

STATE OF ILLINOIS
KNOX COUNTY
REGIONAL OFFICE OF EDUCATION #33

FINANCIAL AUDIT

For the Year Ended June 30, 2013

Performed as Special Assistant Auditors
for the Auditor General, State of Illinois

KNOX COUNTY
REGIONAL OFFICE OF EDUCATION #33

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REGIONAL OFFICE OF EDUCATION #33

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KNOX COUNTY
REGIONAL OFFICE OF EDUCATION #33

OFFICIALS

Regional Superintendent
(current and during audit period)

Ms. Bonnie L. Harris

Assistant Regional Superintendent
(current and during audit period)

Ms. Jill Colley

Offices are located at:

ROE Main Office
121 S. Prairie Street
P.O. Box 430
Galesburg, Illinois 61401

Knox County Academy
1054 East Losey Street
Galesburg, Illinois 61401

KNOX COUNTY
REGIONAL OFFICE OF EDUCATION #33

FINANCIAL REPORT SUMMARY

The financial audit testing performed in this audit was conducted in accordance with *Government Auditing Standards* and in accordance with the Illinois State Auditing Act.

AUDITOR'S REPORTS

The auditor's reports do not contain scope limitations, disclaimers, or other significant non-standard language.

SUMMARY OF AUDIT FINDINGS

<u>Number of</u>	<u>This Audit</u>	<u>Prior Audit</u>
Audit findings	1	2
Repeated audit findings	1	1
Prior recommendations implemented or not repeated	1	0

Details of audit findings are presented in a separate report section.

SUMMARY OF FINDINGS AND RESPONSES

<u>Item No.</u>	<u>Page</u>	<u>Description</u>	<u>Finding Type</u>
<u>Findings (Government Auditing Standards)</u>			
2013-001	11	Controls Over Financial Statement Preparation	Material Weakness
<u>Prior Audit Findings Not Repeated (Government Auditing Standards)</u>			
12-2	14	Failure to Fully Insure and Collateralize Cash Balances	Significant Deficiency

KNOX COUNTY
REGIONAL OFFICE OF EDUCATION #33
FINANCIAL REPORT SUMMARY - CONTINUED

EXIT CONFERENCE

Per phone conversation with the Regional Superintendent on June 23, 2014, Knox County Regional Office of Education #33 waived having an exit conference. The response to the recommendation was provided by ROE management in correspondence received November 19, 2013.

KNOX COUNTY
REGIONAL OFFICE OF EDUCATION #33

FINANCIAL STATEMENT REPORT SUMMARY

The audit of the accompanying basic financial statements of Knox County Regional Office of Education #33 was performed by Sulaski and Webb, CPAs.

Based on their audit, the auditors expressed an unmodified opinion on the Knox County Regional Office of Education #33's basic financial statements.

Independent Auditor's Report

Honorable William G. Holland
Auditor General
State of Illinois

Report on the Financial Statements

As Special Assistant Auditors for the Auditor General, we have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Knox County Regional Office of Education #33, as of and for the year ended June 30, 2013, and the related notes to the financial statements, which collectively comprise the Knox County Regional Office of Education #33's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the Knox County Regional Office of Education #33, as of June 30, 2013, and the respective changes in financial position, thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the Management's Discussion and Analysis on pages 15 through 20 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

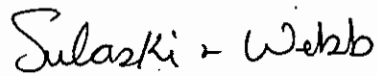
Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Knox County Regional Office of Education #33's financial statements. The combining and individual non-major fund financial statements and budgetary comparison schedules are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The combining and individual non-major fund financial statements and budgetary comparison schedules are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual non-major fund financial statements and budgetary comparison schedules are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated June 23, 2014 on our consideration of the Knox County Regional Office of Education #33's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Knox County Regional Office of Education #33's internal control over financial reporting and compliance.



Sulaski and Webb
Certified Public Accountants
Bloomington, Illinois

June 23, 2014

Independent Auditor's Report on Internal Control Over
Financial Reporting and on Compliance and Other Matters
Based on an Audit of Financial Statements Performed
in Accordance With *Government Auditing Standards*

Honorable William G. Holland
Auditor General
State of Illinois

As Special Assistant Auditors for the Auditor General, we have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Knox County Regional Office of Education #33, as of and for the year ended June 30, 2013 and the related notes to the financial statements, which collectively comprise the Knox County Regional Office of Education #33's basic financial statements, and have issued our report thereon dated June 23, 2014.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Knox County Regional Office of Education #33's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Knox County Regional Office of Education #33's internal control. Accordingly, we do not express an opinion on the effectiveness of the Knox County Regional Office of Education #33's internal control.

Our consideration of internal control was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. However, as described in the accompanying Schedule of Findings and Responses, we identified a certain deficiency in internal control that we consider to be a material weakness.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. We consider the deficiency described in the accompanying Schedule of Findings and Responses as item 2013-001 to be a material weakness.

Compliance and Other Matters

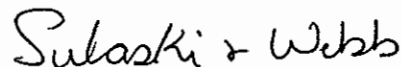
As part of obtaining reasonable assurance about whether the Knox County Regional Office of Education #33's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Regional Office of Education #33's Response to Findings

Knox County Regional Office of Education #33's response to the finding identified in our audit is described in the accompanying Schedule of Findings and Responses. Knox County Regional Office of Education #33's response was not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on the response.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Knox County Regional Office of Education #33's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Knox County Regional Office of Education #33's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



Sulaski and Webb
Certified Public Accountants
Bloomington, Illinois

June 23, 2014

KNOX COUNTY
REGIONAL OFFICE OF EDUCATION #33
SCHEDULE OF FINDINGS AND RESPONSES
For the Year Ended June 30, 2013

Section I – Summary of Auditor’s Results

Financial Statements

- (1) An unmodified opinion was issued on the financial statements.

Internal Control Over Financial Reporting:

- (2) One material weakness identified during the audit of the financial statements is reported in the *Independent Auditor’s Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance With Government Auditing Standards*.
- (3) No instances of noncompliance material to the financial statements were noted during the audit.

KNOX COUNTY
REGIONAL OFFICE OF EDUCATION #33
SCHEDULE OF FINDINGS AND RESPONSES
For the Year Ended June 30, 2013

Section II – Financial Statement Findings

Finding No. 2013-001
Repeated from 12-1, 11-1,
10-1, 09-1, 08-1 and 07-1

Controls Over Financial Statement Preparation

Criteria/Specific Requirement:

The Knox County Regional Office of Education #33 is required to maintain a system of controls over the preparation of financial statements in accordance with generally accepted accounting principles (GAAP). Regional Office of Education #33's internal controls over GAAP financial reporting should include adequately trained personnel with the knowledge, skills, and experience to prepare GAAP based financial statements and include all disclosures as required by the Governmental Accounting Standards Board (GASB).

GASB Statement No. 34, *Basic Financial Statements – Management's Discussion and Analysis – for State and Local Governments* (Statement), requires governments to present government-wide and fund financial statements as well as a summary reconciliation of the (a) total governmental funds balances to the net position of governmental activities in the Statement of Net Position, and (b) total change in governmental fund balances to the change in the net position of governmental activities in the Statement of Activities. In addition, the Statement requires information about the government's major and nonmajor funds in the aggregate, to be provided in the fund financial statements.

Condition:

The Regional Office of Education #33 does not have sufficient internal controls over the financial reporting process. The Regional Office of Education #33 maintains its accounting records on the cash basis of accounting during the fiscal year. While the Regional Office of Education #33 maintains controls over the processing of most accounting transactions, there are not sufficient controls over the preparation of GAAP based financial statements for management or employees in the normal course of performing their assigned functions to prevent or detect financial statement misstatements and disclosure omissions in a timely manner

During review of the Regional Office of Education #33's financial information prepared by the Regional Office of Education #33, the following were noted:

- The Regional Office did not have adequate controls over the maintenance of complete records of accounts receivable, accounts payable, or unearned revenue. While the Regional Office did maintain records to indicate the balances of accounts receivable, accounts payable, and unearned revenue, not all entries were provided to reconcile the Regional Office of Education #33's grant activity, such as posting grant receivables and unearned revenue.

