turnover.

Failure to report the aggregate dollar amount of bills held at their agency by June 30 resulted in noncompliance with the State mandate and can also cause errors in statewide reporting. (Finding Code No. 2017-009)

RECOMMENDATION

We recommend the Department comply with the State mandate.

DEPARTMENT RESPONSE

The Department agrees with the finding. The Department has since followed the Debt Transparency Act which should resolve the issues as the Department's unpaid liabilities are now reported on a monthly basis in place of annually.

**STATE OF ILLINOIS
DEPARTMENT OF AGRICULTURE
SCHEDULE OF FINDINGS
For the Two Years Ended June 30, 2017**

CURRENT FINDINGS - STATE COMPLIANCE

2017-010 **FINDING** (Noncompliance with the Department of Agriculture Law)

The Illinois Department of Agriculture (Department) did not comply with the Department of Agriculture Law.

During our testing of statutory mandates, we noted the Department did not seek or receive funding to pay 25% of the cost of conducting county soil surveys done in accordance with the Code of Federal Regulations.

The Department of Agriculture Law (20 ILCS 205/205-105) requires the Department to provide funds sufficient to pay 25% of the cost of conducting county soil surveys done in accordance with the Code of Federal Regulations.

Department management stated this is an unfunded mandate.

Failure to provide funds sufficient to pay 25% of the cost of conducting county soil surveys done in accordance with the Code of Federal Regulations resulted in noncompliance with the State mandate. (Finding Code No. 2017-010)

RECOMMENDATION

We recommend the Department comply with the State mandate or seek legislative change.

DEPARTMENT RESPONSE

The Department agrees with the finding. This is an unfunded mandate to which practices are no longer conducted.

**STATE OF ILLINOIS
DEPARTMENT OF AGRICULTURE
SCHEDULE OF FINDINGS
For the Two Years Ended June 30, 2017**

CURRENT FINDINGS - STATE COMPLIANCE

2017-011 **FINDING** (Noncompliance with the State Employee Housing Act)

The Illinois Department of Agriculture (Department) did not comply with the State Employee Housing Act.

During our testing of statutory mandates, the Department was not able to provide any procedures developed to determine whether housing provided to employees and non-employees is subject to taxation. The Department has three residences on the Illinois State Fairgrounds: the Director's House, the Fair Manager's House, and one condemned house. Both the Director's House and the Fair Manager's House were occupied occasionally from July 2015 to September 2015 and in February 2017.

The State Employee Housing Act (5 ILCS 412/5-10) states the Department shall develop procedures to determine whether housing provided to employees and non-employees is subject to taxation.

Department management stated the exceptions were due to unfamiliarity with this requirement.

Failure to develop procedures to determine whether housing provided to employees and non-employees is subject to taxation resulted in noncompliance with the State mandate. Furthermore, individuals who are provided with housing may not have properly reported the related taxable benefits in their personal federal and State tax returns. (Finding Code No. 2017-011)

RECOMMENDATION

We recommend the Department comply with the State mandate.

DEPARTMENT RESPONSE

The Department agrees with the finding. The Department will develop procedures to determine whether housing provided to employees and non-employees is subject to taxation.

**STATE OF ILLINOIS
DEPARTMENT OF AGRICULTURE
SCHEDULE OF FINDINGS
For the Two Years Ended June 30, 2017**

CURRENT FINDINGS - STATE COMPLIANCE

2017-012 **FINDING** (Noncompliance with the Illinois Refrigerated Warehouses Act)

The Illinois Department of Agriculture (Department) did not comply with the Illinois Refrigerated Warehouses Act.

During our testing of statutory mandates, we noted the Department did not inspect and supervise all refrigerated warehouses and make such inspection of articles of food therein as it deems necessary, at least annually. We noted for 5 of 14 (36%) and 5 of 14 (36%) licensed refrigerated warehouses reviewed, facilities were not inspected during Fiscal Year 2016 and Fiscal Year 2017, respectively.

The Illinois Refrigerated Warehouses Act (240 ILCS 35/5) requires the Department to inspect and supervise all refrigerated warehouses and make such inspection of articles of food therein as it deems necessary.

Department management stated the exceptions noted were due to competing priorities.

Failure to inspect and supervise all refrigerated warehouses annually resulted in noncompliance with the State mandate and could result in unsanitary conditions or improper equipment used in food handling. (Finding Code No. 2017-012)

RECOMMENDATION

We recommend the Department comply with the State mandate.

DEPARTMENT RESPONSE

The Department agrees with the finding. The competing priorities have been resolved and the Department fully expects to comply with the State mandate moving forward.

**STATE OF ILLINOIS
DEPARTMENT OF AGRICULTURE
SCHEDULE OF FINDINGS
For the Two Years Ended June 30, 2017**

CURRENT FINDINGS - STATE COMPLIANCE

2017-013 **FINDING** (Weaknesses in the administration of State vehicles)

The Illinois Department of Agriculture (Department) demonstrated weaknesses in the maintenance of State vehicles.

During testing of 40 vehicles for proper vehicle maintenance, we noted the following:

- One hundred thirty-two instances in 37 of 40 (93%) vehicles tested where the vehicle did not have oil changes performed in accordance with the Department of Central Management Services (DCMS) guidelines. Of the 132 instances of vehicles having untimely oil changes, 123 (93%) instances were untimely based on the number of miles driven from the previous oil change; 4 (3%) instances were untimely based on the number of months passed; and 5 (4%) instances were untimely in regards to both miles driven and months passed. The number of miles that oil changes were overdue ranged from 13 to 12,866 miles, while the time oil changes were overdue ranged from 2 to 15 months.
- Twenty-eight of 40 (70%) vehicles tested did not have proper signature on the maintenance charge tickets or invoices provided for the vehicle.

During testing of vehicle accidents, we noted 1 of 5 (20%) Motorist Report of Accident (SR-1) and cover letter tested was submitted 13 days after the date of the accident.

The Illinois Administrative Code (44 Ill. Adm. Code 5040.400) requires all state-owned or leased vehicles which fall under this Part to undergo regular service and/or repair in order to maintain the vehicles in road worthy, safe, operating condition and appropriate cosmetic condition. Further, DCMS policy indicates that oil change intervals are every 6 months or 3,000 miles, whichever comes first, for vehicles with model years older than 2002 and every 6 months or 5,000 miles, whichever comes first, for vehicles with model years 2003 or newer. The DCMS Vehicle Usage Program, effective July 1, 2012, requires agencies to follow prescribed maintenance intervals to keep fleet costs down. In addition, section 7.1.104 of the Department's employee handbook requires the vehicle operator to legibly sign the charge ticket or invoice after reviewing the ticket or invoice for accuracy.

According to the Illinois Administrative Code (Code) (44 Ill. Adm. Code 5040.520), a driver of a state-owned or leased vehicle which is involved in an accident of any type is to report the accident to the appropriate law enforcement agency and to the

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DEPARTMENT OF AGRICULTURE
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For the Two Years Ended June 30, 2017**

CURRENT FINDINGS - STATE COMPLIANCE

Department of Central Management Services (CMS) by completing the Motorist's Report of Illinois Motor Vehicle Accident form (SR-1). The Form SR-1 is to be completed, as nearly as possible, in its entirety including a clear description of the accident and the conditions surrounding the accident. In all cases the completed SR-1 must be received by the Unit no later than 7 calendar days following the accident or the driver and agency risk forfeiture of coverage under the State's auto liability plan.

Department management stated these exceptions were due to competing priorities and bureau automotive liaisons not being able to monitor compliance more closely.

Failure to adequately maintain vehicles can cost the State significant amounts in future years through additional repair bills and shortened useful lives of the vehicles. Failure to review charge tickets or invoices for accuracy could indebted the State for costs not incurred or services not properly performed. Failure to report accidents in a timely manner can result in forfeiture of coverage under the State's auto liability plan. (Finding Code No. 2017-013, 2015-004, 2013-006, 11-5)

RECOMMENDATION

We recommend the Department strengthen their controls over maintenance of State vehicles.

DEPARTMENT RESPONSE

The Department agrees with the finding. Working with the new internal auditor(s) through the Department of Central Management Services, the Department plans to implement best practices to strengthen controls through proper documentation of all State vehicle maintenance requirements.

**STATE OF ILLINOIS
DEPARTMENT OF AGRICULTURE
SCHEDULE OF FINDINGS
For the Two Years Ended June 30, 2017**

CURRENT FINDINGS - STATE COMPLIANCE

2017-014 **FINDING** (Weaknesses in administration of locally-held funds)

The Illinois Department of Agriculture (Department) had weaknesses in its administration of the locally-held funds.

During our detailed testing, we noted the Department did not have adequate supporting documentation for the quarterly Reports of Receipts and Disbursements for Locally-Held Funds (Form C-17) submitted to the Illinois Office of the Comptroller (Comptroller) for 4 locally-held funds. In addition, the Department did not have proper segregation of duties in the administration of 5 locally-held funds.

We reviewed the 8 quarterly Form C-17s submitted to the Comptroller for Fiscal Years 2016 and 2017 for all 12 of the Department's locally-held funds. We noted the following:

- One of 8 (13%) Form C-17s tested for the Carcass Evaluation Fund did not have adequate documentation to support the "Cash on Hand and in Banks" line item during Fiscal Year 2017.
- All 16 (100%) Form C-17s tested for the Henry White Fund and Zell Farm Fund did not have adequate documentation to support the "Cash on Hand and in Banks" line item during Fiscal Years 2016 and 2017.
- Two of 8 (25%) Form C-17s tested for the Surety Bond Fund did not accurately reflect the receipt and disbursement processed during Fiscal Year 2017.

We reviewed bank account reconciliations for the Department's imprest accounts and noted they were untimely submitted for the month of April in Fiscal Year 2016, and for the months of August, September, and October in Fiscal Year 2017. Late submission ranged from 3 to 9 days late.

In addition, we determined there were inadequate segregation of duties for the following five Department locally-held funds: White Experimental Farm Fund, Zell Farm Fund, Agricultural Products Promotional Fund, Centennial Farm Signs Fund, and State Fair Promotional Activities Fund. Instances consisted of one individual performing two or more of the following functions: opens the mail, enters financial information, makes deposits, and performs bank reconciliations.

The Statewide Accounting Management System (SAMS) Manual (Procedure 33.13.20) requires each agency to submit accurate quarterly reports of receipts

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DEPARTMENT OF AGRICULTURE
SCHEDULE OF FINDINGS
For the Two Years Ended June 30, 2017**

CURRENT FINDINGS - STATE COMPLIANCE

and disbursements of all locally-held funds to the Comptroller's Office utilizing the Report of Receipts and Disbursements for Locally-Held Funds by the last day of the month following the quarter end.

The SAMS Manual (Procedure 33.10.10) states that a monthly reconciliation of the imprest account shall be prepared by the agency and a copy submitted within the 15-day period following the bank statement date to the State Treasurer and Comptroller.

The Fiscal Control and Internal Auditing Act (FCIAA) (30 ILCS 10/3001) requires all State agencies to establish and maintain a system, or systems, of internal fiscal and administrative controls to provide assurance that revenues, expenditures, and transfers of assets, resources, or funds applicable to operations are properly recorded and accounted for to permit the preparation of accounts and reliable financial and statistical reports and to maintain accountability over the State's resources.

Department management stated the exceptions were due to staff turnover.

Failure to provide accurate quarterly reports prevents the Comptroller from maintaining accurate year-to-date receipts and disbursements of locally-held funds. Failure to timely submit reconciliations for imprest accounts is noncompliance with SAMS. Additionally, the failure to segregate duties could prevent the early detection and correction of errors and increases the chance for theft or misappropriation of receipts. (Finding Code No. 2017-014, 2015-006, 2013-004, 11-3)

RECOMMENDATION

We recommend the Department accurately and consistently prepare quarterly Form C-17s based on balances reported on the Department's accounting records. We also recommend the Department ensure reconciliations for imprest accounts are submitted in a timely manner and establish controls to ensure an adequate segregation of duties for locally-held funds.

DEPARTMENT RESPONSE

The Department agrees with the finding. The Department has contracted a third party accounting firm to work with the Bureau of Budget and Fiscal Services to ensure consistent reporting of the agencies accounting records. This firm will help us to identify issues which the Department can implement best practices to resolve.

**STATE OF ILLINOIS
DEPARTMENT OF AGRICULTURE
SCHEDULE OF FINDINGS
For the Two Years Ended June 30, 2017**

CURRENT FINDINGS - STATE COMPLIANCE

2017-015 **FINDING** (Inaccurate and untimely submission of the Agency Fee Imposition Reports)

The Illinois Department of Agriculture (Department) did not submit an Agency Fee Imposition Report for Fiscal Year 2016 and submitted its Agency Fee Imposition Report for Fiscal Year 2017, 66 days late. Furthermore, the Department did not properly reconcile information reported in the Fiscal Year 2017 Agency Fee Imposition Report to Department records. We further noted inaccuracies between the information reported and Department records.

We further noted the fees reported for 6 of 15 (40%) funds on the 2017 Agency Fee Imposition Report did not agree to Department records. We noted several inaccuracies:

- Fees were not included in the report, totaling \$19,141.
- Supporting documentation of the Agency Fee Imposition Report had mathematical inaccuracies. We recalculated the total fees using the quantity and the fee rate noted on the supporting documentation and compared amounts to the total fees reported by each Bureau. Since some of the fees were labeled as “varied”, we were unable to determine the total net difference, and no other adequate supporting documentation was provided.
- Quantity of charged fees and fee charged rate on the supporting documentation did not agree to the Agency Fee Imposition Report. Since some of the fees were labeled as “varied”, we were unable to determine the total fee amount charged that was either included or excluded in the report, and no other adequate supporting documentation was provided.

The State Comptroller Act (15 ILCS 405/16.2) requires those agencies that impose fees to file an Agency Fee Imposition Report Form. The form shall list and describe the fees imposed by the Agency, the purpose of the fees, the amount of revenue generated by each fee, and the funds into which the fees are deposited.

The Statewide Accounting Management System (SAMS) Manual (Procedure 33.16.10) states the annual fee data must be submitted to the Comptroller’s Office by August 1 of each year.

Department management stated the exceptions were due to the Department had fallen behind in its reporting duties due to significant staff shortages and the

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DEPARTMENT OF AGRICULTURE
SCHEDULE OF FINDINGS
For the Two Years Ended June 30, 2017**

CURRENT FINDINGS - STATE COMPLIANCE

inability to replace staff, due to a hiring freeze, from turnover during an 18-month time period which spanned most of the compliance audit time period.

Non-submission or untimely submission of Agency Fee Imposition Reports to the Comptroller results in noncompliance with the State mandate and SAMS Manual. Inaccurate reporting of fees on the Agency Fee Imposition Report to the Comptroller results in the Comptroller providing inaccurate information on the Statewide Agency Fee Imposition Report submitted to the General Assembly. (Finding Code No. 2017-015, 2015-009)

RECOMMENDATION

We recommend the Department ensure the Agency Fee Imposition Report is accurate and timely submitted to the Comptroller. We also recommend the Department maintain the underlying support for the amounts reported to the Comptroller.

DEPARTMENT RESPONSE

The Department agrees with the finding. The Department has already submitted and is current with the submission of the Agency Fee Imposition Report to the Comptroller.

**STATE OF ILLINOIS
DEPARTMENT OF AGRICULTURE
SCHEDULE OF FINDINGS
For the Two Years Ended June 30, 2017**

CURRENT FINDINGS - STATE COMPLIANCE

2017-016 **FINDING** (Noncompliance with the Grant Information Collection Act)

The Illinois Department of Agriculture (Department) did not comply with the Grant Information Collection Act.

During our testing of the administration of 18 grant agreements, we noted the Department did not provide required grant information to the Chief Information Officer of the State for publication at data.illinois.gov.

The Grant Information Collection Act (30 ILCS 707/10) requires each grantor agency that is authorized to award grant funds to an entity other than the State of Illinois to coordinate with the Chief Information Officer of the State to provide for the publication, at data.illinois.gov or any other publicly accessible website designated by the Chief Information Officer, of data sets containing information regarding awards of grant funds that the grantor agency has made during the previous fiscal year.

Department management stated they were not aware of this requirement.

Failure to provide required grant information to the Chief Information Officer of the State results in noncompliance with the State mandate. (Finding Code No. 2017-016)

RECOMMENDATION

We recommend the Department provide the required grant information to the Chief Information Officer of the State.

DEPARTMENT RESPONSE

The Department agrees with the finding. The Department will work with the grant administrators as well as the Department of Innovation and Technology technical leads for the Department to ensure that the information from the grant agreements gets to the State's Chief Information Officer.

**STATE OF ILLINOIS
DEPARTMENT OF AGRICULTURE
SCHEDULE OF FINDINGS
For the Two Years Ended June 30, 2017**

CURRENT FINDINGS - STATE COMPLIANCE

2017-017 **FINDING** (Noncompliance with the Wind Energy Facilities Agricultural Impact Mitigation Act)

The Illinois Department of Agriculture (Department) did not comply with the Wind Energy Facilities Agricultural Impact Mitigation Act (Act).

During our testing of statutory mandates, we noted the Department did not adopt rules for the implementation and administration of agricultural impact mitigation agreements as required under the Act.

The Act (505 ILCS 147/15 (e)) requires the Department to adopt rules necessary and appropriate for the implementation and administration of agricultural impact mitigation agreements.

Department management stated they did not adopt rules in relation to the implementation and administration of agricultural impact mitigation agreements as they did not see it necessary since they are following the State mandate as their guidelines.

Failure to adopt rules in relation to the implementation and administration of agricultural impact mitigation agreements resulted in noncompliance with the State mandate. (Finding Code No. 2017-017)

RECOMMENDATION

We recommend the Department comply with the State mandate.

DEPARTMENT RESPONSE

The Department does not agree with the finding. The Act indicates that the Department shall adopt rules to assist in the implementation of the statute; however, the Department had deemed that the statutory provisions provided adequate clarity to the provisions such that additional clarity through rulemaking was not necessary.

**STATE OF ILLINOIS
DEPARTMENT OF AGRICULTURE
SCHEDULE OF FINDINGS
For the Two Years Ended June 30, 2017**

CURRENT FINDINGS - STATE COMPLIANCE

2017-018 **FINDING** (Noncompliance with the Illinois Noxious Weed Law)

The Illinois Department of Agriculture (Department) did not comply with the Illinois Noxious Weed Law.

During our testing of statutory mandates, we noted the following:

- for 24 of 25 (96%) counties tested, the Department did not receive from the counties the Written Report and Comprehensive Work plan during Calendar Year 2015;
- for 22 of 25 (88%) counties tested, the Department did not receive from the counties the Written Report and Comprehensive Work plan during Calendar Year 2016; and
- for 3 of 25 (12%) counties tested, the Department did not receive timely the Written Report and Comprehensive Work plan during Calendar Year 2016. The plan was submitted to the Department 2 to 9 months after December 31, 2016.

The Illinois Noxious Weed Law (Act) (505 ILCS 100/4) gives the Department the duty of enforcing the Act.

The Illinois Administrative Code (8 Ill. Adm. Code 220) Section 220.170 states that prior to December 31 of each year, each weed control superintendent shall prepare and submit to the Control Authority, with a copy to the Director, a comprehensive work plan for the coming calendar year.

Department management stated the exceptions were due to insufficient staff allocated to follow-up on the counties.

Failure to follow-up from the counties on required calendar year-end reporting requirements results in noncompliance with the State mandate and Illinois Administrative Code. (Finding Code No. 2017-018, 2015-014, 2013-009, 11-6, 09-7)

RECOMMENDATION

We recommend the Department comply with the State mandate.

**STATE OF ILLINOIS
DEPARTMENT OF AGRICULTURE
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CURRENT FINDINGS - STATE COMPLIANCE

DEPARTMENT RESPONSE

The Department agrees with the finding. The Department has attempted and successfully changed statute in prior years and currently distributes a letter of non-compliance to counties who do not submit annual plans of work, annual reports, or propose noxious weed superintendents. The Department believes that we are implementing the provisions of the Illinois Noxious Weed Law and utilizing best practices to do so.

**STATE OF ILLINOIS
DEPARTMENT OF AGRICULTURE
SCHEDULE OF FINDINGS
For the Two Years Ended June 30, 2017**

CURRENT FINDINGS - STATE COMPLIANCE

2017-019 **FINDING** (Inaccurate financial reporting)

The Illinois Department of Agriculture (Department) did not submit accurate financial information to the Illinois Office of the Comptroller (Comptroller).

During our review of the Grant/Contract Analysis (Form SCO-563) submitted to the Comptroller for Fiscal Year 2017, we noted the Wholesome Meat Fund's (Fund 476) total Federal Current Year Expenditures, Total Reimbursable Costs, Current Year Receivables, and Current Year Revenue were overstated by \$1,193,819. After further review of the supporting details, we noted the overstatement was due to an amount reported as \$1,326,465 instead of \$132,646.

The Statewide Accounting Management System (SAMS) Manual (Procedure 27.20.63) provides the instructions for preparing Form SCO-563. Information reported on Form SCO-563 is used in preparation of the Statewide Schedule of Expenditures Federal Awards (SEFA).

Department management stated the exception noted was an oversight in identifying the data entry error.

Inaccurate information in the Department's Form SCO-563 results in misstatements in the Statewide SEFA. (Finding Code No. 2017-019)

RECOMMENDATION

We recommend the Department submit accurate financial information to the Comptroller.

DEPARTMENT RESPONSE

The Department agrees with the finding. The finding in this case was due to human error that was not detected prior to submission of the report. The Department will implement the proper procedures to ensure the accuracy of reporting to the Comptroller in the future.

**STATE OF ILLINOIS
DEPARTMENT OF AGRICULTURE
SCHEDULE OF FINDINGS
For the Two Years Ended June 30, 2017**

CURRENT FINDINGS - STATE COMPLIANCE

2017-020 **FINDING** (Weaknesses in the administration of accounts receivable)

The Illinois Department of Agriculture (Department) did not have adequate controls over its administration of accounts receivable including the preparation of accounts receivable reports, related financial records, or its collection efforts.

During our review of the Quarterly Summary of Accounts Receivable – Accounts Receivable Activity (Form C-97), Aging of Total Gross Receivables (Form C-98), and Collections Activity for Accounts over 180 Days Past Due (Form C-99) for all quarters during Fiscal Years 2016 and 2017, we noted the following:

- Six of 8 (75%) quarters for the General Revenue Fund (Fund 001) did not have adequate supporting documentation for Forms C-97 and C-98.
- Seven of 8 (88%) quarters did not have adequate documentation for Form C-99.
- One of 8 (13%) quarters did not have the corresponding Form C-99 completed properly. Form C-99's were prepared and submitted for each fund rather than on an agency-wide basis.
- All June 30, 2017 Quarterly Summary of Accounts Receivable (Forms C-97, C-98, and C-99) for 16 funds were not timely submitted, ranging from 3 to 30 days late.
- The Department was unable to provide a consolidated Accounts Receivable Aging Schedule for both Fiscal Years 2016 and 2017, and therefore we were unable to review the amounts for reasonableness.

During our testing of the Department's accounts receivable balances as of June 30, 2017 and June 30, 2016, we could not complete our testing for 2 of 60 (3%) items totaling \$14,106 because the Department could not provide sufficient documentation related to the accounts.

Further, upon review of the Department's procedures for handling accounts receivable, we noted the Department's policy relating to the Comptroller's Offset System was inconsistent with the procedures outlined in the Statewide Accounting Management System (SAMS) (Procedure 26.40.20) and the Illinois State Collection Act of 1986 (30 ILCS 210/5). Department policy states debts over \$1,000 and 90 days past due are to be placed in the Comptroller's Offset System, while SAMS (Procedure 26.40.20) and 30 ILCS 210/5 both require debts over \$250 and 90 days past due to be placed in the Comptroller's Offset System.

**STATE OF ILLINOIS
DEPARTMENT OF AGRICULTURE
SCHEDULE OF FINDINGS
For the Two Years Ended June 30, 2017**

CURRENT FINDINGS - STATE COMPLIANCE

The Statewide Accounting Management System (SAMS) Manual (Procedure 26.30.10) describes the accounts receivable reports for State agencies. These reports provide a summary of the status of the State's receivables and related collection efforts. The SAMS Manual (Procedure 26.30.20) provides instructions for the completion of Form C-97, which summarizes the accounts receivable activity on a quarterly basis for all funds. Furthermore, the reports must be received by the Comptroller no later than the last day of the month following the end of the quarter. In relation to Form C-99, the form should be completed on an agency-wide basis and not by fund.