KNOX COUNTY
REGIONAL OFFICE OF EDUCATION #33

SCHEDULE OF FINDINGS AND RESPONSES
For the Year Ended June 30, 2013

Section II – Financial Statement Findings - Continued

Finding No. 2013-001
Repeated from 12-1, 11-1,
10-1, 09-1, 08-1 and 07-1

Controls Over Financial Statement Preparation – Continued

Effect:

The Regional Office of Education #33 management or its employees, in the normal course of performing their assigned functions, may not prevent or detect financial statement misstatements and disclosure omissions in a timely manner.

Cause:

According to the Regional Office of Education #33 management, they did not have adequate funding to hire and/or train their accounting personnel in order to maintain a system of internal control over the preparation of financial statements in accordance with GAAP.

Auditor's Recommendation:

As part of internal control over the preparation of financial statements, the Regional Office of Education #33 should implement comprehensive preparation procedures to ensure that the financial statements are complete and accurate. These procedures should be performed by a properly trained individual(s) possessing a thorough understanding of the applicable GAAP, GASB pronouncements, and knowledge of the Regional Office of Education #33's activities and operations.

Management's Response:

The Knox County Regional Office of Education #33 is not able to hire and train any accounting personnel to perform all the procedures necessary to insure that the financial statements are complete and accurate due to limited funds. The Regional Office will continue to try, as funds allow, to employ someone who can prepare the financial statements in accordance with generally accepted accounting principles.

KNOX COUNTY
REGIONAL OFFICE OF EDUCATION #33

CORRECTIVE ACTION PLAN FOR
CURRENT YEAR AUDIT FINDINGS
For the Year Ended June 30, 2013

Corrective Action Plan

Finding No. 2013-001

Condition: The Regional Office of Education #33 does not have sufficient internal controls over the financial reporting process. The Regional Office of Education #33 maintains its accounting records on the cash basis of accounting during the fiscal year. While the Regional Office of Education #33 maintains controls over the processing of most accounting transactions, there are not sufficient controls over the preparation of GAAP based financial statements for management or employees in the normal course of performing their assigned functions to prevent or detect financial statement misstatements and disclosure omissions in a timely manner

During review of the Regional Office of Education #33's financial information prepared by the Regional Office of Education #33, the following were noted:

- The Regional Office did not have adequate controls over the maintenance of complete records of accounts receivable, accounts payable, or unearned revenue. While the Regional Office did maintain records to indicate the balances of accounts receivable, accounts payable, and unearned revenue, not all entries were provided to reconcile the Regional Office of Education #33's grant activity, such as posting grant receivables and unearned revenue.

Plan: The Knox County Regional Office of Education #33 is not able to hire and train any accounting personnel to perform all the procedures necessary to insure that the financial statements are complete and accurate due to limited funds. The Regional Office will continue to try, as funds allow, to employ someone who can prepare the financial statements in accordance with generally accepted accounting principles.

Completion Date: As soon as possible

Contact Person: Bonnie L. Harris, Regional Superintendent

KNOX COUNTY
REGIONAL OFFICE OF EDUCATION #33

SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS
For the Year Ended June 30, 2013

<u>Finding Number</u>	<u>Prior Finding</u>	<u>Status</u>
12-1	The ROE did not have sufficient internal controls over the financial reporting process.	Repeated as Finding 2013-001.
12-2	The ROE did not have depository insurance or collateral for all cash balances.	Not Repeated.

KNOX COUNTY
REGIONAL OFFICE OF EDUCATION #33

MANAGEMENT'S DISCUSSION AND ANALYSIS
For the Year Ended June 30, 2013

The Management's Discussion and Analysis of the Knox County Regional Office of Education #33's (ROE) financial performance provides an overall narrative review of the Regional Office of Education's financial activities for the year ended June 30, 2013. The intent of this Management's Discussion and Analysis is to look at the Regional Office of Education's performance as a whole. Readers should also review the notes to the basic financial statements and the financial statements to enhance their understanding of the Regional Office of Education's financial performance. Information contained in this section is qualified by the more detailed information contained elsewhere in this ROE's financial statements, notes to financial statements and any accompanying materials. To the extent this discussion contains any forward-looking statements of the ROE's plans, objectives, expectations and prospects, the actual results could differ materially from those discussed herein.

Knox County Regional Office of Education #33 has regional responsibility for five school districts: 202 – Knoxville, 205 - Galesburg, 208 - ROWVA, 210 – Williamsfield and 217 – Abingdon. Fiscal Year 2013 enrollment in these districts was just under 8,000.

Financial Highlights

- Total net position decreased by \$3,215, which represents a 3.83% decrease from fiscal year 2012. This decrease is due to less grant funding received in fiscal year 2013.
- General revenues account for \$403,366 in revenue, or 55.1% of all revenues. Program specific revenues in the form of grants and contributions accounted for \$328,535 or 44.9% of total revenues.
- The ROE had \$735,116 in expenses.
- Capital assets, prior to depreciation, remained the same at \$77,414.
- The ROE carries no long term debt.

Overview of Financial Statements

This discussion and analysis is intended to serve as an introduction to the ROE's basic financial statements. The ROE's basic financial statements are comprised of three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements. This report also contains other supplementary information in addition to the basic financial statements themselves.

Government-wide financial statements

The government-wide financial statements are designed to provide readers with a broad overview of the ROE's finances, in a manner similar to a private-sector business. These statements are prepared using the accrual basis of accounting and include all assets and liabilities.

The Statement of Net Position presents information on all the ROE's assets and liabilities, with the difference between the two reported as net position. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the ROE is improving or deteriorating.

KNOX COUNTY
REGIONAL OFFICE OF EDUCATION #33

MANAGEMENT'S DISCUSSION AND ANALYSIS
For the Year Ended June 30, 2013

Overview of Financial Statements (continued)

The Statement of Activities presents information showing how the ROE's net position changed during the most recent fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal years.

The government-wide financial statements outline functions of the ROE that are principally supported by intergovernmental revenues (governmental activities). The government-wide financial statements can be found on pages 21-22 of this report.

Fund financial statements

A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The ROE uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. The Knox County ROE has two kinds of funds: governmental funds and fiduciary funds.

Governmental funds

Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on current spendable resources, as well as on balances of spendable resources available at the end of the fiscal year. Such information may be useful in evaluating the ROE's current financing requirements. Governmental funds are reported using modified accrual accounting. This method of accounting measures cash and other assets that can be easily converted to cash. The governmental fund statements provide a detailed short-term view of the Knox County Regional Office of Education #33's operations.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the ROE's current financing decisions. Both the governmental fund Balance Sheet and the governmental fund Statement of Revenues, Expenditures, and Changes in Fund Balances provide a reconciliation to facilitate this comparison between governmental funds and governmental activities. These reconciliations are on pages 24 and 26, respectively.

The basic governmental fund financial statements can be found on pages 23 and 25 of this report.

Fiduciary funds

Fiduciary funds are used to account for assets held by the ROE in a custodial nature and do not involve measurement of results of operations.

The Statement of Fiduciary Net Position can be found on page 27 of this report.

KNOX COUNTY
REGIONAL OFFICE OF EDUCATION #33

MANAGEMENT'S DISCUSSION AND ANALYSIS
For the Year Ended June 30, 2013

Overview of Financial Statements (continued)

Notes to the basic financial statements.

The notes provide additional information that is essential to gain a full understanding of the data provided in the government-wide and fund financial statements. The notes to the financial statements can be found on pages 28-45 of this report.

Government-Wide Financial Analysis

Net position

Net position may serve over time as a useful indicator of government's financial position. In the case of the ROE, assets exceeded liabilities by \$80,729 as of June 30, 2013. The majority of this (68.5% of total assets) is cash and cash equivalents.

The ROE's financial position is a product of several financial transactions including the net result of activities, the acquisition and disposal of capital assets and the depreciation of capital assets.

The table below presents a summary of the ROE's net position for the fiscal years ended June 30, 2013 and 2012.

	<u>2013</u>	<u>2012</u>
Assets		
Current assets	\$ 113,654	\$ 111,230
Capital assets, net	<u>3,979</u>	<u>8,779</u>
Total assets	<u><u>\$ 117,633</u></u>	<u><u>\$ 120,009</u></u>
Liabilities		
Current liabilities	<u>\$ 36,904</u>	<u>\$ 36,065</u>
Total liabilities	<u><u>\$ 36,904</u></u>	<u><u>\$ 36,065</u></u>
Net Position:		
Net investment in capital assets	\$ 3,979	\$ 8,779
Restricted for educational purposes	47,830	57,220
Unrestricted	<u>28,920</u>	<u>17,945</u>
Total net position	<u><u>\$ 80,729</u></u>	<u><u>\$ 83,944</u></u>

The net position related to Regional Safe Schools, McKinney Education for Homeless Children, and ROE/ISC are restricted for educational purposes by grant agreements or contracts. General Education Development, Bus Driver Training, Supervisory, and Institute are restricted by Illinois Statute.

KNOX COUNTY
REGIONAL OFFICE OF EDUCATION #33

MANAGEMENT'S DISCUSSION AND ANALYSIS
For the Year Ended June 30, 2013

Changes in net position

The ROE's total revenues for the fiscal year ended June 30, 2013 were \$731,901. The total cost of all programs and services was \$735,116. The following table presents a summary of the changes in net position for the fiscal years ended June 30, 2013 and 2012.

Revenues:	<u>2013</u>	<u>2012</u>
Program revenues		
Operating grants and contributions	\$ 328,535	\$ 345,244
General revenues		
Local sources	48,454	39,804
State sources	834	834
Interest	101	400
On-behalf payments	353,977	327,088
Total revenues	<u>731,901</u>	<u>713,370</u>
Expenses:		
Instructional services		
Salaries & benefits	278,171	300,548
Purchased services	56,565	93,219
Supplies and materials	28,923	11,991
Depreciation	4,800	5,020
Payments to other governments	12,680	14,395
Administrative		
On-behalf payments	353,977	327,088
Total expenses	<u>735,116</u>	<u>752,261</u>
Change in net position	(3,215)	(38,891)
Net position, beginning	83,944	122,835
Net position, ending	<u>\$ 80,729</u>	<u>\$ 83,944</u>

KNOX COUNTY
REGIONAL OFFICE OF EDUCATION #33

MANAGEMENT'S DISCUSSION AND ANALYSIS
For the Year Ended June 30, 2013

Governmental activities

The following table presents the cost of two major ROE functional activities: instructional and administrative services. The table also shows each function's net cost (total cost less charges for services generated by the activities and intergovernmental aid provided for specific programs). The net cost shows the financial burden that was placed on the State and ROE's taxpayers by each of these functions.

	2013		2012	
	Total Expenses	Net (Expense) Revenue	Total Expenses	Net (Expense) Revenue
Instructional	\$ 381,139	\$ (52,604)	\$ 425,173	\$ (79,929)
Administrative services	353,977	(353,977)	327,088	(327,088)
Total expenses	\$ 735,116	\$ (406,581)	\$ 752,261	\$ (407,017)

The net cost of governmental activities, \$406,581, was financed by general revenue, which is primarily on-behalf payments, \$353,977, and local, \$48,454, revenue.

Financial Analysis of the ROE's Funds

As noted earlier, the ROE uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

Governmental funds

The focus of the ROE's governmental funds is to provide information on current inflows, outflows and balances of spendable resources. Such information is useful in assessing the ROE's financing requirements. In particular, unreserved fund balance may serve as a useful measure of the ROE's net resources available for spending at the end of the fiscal year.

The financial performance of the ROE as a whole is reflected in its governmental funds. As the ROE completed the year, its governmental funds reported a combined fund balance of \$76,750, an increase of \$1,585. Included in this is an increase of \$10,975 in the General Fund due to a decrease in salaries and benefits because of fewer employees in fiscal year 2013, and a decrease of \$12,013 in the Education Fund due to a decrease in Truancy funding.

Budgetary Highlights

The Knox County Regional Office of Education #33 annually adopts budgets for several funds. All grant budgets are prepared by the Knox County Regional Office of Education #33 and submitted to the granting agency for approval. Amendments must be submitted under guidelines established by the granting agency. Schedules showing the budget amounts compared to the Regional Office's actual financial activity are included in the supplementary information of this report.

KNOX COUNTY
REGIONAL OFFICE OF EDUCATION #33

MANAGEMENT'S DISCUSSION AND ANALYSIS
For the Year Ended June 30, 2013

Capital Assets

As of June 30, 2013, the Knox County Regional Office of Education #33's total capital assets were \$77,414, comprised mainly of school and office furniture and equipment. There were no additions or disposals of capital assets from the previous year. Total accumulated depreciation as of June 30, 2013 was \$73,435 and total depreciation expense for the year was \$4,800, resulting in total net capital assets of \$3,979.

Additional information of the ROE's capital assets can be found in Note 6 on page 40 of this report.

Current and Future Issues

Knox County Regional Office of Education #33 is financially stable. The current administration considers it a fiscal responsibility to operate within available fund limits; therefore, not incurring any debt. The ROE plans to continue its sound fiscal management to meet the challenges of the future.

At the time these financial statements were prepared and audited, the Regional Office was aware of several existing circumstances that could offset its financial health in the future.

- The Knox County Board currently funds the Regional Office of Education at the requested level.
- The ROE continues to slowly upgrade all equipment for the Regional Office and the Safe School (KCA).
- The ROE received donated furniture items for the Safe School in early fiscal year 2014. Due to these generous donations, we have not had to purchase any new furniture items for the school.
- The TAOEP program received a decrease in funding. This has negatively impacted the program and the services we are able to provide our school districts.
- The McKinney-Vento Homeless Assistance grant funding was decreased.
- The lack of timely issuing of grant money from the three programs (McKinney-Vento Homeless, TAOEP, and RSSP) make it very difficult to maintain good personnel and be able to continue the same level of service to the districts we have provided in past years.
- The ROE has had to make extreme cuts in employees. Two were dismissed and two had their hours reduced.

Contacting the ROE's Financial Management

This financial report is designed to provide the Regional Offices' citizens, taxpayers, clients, and other constituents with a general overview of its finances and to demonstrate the accountability for the money it receives. If the reader has questions concerning this report or needs additional financial information, please contact the Knox County Regional Office of Education, 121 S. Prairie Street, Galesburg, IL 61401.

BASIC FINANCIAL STATEMENTS

KNOX COUNTY
REGIONAL OFFICE OF EDUCATION #33
STATEMENT OF NET POSITION
June 30, 2013

	Primary Government Governmental Activities
ASSETS	
Current Assets:	
Cash and cash equivalents	\$ 80,574
Due from other governmental units and agencies	33,080
Total Current Assets	113,654
Noncurrent Assets:	
Capital assets, net of depreciation	3,979
Total Noncurrent Assets	3,979
TOTAL ASSETS	117,633
LIABILITIES	
Current Liabilities:	
Accounts payable	840
Accrued payroll	28,655
Unearned revenue	7,409
TOTAL LIABILITIES	36,904
NET POSITION	
Net investment in capital assets	3,979
Unrestricted	28,920
Restricted for educational purposes	47,830
TOTAL NET POSITION	\$ 80,729

The notes to the financial statements are an integral part of this statement.

KNOX COUNTY
REGIONAL OFFICE OF EDUCATION #33
STATEMENT OF ACTIVITIES
For the Year Ended June 30, 2013

FUNCTIONS/PROGRAMS	Expenses	Program Revenues Operating Grants	Net (Expenses)/Revenues and Changes in Net Position Primary Government Governmental Activities
Primary government:			
Governmental Activities:			
Instructional Services:			
Salaries and benefits	\$ 278,171	\$ 263,849	\$ (14,322)
Purchased services	56,565	39,975	(16,590)
Supplies and materials	28,923	22,701	(6,222)
Payments to other governments	12,680	2,010	(10,670)
Depreciation	4,800	-	(4,800)
Administrative:			
On-behalf payments	353,977	-	(353,977)
Total Governmental Activities	\$ 735,116	\$ 328,535	\$ (406,581)
General revenues:			
Local sources			48,454
State sources			834
Interest			101
On-behalf payments			353,977
Total general revenues			403,366
Change in net position			(3,215)
Net position - beginning			83,944
Net position - ending			\$ 80,729

The notes to the financial statements are an integral part of this statement.