The State Records Act (5 ILCS 160/8) requires the Department to make and preserve records containing adequate and proper documentation of the functions and procedures of the Department.

Department management stated the exceptions were due to the Department had fallen behind in its reporting duties due to significant staff shortages and the inability to replace staff, due to a hiring freeze, from turnover during an 18-month time period which spanned most of the compliance audit time period.

Failure to support the balances included in the accounts receivable reports provided to the Comptroller results in incorrect financial records and noncompliance with SAMS and State statute. Failure to report accounts receivable in a timely manner is noncompliance with SAMS. Finally, inconsistent internal collection procedures compared to those in SAMS and State statute results in SAMS and statutory noncompliance. (Finding Code No. 2017-020, 2015-008, 2013-008)

RECOMMENDATION

We recommend the Department modify its accounts receivable processing procedures to ensure balances reported to the Comptroller within the accounts receivable reports are properly supported, as well as submitted timely. We also recommend the Department ensure all of its internal accounting procedures are in compliance with SAMS and State statute.

DEPARTMENT RESPONSE

The Department agrees with the finding. The Department will work with the new internal auditor(s) and contract accounting firm to ensure proper documentation is collected and compiled for reporting purposes.

**STATE OF ILLINOIS
DEPARTMENT OF AGRICULTURE
SCHEDULE OF FINDINGS
For the Two Years Ended June 30, 2017**

CURRENT FINDINGS - STATE COMPLIANCE

2017-021 **FINDING** (Lack of disaster contingency planning or testing to ensure recovery of applications and data)

The Illinois Department of Agriculture (Department) did not have a disaster contingency plan and had not performed comprehensive disaster recovery testing during the review period.

In the previous review, deficiencies were identified in the Department's Continuity of Operations Plan and its Emergency Response and Evacuation Contingency Plan. Although disaster recovery plans were requested by the accountants, none were provided by the Department.

The Department carries out its daily operations using Information Technology (IT). Computer systems that support the Department's mission include the General Permit, Warehouses, and Fair Management Systems. Per Executive Order 2016-01, the Department's IT functions were consolidated into the Department of Innovation and Technology (DoIT). As a result, the Department and DoIT have a shared responsibility over disaster recovery planning.

Although the Department shares some responsibilities with DoIT, the Department has the ultimate responsibility to ensure it has the capability to recover its application and data.

Information technology guidance (including the National Institute of Standards and Technology and Government Accountability Office) endorse the formal development and testing of disaster recovery plans. Tests of disaster recovery plans (and the associated documentation of the test results) verify that the plan, procedures, resources provide the capability to recover critical systems within the required timeframe.

Department personnel stated that over the years, the Department had been dependent on DoIT for the necessary backup and recovery of files, when needed. It had been a challenge to document comprehensive disaster recovery procedures, much more to initiate testing of the recovery plan due to staff shortages, as well as key personnel leaving the Department.

Failure to have an adequately tested and updated disaster recovery plan leaves the Department exposed to the possibility of major disruption of services. A comprehensive test of the plan across all platforms utilized assists management in identifying weaknesses to ensure recovery procedures are adequate in the event of a disaster. Continuous testing of plans would also assist management to ensure the

**STATE OF ILLINOIS
DEPARTMENT OF AGRICULTURE
SCHEDULE OF FINDINGS
For the Two Years Ended June 30, 2017**

CURRENT FINDINGS - STATE COMPLIANCE

plan is appropriately modified, as the Department's computing environment and disaster recovery needs change. (Finding Code No. 2017-021)

RECOMMENDATION

The Department should formally communicate to DoIT its recovery requirements, and establish and document guidelines that outline both the Department's and DoIT's responsibilities. Specifically, the Department should develop and implement detailed disaster recovery plans outlining backup and recovery strategies specific to its applications and data. Once plans have been developed and implemented, the Department should coordinate with DoIT and perform documented tests of the plans, at least annually. Results from the testing should be utilized to enhance the plans accordingly.

DEPARTMENT RESPONSE

The Department agrees with the finding. With the creation of DoIT and the transfer of employees from the Department to DoIT, it has been unclear as to the division of responsibilities between the two agencies. Having a clear understanding that the Department is responsible for maintaining these procedures will assist in creating the documentation necessary.

**STATE OF ILLINOIS
DEPARTMENT OF AGRICULTURE
SCHEDULE OF FINDINGS
For the Two Years Ended June 30, 2017**

CURRENT FINDINGS - STATE COMPLIANCE

2017-022 **FINDING** (Weaknesses with Payment Card Industry Data Security Standards)

The Illinois Department of Agriculture (Department) had not completed all requirements to demonstrate full compliance with the Payment Card Industry Data Security Standards (PCI DSS).

The Department accepted credit card payments for transactions such as license fees, license renewals, inspections, testing, and fines. In Fiscal Years 2016 and 2017, the Department handled over 1,300 deposits for approximately \$2.6 million and over 1,400 deposits for approximately \$4.4 million, respectively.

Upon review of the Department's efforts to ensure compliance with PCI DSS, the accountants noted the Department had not:

- Formally assessed each program accepting credit card payments, the methods in which payments could be made, matched these methods to the appropriate Self-Assessment Questionnaire (SAQ), and contacted service providers and obtained relevant information and guidance as deemed appropriate;
- Completed an SAQ addressing all elements of its environment utilized to store, process, and transmit cardholder data;
- Maintained agreements with service providers or obtained and reviewed documentation supporting the providers' PCI compliance; and
- Developed policy and procedures or assigned responsibility for accepting, tracking, and monitoring credit card transactions.

PCI DSS was developed to detail security requirements for entities that store, process or transmit cardholder data. Cardholder data is any personally identifiable data associated with a cardholder.

To assist merchants in the assessments of their environment, the PCI Council has established SAQs for validating compliance with PCI's core requirements. At a minimum, PCI DSS required completion of SAQ A, which highlights specific requirements to restrict access to paper and electronic media containing cardholder data, destruction of such media when it is no longer needed, and requirements for managing service providers. As additional elements, such as face-to-face acceptance of credit cards and point-of-sale solutions are introduced into the credit card environment being assessed, additional PCI DSS requirements apply.

Department management stated they had no awareness of the requirements and the need for compliance.

**STATE OF ILLINOIS
DEPARTMENT OF AGRICULTURE
SCHEDULE OF FINDINGS
For the Two Years Ended June 30, 2017**

CURRENT FINDINGS - STATE COMPLIANCE

Failure to establish and maintain adequate procedures to handle and protect confidential and personally identifiable information could result in identity theft or other unintended use. (Finding Code No. 2017-022)

RECOMMENDATION

We recommend the Department:

- At least annually, assess each program accepting credit card payments and match the payment method to the appropriate SAQ.
- Complete the appropriate SAQ(s) for its environment and maintain documentation supporting its validation efforts.
- Maintain contact with service providers and the Treasurer's Office to ensure sufficient knowledge and awareness of PCI Compliance status, issues, and guidance.
- Develop policy and procedures and formally assign responsibility for accepting, tracking, and monitoring credit card transactions.

DEPARTMENT RESPONSE

The Department agrees with the finding. The Department plans to work with the new internal auditor(s) through the Department of Central Management Services to implement best practices and ensure that the proper procedures are in place for employees who take and process credit card information to have the appropriate SAQs on an annual basis.

**STATE OF ILLINOIS
DEPARTMENT OF AGRICULTURE
SCHEDULE OF FINDINGS
For the Two Years Ended June 30, 2017**

PRIOR FINDINGS NOT REPEATED

A. **FINDING** (Confidential assistants members of collective bargaining units)

During the prior examination, the Department did not ensure all confidential assistants were removed from a collective bargaining unit or their confidential responsibilities, as defined by the Illinois Public Labor Relations Act (5 ILCS 315/3) (Act), were transferred to non-union employees.

During the current examination, our testing results showed the Department removed all confidential job responsibilities from members of collective bargaining units. (Finding Code No. 2015-001)

B. **FINDING** (Improper classification of contractual obligations)

During the prior examination, the Department did not properly classify contractual obligations, as defined by Section 20-20 of the Illinois Procurement Code (30 ILCS 500).

During the current examination, our testing results showed the Department properly classified all the contractual obligations tested during the examination period. (Finding Code No. 2015-002)

C. **FINDING** (Inadequate administration of Illinois Standard Breeders Fund Grants)

During the prior examination, the Department did not adequately administer the Illinois Standardbred Breeders Fund (Fund 0708) grants.

During the current examination, the Department did not have any funds appropriated to the Illinois Standardbred Breeders Fund. Therefore, no grants from this fund were administered during the last two fiscal years. (Finding Code No. 2015-005)

D. **FINDING** (Inadequate controls over the processing of refunds)

During the prior examination, the Department failed to adequately document the date refund checks were received. As a result, it could not be determined whether the Department deposited the refund checks in a timely manner in accordance with the State Officers and Employees Money Disposition Act (30ILCS 230/2).

During the current examination, our testing results showed the Department adequately documented the date refunds were received and deposited refunds in a timely manner. (Finding Code No. 2015-007)

**STATE OF ILLINOIS
DEPARTMENT OF AGRICULTURE
SCHEDULE OF FINDINGS
For the Two Years Ended June 30, 2017**

PRIOR FINDINGS NOT REPEATED

- E. **FINDING** (Noncompliance with the Financial Reporting Standards Board Act)

During the prior examination, the Department of Agriculture (Department) did not comply with the Financial Reporting Standards Board Act (30 ILCS 30/20) (Act).

During the current examination, the Act was repealed by Public Act 097-1055 which abolished the requirement effective June 30, 2016. (Finding Code No. 2015-011)

- F. **FINDING** (Inaccurate record of collateral held)

During the prior examination, the Department did not comply with various elements of the Grain Code (204 ILCS 40).

During the current examination, our testing results showed the Department complied with the criteria and maintained an accurate record of collateral held from grain procedures and warehousemen. (Finding Code No. 2015-012)

- G. **FINDING** (Noncompliance with the Compassionate Use of Medical Cannabis Pilot Program Act)

During the prior examination, the Department did not comply with various elements of the Compassionate Use of Medical Cannabis Pilot Program Act (410 ILCS 130).

During the current examination, our testing results showed the Department established the required computerized database and provided confirmations to verify applications had been submitted. (Finding Code No. 2015-013)

**STATE OF ILLINOIS
DEPARTMENT OF AGRICULTURE
STATUS OF MANAGEMENT AUDIT
For the Two Years Ended June 30, 2017**

As part of the compliance examination of the Illinois Department of Agriculture (Department), we followed up on the status of the following management audit initially performed by the Office of the Auditor General:

- Management Audit of Management Positions in the Executive Branch

This is the second time a follow-up has been conducted for the Department's Management Audit of Management Positions in the Executive Branch.

Management Audit of Management Positions in the Executive Branch

The Illinois Office of the Auditor General (OAG) conducted a management audit on State Agencies' management positions along with information about managers' organizational unit, job title, and function. The Department was included within this audit. The audit was released in April 2013 and contained 1 recommendation addressed to the Department. The recommendation is listed below:

Recommendation 5 - Confidential Employees in a Union

The identified State agencies should assure all confidential assistants are not included in a collective bargaining unit or their confidential responsibilities as defined by the Public Labor Relations Act (5 ILCS 315/3) are transferred to non-union employees.

Status - Implemented

During the prior examination, the Department did not ensure all confidential assistants were removed from a collective bargaining unit or their confidential responsibilities, as defined by the Illinois Public Labor Relations Act (5 ILCS 315/3) (Act), were transferred to non-union employees.

During the current examination, our testing results showed the Department removed all confidential job responsibilities from members of collective bargaining units.

**STATE OF ILLINOIS
DEPARTMENT OF AGRICULTURE
COMPLIANCE EXAMINATION
For the Two Years Ended June 30, 2017**

SUPPLEMENTARY INFORMATION FOR STATE COMPLIANCE PURPOSES

SUMMARY

Supplementary Information for State Compliance Purposes presented in this section of the report includes the following:

- Fiscal Schedules and Analysis:

- Schedule of Appropriations, Expenditures and Lapsed Balances
 - Fiscal Year 2017
 - Fiscal Year 2016
- Comparative Schedule of Net Appropriations, Expenditures and Lapsed Balances by Object
- Comparative Schedule of Net Appropriations, Expenditures and Lapsed Balances by Fund
- Schedule of Receipts, Disbursements and Fund Balance (Cash Basis)
 - Locally Held Funds
 - Fiscal Year 2017
 - Fiscal Year 2016
- Schedule of Changes in State Property
- Comparative Schedule of Cash Receipts and Reconciliation of Cash Receipts to Deposits Remitted to the State Comptroller

- Analysis of Operations (Not Examined):

- Agency Functions and Planning Program (Not Examined)
- Analysis of Significant Variations in Expenditures (Not Examined)
- Analysis of Significant Variations in Receipts (Not Examined)
- Analysis of Significant Lapse Period Spending (Not Examined)
- Analysis of Accounts Receivable (Not Examined)
 - Fiscal Year 2017
 - Fiscal Year 2016
- Budget Impasse Disclosures (Not Examined)
- Alternative Financing in Lieu of Appropriations and Programs
 - To Address Untimely Payments to Vendors (Not Examined)
- Interest Costs on Invoices (Not Examined)
- Average Number of Employees (Not Examined)
- Emergency Purchases (Not Examined)
- Memorandums of Understanding (Not Examined)
- Service Efforts and Accomplishments (Not Examined)
- Schedule of Indirect Cost Reimbursements (Not Examined)

The accountant's report that covers the Supplementary Information for State Compliance Purposes presented in the Compliance Report Section states the accountants have applied certain limited procedures as prescribed by the Audit Guide as adopted by the Auditor General to the June 30, 2017 and June 30, 2016 accompanying supplementary information in Schedules 1 through 8. However, the accountants do not express an opinion on the supplementary information. The accountant's report also states that they have not applied procedures to the Analysis of Operations Section, and accordingly, they do not express an opinion or provide any assurance on it.

SCHEDULE 1

STATE OF ILLINOIS
 DEPARTMENT OF AGRICULTURE
 SCHEDULE OF APPROPRIATIONS, EXPENDITURES, AND LAPSED BALANCES
 Expenditure Authority for Fiscal Year 2017
 For the Fifteen Months Ended September 30, 2017

Public Acts 99-0524 and 100-0021 and Court-Ordered Expenditures	Expenditure Authority (Net of Transfers)	Expenditures Through June 30	Lapse Period		Total Expenditures 15 Months Ended September 30	Balances Lapsed September 30
			Expenditures July 1 to September 30	Expenditures September 30		
FISCAL YEAR 2017						
APPROPRIATED FUNDS						
General Revenue Fund - 0001	\$ 14,524,200	\$ 11,079,216	\$ 568,195	\$ 11,647,411	\$ 2,876,789	
Illinois Department of Agriculture Laboratory Services Revolving Fund - 0024	700,000	375,936	29,000	404,936	295,064	
Agricultural Premium Fund - 0045	31,643,100	16,019,353	2,542,639	18,561,992	13,081,108	
Compassionate Use of Medical Cannabis Fund - 0075	2,600,000	1,370,428	70,988	1,441,416	1,158,584	
Weights and Measures Fund - 0163	6,696,500	5,200,693	386,229	5,586,922	1,109,578	
Fair and Exposition Fund - 0245	900,000	900,000	-	900,000	-	
Motor Fuel and Petroleum Standards Fund - 0289	50,000	26,803	-	26,803	23,197	
Fertilizer Control Fund - 0290	1,600,000	1,263,690	88,950	1,352,640	247,360	
Used Tire Management Fund - 0294	40,000	40,000	-	40,000	-	
Feed Control Fund - 0369	1,900,000	1,370,376	193,745	1,564,121	335,879	
Livestock Management Facilities Fund - 0430	50,000	39,316	10,684	50,000	-	
Illinois State Fair Fund - 0438	7,883,500	6,347,698	864,288	7,211,986	671,514	
Federal Agricultural Marketing Services Fund - 0439	25,000	24,953	-	24,953	47	
Agricultural Master Fund - 0440	1,000,000	866,853	35,044	901,897	98,103	
Wholesome Meat Fund - 0476	9,153,900	6,793,409	321,847	7,115,256	2,038,644	
Pesticide Control Fund - 0576	7,000,000	5,248,378	506,116	5,754,494	1,245,506	
Partners for Conservation Fund - 0608	9,390,600	8,691,354	171,917	8,863,271	527,329	
Illinois Racing Quarter Horse Breeders Fund - 0631	30,000	505	-	505	29,495	
Budget Stabilization Fund - 686	2,000,000	1,934,711	4,396	1,939,107	60,893	
Agriculture Pesticide Control Act Fund - 0689	650,000	381,495	13,455	394,950	255,050	
Illinois Standardbred Breeders Fund - 0708	158,200	60,610	4,234	64,844	93,356	
Illinois Thoroughbred Breeders Fund - 0709	452,300	213,167	13,415	226,582	225,718	
Illinois Animal Abuse Fund - 0744	4,000	-	-	-	4,000	
Agriculture Federal Projects Fund - 0826	3,815,000	748,379	1,028,879	1,777,258	2,037,742	
Total Appropriated Funds	\$ 102,266,300	\$ 68,997,323	\$ 6,854,021	\$ 75,851,344	\$ 26,414,956	

SCHEDULE 1
(Continued)

STATE OF ILLINOIS
DEPARTMENT OF AGRICULTURE
SCHEDULE OF APPROPRIATIONS, EXPENDITURES, AND LAPSED BALANCES
Expenditure Authority for Fiscal Year 2017
For the Fifteen Months Ended September 30, 2017

	Expenditure Authority (Net of Transfers)	Lapse Period		Total Expenditures 15 Months Ended September 30	Balances Lapsed September 30
		Expenditures Through June 30	Expenditures July 1 to September 30		
Public Acts 99-0524 and 100-0021 and Court-Ordered Expenditures					
FISCAL YEAR 2017					
NON-APPROPRIATED FUNDS					
Regulatory Fund - 0291	\$ 39,754	\$ 2,325	\$ 42,079		
State Cooperative Extension Service Trust Fund - 0602	1,710,434	855,217	2,565,651		
Total Non-Appropriated Funds	<u>\$ 1,750,188</u>	<u>\$ 857,542</u>	<u>\$ 2,607,730</u>		
GRAND TOTAL - ALL FUNDS	<u>\$ 70,747,511</u>	<u>\$ 7,711,563</u>	<u>\$ 78,459,074</u>		

- Note 1: Expenditure authority, appropriations, expenditures, and lapsed balances were obtained from the State Comptroller's records as of September 30, 2017, and have been reconciled to Department records.
- Note 2: Expenditure amounts are vouchers approved for payment by the Department and submitted to the State Comptroller for payment to the vendor.
- Note 3: The Circuit Court of St. Clair County in *AFSCME Council 31 v. Munger* (15 CH 475) ordered the State Comptroller, in the absence of enacted annual appropriations, to "draw and issue warrants accomplishing payment of wages [for all State employees] at their normal rates of pay." As Public Act 100-0021 states appropriation authority granted by the General Assembly does not supersede any court order directing the expenditure of funds and states such payments are added to the appropriations granted by the General Assembly, the Department was able to submit vouchers to pay its employees in full from Fund 0001 and Fund 0045 without a maximum expenditure limit for personal service costs during Fiscal Year 2017. Further, the Department incurred non-payroll obligations within Fund 0001 and Fund 0045 which the Department was unable to pay until the passage of Public Act 100-0021.
- Note 4: Public Act 99-0524 authorized the Department to pay Fiscal Year 2016 costs using its Fiscal Year 2017 appropriations for non-payroll expenditures. The Analysis of Operations section of this report at page 103 includes information from Department management about the number of invoices and the total dollar amount of invoices held by the Department submitted against its Fiscal Year 2017 appropriation.
- Note 5: During Fiscal Year 2017, the Department operated without enacted appropriations until Public Act 100-0021 was approved on July 6, 2017. During the impasse, the Department incurred non-payroll obligations within Fund 0001 and Fund 0045, which the Department was unable to pay until the passage of Public Act 100-0021.
- Note 6: Notwithstanding anything within Public Act 100-0021 to the contrary, Public Act 100-0021 authorized the Department to pay for all costs incurred prior to July 1, 2018, using either its Fiscal Year 2017 or Fiscal Year 2018 appropriations for non-payroll expenditures. The Analysis of Operations section of this report at page 103 includes information from Department management about the number of invoices and the total dollar amount of invoices from Fiscal Year 2016 and Fiscal Year 2017 held by the Department to be submitted against either its Fiscal Year 2017 or Fiscal Year 2018 appropriation.

SCHEDULE 2

STATE OF ILLINOIS
 DEPARTMENT OF AGRICULTURE
 SCHEDULE OF APPROPRIATIONS, EXPENDITURES, AND LAPSED BALANCES
 Expenditure Authority for Fiscal Year 2016
 For the Fourteen Months Ended August 31, 2016

Public Acts 99-0409, 99-0491, 99-0524 and Court-Ordered Expenditures	Expenditure Authority (Net of Transfers)	Expenditures Through June 30	Lapse Period Expenditures July 1 to August 31	Total Expenditures 14 Months Ended August 31	Balances Lapsed August 31
FISCAL YEAR 2016					
APPROPRIATED FUNDS					
General Revenue Fund - 0001	\$ 14,216,449	\$ 13,169,644	\$ 813,230	\$ 13,982,874	\$ 233,575
Illinois Department of Agriculture Laboratory Services					
Revolving Fund - 0024	700,000	448,662	94,886	543,548	156,452
Agricultural Premium Fund - 0045	16,143,200	3,273,524	9,156,227	12,429,751	3,713,449
Compassionate Use of Medical Cannabis Fund - 0075	2,600,000	838,278	322,927	1,161,205	1,438,795
Weights and Measures Fund - 0163	8,293,800	4,224,159	771,392	4,995,551	3,298,249
Fair and Exposition Fund - 0245	900,000	-	900,000	900,000	-
Motor Fuel and Petroleum Standards Fund - 0289	50,000	-	-	-	50,000
Fertilizer Control Fund - 0290	1,600,000	570,817	77,247	648,064	951,936
Used Tire Management Fund - 0294	40,000	-	40,000	40,000	-
Feed Control Fund - 0369	1,900,000	886,793	143,840	1,030,633	869,367
Livestock Management Facilities Fund - 0430	50,000	-	47,046	47,046	2,954
Illinois State Fair Fund - 0438	7,883,500	604,291	5,889,651	6,493,942	1,389,558
Federal Agricultural Marketing Services Fund - 0439	4,000	3,674	-	3,674	326
Agricultural Master Fund - 0440	1,000,000	753,635	32,756	786,391	213,609
Wholesome Meat Fund - 0476	8,921,000	6,268,936	344,736	6,613,672	2,307,328
Pesticide Control Fund - 0576	7,000,000	4,961,023	732,748	5,693,771	1,306,229
Partners for Conservation Fund - 0608	941,900	574,410	19,658	594,068	347,832
Illinois Racing Quarter Horse Breeders Fund - 0631	30,000	-	-	-	30,000
Agriculture Pesticide Control Act Fund - 0689	650,000	346,823	4,330	351,153	298,847
Illinois Standardbred Breeders Fund - 0708	210,900	72,812	22,338	95,150	115,750
Illinois Thoroughbred Breeders Fund - 0709	482,700	252,707	21,151	273,858	208,842
Illinois Animal Abuse Fund - 0744	4,000	-	-	-	4,000
Agriculture Federal Projects Fund - 0826	3,415,000	1,583,346	131,059	1,714,405	1,700,595
Total Appropriated Funds	\$ 77,036,449	\$ 38,833,534	\$ 19,565,222	\$ 58,398,756	\$ 18,637,693

SCHEDULE 2
(Continued)

STATE OF ILLINOIS
DEPARTMENT OF AGRICULTURE
SCHEDULE OF APPROPRIATIONS, EXPENDITURES, AND LAPSED BALANCES
Expenditure Authority for Fiscal Year 2016
For the Fourteen Months Ended August 31, 2016

	Expenditure Authority (Net of Transfers)	Lapse Period		Total Expenditures 14 Months Ended August 31	Balances Lapsed August 31
		Expenditures Through June 30	Expenditures July 1 to August 31		
Public Acts 99-0409, 99-0491, 99-0524 and Court-Ordered Expenditures					
FISCAL YEAR 2016					
NON-APPROPRIATED FUNDS					
Regulatory Fund - 0291		\$ 30,365	\$ 662	\$ 31,027	
Wholesome Meat Fund - 0476		16,514	-	16,514	
State Fair Promotional Activities Fund - 0835		7,865	-	7,865	
Total Non-Appropriated Funds		<u>\$ 54,744</u>	<u>\$ 662</u>	<u>\$ 55,406</u>	
GRAND TOTAL - ALL FUNDS		<u>\$ 38,888,278</u>	<u>\$ 19,565,884</u>	<u>\$ 58,454,162</u>	

- Note 1: Expenditure authority, appropriations, expenditures, and lapsed balances were obtained from the State Comptroller's records as of September 30, 2016, and have been reconciled to Department records.
- Note 2: Expenditure amounts are vouchers approved for payment by the Department and submitted to the State Comptroller for payment to the vendor.
- Note 3: The Circuit Court of St. Clair County in *AFSCME Council 31 v. Munger* (15 CH 475) ordered the State Comptroller, in the absence of enacted annual appropriations, to "draw and issue warrants accomplishing payment of wages [for all State employees] at their normal rates of pay." As the Department never received enacted personal services appropriations for Fund 0001 and 0045, the Department was able to submit vouchers to pay its employees in full without a maximum expenditure limit for personal service costs during Fiscal Year 2016.
- Note 4: During Fiscal Year 2016, the Department operated without enacted appropriations until Public Act 99-0409 and Public Act 99-0524 were signed into law on August 20, 2015, and June 30, 2016, respectively. During the impasse, the Circuit Court of St. Clair County in *AFSCME Council 31 v. Munger* (15 CH 475) ordered the State Comptroller, in the absence of enacted annual appropriations, to "draw and issue warrants accomplishing payment of wages [for all State employees] at their normal rates of pay." As such, the Department's court-ordered payroll payments were merged into the enacted appropriation for Fund 0001 and Fund 0045. Further, the Department incurred non-payroll obligations within Fund 0001 and Fund 0045, which the Department was unable to pay until the passage of Public Act 99-0409 and Public Act 99-0524.
- Note 5: Public Act 99-0524 authorized the Department to pay Fiscal Year 2016 costs using its Fiscal Year 2017 appropriations for non-payroll expenditures. The Analysis of Operations section of this report at page 103 includes information from Department management about the number of invoices and the total dollar amount of invoices held by the Department submitted against its Fiscal Year 2017 appropriation.