KNOX COUNTY
REGIONAL OFFICE OF EDUCATION #33
BALANCE SHEET
GOVERNMENTAL FUNDS
June 30, 2013

	General Fund	Education Fund	Institute Fund	Other Non-Major Funds	Total Governmental Funds
ASSETS					
Cash and cash equivalents	\$ 29,779	\$ 179	\$ 40,147	\$ 10,469	\$ 80,574
Due from other funds	13,623	-	-	-	13,623
Due from other governmental units and agencies	-	33,080	-	-	33,080
TOTAL ASSETS	<u>\$ 43,402</u>	<u>\$ 33,259</u>	<u>\$ 40,147</u>	<u>\$ 10,469</u>	<u>\$ 127,277</u>
LIABILITIES					
Accounts payable	\$ -	\$ -	\$ -	\$ 840	\$ 840
Accrued payroll	14,482	14,173	-	-	28,655
Due to other funds	-	13,623	-	-	13,623
Unearned revenue	-	-	7,409	-	7,409
Total liabilities	<u>14,482</u>	<u>27,796</u>	<u>7,409</u>	<u>840</u>	<u>50,527</u>
FUND BALANCES					
Restricted	-	10,057	32,738	9,629	52,424
Assigned	11,119	-	-	-	11,119
Unassigned	17,801	(4,594)	-	-	13,207
Total fund balances	<u>28,920</u>	<u>5,463</u>	<u>32,738</u>	<u>9,629</u>	<u>76,750</u>
TOTAL LIABILITIES AND FUND BALANCES	<u>\$ 43,402</u>	<u>\$ 33,259</u>	<u>\$ 40,147</u>	<u>\$ 10,469</u>	<u>\$ 127,277</u>

The notes to the financial statements are an integral part of this statement.

KNOX COUNTY
REGIONAL OFFICE OF EDUCATION #33
RECONCILIATION OF THE GOVERNMENTAL FUNDS BALANCE SHEET
TO THE STATEMENT OF NET POSITION
GOVERNMENTAL FUNDS
June 30, 2013

Total fund balances - governmental funds	\$ 76,750
Amounts reported for governmental activities in the Statement of Net Position are different because:	
Capital assets used in governmental activities are not financial resources and therefore, are not reported in the funds.	3,979
Net position of governmental activities	<u>\$ 80,729</u>

The notes to the financial statements are an integral part of this statement.

KNOX COUNTY
REGIONAL OFFICE OF EDUCATION #33
STATEMENT OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCES
GOVERNMENTAL FUNDS
For the Year Ended June 30, 2013

	General Fund	Education Fund	Institute Fund	Other Non-Major Funds	Total Governmental Funds
Revenues:					
Local sources	\$ 19,198	\$ 142	\$ 20,101	\$ 9,013	\$ 48,454
State sources	127,732	157,222	-	834	285,788
Federal sources	-	43,581	-	-	43,581
Interest	93	-	8	-	101
On-behalf payments	353,977	-	-	-	353,977
Total revenues	<u>501,000</u>	<u>200,945</u>	<u>20,109</u>	<u>9,847</u>	<u>731,901</u>
Expenditures:					
Instructional services:					
Salaries and benefits	110,496	166,533	1,142	-	278,171
Purchased services	22,430	22,928	6,362	4,845	56,565
Supplies and materials	2,452	21,487	-	4,984	28,923
Payments to other governments	670	2,010	10,000	-	12,680
On-behalf payments	353,977	-	-	-	353,977
Total expenditures	<u>490,025</u>	<u>212,958</u>	<u>17,504</u>	<u>9,829</u>	<u>730,316</u>
Net change in fund balances	10,975	(12,013)	2,605	18	1,585
Fund balances - beginning of year	<u>17,945</u>	<u>17,476</u>	<u>30,133</u>	<u>9,611</u>	<u>75,165</u>
Fund balances - end of year	<u>\$ 28,920</u>	<u>\$ 5,463</u>	<u>\$ 32,738</u>	<u>\$ 9,629</u>	<u>\$ 76,750</u>

The notes to the financial statements are an integral part of this statement.

KNOX COUNTY
 REGIONAL OFFICE OF EDUCATION #33
 RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES, AND
 CHANGES IN FUND BALANCES TO THE STATEMENT OF ACTIVITIES
 GOVERNMENTAL FUNDS
 For the Year Ended June 30, 2013

Net change in fund balances	\$	1,585
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Amounts reported for governmental activities in the Statement of Activities are different because:

Governmental funds report capital outlays as expenditures however, in the Statement of Activities, the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense.

Capital outlay	-	
Depreciation expense	(4,800)	(4,800)
	(4,800)	(4,800)

Changes in net position of governmental activities	\$	<u>(3,215)</u>
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The notes to the financial statements are an integral part of this statement.

KNOX COUNTY
REGIONAL OFFICE OF EDUCATION #33
STATEMENT OF FIDUCIARY NET POSITION
FIDUCIARY FUNDS
June 30, 2013

	<u>Agency Funds</u>
ASSETS	
Cash and cash equivalents	<u>\$ 349,822</u>
Total Assets	<u><u>\$ 349,822</u></u>
LIABILITIES	
Due to others	<u>\$ 349,822</u>
Total Liabilities	<u><u>\$ 349,822</u></u>

The notes to the financial statements are an integral part of this statement.

KNOX COUNTY
REGIONAL OFFICE OF EDUCATION #33

NOTES TO FINANCIAL STATEMENTS
June 30, 2013

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The accounting policies of Knox County Regional Office of Education #33 (ROE) conform to accounting principles generally accepted in the United States of America for governmental entities. The following is a summary of the significant accounting policies.

The Knox County Regional Office of Education #33 was created by Illinois Public Act 88-89, as amended. The ROE operates under the School Code (105 ILCS 5/3 and 5/3A). The Regional Office of Education #33 encompasses Knox County in Illinois. A Regional Superintendent of Schools serves as chief administrative officer of the ROE and is elected pursuant to 105 ILCS 5/3 and 5/3A of the School Code.

The Regional Superintendent is responsible for supervision and control of school districts within Knox County. This includes all aspects of supervision, reports and financial accounting of districts which are considered by state law to be in the Service Region. In addition, the Regional Superintendent is charged with responsibility for township fund lands; registration of the names of applicants for scholarships to state controlled universities; examinations and related duties; visitation of public schools; direction of teachers and school officers; to serve as the official advisor and assistant of school officers and teachers, to conduct teachers institutes as well as to aid and encourage the formation of other teachers meetings and assist in their management; evaluate the schools in Knox County; examine evidence of indebtedness; file and keep the returns of elections required to be returned to the Regional Superintendent's office; and file and keep the reports and statements returned by school treasurers and trustees.

The Regional Superintendent is also charged with the responsibilities of conducting a special census, when required, providing notice of money distributed to treasurers, board presidents, clerks, and secretaries of the school districts on or before each September 30; maintenance of a map and numbering of the Knox County districts; providing township treasurers with a list of district treasurers; to inspect and approve building plans which comply with state law; to perform and report on annual building inspections; investigate bus drivers for valid bus driver permits and take related action as may be required; to maintain a list of unfilled teaching positions and to carry out other related duties required or permitted by law.

The Regional Superintendent is responsible for inspection and approval or rejection of school treasurer's bonds. The Regional Superintendent is also required to provide the State Board of Education with an affidavit showing that the treasurers of school districts under her control are properly bonded.

The Regional Superintendent is also responsible for apportionment and payment of funds received from the state for the districts in Knox County, or see that no payments are made unless the treasurer has filed or renewed appropriate bonds and that the district has certified publication of the annual financial report. The Regional Superintendent is required to provide opinions and advice related to controversies under school law.

KNOX COUNTY
REGIONAL OFFICE OF EDUCATION #33

NOTES TO FINANCIAL STATEMENTS
June 30, 2013

SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

For the period ended June 30, 2013, Knox County Regional Office of Education #33 applied for, received, and administered numerous state and federal programs and grants in assistance and support of the educational activities of the school districts in Knox County. Such activities are reported as a single special revenue fund (Education Fund).

REPORTING ENTITY

The ROE's reporting entity includes all related organizations for which it exercises oversight responsibility.

The ROE has developed criteria to determine whether outside agencies with activities which benefit the citizens of the region, including joint agreements which serve pupils from numerous school districts, should be included within its financial reporting entity. The criteria include, but are not limited to, whether the ROE exercises oversight responsibility (which includes financial interdependency, selection of governing authority, designation of management, ability to significantly influence operations, and accountability for fiscal matters), scope of public service, and special financing relationships.

Certain joint agreements have been determined not to be part of the reporting entity after applying the manifesting of oversight, scope of public service, and special financing relationships criteria and are therefore excluded from the accompanying financial statements because the ROE does not control the assets, operations, or management of the joint agreements. In addition, the ROE is not aware of any entity which would exercise such oversight as to result in the ROE being considered a component of the entity.

BASIS OF PRESENTATION – GOVERNMENT-WIDE AND FUND FINANCIAL STATEMENTS

Government-wide Financial Statements – The Statement of Net Position and the Statement of Activities report information on all of the nonfiduciary activities of the primary government.

The Statement of Net Position presents the Knox County Regional Office of Education #33 nonfiduciary assets and liabilities, with the difference reported as net position.

The Statement of Activities demonstrates the degree to which the direct expenses of a given function are offset by program revenues. *Direct expenses* are those that are clearly identifiable with a specific function. *Program revenues* include grants and contributions that are restricted to meeting the operational or capital requirements of a particular program. Other items not properly included among program revenues are reported instead as *general revenues*. Major individual governmental funds are reported as separate columns in the fund financial statements.

The ROE's government-wide financial statements consist only of governmental activities.

KNOX COUNTY
REGIONAL OFFICE OF EDUCATION #33

NOTES TO FINANCIAL STATEMENTS
June 30, 2013

SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

BASIS OF PRESENTATION – GOVERNMENT-WIDE AND FUND FINANCIAL STATEMENTS (Continued)

Fund Financial Statements – The accounts of the ROE are organized on the basis of funds, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts comprised of its assets, liabilities, fund balance, revenues, and expenditures. The ROE’s resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled. Major individual governmental funds are reported as separate columns in the fund financial statements. All remaining governmental funds are aggregated and reported as other non-major governmental funds.

Governmental Fund Types

Governmental Funds are those through which most governmental functions of the ROE are financed. The acquisition, use, and balances of the ROE’s expendable financial resources and the related current liabilities are accounted for through Governmental Funds. The ROE’s major Governmental Funds include the following:

General Fund – The General Fund is used to account for resources traditionally associated with government which are not required, legally or by sound financial management, to be accounted for and reported in another fund. The General Fund accounts for the ROE’s on-behalf payments from the State of Illinois and Knox County to pay the salary and benefits of the Regional Superintendent, Assistant Regional Superintendent and clerical staff. The General Fund is always considered a major fund. General funds include the following:

ROE #33 Fund – Used to account for the on-behalf payments from the State of Illinois and Knox County.

General State Aid – To account for monies received for and in payment of expenditures for the general operations of the Regional Alternative School.

Workshops – Workshops, seminars, and classes are held throughout the school year and in the summer to help teachers and administrators gain professional knowledge and earn professional credit.

Drop Out Summit – To provide funds to identify students in danger of dropping out and provide services to convince them to stay in school.

Ameren – To provide funds for computers and other technology upgrades for the ROE’s Knox County Academy so it can properly serve students from its five districts.

KNOX COUNTY
REGIONAL OFFICE OF EDUCATION #33

NOTES TO FINANCIAL STATEMENTS
June 30, 2013

SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

BASIS OF PRESENTATION – GOVERNMENT-WIDE AND FUND FINANCIAL STATEMENTS (Continued)

Knox County Registrations – To provide funds for workshops, seminars, and classes held throughout the school year.

School Directory – To provide funds for the production of a Knox County School Directory based on advertising sales, to be distributed among the schools in Knox County.

Major Special Revenue Funds – Special Revenue Funds are used to account for and report the proceeds of specific revenue sources that are restricted or committed to expenditures for specified purposes other than debt service and capital projects. Major special revenue funds include the following:

Education Fund – The Education Fund is used to account for and report the proceeds of specific revenue sources that are restricted by grant agreements or contracts to expenditures for specified purposes supporting education enhancement programs as follows:

Regional Safe Schools – To provide funds for programs to increase safety and promote the learning environment in schools and to meet the particular educational needs of disruptive students more appropriately and individually in alternative educational environments.

Truants Alternative Education – To establish and expand program options outside of regular school attendance to prevent students from becoming chronic truants or dropping out of school and to focus on employability skills for those 16-21 years old.

McKinney Education for Homeless Children – To address the problems that homeless children and youth face in enrolling, attending, and succeeding in school.

Western Illinois Investment Grant – To assist economically disadvantaged youth in finding the appropriate services needed to remove barriers to successful participation in employment and training activities which will result in employment that leads to self-sufficiency.

ROE/ISC – Monies are expended to conduct professional development programs.

Title II Teacher Quality Leadership – To account for grant monies received for and in payment of expenditures for activities that aim to increase student academic achievement through strategies such as improving teacher and principal quality; increasing the number of highly qualified teachers, principals, and assistant principals in the schools; and holding local educational agencies and schools accountable for improvements in student academic achievement.

KNOX COUNTY
REGIONAL OFFICE OF EDUCATION #33

NOTES TO FINANCIAL STATEMENTS
June 30, 2013

SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

BASIS OF PRESENTATION – GOVERNMENT-WIDE AND FUND FINANCIAL STATEMENTS (Continued)

Institute Fund – To account for fees collected for the registration and renewal of teaching certificates. These fees are used to defray administrative expenses incidental to teachers' institutes, workshops, or meetings of a professional nature that are designed to promote the professional growth of teachers or for the purpose of defraying the expense of any general or special meeting of teachers or school personnel. All funds generated remain restricted until expended only on the aforementioned activities.

Non-Major Special Revenue Funds – Special Revenue Funds are used to account for and report the proceeds of specific revenue sources that are restricted or committed to expenditures for specified purposes other than debt service and capital projects. Non-major special revenue funds include the following:

General Education Development (GED) – To account for the revenues and expenditures associated with the processing of applications for the high school level GED test and the issuance of diplomas upon successful completion of the examination.

Bus Driver Training – To account for the stewardship of the assets held in trust in connection with the Bus Driver Training Program.

Supervisory – To account for monies from the State of Illinois for expenditures incurred in providing supervisory services in the county.

Fiduciary Fund Types

Agency Funds are used to account for assets held by the ROE in a trustee capacity or as an agent for individuals and private or governmental organizations. Agency Funds are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations. The ROE has the following Agency Funds:

Knox County Substance Abuse Prevention (KCSAP) Program – To account for funds raised for use in the KCSAP Program. Funds are passed through the ROE to the KCSAP committee.

Knox County Sales Tax – To account for a retailers' occupation tax and a service occupation tax at a rate of 1% to be used exclusively for school facility purposes. Funds are passed through the ROE to the local school districts.

KNOX COUNTY
REGIONAL OFFICE OF EDUCATION #33

NOTES TO FINANCIAL STATEMENTS
June 30, 2013

SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

EQUITY CLASSIFICATIONS

Governmental Fund Balances

Fund Balance is the difference between assets and liabilities in a Governmental Fund. The following types of fund balances may be presented in the Governmental Funds Balance Sheet and Governmental Funds Combining Schedule of Accounts:

Nonspendable Fund Balance – The portion of a Governmental Fund’s net position that is not available to be spent, either short term or long term, in either form or through legal restrictions. There are no accounts presenting a nonspendable fund balance.