STATE OF ILLINOIS
DEPARTMENT OF AGRICULTURE
COMPARATIVE SCHEDULE OF NET APPROPRIATIONS, EXPENDITURES, AND LAPSED BALANCES BY OBJECT
For the Fiscal Years Ended June 30, 2017, 2016 and 2015

	Fiscal Year		
	2017	2016	2015
		P.A. 99-0409	
	P.A. 99-0524	P.A. 99-0491	
	P.A. 100-0021	P.A. 99-0524	P.A. 98-0675
	and Court-Ordered	and Court-Ordered	P.A. 98-0679
	Expenditures	Expenditures	P.A. 99-0001
APPROPRIATED FUNDS			
General Revenue Fund - 0001			
Division of Administrative Services			
Expenditure Authority (net of transfers)	\$ 1,838,600	\$ 14,216,449	\$ 1,593,047
Expenditures			
Personal services	735,548	-	706,966
State contribution to social security	55,813	-	52,997
Contractual services	23,720	-	47,167
Printing	-	-	1,278
Operational expenses, awards, grants, and permanent improvements	-	-	774,832
Operational expenses	781,203	13,982,874	-
Refunds	-	-	265
Total Expenditures	<u>1,596,284</u>	<u>13,982,874</u>	<u>1,583,505</u>
Lapsed Balances	<u>\$ 242,316</u>	<u>\$ 233,575</u>	<u>\$ 9,542</u>
Bureau of Computer Services			
Expenditure Authority (net of transfers)	\$ 351,700	\$ -	\$ 349,818
Expenditures			
Personal services	279,478	-	325,704
State contribution to social security	20,676	-	24,114
Total Expenditures	<u>300,154</u>	<u>-</u>	<u>349,818</u>
Lapsed Balances	<u>\$ 51,546</u>	<u>\$ -</u>	<u>\$ -</u>
Division of Agriculture Industry Regulation			
Expenditure Authority (net of transfers)	\$ 1,768,500	\$ -	\$ 1,857,243
Expenditures			
Personal services	1,102,810	-	1,343,816
State contribution to social security	80,972	-	98,889
Contractual services	3,973	-	72,776
Travel	-	-	1,269
Commodities	-	-	2,455
Printing	-	-	292
Telecommunications	-	-	12,405
Operation of automotive equipment	-	-	34,939
Total Expenditures	<u>1,187,755</u>	<u>-</u>	<u>1,566,841</u>
Lapsed Balances	<u>\$ 580,745</u>	<u>\$ -</u>	<u>\$ 290,402</u>

STATE OF ILLINOIS
DEPARTMENT OF AGRICULTURE
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For the Fiscal Years Ended June 30, 2017, 2016 and 2015

	Fiscal Year		
	2017	2016	2015
		P.A. 99-0409	
	P.A. 99-0524	P.A. 99-0491	
	P.A. 100-0021	P.A. 99-0524	P.A. 98-0675
	and Court-Ordered	and Court-Ordered	P.A. 98-0679
	Expenditures	Expenditures	P.A. 99-0001
Bureau of Marketing and Promotion			
Expenditure Authority (net of transfers)	\$ 695,600	\$ -	\$ 695,600
Expenditures			
Personal services	645,551	-	619,586
State contribution to social security	46,984	-	45,205
Total Expenditures	<u>692,535</u>	<u>-</u>	<u>664,791</u>
Lapsed Balances	<u>\$ 3,065</u>	<u>\$ -</u>	<u>\$ 30,809</u>
Bureau of Animal Industries			
Expenditure Authority (net of transfers)	\$ 2,615,800	\$ -	\$ 3,065,985
Expenditures			
Personal services	1,657,096	-	2,072,134
State contribution to social security	123,155	-	152,173
Contractual services	14,954	-	422,457
Travel	-	-	19,464
Commodities	-	-	325,809
Printing	-	-	3,896
Equipment	-	-	1,005
Telecommunications	-	-	28,991
Operation of automotive equipment	-	-	21,011
Total Expenditures	<u>1,795,205</u>	<u>-</u>	<u>3,046,940</u>
Lapsed Balances	<u>\$ 820,595</u>	<u>\$ -</u>	<u>\$ 19,045</u>
Bureau of Meat and Poultry Inspection			
Expenditure Authority (net of transfers)	\$ 3,303,900	\$ -	\$ 3,308,228
Expenditures			
Personal services	2,742,979	-	3,066,929
State contribution to social security	202,478	-	224,881
Operation of automotive equipment	-	-	4,328
Total Expenditures	<u>2,945,457</u>	<u>-</u>	<u>3,296,138</u>
Lapsed Balances	<u>\$ 358,443</u>	<u>\$ -</u>	<u>\$ 12,090</u>

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DEPARTMENT OF AGRICULTURE
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For the Fiscal Years Ended June 30, 2017, 2016 and 2015**

	Fiscal Year		
	2017	2016	2015
		P.A. 99-0409	
	P.A. 99-0524	P.A. 99-0491	
	P.A. 100-0021	P.A. 99-0524	P.A. 98-0675
	and Court-Ordered	and Court-Ordered	P.A. 98-0679
	Expenditures	Expenditures	P.A. 99-0001
Bureau of Environmental Programs			
Expenditure Authority (net of transfers)	\$ 715,000	\$ -	\$ 2,376,700
Expenditures			
Livestock Management Act	269,290	-	269,300
Exotic pest detection and eradication	445,651	-	445,700
Total Expenditures	714,941	-	715,000
Lapsed Balances	\$ 59	\$ -	\$ 1,661,700
Bureau of Buildings and Grounds - Springfield			
Expenditure Authority (net of transfers)	\$ 1,988,400	\$ -	\$ 5,834,405
Expenditures			
Personal services	1,334,544	-	1,707,149
State contribution to social security	105,180	-	158,682
Contractual services	58,766	-	3,521,976
Fire protection	-	-	109,100
Commodities	-	-	117,540
Equipment	-	-	120,406
Telecommunications	-	-	53,638
Total Expenditures	1,498,490	-	5,788,491
Lapsed Balances	\$ 489,910	\$ -	\$ 45,914
Bureau of Buildings and Grounds - DuQuoin			
Expenditure Authority (net of transfers)	\$ 561,200	\$ -	\$ 1,941,591
Expenditures			
Personal services	424,736	-	449,323
State contribution to social security	32,492	-	35,556
Contractual services	-	-	1,194,125
Fire protection	-	-	93,289
Commodities	-	-	74,171
Equipment	-	-	29,300
Telecommunications	-	-	9,465
Total Expenditures	457,228	-	1,885,229
Lapsed Balances	\$ 103,972	\$ -	\$ 56,362

STATE OF ILLINOIS
DEPARTMENT OF AGRICULTURE
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For the Fiscal Years Ended June 30, 2017, 2016 and 2015

	Fiscal Year		
	2017	2016	2015
		P.A. 99-0409	
	P.A. 99-0524	P.A. 99-0491	
	P.A. 100-0021	P.A. 99-0524	P.A. 98-0675
	and Court-Ordered	and Court-Ordered	P.A. 98-0679
	Expenditures	Expenditures	P.A. 99-0001
Bureau of DuQuoin State Fair			
Expenditure Authority (net of transfers)	\$ 685,500	\$ -	\$ 980,422
Expenditures			
Personal services	427,338	-	558,972
State contribution to social security	32,024	-	43,520
Contractual services	-	-	353,900
Fire protection	-	-	871
Commodities	-	-	2,926
Equipment	-	-	3,425
Telecommunications	-	-	10,300
Total Expenditures	<u>459,362</u>	<u>-</u>	<u>973,914</u>
Lapsed Balances	<u>\$ 226,138</u>	<u>\$ -</u>	<u>\$ 6,508</u>
General Revenue Fund - 0001 (Totals)			
Expenditure Authority (net of transfers)	\$ 14,524,200	\$ 14,216,449	\$ 22,003,039
Total Expenditures	<u>11,647,411</u>	<u>13,982,874</u>	<u>19,870,667</u>
Lapsed Balances	<u>\$ 2,876,789</u>	<u>\$ 233,575</u>	<u>\$ 2,132,372</u>
Illinois Department of Agriculture Laboratory Services Revolving Fund - 0024			
Bureau of Animal Industries			
Expenditure Authority (net of transfers)	<u>\$ 700,000</u>	<u>\$ 700,000</u>	<u>\$ 1,000,000</u>
Expenditures			
Animal Disease Laboratory Act	<u>404,936</u>	<u>543,548</u>	<u>503,732</u>
Total Expenditures	<u>404,936</u>	<u>543,548</u>	<u>503,732</u>
Lapsed Balances	<u>\$ 295,064</u>	<u>\$ 156,452</u>	<u>\$ 496,268</u>
Agricultural Premium Fund - 0045			
Division of Administrative Services			
Expenditure Authority (net of transfers)	<u>\$ 15,450,000</u>	<u>\$ 200,000</u>	<u>\$ 10,200,000</u>
Expenditures			
Deposit into State Cooperative Extension Service Trust Fund	4,500,000	-	8,461,640
Food Safety Modernization Initiative	<u>200,000</u>	<u>200,000</u>	<u>13,817</u>
Total Expenditures	<u>4,700,000</u>	<u>200,000</u>	<u>8,475,457</u>
Lapsed Balances	<u>\$ 10,750,000</u>	<u>\$ -</u>	<u>\$ 1,724,543</u>

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For the Fiscal Years Ended June 30, 2017, 2016 and 2015

	Fiscal Year		
	2017	2016	2015
		P.A. 99-0409	
	P.A. 99-0524	P.A. 99-0491	
	P.A. 100-0021	P.A. 99-0524	P.A. 98-0675
	and Court-Ordered	and Court-Ordered	P.A. 98-0679
	Expenditures	Expenditures	P.A. 99-0001
Bureau of Computer Services			
Expenditure Authority (net of transfers)	\$ 1,940,500	\$ 1,711,800	\$ 1,702,000
Expenditures			
Personal services	292,886	285,076	231,124
State contributions to state employees' retirement system	129,491	130,157	97,963
State contribution to social security	21,293	20,770	17,054
Contractual services	1,318,160	604,043	725,265
Commodities	-	-	422
Equipment	-	-	1,450
Telecommunications	29,922	38,526	18,761
Total Expenditures	<u>1,791,752</u>	<u>1,078,572</u>	<u>1,092,039</u>
Lapsed Balances	<u>\$ 148,748</u>	<u>\$ 633,228</u>	<u>\$ 609,961</u>
Bureau of Marketing and Promotion			
Expenditure Authority (net of transfers)	\$ 2,925,000	\$ 2,925,000	\$ 2,925,000
Expenditures			
Promotion of Agriculture Exports	1,741,115	-	2,153,692
Biotechnology Promotion and Development	94,922	2,203,748	93,500
Viticulturist and Enologist	150,000	95,547	150,000
Farmers Market Technology Improvements	-	-	43,244
Total Expenditures	<u>1,986,037</u>	<u>2,299,295</u>	<u>2,440,436</u>
Lapsed Balances	<u>\$ 938,963</u>	<u>\$ 625,705</u>	<u>\$ 484,564</u>

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COMPARATIVE SCHEDULE OF NET APPROPRIATIONS, EXPENDITURES, AND LAPSED BALANCES BY OBJECT
For the Fiscal Years Ended June 30, 2017, 2016 and 2015

	Fiscal Year		
	2017	2016	2015
		P.A. 99-0409	
	P.A. 99-0524	P.A. 99-0491	
	P.A. 100-0021	P.A. 99-0524	P.A. 98-0675
	and Court-Ordered	and Court-Ordered	P.A. 98-0679
	Expenditures	Expenditures	P.A. 99-0001
Bureau of Land and Water Resources			
Expenditure Authority (net of transfers)	\$ 1,184,600	\$ 1,178,600	\$ 1,132,300
Expenditures			
Personal services	487,512	499,646	575,057
State contributions to state employees' retirement system	218,090	228,688	244,240
State contribution to social security	36,690	36,769	42,692
Contractual services	47,838	24,955	90,051
Travel	2,847	-	6,118
Commodities	7,713	-	5,021
Printing	1,960	-	-
Equipment	10,391	-	10,512
Telecommunications	5,610	6,463	7,050
Operation of automotive equipment	3,987	3,385	7,270
Ordinary and contingent expenditures of the Natural Resources Advisory Board	1,658	-	932
Total Expenditures	824,296	799,906	988,943
Lapsed Balances	\$ 360,304	\$ 378,694	\$ 143,357
Bureau of Buildings and Grounds - Springfield			
Expenditure Authority (net of transfers)	\$ 3,246,000	\$ 3,246,000	\$ 1,800,000
Expenditures			
Operations building and grounds	1,295,653	957,790	-
Various projects at State Fairgrounds	1,795,984	1,417,710	1,796,825
Total Expenditures	3,091,637	2,375,500	1,796,825
Lapsed Balances	\$ 154,363	\$ 870,500	\$ 3,175
Bureau of Buildings and Grounds - DuQuoin			
Expenditure Authority (net of transfers)	\$ 1,500,000	\$ 1,500,000	\$ 1,500,000
Expenditures			
Activities at Illinois State Fairgrounds	410,909	525,517	474,885
Various projects at DuQuoin Fairgrounds	474,084	148,318	750,000
Total Expenditures	884,993	673,835	1,224,885
Lapsed Balances	\$ 615,007	\$ 826,165	\$ 275,115

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For the Fiscal Years Ended June 30, 2017, 2016 and 2015

	Fiscal Year		
	2017	2016	2015
		P.A. 99-0409	
	P.A. 99-0524	P.A. 99-0491	
	P.A. 100-0021	P.A. 99-0524	P.A. 98-0675
	and Court-Ordered	and Court-Ordered	P.A. 98-0679
	Expenditures	Expenditures	P.A. 99-0001
Bureau of DuQuoin State Fair			
Expenditure Authority (net of transfers)	\$ 696,000	\$ 696,000	\$ 696,000
Expenditures			
Entertainment at the DuQuoin State Fair	595,576	607,893	685,282
Total Expenditures	595,576	607,893	685,282
Lapsed Balances	\$ 100,424	\$ 88,107	\$ 10,718
Division of County Fairs and Horse Racing			
Expenditure Authority (net of transfers)	\$ 4,701,000	\$ 4,685,800	\$ 4,683,800
Expenditures			
Personal services	83,904	59,415	59,415
State contributions to state employees' retirement system	37,430	27,112	25,174
State contribution to social security	6,289	4,452	5,028
Contractual services	18,234	9,672	17,592
Commodities	698	-	326
Telecommunications	428	644	264
Operation of automotive equipment	418	701	240
Distribution to encourage and aid county fairs	1,798,600	1,798,600	1,798,600
Premiums to agricultural extension or 4-H	786,400	786,395	786,398
Premiums to vocational agricultural fairs	325,000	325,000	325,000
Rehabilitation of county fairgrounds	1,301,000	1,301,000	1,119,575
Horse racing county/State Fair	329,300	81,759	305,208
Total Expenditures	4,687,701	4,394,750	4,442,820
Lapsed Balances	\$ 13,299	\$ 291,050	\$ 240,980
Agricultural Premium Fund - 0045 (Totals)			
Expenditure Authority (net of transfers)	\$ 31,643,100	\$ 16,143,200	\$ 24,639,100
Total Expenditures	18,561,992	12,429,751	21,146,687
Lapsed Balances	\$ 13,081,108	\$ 3,713,449	\$ 3,492,413

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For the Fiscal Years Ended June 30, 2017, 2016 and 2015

	Fiscal Year		
	2017	2016	2015
		P.A. 99-0409	
	P.A. 99-0524	P.A. 99-0491	
	P.A. 100-0021	P.A. 99-0524	P.A. 98-0675
	and Court-Ordered	and Court-Ordered	P.A. 98-0679
	Expenditures	Expenditures	P.A. 99-0001
Compassionate Use of Medical Cannabis Fund - 0075			
Expenditure Authority (net of transfers)	\$ 2,600,000	\$ 2,600,000	\$ 2,200,000
Expenditures			
All costs associated with the Compassionate Use of Medical Cannabis Pilot Program	-	-	55,220
Medicinal Plants	1,441,416	1,161,205	-
Total Expenditures	1,441,416	1,161,205	55,220
Lapsed Balances	\$ 1,158,584	\$ 1,438,795	\$ 2,144,780
Weights and Measures Fund - 0163			
Bureau of Weights and Measurements			
Expenditure Authority (net of transfers)	\$ 6,696,500	\$ 8,293,800	\$ 8,178,300
Expenditures			
Personal services	2,479,126	2,381,143	2,431,657
State contributions to state employees' retirement system	1,106,216	1,081,560	1,030,513
State contribution to social security	183,215	173,832	178,383
Group insurance	821,397	807,688	723,586
Contractual services	276,582	142,588	265,099
Travel	53,900	7,994	45,056
Commodities	19,780	1,920	18,099
Printing	12,024	2,556	11,054
Equipment	236,146	36,527	165,865
Telecommunications	34,080	37,346	38,427
Operation of automotive equipment	364,456	321,080	351,017
Refunds	-	1,317	430
Total Expenditures	5,586,922	4,995,551	5,259,186
Lapsed Balances	\$ 1,109,578	\$ 3,298,249	\$ 2,919,114
Fair and Exposition Fund - 0245			
Division of County Fairs and Horse Racing			
Expenditure Authority (net of transfers)	\$ 900,000	\$ 900,000	\$ 900,000
Expenditures			
Distribution to county fairs and fair and expositions authorities	900,000	900,000	900,000
Total Expenditures	900,000	900,000	900,000
Lapsed Balances	\$ -	\$ -	\$ -

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	Fiscal Year		
	2017	2016	2015
		P.A. 99-0409	
	P.A. 99-0524	P.A. 99-0491	
	P.A. 100-0021	P.A. 99-0524	P.A. 98-0675
	and Court-Ordered	and Court-Ordered	P.A. 98-0679
	Expenditures	Expenditures	P.A. 99-0001
Motor Fuel and Petroleum Standards Fund - 0289			
Bureau of Weights and Measures			
Expenditure Authority (net of transfers)	\$ 50,000	\$ 50,000	\$ 50,000
Expenditures			
Regulation Motor Fuel Quality	26,803	-	27,000
Total Expenditures	26,803	-	27,000
Lapsed Balances	\$ 23,197	\$ 50,000	\$ 23,000
Fertilizer Control Fund - 0290			
Division of Agriculture Industry Regulation			
Expenditure Authority (net of transfers)	\$ 1,600,000	\$ 1,600,000	\$ 1,500,000
Expenditures			
Fertilizer research	1,352,640	648,064	1,013,168
Total Expenditures	1,352,640	648,064	1,013,168
Lapsed Balances	\$ 247,360	\$ 951,936	\$ 486,832
Used Tire Management Fund - 0294			
Bureau of Environmental Programs			
Expenditure Authority (net of transfers)	\$ 40,000	\$ 40,000	\$ 40,000
Expenditures			
Mosquito control	40,000	40,000	40,000
Total Expenditures	40,000	40,000	40,000
Lapsed Balances	\$ -	\$ -	\$ -
Feed Control Fund - 0369			
Division of Agriculture Industry Regulation			
Expenditure Authority (net of transfers)	\$ 1,900,000	\$ 1,900,000	\$ 1,900,000
Expenditures			
Feed Control	1,564,121	1,030,633	1,612,916
Total Expenditures	1,564,121	1,030,633	1,612,916
Lapsed Balances	\$ 335,879	\$ 869,367	\$ 287,084

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	Fiscal Year		
	2017	2016	2015
		P.A. 99-0409	
	P.A. 99-0524	P.A. 99-0491	
	P.A. 100-0021	P.A. 99-0524	P.A. 98-0675
	and Court-Ordered	and Court-Ordered	P.A. 98-0679
	Expenditures	Expenditures	P.A. 99-0001
Livestock Management Facilities Fund - 0430			
Bureau of Environmental Programs			
Expenditure Authority (net of transfers)	\$ 50,000	\$ 50,000	\$ 30,000
Expenditures			
Livestock management	50,000	47,046	30,000
Total Expenditures	50,000	47,046	30,000
Lapsed Balances	\$ -	\$ 2,954	\$ -
Illinois State Fair Fund - 0438			
Bureau of Buildings and Grounds - Springfield			
Expenditure Authority (net of transfers)	\$ 7,883,500	\$ 7,883,500	\$ 7,883,500
Expenditures			
Operations of Illinois State Fair	5,105,147	4,901,194	5,485,977
Activities at Illinois State Fairgrounds	1,229,767	921,689	1,007,301
Awards to livestock breeders	221,500	221,500	181,141
Awards and premiums at Illinois State Fair	476,972	449,559	482,001
Grand circuit horse racing	178,600	-	178,600
Total Expenditures	7,211,986	6,493,942	7,335,020
Lapsed Balances	\$ 671,514	\$ 1,389,558	\$ 548,480
Federal Agricultural Marketing Services Fund - 0439			
Bureau of Marketing and Promotion			
Expenditure Authority (net of transfers)	\$ 25,000	\$ 4,000	\$ 4,000
Expenditures			
Research laws and principles relating to agricultural marketing	24,953	3,674	3,451
Total Expenditures	24,953	3,674	3,451
Lapsed Balances	\$ 47	\$ 326	\$ 549

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	Fiscal Year		
	2017	2016	2015
		P.A. 99-0409	
	P.A. 99-0524	P.A. 99-0491	
	P.A. 100-0021	P.A. 99-0524	P.A. 98-0675
	and Court-Ordered	and Court-Ordered	P.A. 98-0679
	Expenditures	Expenditures	P.A. 99-0001
Agricultural Master Fund - 0440			
Bureau of Meat and Poultry Inspection			
Expenditure Authority (net of transfers)	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000
Expenditures			
Inspection of agricultural products	901,897	786,391	894,918
Total Expenditures	901,897	786,391	894,918
Lapsed Balances	\$ 98,103	\$ 213,609	\$ 105,082
Wholesome Meat Fund - 0476			
Division of Administrative Services			
Expenditure Authority (net of transfers)	\$ 1,066,300	\$ 866,300	\$ 684,800
Expenditures			
Personal services	235,156	221,080	235,505
State contributions to state employees' retirement system	102,203	100,886	99,795
State contribution to social security	17,597	16,394	17,219
Group Insurance	48,915	44,523	56,402
Contractual services	92,560	206,414	110,000
Travel	1,362	24,482	7,594
Commodities	1,792	10,851	1,216
Equipment	57	6,754	-
Telecommunications	19,699	-	-
Costs and expenses related to operations	93,921	90,216	100,000
Total Expenditures	613,262	721,600	627,731
Lapsed Balances	\$ 453,038	\$ 144,700	\$ 57,069