Restricted Fund Balance – The portion of a Governmental Fund’s net position that is subject to external enforceable legal restrictions. The following accounts fund balances are restricted by grant agreements or contracts: Regional Safe Schools, McKinney Education for Homeless Children, and ROE/ISC. The following funds are restricted by Illinois Statute: General Education Development, Bus Driver Training, Supervisory, and Institute.

Committed Fund Balance – The portion of a Governmental Fund’s net position with self-imposed constraints or limitations that has been placed at the highest level of decision making. There are no accounts presenting a committed fund balance.

Assigned Fund Balance – The portion of a Governmental Fund’s net position to denote an intended use of resources. The accounts presented with assigned fund balances are specified for a particular purpose by the Regional Superintendent. The following accounts comprise assigned fund balance: Workshops, Drop Out Summit, Ameren, Knox County Registrations, and School Directory.

Unassigned Fund Balance – Available expendable financial resources in a governmental fund that are not designated for a specific purpose. The unassigned fund balance consists of General State Aid and the negative fund balance for Truants Alternative Education.

Net position

Equity is classified as net position and displayed in three components:

Net investment in capital assets – Consists of capital assets, net of accumulated depreciation.

Restricted net position – Consists of net position with constraints placed on their use either by (1) external groups such as creditors, grantors, contributors, or laws or regulations of other governments or (2) law through constitutional provisions or enabling legislation.

Unrestricted net position – All other net position that does not meet the definition of “restricted” or “net investment in capital assets.”

KNOX COUNTY
REGIONAL OFFICE OF EDUCATION #33

NOTES TO FINANCIAL STATEMENTS
June 30, 2013

SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

MEASUREMENT FOCUS AND BASIS OF ACCOUNTING

Measurement focus refers to what is being measured. Basis of accounting refers to when revenues and expenditures are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurement made, regardless of the measurement focus applied.

Accounting records are maintained on the cash basis of accounting. Under this method, revenue is recorded when collected and expenditures are recorded when disbursements are made. The financial statements of the Knox County Regional Office of Education #33 are prepared by making memorandum adjusting entries to the cash basis financial records.

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been satisfied.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recorded when susceptible to accrual, i.e., both measurable and available. Available means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. For this purpose, the ROE considers revenues to be available if they are collected within sixty days of the end of the current fiscal period. Revenues received more than sixty days after the end of the current period are deferred in the governmental fund financial statements, but are recognized as current revenues in the government-wide financial statements. Expenditures are recognized under the modified accrual basis of accounting when the related fund liability is incurred.

Under the terms of grant agreements, Knox County Regional Office of Education #33 funds certain programs by a combination of specific cost-reimbursement grants and general revenues. Thus, when program expenses are incurred, there are both restricted and unrestricted funding sources available to finance the program. It is the Knox County Regional Office of Education #33's policy to first apply restricted funds, then unrestricted. For unrestricted funds, committed funds are used first, then assigned funds, then unassigned if any.

USE OF ESTIMATES IN PREPARING FINANCIAL STATEMENTS

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues, expenditures, gains, losses, and other changes in fund balance during the reporting period. Actual results could differ from those estimates.

KNOX COUNTY
REGIONAL OFFICE OF EDUCATION #33

NOTES TO FINANCIAL STATEMENTS
June 30, 2013

SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

BUDGETS

The ROE does not adopt a formal budget for all revenues and expenditures of the governmental funds and is not legally required to do so. The Regional Office of Education Funds are controlled by the Regional Superintendent of Education and the State of Illinois. Certain programs administered by the ROE are subject to budget approval by the State of Illinois. The actual to budget comparisons are prepared on the modified accrual basis of accounting. The following accounts/funds prepare budgets:

Educational Grants:

- Regional Safe Schools
- Truants Alternative Education
- McKinney Education for Homeless Children
- ROE/ISC
- Title II – Teacher Quality Leadership

TEACHER CERTIFICATION

Teacher certification revenues are recognized over a five year period when applicable.

REVENUES – EXCHANGE AND NON-EXCHANGE TRANSACTIONS

Revenue resulting from exchange transactions, in which each party gives and receives essentially equal value, is recorded on the accrual basis when the exchange takes place. On a modified accrual basis, revenue is recorded in the fiscal year in which the resources are measurable and become available.

Non-exchange transactions, in which the ROE receives value without directly giving value in return, include grants and donations. On an accrual basis, revenue from grants and donations is recognized in the fiscal year in which all eligibility requirements have been satisfied. Eligibility requirements include timing requirements, which specify the year when the resources are required to be used or the fiscal year when use is first permitted, matching requirements, in which the ROE must provide local resources to be used for specific purpose, and expenditure requirements, in which the resources are provided to the ROE on a reimbursement basis. On a modified accrual basis, revenue from non-exchange transactions must be available before it can be recognized.

KNOX COUNTY
REGIONAL OFFICE OF EDUCATION #33

NOTES TO FINANCIAL STATEMENTS
June 30, 2013

SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

CAPITAL ASSETS

General capital assets generally result from expenditures in the governmental funds. These assets, which include equipment, are reported in the government-wide Statement of Net Position. Purchases of equipment are recorded as capital outlay expenditures of the various funds. All capital assets are capitalized at cost or estimated historical cost and updated for additions and retirements during the year. Capital assets are defined as assets with a cost of \$500 or more. The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend the asset's life are not capitalized. Capital assets are depreciated over their estimated useful lives, which approximate 5 to 7 years, using the straight-line method.

UNEARNED REVENUES

Unearned revenue arises when resources are received by the ROE before it has a legal claim to them, as when monies are received prior to incurring qualifying expenditures (unearned). In subsequent periods, when both revenue recognition criteria are met, or when the ROE has a legal claim to the resources, revenue is recognized.

CASH AND CASH EQUIVALENTS

The ROE considers all investments with a maturity of three months or less when purchased to be cash equivalents.

REVENUES FROM FEDERAL AND STATE GRANTS

Revenues from federal and state grant awards are recorded net of the amount due to the State for the unused portion of the grant or the amount carried over to the following fiscal year project. Amounts due to the state or carried over to the following year project are recorded as liabilities.

DUE FROM OTHER GOVERNMENTAL UNITS AND AGENCIES

Due from other governmental units and agencies is reported at gross with no allowance for uncollectibles since management feels the amount of any uncollectible accounts is immaterial.

INTERFUND RECEIVABLES AND PAYABLES

During the course of operations, numerous transactions occur between individual funds that may result in amounts owed between funds and are classified as "due to and from other funds." Interfund receivables and payables between funds within governmental activities are eliminated in the Statement of Net Position.

KNOX COUNTY
REGIONAL OFFICE OF EDUCATION #33

NOTES TO FINANCIAL STATEMENTS
June 30, 2013

SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

NEW ACCOUNTING STANDARDS

In fiscal year 2013, the ROE implemented Governmental Accounting Standards Board (GASB) Statement No. 60, *Accounting and Financial Reporting for Service Concession Arrangements*, GASB Statement No. 61, *The Financial Reporting Entity: Omnibus – an amendment of GASB Statements No. 14 and No. 34*, GASB Statement No. 62, *Codification of Accounting and Financial Reporting Guidance Contained in Pre-November 30, 1989 FASB and AICPA Pronouncements*, and GASB Statement No. 63, *Financial Reporting of Deferred Outflows of Resources, Deferred Inflows of Resources, and Net Position*. The ROE implemented these standards during the current year; however, they did not have a material impact on the financial statements.

INTERGOVERNMENTAL AGREEMENT

On July 1, 2003, the Regional Office of Education #33 entered into an Intergovernmental Agreement executed pursuant to the provisions of the Intergovernmental Cooperation Clause of the Illinois Constitution as well as the provisions of the Intergovernmental Cooperation Act of 1973 and the Illinois Administrative Code 525.110.