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	Fiscal Year		
	2017	2016	2015
		P.A. 99-0409	
	P.A. 99-0524	P.A. 99-0491	
	P.A. 100-0021	P.A. 99-0524	P.A. 98-0675
	and Court-Ordered	and Court-Ordered	P.A. 98-0679
	Expenditures	Expenditures	P.A. 99-0001
Bureau of Meat and Poultry Inspection			
Expenditure Authority (net of transfers)	\$ 8,087,600	\$ 8,054,700	\$ 7,938,500
Expenditures			
Personal services	2,988,925	2,579,884	2,922,905
State contributions to state employees' retirement system	1,333,147	1,177,673	1,238,997
State contribution to social security	222,947	192,060	214,061
Group insurance	1,089,204	1,014,375	951,514
Contractual services	548,626	624,515	488,474
Travel	148,546	100,013	102,360
Commodities	25,282	47,328	49,520
Printing	-	2,075	956
Equipment	14,934	9,090	9,743
Telecommunications	29,079	30,128	33,961
Operation of automotive equipment	101,304	114,931	153,400
Total Expenditures	<u>6,501,994</u>	<u>5,892,072</u>	<u>6,165,891</u>
Lapsed Balances	<u>\$ 1,585,606</u>	<u>\$ 2,162,628</u>	<u>\$ 1,772,609</u>
Wholesome Meat Fund - 0476			
Expenditure Authority (net of transfers)	\$ 9,153,900	\$ 8,921,000	\$ 8,623,300
Total Expenditures	<u>7,115,256</u>	<u>6,613,672</u>	<u>6,793,622</u>
Lapsed Balances	<u>\$ 2,038,644</u>	<u>\$ 2,307,328</u>	<u>\$ 1,829,678</u>
Pesticide Control Fund - 0576			
Bureau of Environmental Programs			
Expenditure Authority (net of transfers)	\$ 7,000,000	\$ 7,000,000	\$ 6,500,000
Expenditures			
Administration and enforcement of Pesticide Act of 1979	<u>5,754,494</u>	<u>5,693,771</u>	<u>6,142,594</u>
Total Expenditures	<u>5,754,494</u>	<u>5,693,771</u>	<u>6,142,594</u>
Lapsed Balances	<u>\$ 1,245,506</u>	<u>\$ 1,306,229</u>	<u>\$ 357,406</u>

STATE OF ILLINOIS
DEPARTMENT OF AGRICULTURE
COMPARATIVE SCHEDULE OF NET APPROPRIATIONS, EXPENDITURES, AND LAPSED BALANCES BY OBJECT
For the Fiscal Years Ended June 30, 2017, 2016 and 2015

	Fiscal Year		
	2017	2016	2015
		P.A. 99-0409	
	P.A. 99-0524	P.A. 99-0491	
	P.A. 100-0021	P.A. 99-0524	P.A. 98-0675
	and Court-Ordered	and Court-Ordered	P.A. 98-0679
	Expenditures	Expenditures	P.A. 99-0001
Partners for Conservation Fund - 0608			
Division of Administrative Services			
Expenditure Authority (net of transfers)	\$ 3,443,900	\$ -	\$ 3,443,900
Expenditures			
Deposit into State Cooperative Extension Service Trust Fund	994,700	-	994,700
University of Illinois, Cook County Cooperative Extension Service	2,449,200	-	2,449,200
Total Expenditures	3,443,900	-	3,443,900
Lapsed Balances	\$ -	\$ -	\$ -
Bureau of Land and Water Resources			
Expenditure Authority (net of transfers)	\$ 5,946,700	\$ 941,900	\$ 8,267,000
Expenditures			
Personal services	245,891	352,840	396,349
State contributions to state employees' retirement system	109,683	161,014	168,143
State contribution to social security	18,432	26,551	29,659
Group insurance	45,365	53,663	69,306
Soil and water conservation district boards and administration	2,800,000	-	2,386,871
Conservation 2000 Program	2,200,000	-	2,319,019
Total Expenditures	5,419,371	594,068	5,369,347
Lapsed Balances	\$ 527,329	\$ 347,832	\$ 2,897,653
Partners for Conservation Fund - 0608 (Totals)			
Expenditure Authority (net of transfers)	\$ 9,390,600	\$ 941,900	\$ 11,710,900
Total Expenditures	8,863,271	594,068	8,813,247
Lapsed Balances	\$ 527,329	\$ 347,832	\$ 2,897,653

STATE OF ILLINOIS
DEPARTMENT OF AGRICULTURE
COMPARATIVE SCHEDULE OF NET APPROPRIATIONS, EXPENDITURES, AND LAPSED BALANCES BY OBJECT
For the Fiscal Years Ended June 30, 2017, 2016 and 2015

	Fiscal Year		
	2017	2016	2015
		P.A. 99-0409	
	P.A. 99-0524	P.A. 99-0491	
	P.A. 100-0021	P.A. 99-0524	P.A. 98-0675
	and Court-Ordered	and Court-Ordered	P.A. 98-0679
	Expenditures	Expenditures	P.A. 99-0001
Partners for Conservation Projects Fund - 0609			
Bureau of Land and Water Resources			
Expenditure Authority (net of transfers)	\$ -	\$ -	\$ 2,612,500
Expenditures	-	-	-
Total Expenditures	-	-	-
Lapsed Balances	\$ -	\$ -	\$ 2,612,500
Illinois Racing Quarter Horse Breeders Fund - 0631			
Division of County Fairs and Horse Racing			
Expenditure Authority (net of transfers)	\$ 30,000	\$ 30,000	\$ 30,000
Expenditures			
Promotion of Illinois horse racing and breeding industry	505	-	4,350
Total Expenditures	505	-	4,350
Lapsed Balances	\$ 29,495	\$ 30,000	\$ 25,650
Budget Stabilization Fund - 0686			
Division of Administrative Services			
Expenditure Authority (net of transfers)	\$ 2,000,000	\$ -	\$ -
Expenditures			
Ordinary and contingent expenditures, excluding personal services	1,939,107	-	-
Total Expenditures	1,939,107	-	-
Lapsed Balances	\$ 60,893	\$ -	\$ -

STATE OF ILLINOIS
DEPARTMENT OF AGRICULTURE
COMPARATIVE SCHEDULE OF NET APPROPRIATIONS, EXPENDITURES, AND LAPSED BALANCES BY OBJECT
For the Fiscal Years Ended June 30, 2017, 2016 and 2015

	Fiscal Year		
	2017	2016	2015
		P.A. 99-0409	
	P.A. 99-0524	P.A. 99-0491	
	P.A. 100-0021	P.A. 99-0524	P.A. 98-0675
	and Court-Ordered	and Court-Ordered	P.A. 98-0679
	Expenditures	Expenditures	P.A. 99-0001
Agriculture Pesticide Control Act Fund - 0689			
Bureau of Environmental Programs			
Expenditure Authority (net of transfers)	\$ 650,000	\$ 650,000	\$ 650,000
Expenditures			
Certification of pesticide applicators expenses of pesticide enforcement program	394,950	351,153	553,025
Total Expenditures	394,950	351,153	553,025
Lapsed Balances	\$ 255,050	\$ 298,847	\$ 96,975
Illinois Standardbred Breeders Fund - 0708			
Division of County Fairs and Horse Racing			
Expenditure Authority (net of transfers)	\$ 158,200	\$ 210,900	\$ 1,396,400
Expenditures			
Personal services	3,199	25,969	28,429
State contributions to state employees' retirement system	1,426	11,849	12,044
State contribution to social security	2,733	4,831	3,460
Contractual services	49,885	49,789	42,667
Travel	303	552	1,204
Commodities	5,847	405	6,334
Operation of automotive equipment	1,451	1,755	2,797
Grants and other purposes authorized in Section 31 of the Illinois Horse Racing Act of 1975, except administrative expense	-	-	934,994
Total Expenditures	64,844	95,150	1,031,929
Lapsed Balances	\$ 93,356	\$ 115,750	\$ 364,471

STATE OF ILLINOIS
DEPARTMENT OF AGRICULTURE
COMPARATIVE SCHEDULE OF NET APPROPRIATIONS, EXPENDITURES, AND LAPSED BALANCES BY OBJECT
For the Fiscal Years Ended June 30, 2017, 2016 and 2015

	Fiscal Year		
	2017	2016	2015
		P.A. 99-0409	
	P.A. 99-0524	P.A. 99-0491	
	P.A. 100-0021	P.A. 99-0524	P.A. 98-0675
	and Court-Ordered	and Court-Ordered	P.A. 98-0679
	Expenditures	Expenditures	P.A. 99-0001
Illinois Thoroughbred Breeders Fund - 0709			
Division of County Fairs and Horse Racing			
Expenditure Authority (net of transfers)	\$ 452,300	\$ 482,700	\$ 2,084,500
Expenditures			
Personal services	144,758	165,661	201,384
State contributions to state employees' retirement system	61,906	75,626	85,459
State contribution to social security	10,777	12,986	16,725
Contractual services	4,641	14,663	42,526
Travel	428	-	-
Commodities	586	78	1,515
Printing	-	-	476
Equipment	-	-	540
Telecommunications	2,393	3,590	4,131
Operation of automotive equipment	1,093	1,254	2,052
Grants and other purposes authorized in Section 31 of the Illinois Horse Racing Act of 1975, except administrative expense	-	-	922,819
Total Expenditures	<u>226,582</u>	<u>273,858</u>	<u>1,277,627</u>
Lapsed Balances	<u>\$ 225,718</u>	<u>\$ 208,842</u>	<u>\$ 806,873</u>
Illinois Animal Abuse Fund - 0744			
Bureau of Animal Industries			
Expenditure Authority (net of transfers)	\$ 4,000	\$ 4,000	\$ 4,000
Expenditures			
Expenses associated with the investigation of animal abuse	-	-	4,000
Total Expenditures	<u>-</u>	<u>-</u>	<u>4,000</u>
Lapsed Balances	<u>\$ 4,000</u>	<u>\$ 4,000</u>	<u>\$ -</u>

STATE OF ILLINOIS
DEPARTMENT OF AGRICULTURE
COMPARATIVE SCHEDULE OF NET APPROPRIATIONS, EXPENDITURES, AND LAPSED BALANCES BY OBJECT
For the Fiscal Years Ended June 30, 2017, 2016 and 2015

	Fiscal Year		
	2017	2016	2015
		P.A. 99-0409	
	P.A. 99-0524	P.A. 99-0491	
	P.A. 100-0021	P.A. 99-0524	P.A. 98-0675
	and Court-Ordered	and Court-Ordered	P.A. 98-0679
	Expenditures	Expenditures	P.A. 99-0001
Agriculture Federal Projects Fund - 0826			
Division of Agriculture Industry Regulation			
Expenditure Authority (net of transfers)	\$ 900,000	\$ 500,000	\$ 500,000
Expenditures			
Various federal projects	113,200	219,621	327,461
Total Expenditures	113,200	219,621	327,461
Lapsed Balances	\$ 786,800	\$ 280,379	\$ 172,539
Bureau of Marketing and Promotion			
Expenditure Authority (net of transfers)	\$ 850,000	\$ 850,000	\$ 850,000
Expenditures			
Various federal projects	343,235	571,733	537,354
Total Expenditures	343,235	571,733	537,354
Lapsed Balances	\$ 506,765	\$ 278,267	\$ 312,646
Bureau of Weights and Measures			
Expenditure Authority (net of transfers)	\$ 200,000	\$ 200,000	\$ 200,000
Expenditures			
Various federal projects	5,067	186,913	-
Total Expenditures	5,067	186,913	-
Lapsed Balances	\$ 194,933	\$ 13,087	\$ 200,000
Bureau of Animal Industries			
Expenditure Authority (net of transfers)	\$ 150,000	\$ 150,000	\$ 100,000
Expenditures			
Various federal projects	91,404	143,374	19,751
Total Expenditures	91,404	143,374	19,751
Lapsed Balances	\$ 58,596	\$ 6,626	\$ 80,249

STATE OF ILLINOIS
DEPARTMENT OF AGRICULTURE
COMPARATIVE SCHEDULE OF NET APPROPRIATIONS, EXPENDITURES, AND LAPSED BALANCES BY OBJECT
For the Fiscal Years Ended June 30, 2017, 2016 and 2015

	Fiscal Year		
	2017	2016	2015
		P.A. 99-0409	
	P.A. 99-0524	P.A. 99-0491	
	P.A. 100-0021	P.A. 99-0524	P.A. 98-0675
	and Court-Ordered	and Court-Ordered	P.A. 98-0679
	Expenditures	Expenditures	P.A. 99-0001
Bureau of Meat and Poultry			
Expenditure Authority (net of transfers)	\$ 315,000	\$ 315,000	\$ 315,000
Expenditures			
Various federal projects	125,746	90,372	24,456
Total Expenditures	125,746	90,372	24,456
Lapsed Balances	\$ 189,254	\$ 224,628	\$ 290,544
Bureau of Land and Water Resources			
Expenditure Authority (net of transfers)	\$ 400,000	\$ 400,000	\$ 200,000
Expenditures			
Various federal projects	131,022	142,539	152,282
Total Expenditures	131,022	142,539	152,282
Lapsed Balances	\$ 268,978	\$ 257,461	\$ 47,718
Bureau of Environmental Programs			
Expenditure Authority (net of transfers)	\$ 1,000,000	\$ 1,000,000	\$ 1,500,000
Expenditures			
Various federal projects	967,584	359,853	390,836
Total Expenditures	967,584	359,853	390,836
Lapsed Balances	\$ 32,416	\$ 640,147	\$ 1,109,164
Agriculture Federal Projects Fund - 0826 (Totals)			
Expenditure Authority (net of transfers)	\$ 3,815,000	\$ 3,415,000	\$ 3,665,000
Total Expenditures	1,777,258	1,714,405	1,452,140
Lapsed Balances	\$ 2,037,742	\$ 1,700,595	\$ 2,212,860
GRAND TOTAL - APPROPRIATED FUNDS			
Expenditure Authority (net of transfers)	\$ 102,266,300	\$ 77,036,449	\$ 108,604,539
Total Expenditures	75,851,344	58,398,756	84,764,499
Lapsed Balances	\$ 26,414,956	\$ 18,637,693	\$ 23,840,040

STATE OF ILLINOIS
DEPARTMENT OF AGRICULTURE
COMPARATIVE SCHEDULE OF NET APPROPRIATIONS, EXPENDITURES, AND LAPSED BALANCES BY OBJECT
For the Fiscal Years Ended June 30, 2017, 2016 and 2015

	Fiscal Year		
	2017	2016	2015
		P.A. 99-0409	
	P.A. 99-0524	P.A. 99-0491	
	P.A. 100-0021	P.A. 99-0524	P.A. 98-0675
	and Court-Ordered	and Court-Ordered	P.A. 98-0679
	Expenditures	Expenditures	P.A. 99-0001
NON-APPROPRIATED FUNDS			
Regulatory Fund - 0291			
Division of Agriculture Industry Regulation			
Expenditures			
Operational costs - Grain Code	\$ 42,079	\$ 31,027	\$ 29,839
Wholesome Meat Fund - 0476			
Bureau of Meat and Poultry Inspection			
Expenditures			
Refund to repay U.S. Department of Agriculture per audit	-	16,514	115,200
State Cooperative Extension Service Trust Fund - 0602			
Division of Administrative Services			
Expenditures			
Transfer to University of Illinois	2,565,651	-	13,358,051
Corn Commodity Trust Fund - 0807			
Bureau of Marketing and Promotion			
Expenditures			
Corn marketing program	-	-	3,535
State Fair Promotional Activities Fund - 0835			
Bureau of Buildings and Grounds - Springfield			
Expenditures			
Costs of Illinois State Fair	-	7,865	21,781
GRAND TOTAL - NON-APPROPRIATED FUNDS			
Total Expenditures	\$ 2,607,730	\$ 55,406	\$ 13,528,406
GRAND TOTAL - ALL FUNDS			
Total Expenditures	\$ 78,459,074	\$ 58,454,162	\$ 98,292,905

STATE OF ILLINOIS
DEPARTMENT OF AGRICULTURE
COMPARATIVE SCHEDULE OF NET APPROPRIATIONS, EXPENDITURES, AND LAPSED BALANCES BY OBJECT
For the Fiscal Years Ended June 30, 2017, 2016 and 2015

	Fiscal Year		
	2017	2016	2015
		P.A. 99-0409	
P.A. 99-0524		P.A. 99-0491	
P.A. 100-0021		P.A. 99-0524	P.A. 98-0675
and Court-Ordered		and Court-Ordered	P.A. 98-0679
Expenditures		Expenditures	P.A. 99-0001

The comparative schedule of net appropriations, expenditures, and lapsed balances - by object does not include the State Officers' salaries paid by the Office of the Comptroller. For the years ended June 30, 2017, 2016, and 2015, State Officers' salaries were as follows:

Director	\$ 133,273	\$ 114,195	\$ 133,486
Assistant Director	52,085	-	-
Total	<u>\$ 185,358</u>	<u>\$ 114,195</u>	<u>\$ 133,486</u>

- Note 1: Expenditure authority, appropriations, expenditures, and lapsed balances were obtained from the State Comptroller's records as of September 30, 2017, (for Fiscal Year 2017) and September 30, 2016, (for Fiscal Year 2016) and have been reconciled to Department records.
- Note 2: Expenditure amounts are vouchers approved for payment by the Department and submitted to the State Comptroller for payment to the vendor.
- Note 3: The Circuit Court of St. Clair County in *AFSCME Council 31 v. Munger* (15 CH 475) ordered the State Comptroller, in the absence of enacted annual appropriations, to "draw and issue warrants accomplishing payment of wages [for all State employees] at their normal rates of pay." As Public Act 100-0021 states appropriation authority granted by the General Assembly does not supersede any court order directing the expenditure of funds and states such payments are added to the appropriations granted by the General Assembly, the Department was able to submit vouchers to pay its employees in full from Fund 0001 and Fund 0045 without a maximum expenditure limit for personal service costs during Fiscal Year 2017. Further, the Department incurred non-payroll obligations within Fund 0001 and Fund 0045 which the Department was unable to pay until the passage of Public Act 100-0021.
- Note 4: Public Act 99-0524 authorized the Department to pay Fiscal Year 2016 costs using its Fiscal Year 2017 appropriations for non-payroll expenditures. The Analysis of Operations section of this report at page 103 includes information from Department management about the number of invoices and the total dollar amount of invoices held by the Department submitted against its Fiscal Year 2017 appropriation.
- Note 5: During Fiscal Year 2017, the Department operated without enacted appropriations until Public Act 100-0021 was approved on July 6, 2017. During the impasse, the Department incurred non-payroll obligations within Fund 0001 and Fund 0045, which the Department was unable to pay until the passage of Act 100-0021.
- Note 6: Notwithstanding anything within Public Act 100-0021 to the contrary, Public Act 100-0021 authorized the Department to pay for all costs incurred prior to July 1, 2018, using either its Fiscal Year 2017 or Fiscal Year 2018 appropriations for non-payroll expenditures. The Analysis of Operations section of this report at page 103 includes information from Department management about the number of invoices and the total dollar amount of invoices from Fiscal Year 2016 and Fiscal Year 2017 held by the Department to be submitted against either its Fiscal Year 2017 or Fiscal Year 2018 appropriation.
- Note 7: The Circuit Court of St. Clair County in *AFSCME Council 31 v. Munger* (15 CH 475) ordered the State Comptroller, in the absence of enacted annual appropriations, to "draw and issue warrants accomplishing payment of wages [for all State employees] at their normal rates of pay." As the Department never received enacted personal services appropriations for Fund 0001 and 0045, the Department was able to submit vouchers to pay its employees in full without a maximum expenditure limit for personal service costs during Fiscal Year 2016.
- Note 8: During Fiscal Year 2016, the Department operated without enacted appropriations until Public Act 99-0409 and Public Act 99-0524 were signed into law on August 20, 2015, and June 30, 2016, respectively. During the impasse, the Circuit Court of St. Clair County in *AFSCME Council 31 v. Munger* (15 CH 475) ordered the State Comptroller, in the absence of enacted annual appropriations, to "draw and issue warrants accomplishing payment of wages [for all State employees] at their normal rates of pay." As such, the Department's court-ordered payroll payments were merged into the enacted appropriation for Fund 0001 and Fund 0045. Further, the Department incurred non-payroll obligations within Fund 0001 and Fund 0045, which the Department was unable to pay until the passage of Public Act 99-0409 and Public Act 99-0524.

STATE OF ILLINOIS
DEPARTMENT OF AGRICULTURE
COMPARATIVE SCHEDULE OF APPROPRIATIONS, EXPENDITURES, AND LAPSED BALANCES BY FUND
For the Fiscal Years Ended June 30, 2017, 2016 and 2015

	Fiscal Year		
	2017	2016	2015
		P.A. 99-0409	
	P.A. 99-0524	P.A. 99-0491	
	P.A. 100-0021	P.A. 99-0524	P.A. 98-0675
	and Court-Ordered	and Court-Ordered	P.A. 98-0679
	Expenditures	Expenditures	P.A. 99-0001
APPROPRIATED FUNDS			
Appropriations (net of transfers)	\$ 102,266,300	\$ 77,036,449	\$ 108,604,539
Expenditures			
General Revenue Fund - 0001	11,647,411	13,982,874	\$ 19,870,667
Illinois Department of Agriculture Laboratory Services Revolving Fund - 0024	404,936	543,548	503,732
Agricultural Premium Fund - 0045	18,561,992	12,429,751	21,146,687
Compassionate Use of Medical Cannabis Fund - 0075	1,441,416	1,161,205	55,220
Weights and Measures Fund - 0163	5,586,922	4,995,551	5,259,186
Fair and Exposition Fund - 0245	900,000	900,000	900,000
Motor Fuel and Petroleum Standards Fund - 0289	26,803	-	27,000
Fertilizer Control Fund - 0290	1,352,640	648,064	1,013,168
Used Tire Management Fund - 0294	40,000	40,000	40,000
Feed Control Fund - 0369	1,564,121	1,030,633	1,612,916
Livestock Management Facilities Fund - 0430	50,000	47,046	30,000
Illinois State Fair Fund - 0438	7,211,986	6,493,942	7,335,020
Federal Agricultural Marketing Services Fund - 0439	24,953	3,674	3,451
Agricultural Master Fund - 0440	901,897	786,391	894,918
Wholesome Meat Fund - 0476	7,115,256	6,613,672	6,793,622
Pesticide Control Fund - 0576	5,754,494	5,693,771	6,142,594
Partners for Conservation Fund - 0608	8,863,271	594,068	8,813,247
Illinois Racing Quarter Horse Breeders Fund - 0631	505	-	4,350
Budget Stabilization Fund - 686	1,939,107	-	-
Agriculture Pesticide Control Act Fund - 0689	394,950	351,153	553,025
Illinois Standardbred Breeders Fund - 0708	64,844	95,150	1,031,929
Illinois Thoroughbred Breeders Fund - 0709	226,582	273,858	1,277,627
Illinois Animal Abuse Fund - 0744	-	-	4,000
Agriculture Federal Projects Fund - 0826	1,777,258	1,714,405	1,452,140
Total Expenditures	<u>75,851,344</u>	<u>58,398,756</u>	<u>84,764,499</u>
Total Lapsed Balances	<u>\$ 26,414,956</u>	<u>\$ 18,637,693</u>	<u>\$ 23,840,040</u>
NON-APPROPRIATED FUNDS			
Expenditures			
Regulatory Fund - 0291	\$ 42,079	\$ 31,027	\$ 29,839
Wholesome Meat Fund - 0476	-	16,514	115,200
State Cooperative Extension Service Trust Fund - 0602	2,565,651	-	13,358,051
Corn Commodity Trust Fund - 0807	-	-	3,535
State Fair Promotional Activities Fund - 0835	-	7,865	21,781
Total Expenditures	<u>\$ 2,607,730</u>	<u>\$ 55,406</u>	<u>\$ 13,528,406</u>
Total Expenditures - All Funds	<u>\$ 78,459,074</u>	<u>\$ 58,454,162</u>	<u>\$ 98,292,905</u>

STATE OF ILLINOIS
DEPARTMENT OF AGRICULTURE
COMPARATIVE SCHEDULE OF APPROPRIATIONS, EXPENDITURES, AND LAPSED BALANCES BY FUND
For the Fiscal Years Ended June 30, 2017, 2016 and 2015

- Note 1: Expenditure authority, appropriations, expenditures, and lapsed balances were obtained from the State Comptroller's records as of September 30, 2017, (for Fiscal Year 2017) and September 30, 2016, (for Fiscal Year 2016) and have been reconciled to Department records.
- Note 2: Expenditure amounts are vouchers approved for payment by the Department and submitted to the State Comptroller for payment to the vendor.
- Note 3: The Circuit Court of St. Clair County in *AFSCME Council 31 v. Munger* (15 CH 475) ordered the State Comptroller, in the absence of enacted annual appropriations, to "draw and issue warrants accomplishing payment of wages [for all State employees] at their normal rates of pay." As Public Act 100-0021 states appropriation authority granted by the General Assembly does not supersede any court order directing the expenditure of funds and states such payments are added to the appropriations granted by the General Assembly, the Department was able to submit vouchers to pay its employees in full from Fund 0001 and Fund 0045 without a maximum expenditure limit for personal service costs during Fiscal Year 2017. Further, the Department incurred non-payroll obligations within Fund 0001 and Fund 0045 which the Department was unable to pay until the passage of Public Act 100-0021.
- Note 4: Public Act 99-0524 authorized the Department to pay Fiscal Year 2016 costs using its Fiscal Year 2017 appropriations for non-payroll expenditures. The Analysis of Operations section of this report at page 103 includes information from Department management about the number of invoices and the total dollar amount of invoices held by the Department submitted against its Fiscal Year 2017 appropriation.
- Note 5: During Fiscal Year 2017, the Department operated without enacted appropriations until Public Act 100-0021 was approved on July 6, 2017. During the impasse, the Department incurred non-payroll obligations within Fund 0001 and Fund 0045, which the Department was unable to pay until the passage of Act 100-0021.
- Note 6: Notwithstanding anything within Public Act 100-0021 to the contrary, Public Act 100-0021 authorized the Department to pay for all costs incurred prior to July 1, 2018, using either its Fiscal Year 2017 or Fiscal Year 2018 appropriations for non-payroll expenditures. The Analysis of Operations section of this report at page 103 includes information from Department management about the number of invoices and the total dollar amount of invoices from Fiscal Year 2016 and Fiscal Year 2017 held by the Department to be submitted against either its Fiscal Year 2017 or Fiscal Year 2018 appropriation.
- Note 7: The Circuit Court of St. Clair County in *AFSCME Council 31 v. Munger* (15 CH 475) ordered the State Comptroller, in the absence of enacted annual appropriations, to "draw and issue warrants accomplishing payment of wages [for all State employees] at their normal rates of pay." As the Department never received enacted personal services appropriations for Fund 0001 and 0045, the Department was able to submit vouchers to pay its employees in full without a maximum expenditure limit for personal service costs during Fiscal Year 2016.
- Note 8: During Fiscal Year 2016, the Department operated without enacted appropriations until Public Act 99-0409 and Public Act 99-0524 were signed into law on August 20, 2015, and June 30, 2016, respectively. During the impasse, the Circuit Court of St. Clair County in *AFSCME Council 31 v. Munger* (15 CH 475) ordered the State Comptroller, in the absence of enacted annual appropriations, to "draw and issue warrants accomplishing payment of wages [for all State employees] at their normal rates of pay." As such, the Department's court-ordered payroll payments were merged into the enacted appropriation for Fund 0001 and Fund 0045. Further, the Department incurred non-payroll obligations within Fund 0001 and Fund 0045, which the Department was unable to pay until the passage of Public Act 99-0409 and Public Act 99-0524.

SCHEDULE 5

**STATE OF ILLINOIS
DEPARTMENT OF AGRICULTURE
SCHEDULE OF RECEIPTS, DISBURSEMENTS
AND FUND BALANCE (CASH BASIS) - LOCALLY-HELD FUNDS
(Expressed In Thousands)
For the Fiscal Year Ended June 30, 2017**

Fund Number	Fund Name	Cash Balance July 1, 2016	Receipts	Disbursements	Cash Balance June 30, 2017
1112	Centennial Farm Signs Fund	\$ 18	\$ 13	-	\$ 31
1113	Illinois Colt Stakes/Championship Purse Fund	382	351	497	236
1114	Agricultural Products Promotional Fund	625	447	121	951
1115	Surety Bond Fund*	-	-	-	-
1116	Grain Indemnity Trust Fund	102	1,511	1,196	417
1218	Carcass Evaluation Fund	5	107	106	6
1335	White Experimental Farm Fund	28	146	137	37
1350	State Fair Promotional Activities Fund	20	493	472	41
1351	Zall Farm Fund	357	52	-	409
		<u>\$ 1,537</u>	<u>\$ 3,120</u>	<u>\$ 2,529</u>	<u>\$ 2,128</u>

* No activity during Fiscal Year 2017.

SCHEDULE 6

STATE OF ILLINOIS
 DEPARTMENT OF AGRICULTURE
 SCHEDULE OF RECEIPTS, DISBURSEMENTS
 AND FUND BALANCE (CASH BASIS) - LOCALLY-HELD FUNDS
 (Expressed In Thousands)
 For the Fiscal Year Ended June 30, 2016

Fund Number	Fund Name	Cash Balance July 1, 2015	Receipts	Disbursements	Cash Balance June 30, 2016
1112	Centennial Farm Signs Fund	\$ 27	10	19	\$ 18
1113	Illinois Colt Stakes/Championship Purse Fund	644	318	580	382
1114	Agricultural Products Promotional Fund	913	785	1,073	625
1115	Surety Bond Fund	-	40	40	-
1116	Grain Indemnity Trust Fund	185	22	105	102
1218	Carcass Evaluation Fund	3	140	138	5
1233	Hong Kong Office Fund*	1	-	1	-
1234	Ask Illinois First Fund*	6	-	6	-
1285	Illinois Agriculture Youth Institute Fund*	3	-	3	-
1335	White Experimental Farm Fund	65	45	82	28
1350	State Fair Promotional Activities Fund	76	197	253	20
1351	Zall Farm Fund	351	24	18	357
		<u>\$ 2,274</u>	<u>\$ 1,581</u>	<u>\$ 2,318</u>	<u>\$ 1,537</u>

* Account was closed during Fiscal Year 2016.

STATE OF ILLINOIS
DEPARTMENT OF AGRICULTURE
SCHEDULE OF CHANGES IN STATE PROPERTY
For the Fiscal Years Ended June 30, 2016 and 2017

	Equipment	Buildings	Land	Construction In Progress	Total
Balance at July 1, 2015	\$ 18,881,244	\$ 144,123,074	\$ 39,180,216	\$ 7,812,543	\$ 209,997,077
Additions	381,076	143,915	-	-	524,991
Deletions	(134,009)	(6,290)	-	-	(140,299)
Net Transfers	(454,690)	-	-	338,692	(115,998)
Balance at June 30, 2016	\$ 18,673,621	\$ 144,260,699	\$ 39,180,216	\$ 8,151,235	\$ 210,265,771
Balance at July 1, 2016	\$ 18,673,621	\$ 144,260,699	\$ 39,180,216	\$ 8,151,235	\$ 210,265,771
Additions	284,093	6,841,252	-	-	7,125,345
Deletions	(188,738)	-	-	(78,628)	(267,366)
Net Transfers	(1,855,241)	-	-	78,628	(1,776,613)
Balance at June 30, 2017	\$ 16,913,735	\$ 151,101,951	\$ 39,180,216	\$ 8,151,235	\$ 215,347,137

Note: Due to issues noted in finding 2017-001, this schedule does not agree to the Agency Report of State Property (C-15) submitted to the Office of the Comptroller.

SCHEDULE 8

**STATE OF ILLINOIS
DEPARTMENT OF AGRICULTURE
COMPARATIVE SCHEDULE OF CASH RECEIPTS AND
RECONCILIATION OF CASH RECEIPTS TO
DEPOSITS REMITTED TO THE STATE COMPTROLLER
For the Fiscal Years Ended June 30, 2017, 2016 and 2015**

	Fiscal Year	
	2017	2016
	2015	

General Revenue Fund - 0001

Agriculture Industry Regulation	\$ 665,760	\$ 650,661	\$ 628,855
Meat Poultry Livestock	197,673	193,414	174,130
Pesticide Products	981,350	901,201	966,430
Miscellaneous	26,044	4,036	52,966
Total cash receipts per Department	1,870,827	1,749,312	1,822,381
Less - In transit at End of Year	3,700	2,345	28,763
Plus - In transit at Beginning of Year	2,345	28,763	26,690
Total cash receipts per State Comptroller's Records	\$ 1,869,472	\$ 1,775,730	\$ 1,820,308

**Illinois Department of Agriculture Laboratory Services
Revolving Fund - 0024**

Laboratory Fees	\$ 403,906	\$ 594,111	\$ 544,521
Total cash receipts per Department	403,906	594,111	544,521
Less - In transit at End of Year	50,026	-	14,786
Plus - In transit at Beginning of Year	-	14,786	12,203
Total cash receipts per State Comptroller's Records	\$ 353,880	\$ 608,897	\$ 541,938

SCHEDULE 8
(Continued)

STATE OF ILLINOIS
DEPARTMENT OF AGRICULTURE
COMPARATIVE SCHEDULE OF CASH RECEIPTS AND
RECONCILIATION OF CASH RECEIPTS TO
DEPOSITS REMITTED TO THE STATE COMPTROLLER
For the Fiscal Years Ended June 30, 2017, 2016 and 2015

	Fiscal Year	
	2017	2015
Agricultural Premium Fund - 0045		
Duquoin-Non Fair Activities	\$ 1,810,950	\$ 1,630,214
Total cash receipts per Department	1,810,950	1,630,214
Less - In transit at End of Year	30,298	97,411
Plus - In transit at Beginning of Year	81,869	176,783
Total cash receipts per State Comptroller's Records	\$ 1,862,521	\$ 1,709,586
Compassionate Use of Medical Cannabis Fund - 0075		
Medical Cannabis Cultivation Center Application and Renewal Fees	\$ 2,275,450	\$ 7,622,200
Total cash receipts per Department	2,275,450	7,622,200
Less - In transit at End of Year	2,600	-
Plus - In transit at Beginning of Year	9,000	-
Total cash receipts per State Comptroller's Records	\$ 2,281,850	\$ 7,622,200

SCHEDULE 8
(Continued)

STATE OF ILLINOIS
DEPARTMENT OF AGRICULTURE
COMPARATIVE SCHEDULE OF CASH RECEIPTS AND
RECONCILIATION OF CASH RECEIPTS TO
DEPOSITS REMITTED TO THE STATE COMPTROLLER
For the Fiscal Years Ended June 30, 2017, 2016 and 2015

	Fiscal Year		
	2017	2016	2015
Weights and Measures Fund - 0163			
Weights and Measures Interest	\$ 54,004	\$ 52,456	\$ 62,153
Weights and Measures Inspections	4,997,831	5,200,197	4,933,761
Total cash receipts per Department	5,051,835	5,252,653	4,995,914
Less - In transit at End of Year	-	353,662	77,186
Plus - In transit at Beginning of Year	353,662	77,186	112,447
Total cash receipts per State Comptroller's Records	\$ 5,405,497	\$ 4,976,177	\$ 5,031,175
Motor Fuel and Petroleum Standards Fund - 0289			
Fines, Penalties or Violations	\$ 67,450	\$ 29,700	\$ 28,875
Total cash receipts per Department	67,450	29,700	28,875
Less - In transit at End of Year	-	-	850
Plus - In transit at Beginning of Year	-	850	-
Total cash receipts per State Comptroller's Records	\$ 67,450	\$ 30,550	\$ 28,025

SCHEDULE 8
(Continued)

STATE OF ILLINOIS
DEPARTMENT OF AGRICULTURE
COMPARATIVE SCHEDULE OF CASH RECEIPTS AND
RECONCILIATION OF CASH RECEIPTS TO
DEPOSITS REMITTED TO THE STATE COMPTROLLER
For the Fiscal Years Ended June 30, 2017, 2016 and 2015

	Fiscal Year	
	2017	2015
Fertilizer Control Fund - 0290		
Fertilizer Inspection Fund		
Total cash receipts per Department	\$ 1,642,144	\$ 1,607,934
Less - In transit at End of Year	1,642,144	1,607,934
Plus - In transit at Beginning of Year	-	-
Total cash receipts per State Comptroller's Records	\$ 1,642,144	\$ 1,608,568
		\$ 1,564,967
		634
		864
		\$ 1,565,197
Regulatory Fund - 0291		
Grain Warehousing License Fees		
Total cash receipts per Department	\$ 87,975	\$ 89,075
Less - In transit at End of Year	87,975	89,075
Plus - In transit at Beginning of Year	-	-
Total cash receipts per State Comptroller's Records	\$ 87,975	\$ 89,275
		\$ 86,110
		86,110
		200
		350
		\$ 86,260

SCHEDULE 8
(Continued)

STATE OF ILLINOIS
DEPARTMENT OF AGRICULTURE
COMPARATIVE SCHEDULE OF CASH RECEIPTS AND
RECONCILIATION OF CASH RECEIPTS TO
DEPOSITS REMITTED TO THE STATE COMPTROLLER
For the Fiscal Years Ended June 30, 2017, 2016 and 2015

	Fiscal Year	
	2017	2015
Feed Control Fund - 0369		
Commercial Feed Manufacturer and Distributor Fees	\$ 2,417,543	\$ 2,601,276
Total cash receipts per Department	2,417,543	2,601,276
Less - In transit at End of Year	-	-
Plus - In transit at Beginning of Year	-	588
Total cash receipts per State Comptroller's Records	\$ 2,417,543	\$ 2,601,864
Livestock Management Facilities Fund - 0430		
Livestock Management Fees	\$ 33,817	\$ 37,760
Total cash receipts per Department	33,817	37,760
Less - In transit at End of Year	530	-
Plus - In transit at Beginning of Year	-	250
Total cash receipts per State Comptroller's Records	\$ 33,287	\$ 38,010

SCHEDULE 8
(Continued)

STATE OF ILLINOIS
DEPARTMENT OF AGRICULTURE
COMPARATIVE SCHEDULE OF CASH RECEIPTS AND
RECONCILIATION OF CASH RECEIPTS TO
DEPOSITS REMITTED TO THE STATE COMPTROLLER
For the Fiscal Years Ended June 30, 2017, 2016 and 2015

	Fiscal Year	
	2017	2015
Illinois State Fair Fund - 0438		
Combined Illinois State Fair	\$ 8,075,594	\$ 6,542,242
Total cash receipts per Department	8,075,594	6,542,242
Less - In transit at End of Year	233,445	389,393
Plus - In transit at Beginning of Year	371,480	445,762
Total cash receipts per State Comptroller's Records	\$ 8,213,629	\$ 6,444,361
Federal Agricultural Marketing Services Fund - 0439		
U.S. Department of Agriculture	\$ 25,000	\$ 3,700
Total cash receipts per Department	25,000	3,700
Less - In transit at End of Year	-	-
Plus - In transit at Beginning of Year	-	-
Total cash receipts per State Comptroller's Records	\$ 25,000	\$ 3,700

SCHEDULE 8
(Continued)

STATE OF ILLINOIS
DEPARTMENT OF AGRICULTURE
COMPARATIVE SCHEDULE OF CASH RECEIPTS AND
RECONCILIATION OF CASH RECEIPTS TO
DEPOSITS REMITTED TO THE STATE COMPTROLLER
For the Fiscal Years Ended June 30, 2017, 2016 and 2015

	Fiscal Year		
	2017	2016	2015
Agricultural Master Fund - 0440			
Federal Government	\$ -	\$ -	\$ 65
Private Organization or Individual Donation	1,119,064	996,229	961,259
Total cash receipts per Department	1,119,064	996,229	961,324
Less - In transit at End of Year	-	430	7,370
Plus - In transit at Beginning of Year	430	7,370	3,253
Total cash receipts per State Comptroller's Records	\$ 1,119,494	\$ 1,003,169	\$ 957,207
Wholesome Meat Fund - 0476			
U.S. Department of Agriculture	\$ 6,689,671	\$ 6,758,219	\$ 8,325,145
Total cash receipts per Department	6,689,671	6,758,219	8,325,145
Less - In transit at End of Year	-	-	-
Plus - In transit at Beginning of Year	-	-	-
Total cash receipts per State Comptroller's Records	\$ 6,689,671	\$ 6,758,219	\$ 8,325,145

SCHEDULE 8
(Continued)

STATE OF ILLINOIS
DEPARTMENT OF AGRICULTURE
COMPARATIVE SCHEDULE OF CASH RECEIPTS AND
RECONCILIATION OF CASH RECEIPTS TO
DEPOSITS REMITTED TO THE STATE COMPTROLLER
For the Fiscal Years Ended June 30, 2017, 2016 and 2015

	Fiscal Year		
	2017	2016	2015
Pesticide Control Fund - 0576			
Pesticide Products	\$ 6,210,231	\$ 5,844,898	\$ 6,171,962
Total cash receipts per Department	6,210,231	5,844,898	6,171,962
Less - In transit at End of Year	-	-	21,700
Plus - In transit at Beginning of Year	-	21,700	19,305
Total cash receipts per State Comptroller's Records	\$ 6,210,231	\$ 5,866,598	\$ 6,169,567
State Cooperative Extension Service Trust Fund - 0602			
Transfer from Partners for Conservation Fund	\$ 2,588,683	\$ -	\$ 3,443,900
Agricultural Premium Fund	-	-	10,000,000
Total cash receipts per Department	2,588,683	-	13,443,900
Less - In transit at End of Year	-	-	-
Plus - In transit at Beginning of Year	-	-	-
Total cash receipts per State Comptroller's Records	\$ 2,588,683	\$ -	\$ 13,443,900

SCHEDULE 8
(Continued)

STATE OF ILLINOIS
DEPARTMENT OF AGRICULTURE
COMPARATIVE SCHEDULE OF CASH RECEIPTS AND
RECONCILIATION OF CASH RECEIPTS TO
DEPOSITS REMITTED TO THE STATE COMPTROLLER
For the Fiscal Years Ended June 30, 2017, 2016 and 2015

	Fiscal Year		
	2017	2016	2015
Illinois Racing Quarter Horse Breeders Fund - 0631			
Late Filing Fees	\$ -	\$ 50	\$ 50
Total cash receipts per Department	-	50	50
Less - In transit at End of Year	-	-	-
Plus - In transit at Beginning of Year	-	-	-
Total cash receipts per State Comptroller's Records	\$ -	\$ 50	\$ 50
Agriculture Pesticide Control Act Fund - 0689			
Environmental Protection	\$ 389,981	\$ 601,754	\$ 722,334
Total cash receipts per Department	389,981	601,754	722,334
Less - In transit at End of Year	-	-	-
Plus - In transit at Beginning of Year	-	-	-
Total cash receipts per State Comptroller's Records	\$ 389,981	\$ 601,754	\$ 722,334

SCHEDULE 8
(Continued)

STATE OF ILLINOIS
DEPARTMENT OF AGRICULTURE
COMPARATIVE SCHEDULE OF CASH RECEIPTS AND
RECONCILIATION OF CASH RECEIPTS TO
DEPOSITS REMITTED TO THE STATE COMPTROLLER
For the Fiscal Years Ended June 30, 2017, 2016 and 2015

	Fiscal Year	
	2017	2015
Late Filing Fees	200	750
Total cash receipts per Department	200	750
Less - In transit at End of Year	-	-
Plus - In transit at Beginning of Year	-	150
Total cash receipts per State Comptroller's Records	200	900

Illinois Standardbred Breeders Fund - 0708

Late Filing Fees	\$ 200	\$ 750	\$ 500
Total cash receipts per Department	200	750	500
Less - In transit at End of Year	-	-	150
Plus - In transit at Beginning of Year	-	150	-
Total cash receipts per State Comptroller's Records	200	900	350

Illinois Thoroughbred Breeders Fund - 0709

Late Filing Fees	\$ 1,400	\$ 800	\$ 3,050
Total cash receipts per Department	1,400	800	3,050
Less - In transit at End of Year	50	50	-
Plus - In transit at Beginning of Year	50	-	-
Total cash receipts per State Comptroller's Records	1,400	750	3,050

SCHEDULE 8
(Continued)

STATE OF ILLINOIS
DEPARTMENT OF AGRICULTURE
COMPARATIVE SCHEDULE OF CASH RECEIPTS AND
RECONCILIATION OF CASH RECEIPTS TO
DEPOSITS REMITTED TO THE STATE COMPTROLLER
For the Fiscal Years Ended June 30, 2017, 2016 and 2015

	Fiscal Year	
	2017	2015
Agrifirst Grant Repayment	\$ 560	\$ 800
Total cash receipts per Department	560	800
Less - In transit at End of Year	-	-
Plus - In transit at Beginning of Year	-	-
Total cash receipts per State Comptroller's Records	\$ 560	\$ 800
	\$ 560	\$ 800

Illinois Agrifirst Program Fund - 0754

Agrifirst Grant Repayment	\$ 560	\$ 800	\$ 480
Total cash receipts per Department	560	800	480
Less - In transit at End of Year	-	-	-
Plus - In transit at Beginning of Year	-	-	-
Total cash receipts per State Comptroller's Records	\$ 560	\$ 800	\$ 480
	\$ 560	\$ 800	\$ 480

Agriculture Federal Projects Fund - 0826

Agriculture Federal Projects	\$ 842,410	\$ 1,454,834	\$ 1,631,710
Total cash receipts per Department	842,410	1,454,834	1,631,710
Less - In transit at End of Year	18,596	-	-
Plus - In transit at Beginning of Year	-	-	12,000
Total cash receipts per State Comptroller's Records	\$ 823,814	\$ 1,454,834	\$ 1,643,710
	\$ 823,814	\$ 1,454,834	\$ 1,643,710

SCHEDULE 8
(Continued)

STATE OF ILLINOIS
DEPARTMENT OF AGRICULTURE
COMPARATIVE SCHEDULE OF CASH RECEIPTS AND
RECONCILIATION OF CASH RECEIPTS TO
DEPOSITS REMITTED TO THE STATE COMPTROLLER
For the Fiscal Years Ended June 30, 2017, 2016 and 2015

	Fiscal Year	
	2017	2016
GRAND TOTAL - ALL FUNDS		
Total cash receipts per Department	\$ 41,604,691	\$ 38,625,329
Less - In transit at End of Year	339,245	818,836
Plus - In transit at Beginning of Year	818,836	639,281
Total cash receipts per State Comptroller's Records - All Funds	\$ 42,084,282	\$ 38,445,774
	\$ 58,287,022	\$ 58,287,022
	639,281	639,281
	811,247	811,247
	\$ 58,458,988	\$ 58,458,988

Note: Amounts shown in this schedule represent operating receipts only.

**STATE OF ILLINOIS
DEPARTMENT OF AGRICULTURE
AGENCY FUNCTIONS AND PLANNING PROGRAM
For the Two Years Ended June 30, 2017
(Not Examined)**

The Illinois Department of Agriculture (Department) is administered from offices located on the Illinois State Fairgrounds in Springfield, Illinois. Raymond Poe is the Director. The mailing address is:

Illinois Department of Agriculture
P.O. Box 19281
Springfield, Illinois 62794-9281

Mission Statement

The Department will be an advocate for Illinois' agricultural industry and provide the necessary regulatory functions to benefit consumers, agricultural industry, and our natural resources. The Department will strive to promote agri-business in Illinois and throughout the world.

Vision Statement

The Department's vision is to promote and regulate agriculture in a manner which encourages farming and agribusiness while protecting Illinois' consumers and our natural resources.

Agency Functions

The Department is organized into 4 divisions and the Executive Office. Each division consists of bureaus.