The Educational Service delivery system formed is known as the Two Rivers Professional Development Center. The Peoria County Regional Office of Education was designated as administrative agent and as director.

2. CASH

State regulations require that the ROE deposit funds under its control into accounts insured by the federal government, secured by substantial collateral or into pooled investment trusts. All funds not needed for immediate disbursements are maintained in interest bearing accounts. The *Illinois Compiled Statutes* authorize the ROE to make deposits and invest in U.S. Government, State of Illinois, and municipal securities; certificates of deposit or time savings deposits insured by the FDIC; mortgage notes, bonds, or debentures issued by the Federal Housing Administration; bonds and other obligations of the Federal National Mortgage Association; commercial paper rated within the three highest classifications by at least two standard rating services; credit union shares; and the Illinois Public Treasurer's Investment Pool.

KNOX COUNTY
REGIONAL OFFICE OF EDUCATION #33

NOTES TO FINANCIAL STATEMENTS
June 30, 2013

CASH (Continued)

At June 30, 2013, the carrying amount of the ROE's various bank deposits totaled \$430,396 and the bank balances totaled \$433,832. Included in the bank balance is \$11,728 deposited in the Illinois Funds. The Illinois Funds portfolio includes: certificates of deposit issued by Illinois financial institutions, repurchase agreements backed by direct treasury obligations from primary government securities dealers, direct treasury obligations of the U.S. Government, and money market funds backed by full faith and credit obligations of the U.S. Government. The ROE owns no identifiable investment securities in the Illinois Funds; therefore, credit risk cannot be assessed for the Illinois Funds.

Custodial credit risk is the risk that in the event of a bank failure, the ROE's deposits may not be returned to it. The ROE has a deposit policy for custodial credit risk. As of June 30, 2013, \$334,564 of the deposits made by the ROE were covered by the Federal Depository Insurance Corporation (FDIC), and the remaining \$99,268 were collateralized by the respective financial institution.

3. RECEIVABLES/PAYABLES

Receivables for the Knox County ROE #33 at June 30, 2013, are as follows:

	<u>Due from Other Governmental Units and Agencies</u>	<u>Other</u>	<u>Total</u>
Governmental activities:			
Education	\$ 33,080	\$ -	\$ 33,080
Total governmental activities	<u>\$ 33,080</u>	<u>\$ -</u>	<u>\$ 33,080</u>

Payables for the Knox County ROE #33 at June 30, 2013, are as follows:

	<u>Accounts Payable</u>	<u>Payroll Liabilities</u>	<u>Total</u>
Governmental activities:			
General	\$ -	\$ 14,482	\$ 14,482
Education	-	14,173	14,173
Other Non-Major	840	-	840
Total governmental activities	<u>\$ 840</u>	<u>\$ 28,655</u>	<u>\$ 29,495</u>

KNOX COUNTY
REGIONAL OFFICE OF EDUCATION #33

NOTES TO FINANCIAL STATEMENTS
June 30, 2013

4. DUE TO/FROM OTHER GOVERNMENTS

The Knox County Regional Office of Education #33's governmental activities have amounts due to and due from various other governmental units which consist of the following:

Due From Other Governmental Units and Agencies:

Illinois State Board of Education	\$ 22,834
Other Governmental Agency	<u>10,246</u>
	<u>\$ 33,080</u>

There are no amounts due to other governmental units at June 30, 2013.

In addition, the Knox County ROE #33's agency funds had the following due to others:

Knox County	\$ 890
Local School Districts	<u>348,932</u>
	<u>\$ 349,822</u>

5. INTERFUND TRANSACTIONS

DUE TO/FROM OTHER FUNDS

The Knox County ROE #33 had the following due to/from other fund balances for the year ended June 30, 2013 due to the State of Illinois being slow in paying funds for a couple of ROE #33's programs:

	Due from	Due to
General Fund:		
General State Aid	\$ 13,623	\$ -
Education Fund:		
Truants Alternative Education	-	3,982
Western Illinois Investment Grant	-	5,128
ROE/ISC	-	1,813
Title II Teacher Quality Leadership	-	<u>2,700</u>
Total	<u>\$ 13,623</u>	<u>\$ 13,623</u>

KNOX COUNTY
REGIONAL OFFICE OF EDUCATION #33

NOTES TO FINANCIAL STATEMENTS
June 30, 2013

6. CAPITAL ASSETS

Capital asset activity during the fiscal year ended June 30, 2013 was as follows:

	Balance 7/1/2012	Additions	Disposals	Balance 6/30/2013
Equipment	\$ 77,414	\$ -	\$ -	\$ 77,414
Less accumulated depreciation	(68,635)	(4,800)	-	(73,435)
Total	\$ 8,779	\$ (4,800)	\$ -	\$ 3,979

7. RETIREMENT PLANS

Teachers' Retirement System of the State of Illinois

The ROE (employer) participates in the Teachers' Retirement System of the State of Illinois (TRS). TRS is a cost-sharing multiple-employer defined benefit pension plan that was created by the Illinois legislature for the benefit of Illinois public school teachers employed outside the city of Chicago.

The Illinois Pension Code outlines the benefit provisions of TRS, and amendments to the plan can be made only by legislative action with the Governor's approval. The State of Illinois maintains the primary responsibility for funding the plan, but contributions from participating employers and members are also required. The TRS Board of Trustees is responsible for the system's administration.

TRS members include all active nonannuitants who are employed by a TRS-covered employer to provide services for which teacher certification is required. The active member contribution rate for the year ended June 30, 2013 was 9.4 percent of creditable earnings. The same contribution rate applies to members whose first contributing service is on or after January 1, 2011, the effective date of the benefit changes contained in Public Act 96-0889. These contributions, which may be paid on behalf of employees by the employer, are submitted to TRS by the employer. The active member contribution rate was also 9.4 percent for the years ended June 30, 2012 and 2011.

The State of Illinois makes contributions directly to TRS on behalf of the ROE's TRS-covered employees.

- On-behalf Contributions to TRS. The State of Illinois makes employer pension contributions on behalf of the ROE. For the year ended June 30, 2013, State of Illinois contributions were based on 28.05 percent of creditable earnings not paid from federal funds, and the ROE recognized revenue and expenditures of \$80,530 in pension contributions that the State of Illinois paid directly to TRS. For the years ended June 30, 2012, and June 30, 2011, the State of Illinois contribution rates as percentages of creditable earnings not paid from federal funds were 24.91 percent (\$72,280) and 23.10 percent (\$59,639), respectively.

KNOX COUNTY
REGIONAL OFFICE OF EDUCATION #33

NOTES TO FINANCIAL STATEMENTS
June 30, 2013

RETIREMENT PLANS (Continued)

Teachers' Retirement System of the State of Illinois (Continued)

The ROE makes other types of employer contributions directly to TRS.

- 2.2 Formula Contributions. Employers contribute 0.58 percent of total creditable earnings for the 2.2 formula change. This rate is specified by statute. Contributions for the year ended June 30, 2013 were \$552. Contributions for the years ending June 30, 2012 and June 30, 2011, were \$557 and \$517, respectively.
- Federal and Special Trust Fund Contributions. When TRS members are paid from federal and special trust funds administered by the ROE, there is a statutory requirement for the ROE to pay an employer pension contribution from those funds. Under a policy adopted by the TRS Board of Trustees that was first effective for the fiscal year ended June 30, 2006, employer contributions for employees paid from federal and special trust funds will be the same as the state contribution rate to TRS.

For the year ended June 30, 2013, the employer pension contribution was 28.05 percent of salaries paid from federal and special trust funds. For the years ended June 30, 2012 and 2011, the employer contribution was 24.91 and 23.10 percent of salaries paid from federal and special trust funds, respectively. For the year ended June 30, 2013, salaries totaling \$-0- were paid from federal and special trust funds that required employer contributions of \$-0-. For the years ended June 30, 2012 and June 30, 2011, required ROE contributions were \$-0- and \$-0-, respectively.