1. Food Safety and Animal Protection
 - Bureau of Meat and Poultry Inspection
 - Bureau of Animal Health and Welfare
 - Galesburg Animal Disease Laboratory (closed April 30, 2017)
2. Natural Resources
 - Bureau of Land and Water Resources
 - Bureau of Environmental Programs
3. Agriculture Industry Regulation
 - Bureau of Agricultural Productions Inspection
 - Bureau of Weights and Measures
 - Bureau of Warehouses
4. Administrative Services
 - Bureau of Computer Services
 - Bureau of Administrative Support Services

The Executive Office consists of the following:

1. Legal
2. Legislative
3. Bureau of Budget and Fiscal Services
4. Bureau of Human Resources
5. Bureau of the State Fairs
6. Bureau of Marketing, Promotion and Grants
7. Bureau of County Fairs and Horse Racing
8. Bureau of Medicinal Plants
9. Audit
10. Chief Policy Advisor
11. Agriculture Business Development
12. Federal Liaison
13. Procurement
14. Administration
15. Bureau of Business Services
16. Bureau of Building and Grounds

Agency Planning Program

The Department's primary functions are regulatory. As such, the Department's long and short term goals are in meeting its mandates and are tracked by performance measures and quantitative outcomes that are monitored consistently by bureaus to make sure the Department is meeting its mission.

Major objectives/priorities include protecting individuals from mislabeled, contaminated, or diseased agricultural commodities; preserving the State's natural resources while at the same time protecting productive agricultural land; monitoring the safety of the food supply; and performing inspections to safeguard consumers. Additionally, the Department promotes the agricultural industry by providing domestic and international marketing assistance to both established and new Illinois food and agribusiness companies.

Quarterly and annual performance measures will be submitted to the Budgeting for Results system through the Office of Management and Budget. The management of each Bureau is responsible for the accuracy of their reported information.

STATE OF ILLINOIS
DEPARTMENT OF AGRICULTURE
ANALYSIS OF SIGNIFICANT VARIATIONS IN EXPENDITURES
For the Fiscal Years Ended June 30, 2017 and 2016
(Not Examined)

The Illinois Department of Agriculture's (Department) explanations for significant fluctuations in expenditures greater than \$250,000 and 20% of total expenditures in that category as presented in the Comparative Schedule of Net Appropriations, Expenditures and Lapsed Balances by Object (Schedule 3) are detailed below.

Appropriated Funds

General Revenue Fund - 0001

Division of Administrative Services, Bureau of Computer Services, Division of Agriculture Industry Regulation, Bureau of Marketing and Promotion, Bureau of Animal Industries, Bureau of Meat and Poultry Inspection, Bureau of Environmental Programs, Bureau of Buildings and Grounds - Springfield, Bureau of Buildings and Grounds – DuQuoin, Bureau of DuQuoin State Fair.

During Fiscal Year 2016, General Revenue Fund appropriations were made as a lump sum amount, rather than as individual items as in Fiscal Year 2015 and Fiscal Year 2017. The Department received a lump sum appropriation under the Division of Administrative Services operational expenses rather than distributed to the different organizations.

Agricultural Premium Fund - 0045

Division of Administrative Services

Deposit into State Cooperative Extension Service Trust Fund increased by \$4,500,000 or 100% in Fiscal Year 2017 due to increases in appropriations for interfund transfers.

Deposit into State Cooperative Extension Service Trust Fund decreased by \$8,461,640 or 100% in Fiscal Year 2016 due to decreases in appropriations for interfund transfers.

Bureau of Computer Services

Contractual services increased by \$714,117 or 118% in Fiscal Year 2017 due to delayed payments to statistical services revolving fund.

Bureau of Marketing and Promotion

Promotion of agriculture exports decreased by \$462,633 or 21% in Fiscal Year 2017 due mainly to decreases in personal services and related costs due to movement of people between divisions.

Bureau of Buildings and Grounds - Springfield

Operations building and grounds increased by \$337,863 or 35% in Fiscal Year 2017 due mainly to increases in costs to maintain the fairgrounds, such as electrical supplies, lumber, sand, and granite.

Operations building and grounds increased by \$957,790 or 100% in Fiscal Year 2016 due mainly to payments processed for State garage revolving fund, repairs and maintenance costs, building and ground maintenance, utilities, and telephone expenditures.

Various projects at State Fairgrounds increased by \$378,274 or 27% in Fiscal Year 2017 due to increases in personal services and related costs due to movement of people between divisions.

Various projects at State Fairgrounds decreased by \$379,115 or 21% in Fiscal Year 2016 due to the net effect of increases in personal services and related costs due to movement of people between divisions, including contractual payroll employees, and decreases in repairs and maintenance costs.

Bureau of Buildings and Grounds - DuQuoin

Various projects at DuQuoin Fairgrounds increased by \$325,766 or 220% in Fiscal Year 2017 due to increases in personal services and related costs due to movement of people between divisions.

Various projects at DuQuoin Fairgrounds decreased by \$601,682 or 80% in Fiscal Year 2016 due mainly to no payments were processed for charges from the facilities management revolving fund charges and State garage revolving fund during the fiscal year.

Compassionate Use of Medical Cannabis Fund - 0075

Expenditures increased by \$280,211 or 24% in Fiscal Year 2017 due to additional personal services and related costs due to movement of people between divisions to continue the Department's administration of the Compassionate Use of Medical Cannabis Program (Program).

Expenditures increased by \$1,161,205 or 100% in Fiscal Year 2016 due to increases in personal services and related costs due to movement of people between divisions, and contractual services for computer software. The Program began in January 1, 2014. The Department is continuing the administration and full implementation of the program in Fiscal Year 2016.

Fertilizer Control Fund - 0290

Division of Agriculture Industry Regulation

Expenditures for fertilizer research increased by \$704,576 or 109% in Fiscal Year 2017. Expenditures for fertilizer research decreased by \$365,104 or 36% in Fiscal Year 2016. Both significant changes were attributable to changes in personal services and related costs due to movement of people between divisions.

Feed Control Fund - 0369

Division of Agriculture Industry Regulation

Expenditures for feed control increased by \$533,488 or 52% in Fiscal Year 2017. Expenditures for feed control decreased by \$582,283 or 36% in Fiscal Year 2016. Both significant changes were attributable to changes in personal services and related costs due to movement of people between divisions.

Illinois State Fair Fund - 0438

Bureau of Buildings and Grounds – Springfield

Activities at Illinois State Fairgrounds increased by \$308,078 or 33% in Fiscal Year 2017 due to increases in costs for grandstand events.

Partners for Conservation Fund - 0608

Division of Administrative Services

Deposit into State Cooperative Extension Service Trust Fund increased by \$994,700 or 100% in Fiscal Year 2017. Deposit into State Cooperative Extension Service Trust Fund decreased by \$994,700 or 100% in Fiscal Year 2016. There was no appropriation for this purpose in Fiscal Year 2016.

University of Illinois, Cook County Cooperative Extension Service increased by \$2,449,200 or 100% in Fiscal Year 2017. University of Illinois, Cook County Cooperative Extension Service decreased by \$2,449,200 or 100% in Fiscal Year 2016. There was no appropriation for this purpose in Fiscal Year 2016.

Bureau of Land and Water Resources

Soil and water conservation district boards and administration increased by \$2,800,000 or 100% in Fiscal Year 2017. Soil and water conservation district boards and administration decreased by \$2,386,871 or 100% in Fiscal Year 2016. There was no appropriation for this line item in Fiscal Year 2016.

Conservation 2000 Program increased by \$2,200,000 or 100% in Fiscal Year 2017. Conservation 2000 Program decreased by \$2,319,019 or 100% in Fiscal Year 2016. There was no appropriation for this line item in Fiscal Year 2016.

Budget Stabilization Fund - 0686

Division of Administrative Services

Ordinary and contingent expenditures, excluding personal services increased by \$1,939,107 or 100% in Fiscal Year 2017. There were no appropriations in Fiscal Years 2016 and 2015.

Illinois Standardbred Breeders Fund - 0708

Division of County Fairs and Horse Racing

Grants and other purposes authorized in Section 31 of the Illinois Horse Racing Act of 1975, except administrative expense decreased by \$934,994 or 100% in Fiscal Year 2016 due to a spending freeze on certain grant payments.

Illinois Thoroughbred Breeders Fund - 0709

Division of County Fairs and Horse Racing

Grants and other purposes authorized in Section 31 of the Illinois Horse Racing Act of 1975, except administrative expense decreased by \$922,819 or 100% in Fiscal Year 2016 due to a spending freeze on certain grant payments.

Agriculture Federal Projects Fund - 0826

Bureau of Environmental Programs

Various federal projects increased by \$607,731 or 169% in Fiscal Year 2017 due to increase in contractual services for aerial pesticide application services for the gypsy moth in Northern Illinois.

Non-Appropriated Fund

State Cooperative Extension Service Trust Fund - 0602

Division of Administrative Services

Transfer to University of Illinois increased by \$2,565,651 or 100% in Fiscal Year 2017. The amount expended corresponds with the amount appropriated for deposit into this fund. Appropriations for Partners for Conservation Fund increased by \$3,443,900 for interfund transfers resulting to an increase in receipts and deposits into this fund.

Transfer to University of Illinois decreased by \$13,358,051 or 100% in Fiscal Year 2016. The amount expended corresponds with the amount appropriated for deposit into the fund. In Fiscal Year 2016, receipts and deposits into this fund decreased due to a decrease in appropriation for Agricultural Premium Fund for interfund transfers by \$10,000,000 and no appropriation for Partners for Conservation Fund for interfund transfers compared with \$3,443,900 appropriated for interfund transfers in Fiscal Year 2015.

STATE OF ILLINOIS
DEPARTMENT OF AGRICULTURE
ANALYSIS OF SIGNIFICANT VARIATIONS IN RECEIPTS
For the Fiscal Years Ended June 30, 2017 and 2016
(Not Examined)

The Illinois Department of Agriculture's (Department) explanations for significant fluctuations in receipts greater than \$250,000 and 20% of total receipts for that category as presented in the Comparative Schedule of Cash Receipts and Reconciliation of Cash Receipts to Deposits Remitted to the State Comptroller (Schedule 8) are detailed below.

Compassionate Use of Medical Cannabis Fund - 0075

Medical cannabis cultivation center application and renewal fees decreased by \$4,847,950 or 64% in Fiscal Year 2016. The Compassionate Use of Medical Cannabis Program began on January 1, 2014. The Department started collecting \$200,000 cultivation center permit fees in Fiscal Year 2015; however, the cultivation centers pay only \$100,000 for renewal of permits.

Feed Control Fund - 0369

Commercial feed manufacturer and distributor fees increased by \$456,253 or 21% in Fiscal Year 2016 due to increase in licenses, inspection, and penalties collected by the Department.

Illinois State Fair Fund - 0438

Combined Illinois State Fair receipts increased by \$1,649,146 or 26% in Fiscal Year 2017 due to increase in attendance, gate and parking fees, and space rental revenues.

State Cooperative Extension Service Trust Fund - 0602

Transfer from Partners for Conservation Fund receipts increased by \$2,588,683 or 100% in Fiscal Year 2017 due to increase in appropriations for interfund transfers.

Transfer from Partners for Conservation Fund receipts decreased by \$3,443,900 or 100% in Fiscal Year 2016 due to no appropriations for interfund transfers.

Agricultural Premium Fund receipts decreased by \$10,000,000 or 100% in Fiscal Year 2016 due to no appropriations for interfund transfers.

Agriculture Federal Projects Fund - 0826

Federal funding increases and decreases as needs change. Timing of receipts also varies. Agriculture federal projects receipts decreased by \$612,424 or 42% in Fiscal Year 2017, due to the combined effect of projects that ended through U.S. Department of the Interior, U.S. Department of Agriculture, and U.S. Department of Health and Human Services and the timing of receipt of funds on the remaining federal projects.

STATE OF ILLINOIS
DEPARTMENT OF AGRICULTURE
ANALYSIS OF SIGNIFICANT LAPSE PERIOD SPENDING
For the Fiscal Years Ended June 30, 2017 and 2016
(Not Examined)

The Illinois Department of Agriculture's (Department) explanations for significant lapse period spending greater than \$250,000 and 20% of total expenditures as presented in the Schedule of Appropriations, Expenditures and Lapsed Balances for Fiscal Years 2017 and 2016, Schedule 1 and Schedule 2, respectively, are detailed below.

Fiscal Year 2017

Agriculture Federal Projects Fund - 0826

Lapse period spending of \$1,028,879 or 58% was due to the timing of the receipt of the invoice for aerial pesticide application services for the gypsy moth in Northern Illinois, information systems module for the Bureau of Agricultural Products Inspections, and testing of animal and meat samples for various pathogens.

Fiscal Year 2016

Agricultural Premium Fund - 0045

Lapse period spending of \$9,156,227 or 74% was due to payments to State Garage Revolving Fund; contracted vendors for electricity, repairs and maintenance, gas, telephone; and for prizes, premiums, awards, construction grants, and grants to other State agencies when the stopgap budget was passed at the end of Fiscal Year 2016.

Compassionate Use of Medical Cannabis Fund - 0075

Lapse period spending of \$332,927 or 28% was due to payments for seed-to-sale inventory tracking system of medical cannabis when the stopgap budget was passed at the end of Fiscal Year 2016.

Fair and Exposition Fund - 0245

Lapse period spending of \$900,000 or 100% was due to payments to county fairs when the stopgap budget was passed at the end of Fiscal Year 2016.

Illinois State Fair Fund - 0438

Lapse period spending of \$5,889,651 or 91% was due to payments to vendors being processed when the stopgap budget was passed at the end of Fiscal Year 2016.

STATE OF ILLINOIS
DEPARTMENT OF AGRICULTURE
ANALYSIS OF ACCOUNTS RECEIVABLE
(Expressed In Thousands)
For the Fiscal Year Ended June 30, 2017
(Not Examined)

Fund	Current	1-30 Days	31 to 90	91 to 180	181 to 365	Over 365	Total
	\$	\$	\$	\$	\$	\$	\$
		Days	Days	Days	Days	Days	Days
General Revenue Fund - 0001	-	10	1	1	1	98	111
Illinois Department of Agriculture Laboratory Services							
Revolving Fund - 0024	-	-	-	-	5	24	29
Agricultural Premium Fund - 0045	-	-	-	12	4	15	31
Weights and Measures Fund - 0163	566	56	44	73	226	396	1,361
Motor Fuel and Petroleum Standards Fund - 0289	-	-	-	-	-	10	10
Illinois State Fair Fund - 0438	-	-	-	-	10	5	15
Wholesome Meat Fund - 0476	1,177	-	-	-	-	-	1,177
Pesticide Control Fund - 0576	7	1	-	1	4	22	35
Agriculture Pesticide Control Act Fund - 0689	206	-	-	-	-	-	206
Agriculture Federal Projects Act - 0826	1,105	35	-	-	-	-	1,140
Agricultural Products Promotional Fund - 1114	-	-	-	-	-	1	1
Grain Insurance Fund - 1205	-	1	-	-	-	-	1
	<u>\$ 3,061</u>	<u>\$ 103</u>	<u>\$ 45</u>	<u>\$ 87</u>	<u>\$ 250</u>	<u>\$ 571</u>	<u>\$ 4,117</u>

Less: allowance for uncollectible accounts

Net accounts receivable

(27)

\$ 4,090

The amounts reported above include Due from Federal Government and other Receivables.

STATE OF ILLINOIS
DEPARTMENT OF AGRICULTURE
ANALYSIS OF ACCOUNTS RECEIVABLE
(Expressed In Thousands)
For the Fiscal Year Ended June 30, 2016
(Not Examined)

Fund	Current	1-30 Days	31 to 90	91 to 180	181 to 365	Over 365	Total
	\$	\$	Days	Days	Days	Days	\$
General Revenue Fund - 0001	-	17	2	5	6	86	116
Illinois Department of Agriculture Laboratory Services							
Revolving Fund - 0024	17	10	1	4	11	18	61
Agricultural Premium Fund - 0045	-	-	-	-	-	19	19
Weights and Measures Fund - 0163	555	60	53	65	155	348	1,236
Motor Fuel and Petroleum Standards Fund - 0289	-	-	-	-	-	10	10
Illinois State Fair Fund - 0438	1	10	47	29	72	90	249
Wholesome Meat Fund - 0476	2,121	816	-	-	-	-	2,937
Pesticide Control Fund - 0576	(3)	1	-	1	3	17	19
Agriculture Pesticide Control Act Fund - 0689	67	-	-	-	-	-	67
Agriculture Federal Projects Act - 0826	233	-	-	-	-	-	233
Agricultural Products Promotional Fund - 1114	-	-	-	-	-	1	1
Grain Insurance Fund - 1205	50	2	1	-	23	-	76
	<u>\$ 3,041</u>	<u>\$ 916</u>	<u>\$ 104</u>	<u>\$ 104</u>	<u>\$ 270</u>	<u>\$ 589</u>	<u>\$ 5,024</u>

Less: allowance for uncollectible accounts

(34)

Net accounts receivable

\$ 4,990

The amounts reported above include Due from Federal Government and other Receivables.

**STATE OF ILLINOIS
DEPARTMENT OF AGRICULTURE
BUDGET IMPASSE DISCLOSURES
For the Two Years Ended June 30, 2017
(Not Examined)**

Payment of Prior Year Costs in Future Fiscal Years

The Illinois Department of Agriculture (Department) lacked sufficient expenditure authority, from either court-ordered expenditures or enacted appropriations, to cover its Fiscal Year 2016 and Fiscal Year 2017 costs within the General Revenue Fund (0001) and the Agricultural Premium Fund (0045). The Department, as of the end of fieldwork, was holding Fiscal Year 2017 invoices, totaling approximately \$1,389,900. The Department was not able to provide the number of invoices held for both Fiscal Years and the total amount of invoices held for Fiscal Year 2016.

**STATE OF ILLINOIS
DEPARTMENT OF AGRICULTURE
ALTERNATIVE FINANCING IN LIEU OF APPROPRIATIONS AND
PROGRAMS TO ADDRESS UNTIMELY PAYMENTS TO VENDORS
For the Two Years Ended June 30, 2017
(Not Examined)**

Transactions Involving the Illinois Finance Authority

The Illinois Department of Agriculture (Department) and its vendors did not participate in alternative financing in lieu of enacted appropriations involving the Illinois Finance Authority during Fiscal Year 2016 and Fiscal Year 2017.

Transactions Involving the Vendor Payment Program and Vendor Support Initiative Program

Vendor Payment Program (VPP)

In 2011, the State of Illinois (State) created the voluntary VPP in response to delays in payments for goods and services provided by the State's vendors arising from the State's cash flow deficit. The Department of Central Management Services (CMS) approved third party financing entities to act as "qualified purchasers" of accounts receivable from "participating vendors" who had submitted invoices which had not been paid by the State.

A participating vendor's accounts receivable is eligible for the VPP if it is from an invoice unpaid by the State that is (1) not for medical assistance payments (2) where 90 days have passed since the proper bill date, which is (3) entitled to interest under the State Prompt Payment Act (Act) (30 ILCS 540) and (4) free of any liens or encumbrances. Under the terms of an agreement between a qualified purchaser and the participating vendor, the participating vendor receives payment for 90% of the receivable balance. The participating vendor, in turn, assigns its rights to the interest due under the Act to the qualified purchaser. When the State Comptroller ultimately pays the invoice, the participating vendor receives the remaining 10% due (less any offsets).

Notably, while CMS approved the qualified purchasers and provided information to vendors about VPP, neither CMS nor the State are parties to the assignment agreements.

During Fiscal Year 2016 and Fiscal Year 2017, none of the Department's vendors participated in the Vendor Payment Program (VPP).

Vendor Support Initiative Program (VSI)

During Fiscal Year 2016, the State created the voluntary VSI as an alternative to the VPP for cases where the Department lacked an enacted appropriation or other legal expenditure authority to present invoices to the State Comptroller for payment. The VSI operated similarly to the VPP, although the Department was required to determine a participating vendor's invoice (1) would have met the requirements of the VPP and (2) provided the proper bill date of invoice prior to the

qualified purchaser and participating vendor entering into an agreement where the participating vendor received payment for 90% of the receivable balance. The participating vendor, in turn, assigned its rights to the interest due under the Act to the qualified purchaser. After the State Comptroller ultimately paid/pays the invoice after the Department receives/received appropriations or other legal expenditure authority to pay the invoice, the participating vendor receives/received the remaining 10% due (less any offsets).

During Fiscal Year 2016, the Department had 9 vendors participate in VSI for 96 invoices, totaling \$466,316. A summary of the amount of transactions by qualified purchaser follows:

**TRANSACTIONS BY
QUALIFIED PURCHASER**

Qualified Purchaser	Total
A	\$466,316
	<u>\$466,316</u>

During Fiscal Year 2017, none of the Department's vendors participated in VSI.

**STATE OF ILLINOIS
DEPARTMENT OF AGRICULTURE
INTEREST COSTS ON INVOICES
For the Two Years Ended June 30, 2017
(Not Examined)**

Prompt Payment Interest Costs

The Illinois Department of Agriculture (Department) plans to calculate prompt payment interest due to vendors under the State Prompt Payment Act (Act) (30 ILCS 540) using the vendor's proper bill date through the date the State Comptroller issues a warrant to the vendor, regardless of when and if an enacted appropriation existed during Fiscal Year 2016 and Fiscal Year 2017. The Act (30 ILCS 540/3-2) and the Illinois Administrative Code (74 Ill. Admin. Code 900.100) require interest to be paid under a daily simple interest rate of .033% (1% over a 30-day period) for every day elapsed following the 90th day after a vendor submits an eligible proper bill to the Department. The following chart shows the Department's prompt payment interest incurred related to Fiscal Year 2016 and Fiscal Year 2017 invoices, calculated on the accrual basis of accounting, through June 30, 2016 and June 30, 2017, by fund:

PROMPT PAYMENT INTEREST INCURRED
Fiscal Year Ended June 30, 2016

Fund #	Fund Name	Invoices	Vendors	Dollar Value
0024	Illinois Department of Agriculture Laboratory Services Revolving Fund	221	36	\$ 8,127
0075	Compassionate Use of Medical Cannabis Fund	9	3	2,282
0163	Weights and Measures Fund	32	16	3,058
0290	Fertilizer Control Fund	3	1	278
0291	Regulatory Fund	4	2	307
0369	Feed Control Fund	23	6	857
0430	Livestock Management Facilities Fund	1	1	7
0476	Wholesome Meat Fund	164	54	8,018
0576	Pesticide Control Fund	28	15	2,560
0686	Budget Stabilization Fund	99	72	10,694
0689	Agriculture Pesticide Control Act Fund	27	7	2,837
		611	213	\$ 39,025

PROMPT PAYMENT INTEREST INCURRED

Fiscal Year Ended June 30, 2017

Fund #	Fund Name	Invoices	Vendors	Dollar Value
0024	Illinois Department of Agriculture			
	Laboratory Services Revolving Fund	5	5	\$ 145
0163	Weights and Measures Fund	2	2	1,820
0369	Feed Control Fund	1	1	6
0476	Wholesome Meat Fund	2	2	2,395
0576	Pesticide Control Fund	6	6	318
0686	Budget Stabilization Fund	167	80	19,271
		<u>183</u>	<u>96</u>	<u>\$ 23,955</u>

**STATE OF ILLINOIS
DEPARTMENT OF AGRICULTURE
AVERAGE NUMBER OF EMPLOYEES
For the Fiscal Years Ended June 30, 2017, 2016, and 2015
(Not Examined)**

The following table, prepared from Department records, presents the average number of employees for the fiscal years ended June 30, 2017, 2016, and 2015.

<u>Division</u>	Fiscal Year		
	<u>2017</u>	<u>2016</u>	<u>2015</u>
Administrative Services	57	58	47
Fair and Non-fair	15	15	15
Food Safety and Animal Protection	124	129	134
Natural Resources	59	59	65
Agriculture Industry Regulation	75	73	76
Total average full-time employees	<u>330</u>	<u>334</u>	<u>337</u>

**STATE OF ILLINOIS
DEPARTMENT OF AGRICULTURE
EMERGENCY PURCHASES
For the Two Years Ended June 30, 2017
(Not Examined)**

The Illinois Department of Agriculture (Department) reported the following emergency purchases to the Office of the Auditor General during Fiscal Years 2017 and 2016:

Description	Estimated Amount	Actual Amount
Fiscal Year 2017		
Pari-mutuel harness racing at the 2016 Illinois and DuQuoin State Fairs.	\$174,225	\$174,225
Removal services of manure and backstretch for the 2016 Illinois State Fair and non-fair livestock events.	\$275,000	\$209,290

Fiscal Year 2016

None to report.

**STATE OF ILLINOIS
DEPARTMENT OF AGRICULTURE
MEMORANDUMS OF UNDERSTANDING
For the Two Years Ended June 30, 2017
(Not Examined)**

Parties Involved Other than the Illinois Department of Agriculture	Dates Involved	Memorandum Requirements Description
United States Department of Agriculture (USDA)-Animal and Plant Health Inspection Service (APHIS)-Plant Protection and Quarantine (PPQ) USDA-APHIS-PPQ	01/23/15-until terminated or replaced 10/24/14-10/23/19	The memorandum of understanding (MOU) outlines the roles and responsibilities of the parties in the inspection and monitoring of post entry quarantine sites and the monitoring and enforcement of importer compliance with post entry quarantine requirements. Cooperation in protection/quarantine programs to mutually protect Illinois plant health.
Illinois Corn Growers Association (ICGA)	09/08/14-09/07/15	The MOU establishes the terms and conditions under which ICGA may utilize the Bureau of Weights and Measures motor fuel samples for additional testing and utilize the testing results for statistical studies.
USDA Forest Service	08/24/14-08/23/24	A mutually agreeable framework for cooperatively addressing the short and long term effects of non-native plants across jurisdictional boundaries within the 11 southern counties of Alexander, Gallatin, Hardin, Jackson, Johnson, Massac, Pope, Pulaski, Saline, Williamson, and Union in Illinois and the greater southern Illinois area.

**STATE OF ILLINOIS
DEPARTMENT OF AGRICULTURE
SERVICE EFFORTS AND ACCOMPLISHMENTS
For the Fiscal Years Ended June 30, 2016 and 2017
(Not Examined)**

(Appropriated Spending in Thousands)

	Fiscal Year 2016		Fiscal Year 2017	
	Expenditures	Headcount	Expenditures	Headcount
<u>Reporting Programs</u>				
Fairs and Horseracing	\$ 19,829.90	18.5	\$ 20,074.80	14.7
Meat Inspection	\$ 6,950.10	105.7	\$ 9,497.80	96.5
Environmental Programs	\$ 7,521.80	52.7	\$ 7,921.90	46.7
Land and Water Resources	\$ 3,540.80	13.0	\$ 6,374.70	8.7
Weights and Measures	\$ 6,179.10	42.5	\$ 5,618.80	38.9
Marketing	\$ 3,805.50	22.3	\$ 3,021.80	13.8
Agriculture Products Inspection	\$ 2,679.70	24.2	\$ 2,941.70	23.8
Warehouses	\$ 867.10	16.8	\$ 1,318.10	12.3
Animal Health	\$ 565.10	6.5	\$ 989.00	11.0
Egg Inspection	\$ 1,734.50	6.5	\$ 977.30	5.5
Animal Welfare	\$ 565.80	7.6	\$ 897.60	11.1
Animal Disease Laboratory	\$ 543.50	17.2	\$ 404.90	4.2
<u>Non-Reporting Programs</u>				
Compassionate Use of Medical Cannabis Pilot Program	\$ 2,049.90	8.4	\$ -	N/A
Interfund Transfers and Pass-Throughs	\$ 1,566.00	N/A	\$ -	N/A
<u>Department</u>				
Totals	\$ 88,677.10	348.6	\$ 84,764.50	333.5

The Illinois Department of Agriculture's (Department) programs focus on the regulation and promotion of the Illinois agriculture industry. Through rigorous monitoring and regular oversight, agency staff ensures the safety of the State's food and agriculture industry, protecting both producers and consumers. Major tasks include protecting individuals from mislabeled, contaminated, or diseased agricultural commodities; preserving the State's natural resources while at the same time protecting productive agricultural land; monitoring the safety of the food supply; and performing inspections to safeguard consumers. The Department promotes the agricultural industry through the Department's Bureau of Marketing, Promotion and Grants (Bureau), which is charged with providing domestic and international marketing assistance to both established and fledgling Illinois food and agribusiness companies. The Bureau facilitates reverse trade missions for foreign livestock and grain buyers; sponsors domestic and international trade activities to spur sales of Illinois products; and partners with field-to-table advocates in an effort to increase the production and distribution of fresh, locally grown foods. The Department also oversees both the Illinois and DuQuoin State Fairs and manages non-fair events held on the two State fairgrounds. These non-fair events help generate additional revenue

for the Department. Department management continues to improve its operating efficiency by further streamlining regulations and by working to make more information available electronically.

Homeland security and emergency preparedness are a critical focus of the Department as well. Safeguarding Illinois’ agricultural resources is a Statewide priority and the Department is one of several State agencies involved with the State’s Emergency Operations Center. The Interfund Transfers and Pass-Through component relates to those entities outside the Department that receive funding through the Department’s budget. Program expenditures and headcount numbers contain an apportioned amount for the Department’s administrative headcount and costs, which directly support program activities.

Agriculture Products Inspection

Mission Statement: Protect growers, livestock owners and the environment by inspecting feed, seed and fertilizer products.

Program Goals:

Objectives:

1. Provide timely and accurate laboratory results.
 - (a) Complete single ingredient lab analysis and multiple ingredient analysis in a timely fashion.
2. Provide comprehensive, consistent and clear requirements, policies and procedures.
3. Ensure that feed, seed and fertilizer products available in Illinois are safe and of high quality.
 - (a) Reduce instances of non-compliant products used.
 - (b) Maintain and enhance new lab capabilities.
4. Maintain a regulatory compliant feed, seed and fertilizer products processing and users industry.
 - (a) Increase percent of sites rated compliant.

Funds: General Revenue Fund, Fertilizer Control Fund, Feed Control Fund, Agriculture Federal Projects Fund

Statutory Authority: 505 ILCS 30/1

	<u>Fiscal Year 2015 Actual</u>	<u>Fiscal Year 2016 Actual</u>	<u>Fiscal Year 2017 Target/ Projected</u>	<u>Fiscal Year 2017 Actual</u>	<u>Fiscal Year 2018 Target/ Projected</u>
<u>Input Indicators</u>					
Total expenditures - all sources (in thousands)	\$ 3,358.90	\$ 2,679.70	\$ -	\$ 2,941.70	\$ -

	<u>Fiscal Year 2015 Actual</u>	<u>Fiscal Year 2016 Actual</u>	<u>Fiscal Year 2017 Target/ Projected</u>	<u>Fiscal Year 2017 Actual</u>	<u>Fiscal Year 2018 Target/ Projected</u>
Total expenditures - State appropriated funds (in thousands)	\$ 3,358.90	\$ 2,679.70	\$ -	\$ 2,941.70	\$ -
Average monthly full-time equivalents	22.2	24.2	-	23.8	23.8
<u>Output Indicators</u>					
Number of inspections (a) (b)	5,974	5,358	6,000	4,951	6,000
Number of enforcement actions (c)	700	386	500	320	351
<u>Outcome Indicators</u>					
Percent of feed, seed, and fertilizer facilities and products found compliant with regulations (c)	90.00%	95.79%	95.00%	91.30%	95.00%
Number of days to complete feed-multiple ingredient laboratory analysis (d)	16.9	11.5	13.0	5.3	10.0
Number of days to complete fertilizer-single ingredient laboratory analysis (d)	28.2	7.3	13.0	2.9	7.0
Number of days to complete fertilizer-multiple ingredient laboratory analysis (d)	28.0	8.9	13.0	3.3	9.0
Number of days to complete seed (depends on type) laboratory analysis (d)	11.6	8.7	12.0	8.6	9.0
<u>Efficiency/Cost- Effectiveness</u>					
Cost per inspection (in dollars) (b) (e)	\$ 117.48	\$ 131.78	\$ 130.00	\$ 128.37	\$ 130.00

(a) One inspector position unfilled all year.

(b) Two new inspectors hired, training required.

(c) Increased compliance due to industry knowledge of rule requirements and increased facility updates.

(d) New lab equipment installed in Fiscal Year 2016.

(e) One inspector was out part of Fiscal Year 2017 on medical leave.

Animal Disease Laboratory

Mission Statement: Detect and identify foreign and domestic animal disease, by conducting laboratory tests for livestock producers, consumers, pet owners, Department Bureaus, State and local jurisdictions and others.

**Program Goals:
Objectives:**

1. Provide timely, accurate and high quality results using quality assurance/quality control methods.
2. Provide comprehensive, consistent and clear requirements, policies and procedures.
3. Provide professional, consistent, and fair inspections that follow the Department's policies and procedures.
4. Mitigate human and animal health and environmental hazards.
 - (a) Provide meat testing.
 - (b) Provide rabies testing.
 - (c) Provide diagnostic and regulatory testing for animal diseases and for other purposes.

Funds: Illinois Department of Agriculture Laboratory Services Revolving Fund
Statutory Authority: 510 ILCS 10/0.01 et. seq.

	<u>Fiscal Year 2015 Actual</u>	<u>Fiscal Year 2016 Actual</u>	<u>Fiscal Year 2017 Target/ Projected</u>	<u>Fiscal Year 2017 Actual</u>	<u>Fiscal Year 2018 Target/ Projected</u>
<u>Input Indicators</u>					
Total expenditures - all sources (in thousands)	\$ 2,735.00	\$ 543.50	\$ -	\$ 404.90	\$ -
Total expenditures - State appropriated funds (in thousands)	\$ 2,735.00	\$ 543.50	\$ -	\$ 404.90	\$ -
Average monthly full-time equivalents	18.9	17.2	-	4.2	-
<u>Output Indicators</u>					
Total tests performed	76,111	53,971	50,000	N/A	-
Meat samples tested	2,040	4,231	4,100	N/A	-
Rabies samples tested	439	410	390	N/A	-
Number of check tests participated	108	98	90	N/A	-
Number of lab meetings held per year	8	10	8	N/A	-

	<u>Fiscal Year 2015 Actual</u>	<u>Fiscal Year 2016 Actual</u>	<u>Fiscal Year 2017 Target/ Projected</u>	<u>Fiscal Year 2017 Actual</u>	<u>Fiscal Year 2018 Target/ Projected</u>
Number of quality assurance/quality control exercises	95	97	95	N/A	-
Number of staff meeting personnel qualifications	16	16	14	N/A	-
Number of staff receiving continuing education per year	5	1	1	N/A	-
<u>Efficiency/Cost- Effectiveness</u>					
Average cost per test (in dollars)	\$ 62.02	\$ 63.78	\$ 65.78	N/A	N/A
Number of tests per lab worker	3,245	2,875	2,925	N/A	N/A

The Galesburg Animal Disease lab closed April 30, 2017. The State of Illinois partnered with the University of Illinois - College of Veterinary Medicine to process all future animal/disease testing samples.

Animal Health

Mission Statement: Reduce and eradicate animal diseases that are a threat to animals raised for the purpose of livestock/poultry production. Facilitate trade by ensuring that livestock producers, veterinarians, livestock dealers, auction market operators and others identify and prevent livestock diseases.

Program Goals:

Objectives:

1. Provide comprehensive, consistent and clear information about requirements, policies and procedures.
 - (a) Survey customers to assess satisfaction with policies and procedures and improve performance.
2. Provide professional, consistent, and fair inspections that follow the Department's policies and procedures.
 - (a) Survey customers to assess satisfaction with policies and procedures and improve performance.
3. Provide timely issuance of permits and licenses.
 - (a) Issue licenses quickly after receipt of application.
 - (b) Provide assistance to those who did not initially qualify.

4. Attain and/or maintain a class-free (no livestock herds containing disease) status for all regulatory diseases.
 (a) Decrease incidence of regulated diseases.

Funds: General Revenue Fund, Agriculture Federal Projects Fund, Surety Bond Fund
Statutory Authority: 20 ILCS 5/6.01

	<u>Fiscal Year 2015 Actual</u>	<u>Fiscal Year 2016 Actual</u>	<u>Fiscal Year 2017 Target/ Projected</u>	<u>Fiscal Year 2017 Actual</u>	<u>Fiscal Year 2018 Target/ Projected</u>
<u>Input Indicators</u>					
Total expenditures - all sources (in thousands)	\$ 626.10	\$ 565.10	\$ -	\$ 989.00	\$ -
Total expenditures - State appropriated funds (in thousands)	\$ 626.10	\$ 565.10	\$ -	\$ 989.00	\$ -
Average monthly full-time equivalents	6.7	6.5	-	11.0	-
<u>Output Indicators</u>					
Number of inspections performed on livestock dealers, branch locations, and auction markets (a)	83	9	40	30	30
Number of animals tested by field veterinarians for all diseases (b)	35	38	40	43	40
Number of enforcement actions taken due to errors on health certificates (a)	413	446	380	1,391	1,300
Number of licenses issued to livestock dealers, branch locations, and auction markets	234	227	220	315	300
Number of livestock permits issued for entry into Illinois	19,188	25,788	22,000	27,665	25,000
Number of herds/flocks quarantined or restricted due to positive or suspect test results (c)	15	10	10	9	10
Number of renewals of poultry testers trained (d)	-	-	-	106	-

	<u>Fiscal Year 2015 Actual</u>	<u>Fiscal Year 2016 Actual</u>	<u>Fiscal Year 2017 Target/ Projected</u>	<u>Fiscal Year 2017 Actual</u>	<u>Fiscal Year 2018 Target/ Projected</u>
Number of new traceable premises accounts established	391	300	300	237	250
<u>Outcome Indicators</u>					
Number of horses testing positive for Equine Infectious Anemia	1	-	-	4	5
Number of veterinarians trained in bioterrorism	-	-	5	-	-
Number of reviews and exercises of emergency disease response plans (e)	-	-	1	-	1
Number of new National Poultry Improvement Program (NPIP) flocks enrolled	14	16	10	25	10
Number of poultry testers trained (f)	3	6	5	41	10
<u>Efficiency/Cost- Effectiveness</u>					
Number of inspections performed (a)	133	57	100	148	100
Cost per inspection (in dollars) (g)	\$ 1,841.00	\$ 2,725.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00

- (a) Increase is due to additional staff.
- (b) The number of animals tested is dependent upon the regulatory disease condition reported. The ideal target is "0", which indicates a low rate of disease suspicion.
- (c) The number of herds/flocks quarantined or restricted is dependent upon the regulatory disease condition reported.
- (d) The number of renewals of poultry testers trained is now based on a staggered schedule.
- (e) Number of poultry testers trained will vary due to the fact that it is dependent upon a desired participation and a voluntary program.
- (f) Contractual, travel, commodities, printing, equipment, telecom, and op auto are excluded.
- (g) Increase is due to a change in the review process.

Animal Welfare

Mission Statement: Promote the humane care and control of animals by ensuring that pet and livestock owners, pet breeders and pet dealers identify, correct and prevent inhumane conditions and treatment.

**Program Goals:
Objectives:**

1. Provide comprehensive, consistent and clear requirements, policies and procedures.
 - (a) Survey customers to assess satisfaction with policies and procedures and improve performance.
2. Provide timely issuance of operating licenses.
 - (a) Reduce the average time to issue operating licenses.
3. Provide timely response to complaints about inhumane care of animals.
 - (a) Respond quickly to all humane care complaints.
4. Provide professional, consistent, and fair inspections that follow the Department's policies and procedures.
 - (a) Survey customers to assess satisfaction with inspection policies and procedures.

**Funds: General Revenue Fund
Statutory Authority: 225 ILCS 605/1**

	<u>Fiscal Year 2015 Actual</u>	<u>Fiscal Year 2016 Actual</u>	<u>Fiscal Year 2017 Target/ Projected</u>	<u>Fiscal Year 2017 Actual</u>	<u>Fiscal Year 2018 Target/ Projected</u>
<u>Input Indicators</u>					
Total expenditures - all sources (in thousands)	\$ 626.50	\$ 565.80	\$ -	\$ 897.60	\$ -
Total expenditures - State appropriated funds (in thousands)	\$ 626.50	\$ 565.80	\$ -	\$ 897.60	\$ -
Average monthly full-time equivalents	6.7	7.6	-	11.1	-
<u>Output Indicators</u>					
Number of Animal Welfare inspections (a)	900	777	800	1,115	900
Number of formal complaint and hearing notices issued for violations of the Animal Welfare Act (b) (c)	29	37	30	21	30
Amount of monies collected from fines issued under the Animal Welfare Act (in dollars)	\$20,530.00	\$38,784.00	\$20,000.00	\$28,155.00	\$20,000.00
Total number of complaints received and tracked in the docket system (d)	721	652	650	536	600

	<u>Fiscal Year 2015 Actual</u>	<u>Fiscal Year 2016 Actual</u>	<u>Fiscal Year 2017 Target/ Projected</u>	<u>Fiscal Year 2017 Actual</u>	<u>Fiscal Year 2018 Target/ Projected</u>
Number of Animal Welfare complaints (d)	272	294	300	214	250
Number of Animal Welfare, Rendering Brand, and Horsemeat licenses issued (e)	2,220	2,207	2,000	2,155	2,000
Number of volunteer humane investigators trained and approved	122	104	100	80	100
Number of humane care complaints (d)	403	292	300	274	250
Number of investigations by humane investigators (d)	889	1,980	900	1,922	1,500
Number of cases referred to the States Attorney's office for prosecution	1	9	5	-	5
Number of impoundments issued under the Humane Care for Animals Act because of unwillingness or inability to care for animals	3	7	3	6	3
Number of notices of violations issued which include humane care, dead animal disposal, and animals running at large	100	78	80	60	70
Number of approved humane investigators failing the requirements of the Humane Care for Animals Act	1	1	2	-	2
Number of foster permits issued	2,676	3,349	3,000	3,259	3,000
Number of truck permits issued	588	622	600	521	550
<u>Efficiency/Cost-Effectiveness</u>					
Cost per inspection (in dollars) (f)	\$ 303.00	\$ 387.00	\$ 400.00	\$ 400.00	\$ 400.00

- (a) Number is increased due to increase in field staff.
- (b) Complaint and hearing notices are dependent upon non-compliance by licenses.
- (c) Hearings must now be requested by respondents.
- (d) This number is dependent upon the varied amount of complaints received by the public.
- (e) Number is dependent upon applications received.
- (f) Contractual, travel, commodities, printing, equipment, telecommunications, and operation of automotive equipment are excluded.

Egg Inspection

Mission Statement: Protect public health and ensure confidence in Illinois shell eggs and egg products by inspecting locations that distribute and handle eggs and egg products.

Program Goals:

Objectives:

1. Provide safe and high quality eggs and egg products in Illinois by ensuring regulatory compliance with the Illinois Egg and Egg Products Act.
 - (a) Provide comprehensive, consistent and clear requirements, policies and procedures.
 - (b) Provide professional, consistent and fair inspections that follow the Department's policies and procedures.

Funds: Agricultural Master Fund

Statutory Authority: ILCS, Ch. 410, Par615/1 et. seq.

	<u>Fiscal Year 2015 Actual</u>	<u>Fiscal Year 2016 Actual</u>	<u>Fiscal Year 2017 Target/ Projected</u>	<u>Fiscal Year 2017 Actual</u>	<u>Fiscal Year 2018 Target/ Projected</u>
<u>Input Indicators</u>					
Total expenditures - all sources (in thousands)	\$ 1,004.90	\$ 1,734.50	\$ -	\$ 977.30	\$ -
Total expenditures - State appropriated funds (in thousands)	\$ 1,004.90	\$ 1,734.50	\$ -	\$ 977.30	\$ -
Average monthly full-time equivalents	6.7	6.5	-	5.5	-
<u>Output Indicators</u>					
Number of enforcement actions taken (warning letters and hearings)	348	348	300	320	350
Number of licensed in-State egg suppliers	925	998	1,000	1,010	1,100

	<u>Fiscal Year 2015 Actual</u>	<u>Fiscal Year 2016 Actual</u>	<u>Fiscal Year 2017 Target/ Projected</u>	<u>Fiscal Year 2017 Actual</u>	<u>Fiscal Year 2018 Target/ Projected</u>
Number of licensed out-of-State egg suppliers	328	313	320	297	325
Total number of USDA requested services	-	-	-	-	-
Number of State Certificates of Inspection issued	559	450	450	384	375
<u>Outcome Indicators</u>					
Number of egg inspections	2,803	3,018	3,100	3,709	3,500
Number of dozen eggs taken off sale (a)	103,348	39,524	50,000	141,570	50,000
<u>Efficiency/Cost-Effectiveness</u>					
Number of inspections performed per inspector	560	603	625	741	700

(a) Number of eggs taken off sale varies each year depending on results of inspections.

Environmental Programs

Mission Statement: Protect the public and the State's natural resources by licensing, registering, permitting and inspecting various agribusinesses and producers.

Program Goals:

Objectives:

1. Provide comprehensive, consistent and clear requirements, policies and procedures.
2. Provide professional, consistent, and fair inspections that follow the Department's policies and procedures.
3. Provide timely and accurate processing of pesticide licenses.
4. Provide compliance assistance through enhanced training programs, facility site visits, compliance materials distribution and compliance discussions with licensees.
5. Improve environmental health.

Funds: General Revenue Fund, Used Tire Management Fund, Livestock Management Facilities Fund, Pesticide Control Fund, Agriculture Pesticide Control Act Fund, Agriculture Federal Projects Fund

Statutory Authority: 415 ILCS 60/1 et. seq.

	<u>Fiscal Year 2015 Actual</u>	<u>Fiscal Year 2016 Actual</u>	<u>Fiscal Year 2017 Target/ Projected</u>	<u>Fiscal Year 2017 Actual</u>	<u>Fiscal Year 2018 Target/ Projected</u>
<u>Input Indicators</u>					
Total expenditures - all sources (in thousands)	\$ 8,612.30	\$ 7,521.80	\$ -	\$ 7,921.90	\$ -
Total expenditures - State appropriated funds (in thousands)	\$ 8,612.30	\$ 7,521.80	\$ -	\$ 7,921.90	\$ -
Average monthly full-time equivalents	57.8	52.7	-	46.7	47.5
<u>Output Indicators</u>					
Pesticide applicators licensed	37,468	36,290	37,000	36,564	37,000
Pesticide products registered	14,972	14,309	14,500	16,100	15,000
Pesticide misuse investigations conducted	130	142	120	178	250
Acres of nursery inspected (a)	24,475	22,590	27,000	19,754	22,500
Nursery dealers licensed	3,204	2,512	3,500	2,723	3,000
Number of nursery inspections	648	589	650	490	500
Livestock notices of intent to construct	150	126	130	134	130
Waste management plans certified	24	9	20	14	15
Livestock managers certified	467	243	300	217	250
Phytosanitary certificates issued	4,146	4,531	4,500	4,886	4,750
<u>Outcome Indicators</u>					
Average response of agribusinesses and producers that listed the satisfaction of compliance assistance received as (1) not at all satisfied to (7) extremely satisfied	6.1	5.9	6.0	5.7	5.8

	<u>Fiscal Year 2015 Actual</u>	<u>Fiscal Year 2016 Actual</u>	<u>Fiscal Year 2017 Target/Projected</u>	<u>Fiscal Year 2017 Actual</u>	<u>Fiscal Year 2018 Target/Projected</u>
Average response of agribusinesses and producers that agreed with the statement that inspectors are responsive, consistent, courteous, and prepared based on the scale of (1) strongly disagree to (7) strongly agree	6.5	5.8	6.0	5.8	5.9
Average response of agribusinesses and producers that rated requirements and policies as (1) extremely unfair to (7) completely fair	5.6	5.3	5.4	5.4	5.4
Percentage of enforcement actions overturned by the courts	0%	0%	0%	0%	0%
Percentage of lawncare and agrichemical sites subject to enforcement action	1.2%	0.1%	1.0%	0%	1.0%
<u>Efficiency/Cost-Effectiveness</u>					
Number of inspections per inspector	331.8	270.0	300.0	283.7	300.0
Average cost per inspection (in dollars)	\$ 938.65	\$ 1,021.23	\$ 1,000.00	\$ 1,031.00	\$ 1,050.00
Field inspection time per inspection (in hours)	1.1	1.4	1.3	1.3	1.3

- (a) Non-coincidence of Fiscal Year with growing season may result in annual variations in acres inspected.

Fairs and Horseracing

Mission Statement: Provide opportunities for agricultural awareness through family-oriented fairs, capitalize on the staging of special events that utilize fairground facilities, and support the Illinois horse breeding industry.

**Program Goals:
Objectives:**

1. Provide a safe, entertaining and educational experience at a reasonable price.
 - (a) Survey attendees to improve the value and performance of the fair.
 - (b) Enhance the educational focus of the fair.
2. Provide a good business opportunity for concessionaires.
 - (a) Maintain the percentage of returning concessionaires at both fairs at 90% or better.
3. Provide an appealing event for exhibitors and contestants that enhances agriculture industry awareness and strengthens local tourism industry sales.
 - (a) Survey exhibitors to improve the value and performance of the fair.
 - (b) Survey contestants to improve the value and performance of the fair.
 - (c) Survey attendees.
 - (d) Improve tourism industry sales.
4. Maximize use of the fairground facilities.
 - (a) Increase and diversify non-fair usage.
 - (b) Provide and promote events that have economic benefits and impact to the community and Illinois.
5. Provide swift and courteous service to all horse racing participants.
 - (a) Register horses quickly after receipt of application.
 - (b) Perform mare, foal, and stallion identifications in a timely manner.
 - (c) Provide requested information in an efficient and courteous manner.
 - (d) Make administrative decisions benefiting all facets of the horse racing industry.
6. Schedule racing events to enhance and support Illinois' horse breeding and racing programs.
 - (a) In cooperation with Illinois' pari-mutuel racetracks, schedule approximately 192 thoroughbred races per Fiscal Year.
 - (b) Schedule approximately 251 harness racing events for Illinois-breds to be contested at 33 or more county fairs each Fiscal Year.
 - (c) Schedule approximately 44 Illinois-bred events to be raced at the Illinois and DuQuoin State Fairs.
 - (d) In cooperation with Illinois' pari-mutuel racetracks, schedule approximately 131 stakes and 147 overnight events restricted to Illinois-bred harness races each year.
 - (e) Schedule an adequate number of races at the county fair and State fair levels to serve and support Illinois' new quarter horse breeding and racing program.
7. Supplement horse racing purses and provide county fair funding.
 - (a) Provide funding for Illinois-bred standardbred, thoroughbred, and quarter horse races.
 - (b) Provide stable financial support for each county fair per Fiscal Year.
8. Provide facilities that are clean, safe, accessible, affordable and available when needed.
 - (a) Survey customers to gauge and improve customer satisfaction.

Funds: General Revenue Fund, Agricultural Premium Fund, Fair and Exposition Fund, Illinois State Fair Fund, Illinois Racing Quarter Horse Breeders Fund, Illinois Standardbred Breeders Fund, Illinois Thoroughbred Breeders Fund, State Fair Promotional Activities Fund
Statutory Authority: 20 ILCS 210/1

	<u>Fiscal Year 2015 Actual</u>	<u>Fiscal Year 2016 Actual</u>	<u>Fiscal Year 2017 Target/ Projected</u>	<u>Fiscal Year 2017 Actual</u>	<u>Fiscal Year 2018 Target/ Projected</u>
<u>Input Indicators</u>					
Total expenditures - all sources (in thousands)	\$27,624.60	\$19,829.90	\$ -	\$20,074.80	\$ -
Total expenditures - State appropriated funds (in thousands)	\$27,602.80	\$19,829.90	\$ -	\$20,074.80	\$ -
Average monthly full-time equivalents	20.0	18.5	-	14.7	15.0
<u>Output Indicators</u>					
Number of Illinois State Fair concession and exhibit contracts	429	419	420	363	370
Number of DuQuoin State Fair concession contracts	176	168	170	116	130
Number of Illinois State Fair attendees	411,547	357,409	393,150	401,648	395,000
Number of DuQuoin State Fair attendees	315,808	105,622	116,200	109,305	112,000
Illinois State Fair revenue generated (in thousands)	\$ 6,034.80	\$ 6,080.10	\$ 6,300.00	\$ 6,088.80	\$ 6,100.00
DuQuoin State Fair revenue generated (in thousands)	\$ 1,284.50	\$ 1,248.50	\$ 1,250.00	\$ 1,358.22	\$ 1,300.00
Number of registered thoroughbreds conceived and/or foaled in Illinois	991	795	653	666	551
Number of registered standardbreds conceived and foaled in Illinois	1,239	821	609	614	505
Number of registered quarter horses conceived and foaled in Illinois	45	19	9	9	11

	<u>Fiscal Year 2015 Actual</u>	<u>Fiscal Year 2016 Actual</u>	<u>Fiscal Year 2017 Target/ Projected</u>	<u>Fiscal Year 2017 Actual</u>	<u>Fiscal Year 2018 Target/ Projected</u>
Number of thoroughbred stakes races and restricted races	352	110	150	N/A	200
Number of standardbred stakes races and restricted races	676	423	450	N/A	450
Number of quarter horse stake races and restricted races	-	-	-	N/A	N/A
Total purses paid (in millions)	\$ 25.00	\$ 12.00	\$ 14.00	N/A	\$ 14.50
<u>Outcome Indicators</u>					
Percent of return concessionaires at the Illinois State Fair	95%	82%	80%	80%	80%
State support as percentage of total purses paid to Illinois registered thoroughbreds, standardbreds, and quarter horses at horse races	11%	10%	N/A	N/A	22%
State support for county fair awards and premiums as a percentage of total county fair awards and premiums paid	33.3%	33.3%	N/A	N/A	N/A
<u>Efficiency/Cost-Effectiveness</u>					
Number of inspections per employee (Bureau of County Fairs and Horse Racing)	569	545	424	430	356
Number of horses enrolled and registered per employee (Bureau of County Fairs and Horse Racing)	2,275	1,635	1,271	1,289	1,067

Land and Water Resources

Mission Statement: Promote the conservation and protection of Illinois’ soil and water resources by providing financial and technical assistance to the 97 county soil and water conservation districts to work with rural and urban customers. Provide outreach to the public at large on natural resource conservation.

**Program Goals:
Objectives:**

1. Provide timely and relevant technical and financial assistance to Soil and Water Conservation Districts.
 - (a) Increase number of projects approved.
 - (b) Increase total amount of money expended per year.
2. Provide timely assistance upon receipt of request.
3. Provide comprehensive, consistent and clear requirements, policies and procedures.
4. Mitigate soil loss.
 - (a) Increase acres of conservation tillage applied Statewide.
 - (b) Increase percent of cropland meeting tolerable soil loss levels.

Funds: Agricultural Premium Fund, Partners for Conservation Fund, Agriculture Federal Projects Fund

Statutory Authority: 70 ILCS 405/1 et. seq.

	<u>Fiscal Year 2015 Actual</u>	<u>Fiscal Year 2016 Actual</u>	<u>Fiscal Year 2017 Target/ Projected</u>	<u>Fiscal Year 2017 Actual</u>	<u>Fiscal Year 2018 Target/ Projected</u>
<u>Input Indicators</u>					
Total expenditures - all sources (in thousands)	\$ 6,653.00	\$ 3,540.80	\$ -	\$ 6,374.70	\$ -
Total expenditures - State appropriated funds (in thousands)	\$ 6,653.00	\$ 3,540.80	\$ -	\$ 6,374.70	\$ -
Average monthly full-time equivalents	11.1	13.0	-	8.7	8.7
<u>Output Indicators</u>					
Sustainable agriculture grants requested	22	N/A	N/A	N/A	N/A
Sustainable agriculture grants approved	-	N/A	N/A	N/A	N/A
Conservation practices program projects approved	-	N/A	280	42	320

	<u>Fiscal Year 2015 Actual</u>	<u>Fiscal Year 2016 Actual</u>	<u>Fiscal Year 2017 Target/ Projected</u>	<u>Fiscal Year 2017 Actual</u>	<u>Fiscal Year 2018 Target/ Projected</u>
Streambank stabilization restoration program projects approved	-	N/A	20	12	11
Number of participants in workshops and courses	789	687	750	738	800
<u>Outcome Indicators</u>					
Percent of landowners and agricultural producers requesting financial assistance (sustainable ag. grants), whose project was approved, assisted and completed	0%	N/A	N/A	N/A	N/A
State source cost share for conservation practices (in thousands)	\$ -	\$ 1.00	\$ 1.00	\$ 1.00	\$ 1.00
Dollars available per acre for conservation practices (in dollars)	N/A	\$ 0.04	\$ 0.04	\$ 0.04	\$ 0.06
Average annual soil erosion rate (tons per acre per year)	N/A	4.4	4.5	3.3	3.3
Acres of farmland in conservation tillage	8,600,000	8,400,000	8,200,000	9,245,000	9,200,000
Percentage of farmland in conservation tillage	40.0%	38.2%	39.9%	43.0%	45.0%
Cropland meeting tolerable soil loss levels	17,245,000	17,010,000	17,100,000	17,000,000	17,100,000
Percentage of acres meeting tolerable soil loss levels	80.4%	80.0%	80.0%	79.2%	80.0%
Acres with approved nutrient management plans	-	N/A	N/A	N/A	N/A
<u>Efficiency/Cost-Effectiveness</u>					
Average cost per acre to attain compliance with tolerable soil loss levels (in dollars)	\$ 61.75	\$ 71.75	\$ 72.00	\$ 74.50	\$ 76.85

Marketing

Mission Statement: To expand Illinois agricultural exports by providing domestic and international marketing assistance to both established and newly created Illinois food and agribusiness companies. The Bureau facilitates reverse trade missions for foreign livestock and grain buyers; sponsors domestic and international trade activities to spur sales of Illinois products; and partners with local food advocates in an effort to increase the production and distribution of Illinois grown foods.

Program Goals:

Objectives:

1. Provide opportunities to expand domestic and international markets identified through tours, trade shows and missions.
 - (a) Facilitate more buyer/seller introductions per year.
 - (b) Increase the dollar value of sales resulting from marketing efforts.
2. Provide marketing opportunities for alternative and specialty crops.
 - (a) Increase the number of projects regarding alternative and specialty crops.
3. Provide relevant information and advice on foreign market penetration.
4. Facilitate access to federal assistance programs.
 - (a) Facilitate company access to federal programs.
5. Expand Illinois' agricultural sector.
 - (a) Improve agricultural export sales.

Funds: General Revenue Fund, Agricultural Premium Fund, Federal Agricultural Marketing Services Fund, Agriculture Federal Projects Fund
Statutory Authority: 20 ILCS 205/40.7

	<u>Fiscal</u> <u>Year 2015</u> <u>Actual</u>	<u>Fiscal</u> <u>Year 2016</u> <u>Actual</u>	<u>Fiscal</u> <u>Year 2017</u> <u>Target/</u> <u>Projected</u>	<u>Fiscal</u> <u>Year 2017</u> <u>Actual</u>	<u>Fiscal Year</u> <u>2018</u> <u>Target/</u> <u>Projected</u>
<u>Input Indicators</u>					
Total expenditures - all sources (in thousands)	\$ 3,198.80	\$ 3,805.50	\$ -	\$ 3,021.80	\$ -
Total expenditures - State appropriated funds (in thousands)	\$ 3,198.80	\$ 3,805.50	\$ -	\$ 3,021.80	\$ -
Average monthly full-time equivalents	12.2	22.3	-	13.8	13.3
<u>Output Indicators</u>					
Number of custom reports and inquiries	1,776	1,431	1,400	1,131	N/A

	<u>Fiscal Year 2015 Actual</u>	<u>Fiscal Year 2016 Actual</u>	<u>Fiscal Year 2017 Target/ Projected</u>	<u>Fiscal Year 2017 Actual</u>	<u>Fiscal Year 2018 Target/ Projected</u>
Number of the Department's own trade shows/missions developed	15	17	16	18	15
Number of cooperator sponsored activities	41	59	40	47	60
Number of projects regarding alternative and specialty crops	23	26	10	23	10
Number of informational, educational, and outreach events	83	31	60	27	20
<u>Outcome Indicators</u>					
Number of trade leads generated from the Department marketing activities	21	N/A	N/A	N/A	N/A
Number of buyer/seller introductions arranged by Department staff	6,832	12,112	7,000	8,522	7,000
Number of participants in Department-sponsored trade shows	419	1,067	300	294	300
Number of participants in Department-sponsored missions	88	130	70	98	80
Number of participants in cooperator activities	445	379	250	244	250
Number of participants in alternative/specialty crop activities	546	584	300	678	400
Number of participants at informational, educational, and outreach events	97,823	53,536	50,000	43,771	50,000
<u>Efficiency/Cost-Effectiveness</u>					
Annual return on investment	215%	155%	100%	85%	100%

Meat Inspection

Mission Statement: Protect public health and ensure consumer confidence in Illinois meat products by inspecting meat and poultry slaughter and processing operations.

Program Goals:

Objectives:

1. Provide safe and high quality meat products in Illinois by ensuring a regulatory compliant meat and poultry slaughter and processing industry.
 - (a) Reduce the percentage of actionable findings.
 - (b) Increase the percent of sites rated compliant.
2. Provide comprehensive, consistent and clear requirements, policies and procedures.
3. Provide professional, consistent, and fair inspections that follow the Department's policies and procedures.
4. Provide a dispute resolution and appeals process that is efficient, consistent and fair.

Funds: General Revenue Fund, Wholesome Meat Fund

Statutory Authority: 225 ILCS 650 et. seq.

	<u>Fiscal Year 2015 Actual</u>	<u>Fiscal Year 2016 Actual</u>	<u>Fiscal Year 2017 Target/ Projected</u>	<u>Fiscal Year 2017 Actual</u>	<u>Fiscal Year 2018 Target/ Projected</u>
<u>Input Indicators</u>					
Total expenditures - all sources (in thousands)	\$10,987.80	\$ 6,950.10	\$ -	\$ 9,497.80	\$ -
Total expenditures - State appropriated funds (in thousands)	\$10,987.80	\$ 6,950.10	\$ -	\$ 9,497.80	\$ -
Average monthly full-time equivalents	110.0	105.7	-	96.5	-
<u>Output Indicators</u>					
Number of enforcement actions taken (warning letters and hearings)	18	56	40	59	60
Livestock inspected (head)	805,043	805,448	832,338	756,224	850,000
Livestock inspected (millions of pounds)	65.4	42.0	48.0	70.9	75.0
Number of inspected plants/brokers	995	980	1,011	1,017	950
Number of planned/random compliance reviews (a)	3,361	3,915	3,820	1,309	2,400

	<u>Fiscal Year 2015 Actual</u>	<u>Fiscal Year 2016 Actual</u>	<u>Fiscal Year 2017 Target/ Projected</u>	<u>Fiscal Year 2017 Actual</u>	<u>Fiscal Year 2018 Target/ Projected</u>
Number of tasks/procedures performed	54,402	56,140	55,103	156,876	162,000
Number of official plant reviews	72	78	75	66	66
Number of articles submitted to industry newsletters (b)	2	-	-	-	-
<u>Outcome Indicators</u>					
Diseased carcasses or parts retained/identified submitted for testing	100%	100%	100%	100%	100%
Slaughtering and handling of livestock is in compliance with humane methods	100%	98%	95%	98%	100%
Prevent unsanitary conditions and ensure that product is not adulterated	74%	87%	85%	98%	80%
Identify food safety hazards and take preventive measures	72%	78%	75%	99%	85%
<u>Efficiency/Cost-Effectiveness</u>					
Average cost per livestock inspected (head) (in dollars)	\$ 16.40	\$ 16.48	\$ 16.50	\$ 16.50	\$ 16.50
Number of tasks/procedures performed per inspector	11,110	11,098	11,200	11,100	11,200
Average total cost of inspections per plant during the Fiscal Year (in dollars)	\$12,118.00	\$12,232.00	\$12,132.00	\$12,132.00	\$12,232.00

- (a) One compliance officer detailed to military duty of 8 months during Fiscal Year 2017.
(b) Newsletter to Meat and Poultry Inspection discontinued; replaced with work unit meetings.

Warehouses

Mission Statement: License and examine the operations of grain dealers and grain warehouses; manage the Illinois Grain Insurance Fund and administer the Grain Code, Specialty Farm Product Buyers Act, and the Agricultural Act in order to protect the financial interest and property of grain producers and residents of Illinois.

Program Goals:

Objectives:

1. Issue licenses in a timely manner for correct applications.
 - (a) Issue licenses to all qualified applicants and provide necessary assistance to those who initially fail to meet specific requirements.
 - (b) Review all applications and issue licenses in a timely manner.
2. Provide comprehensive, consistent and clear requirements, policies and procedures.
 - (a) Survey customers to assess satisfaction with policies and procedures.
3. Provide professional, consistent, efficient and fair implementation of requirements and examination of policies and procedures.
 - (a) Survey customers to assess satisfaction with procedures at the conclusion of every examination.
 - (b) Reduce number of serious complaints about the examination service.
4. Provide dispute resolution and appeals process that is efficient, consistent and fair.
 - (a) Survey customers to assess and improve the dispute resolution process.
5. Ensure Illinois farmers and other citizens are protected from failures.
 - (a) Protect all farmers doing business with licensed grain elevator operations.
 - (b) Minimize Illinois Grain Insurance Fund payouts.

Funds: General Revenue Fund, Regulatory Fund, Grain Indemnity Trust Fund, Illinois Grain Insurance Fund

Statutory Authority: 240 ILCS 40/1-1

	<u>Fiscal Year 2015 Actual</u>	<u>Fiscal Year 2016 Actual</u>	<u>Fiscal Year 2017 Target/ Projected</u>	<u>Fiscal Year 2017 Actual</u>	<u>Fiscal Year 2018 Target/ Projected</u>
<u>Input Indicators</u>					
Total expenditures - all sources (in thousands)	\$ 1,591.70	\$ 867.10	\$ -	\$ 1,318.10	\$ -
Total expenditures -State appropriated funds (in thousands)	\$ 1,561.80	\$ 867.10	\$ -	\$ 1,318.10	\$ -
Average monthly full-time equivalents	16.7	16.8	-	12.3	12.7

	<u>Fiscal Year 2015 Actual</u>	<u>Fiscal Year 2016 Actual</u>	<u>Fiscal Year 2017 Target/ Projected</u>	<u>Fiscal Year 2017 Actual</u>	<u>Fiscal Year 2018 Target/ Projected</u>
<u>Output Indicators</u>					
Number of grain examinations (a)	756	710	733	471	646
Number of grain licenses issued	1,365	1,391	1,378	1,375	1,374
Number of grain dealer/warehouse formal enforcement actions	7.0	14.0	10.5	20.0	13.7
Amount of Illinois Grain Insurance Fund balance paid for elevator failures	0%	0%	0%	2%	0%
<u>Outcome Indicators</u>					
Average response of customers surveyed who rate inspection procedures as (1) not at all consistent to (5) extremely consistent	4.5	N/A	4.5	4.5	4.5
Percent of grain dealers and warehouse sites rated compliant (not requiring a formal hearing)	97.0%	98.0%	97.5%	95.8%	96.9%
<u>External Benchmarks</u>					
Percent of grain dealers and warehouse sites rated compliant in Missouri	95.3%	95.4%	95.4%	95.0%	95.2%
Percent of grain dealers and warehouse sites rated compliant in Indiana	95.0%	95.0%	95.0%	N/A	N/A
<u>Efficiency/Cost-Effectiveness</u>					
Cost per examination/licensing activity (in dollars)	\$ 750.45	N/A	N/A	N/A	N/A
Grain examinations per examiner	63.0	59.2	61.1	37.7	37.7
Average time in hours to complete field examinations	10.2	20.2	15.2	32.5	32.5

	<u>Fiscal Year 2015 Actual</u>	<u>Fiscal Year 2016 Actual</u>	<u>Fiscal Year 2017 Target/ Projected</u>	<u>Fiscal Year 2017 Actual</u>	<u>Fiscal Year 2018 Target/ Projected</u>
<u>External Benchmarks</u>					
Average time in hours to complete examination in Missouri	17.6	18.9	18.3	17.4	18.0
Grain examinations per examiner in Missouri	11	11	11	N/A	N/A
Average time in hours to complete examination in Indiana	60	52	51	N/A	N/A
Grain examinations per examiner in Indiana	51	47	49	N/A	N/A

- (a) Intercontinental Exchange examinations were rolled into regular examinations during Fiscal Year 2016; therefore, total number of exams declined significantly in Fiscal Year 2017.

Weights and Measures

Mission Statement: Ensure fair and equitable trade practices by the business community with Illinois consumers, by inspecting and testing all measuring devices used in commercial transactions. Evaluate the quality of gasoline, diesel fuel, kerosene, propane and other petroleum products offered for sale.

Program Goals:

Objectives:

1. Provide timely and accurate inspections.
 - (a) Complete inspections in a timely manner.
2. Assure that an appropriate and certified device is being used.
 - (a) Inspect at least 100% of all known devices each year.
 - (b) Reduce instances of inappropriate activity/device use.
3. Provide comprehensive, consistent, and fair inspections that follow the Department's policies and procedures.
 - (a) Survey customers to assess satisfaction with inspection policies and procedures.
4. Ensure public confidence in system integrity.
 - (a) Survey customers to improve integrity of commercial measurement.
 - (b) Reduce the number of complaints about accuracy.
5. Provide for the accuracy of measuring devices.
 - (a) Increase the overall percent of devices that measure accurately.

Funds: Weights and Measures Fund, Motor Fuel and Petroleum Standards Fund, Agriculture Federal Projects Fund
Statutory Authority: 225 ILCS 470/1 et. seq.

	<u>Fiscal Year 2015 Actual</u>	<u>Fiscal Year 2016 Actual</u>	<u>Fiscal Year 2017 Target/ Projected</u>	<u>Fiscal Year 2017 Actual</u>	<u>Fiscal Year 2018 Target/ Projected</u>
<u>Input Indicators</u>					
Total expenditures - all sources (in thousands)	\$ 5,726.70	\$ 6,179.10	\$ -	\$ 5,618.80	\$ -
Total expenditures - State appropriated funds (in thousands)	\$ 5,726.70	\$ 6,179.10	\$ -	\$ 5,618.80	\$ -
Average monthly full-time equivalents	43.4	42.5	-	38.9	38.8
<u>Output Indicators</u>					
Devices inspected	113,582	126,723	128,742	118,005	120,000
Enforcement actions	7,697	7,582	7,642	9,597	8,000
Service person licenses issued	1,032	1,148	1,175	1,050	1,100
<u>Outcome Indicators</u>					
Average time (in minutes) to complete inspections	29.0	29.6	29.4	31.9	29.4
Percent of instances where inappropriate device is used	6.8%	8.1%	7.8%	8.2%	7.0%
Average response of customers surveyed who rate requirements, policies, and procedures as (1) extremely restrictive to (7) not at all restrictive (a)	4.7	4.7	4.7	N/A	4.7
Average response of customers surveyed who rate inspection procedures as (1) not at all efficient to (7) extremely efficient (a)	5.9	6.0	6.0	N/A	6.0
Percent of devices that measure accurately	92.6%	90.5%	90.2%	91.8%	93.0%

	<u>Fiscal Year 2015 Actual</u>	<u>Fiscal Year 2016 Actual</u>	<u>Fiscal Year 2017 Target/ Projected</u>	<u>Fiscal Year 2017 Actual</u>	<u>Fiscal Year 2018 Target/ Projected</u>
Number of citizen complaints about accuracy of commercial weighing and measuring devices	286	284	275	295	300
<u>Efficiency/Cost- Effectiveness</u>					
Cost per inspection (in dollars) (b)	\$ 41.58	\$ 41.00	\$ 41.50	N/A	N/A

- (a) Surveys for Fiscal Year 2017 were not available yet.
(b) Other factors considered to compute this amount were not available yet.

**STATE OF ILLINOIS
DEPARTMENT OF AGRICULTURE
SCHEDULE OF INDIRECT COST REIMBURSEMENTS
For the Two Years Ended June 30, 2017
(Not Examined)**

As allowed under State statutes, the Illinois Department of Agriculture (Department) deposited its indirect cost reimbursements into the funds in which the federal grant revenue was also deposited into rather than the funds from which the indirect costs were expended. The federal indirect cost rates applied were as follows:

Federal Program*	Indirect Cost Rate	
	Fiscal Year	
	2017	2016
Coop Meat and Poultry Inspection (a)	31.00%	35.60%
Consolidated Pesticide Enforcement (b)	31.00%	35.60%
Combined Agriculture Pest Survey (c)	31.00%	35.60%
Gypsy Moth Regulatory Action (c)	31.00%	35.60%
National Honey Bee Survey (c)	31.00%	35.60%
Illinois Ruminant Feed Ban Support Project (c)	31.00%	35.60%

* The Federal Program titles reported are not the formal Catalog of Federal Domestic Assistance Program titles. The Federal Program title is the title of the federal agreement.

The base against which above listed rates were applied to calculate indirect costs included direct salaries and wages, excluding fringe benefits.

- (a) The fund used by the Department to account for this federal program involving indirect costs was the Wholesome Meat Fund (Fund 0476).
- (b) The fund used by the Department to account for this federal program involving indirect costs was the Pesticide Control Act Fund (Fund 0576).
- (c) The fund used by the Department to account for this federal program involving indirect costs was the Agriculture Federal Projects Fund (Fund 0826).