- Early Retirement Option (ERO). The ROE is also required to make one-time employer contributions to TRS for members retiring under the Early Retirement Option (ERO). The payments vary depending on the age and salary of the member.

The maximum employer ERO contribution under the current program is 117.5 percent and applies when the member is age 55 at retirement.

For the year ended June 30, 2013, the ROE paid \$-0- to TRS for employer contributions under the ERO program. For the years ended June 30, 2012 and June 30, 2011, the ROE made no payments under the ERO.

- Salary Increases Over 6 Percent and Excess Sick Leave. If an employer grants salary increases over 6 percent and those salaries are used to calculate a retiree's final average salary, the employer makes a contribution to TRS. The contribution will cover the difference in actuarial cost of the benefit based on actual salary increases and the benefit based on salary increases of up to 6 percent.

KNOX COUNTY
REGIONAL OFFICE OF EDUCATION #33

NOTES TO FINANCIAL STATEMENTS
June 30, 2013

RETIREMENT PLANS (Continued)

Teachers' Retirement System of the State of Illinois (Continued)

For the year ended June 30, 2013, the ROE paid \$-0- to TRS for employer contributions due on salary increases in excess of 6 percent. For the years ended June 30, 2012 and June 30, 2011, the ROE paid \$-0- and \$-0- to TRS for employer contributions due on salary increases in excess of 6 percent, respectively.

If an employer grants sick leave days in excess of the normal annual allotment and those days are used as TRS service credit, the employer makes a contribution to TRS. The contribution is based on the number of excess sick leave days used as service credit, the highest salary rate reported by the granting employer during the four-year sick leave review period, and the TRS total normal cost rate (17.63 percent of salary during the year ended June 30, 2013).

For the year ended June 30, 2013, the ROE paid \$-0- to TRS for sick leave days granted in excess of the normal annual allotment. For the years ended June 30, 2012 and June 30, 2011, the ROE paid \$-0- and \$-0- in employer contributions granted for sick leave days, respectively.

TRS financial information, an explanation of TRS benefits, and descriptions of member, employer, and state funding requirements can be found in the TRS *Comprehensive Annual Financial Report* for the year ended June 30, 2012. The report for the year ended June 30, 2013, is expected to be available in late 2013.

The reports may be obtained by writing to the Teachers' Retirement System of the State of Illinois, 2815 West Washington Street, P.O. Box 19253, Springfield, Illinois 62794-9253. The most current report is also available on the TRS Website at <http://trs.illinois.gov>.

8. OTHER POST-EMPLOYMENT BENEFITS

Teacher Health Insurance Security Fund

The ROE (employer) participates in the Teacher Health Insurance Security (THIS) Fund, a cost-sharing, multiple-employer defined benefit post-employment healthcare plan that was established by the Illinois legislature for the benefit of retired Illinois public school teachers employed outside the city of Chicago. The THIS Fund provides medical, prescription, and behavioral health benefits, but it does not provide vision, dental, or life insurance benefits to annuitants of the Teachers' Retirement System (TRS). Annuitants may participate in the state administered participating provider option plan or choose from several managed care options.

KNOX COUNTY
REGIONAL OFFICE OF EDUCATION #33

NOTES TO FINANCIAL STATEMENTS
June 30, 2013

OTHER POST-EMPLOYMENT BENEFITS (Continued)

Teacher Health Insurance Security Fund (Continued)

The State Employees Group Insurance Act of 1971 (5 ILCS 375) outlines the benefit provisions of THIS Fund and amendments to the plan can be made only by legislative action with the Governor's approval. Effective July 1, 2012, in accordance with Executive Order 12-01, the plan is administered by the Illinois Department of Central Management Services (CMS) with the cooperation of TRS. Section 6.6 of the State Employees Group Insurance Act of 1971 requires all active contributors to TRS who are not employees of the state to make a contribution to THIS Fund.

The percentage of employer required contributions in the future will not exceed 105 percent of the percentage of salary actually required to be paid in the previous fiscal year.

- On behalf contributions to THIS Fund. The State of Illinois makes employer retiree health insurance contributions on behalf of the ROE. State contributions are intended to match contributions to THIS Fund from active members which were 0.92 percent of pay during the year ended June 30, 2013. State of Illinois contributions were \$876, and the ROE recognized revenue and expenditures of this amount during the year.

State contributions intended to match active member contributions during the years ended June 30, 2012 and June 30, 2011 were 0.88 percent of pay, both years. State contributions on behalf of ROE employees were \$845 and \$787, respectively.

- Employer contributions to THIS Fund. The ROE also makes contributions to THIS Fund. The employer THIS Fund contribution was 0.69 percent during the year ended June 30, 2013 and 0.66 percent during the years ended June 30, 2012 and June 30, 2011. For the year ended June 30, 2013, the ROE paid \$657 to the THIS Fund. For the years ended June 30, 2012 and June 30, 2011, the ROE paid \$634 and \$590 to the THIS Fund, respectively, which was 100 percent of the required contribution.

The publicly available financial report of the THIS Fund may be found on the website of the Illinois Auditor General: <http://www.auditor.illinois.gov/Audit-Reports/ABC-List.asp>. The 2013 report is listed under "Central Management Services." Prior reports are available under "Healthcare and Family Services."

9. ON-BEHALF PAYMENTS AND RELATED PARTY TRANSACTIONS

The State of Illinois makes employer pension contributions and employer retiree health insurance contributions on behalf of the ROE. The salaries, fringe benefits, and TRS contributions of the Regional Superintendent and the Assistant Superintendent are paid by the State of Illinois.

KNOX COUNTY
REGIONAL OFFICE OF EDUCATION #33

NOTES TO FINANCIAL STATEMENTS
June 30, 2013

ON-BEHALF PAYMENTS AND RELATED PARTY TRANSACTIONS (Continued)

The following salary and benefit data for the Regional Superintendent and Assistant Regional Superintendent was calculated based on data provided by the Illinois State Board of Education.

TRS pension contributions	\$ 80,530
THIS contributions	876
Regional Superintendent – salary	103,032
Regional Superintendent – benefits (includes State paid insurance)	35,659
Assistant Regional Superintendent – salary	88,872
Assistant Regional Superintendent – benefits (includes State paid insurance)	<u>5,642</u>
Total	<u>\$ 314,611</u>

The following salary and benefit data for other employees of the ROE was calculated based on data provided by Knox County:

Salaries	\$ 24,933
Benefits	<u>14,433</u>
Total	<u>\$ 39,366</u>

The total of the on-behalf payments shown above, \$353,977, is reported as revenues and expenditures in the General Fund.

10. OTHER DISCLOSURES

Accounting principles generally accepted in the United States of America require disclosure of certain information concerning individual funds (which are presented only in combination on the financial statements). Funds having deficit fund balances and funds which overextended budgets during the year are disclosed below.

A. The following fund had a deficit fund balance at June 30, 2013.

<u>Fund</u>	<u>Amount</u>
Truants Alternative Education	\$ 4,594

B. The following funds had an excess of actual expenditures over budget for the year ended June 30, 2013.

<u>Fund</u>	<u>Budget Amount</u>	<u>Expenditures</u>	<u>Unfavorable Variance</u>
Regional Safe Schools	\$ 48,196	\$ 62,570	\$ 14,374
Truants Alternative Education	84,430	89,264	4,834

KNOX COUNTY
REGIONAL OFFICE OF EDUCATION #33

NOTES TO FINANCIAL STATEMENTS
June 30, 2013

11. OPERATING LEASE

The ROE entered into a lease with Losey Street Properties in Galesburg for the use of its classroom space for the Knox County Academy. The lease term is from August 1, 2012 to July 31, 2013. The rent paid for this term was \$12,000.

On July 29, 2013, the ROE entered into a new lease with Losey Street Properties in Galesburg for the use of its classroom space for the Knox County Academy. The lease term is from August 1, 2013 to July 31, 2014 with monthly payments due on or before the first day of each month. The future minimum lease payments for the fiscal year ending June 30, 2014 are \$12,000.

12. SUBSEQUENT EVENTS

On November 22, 2013, the Illinois State Board of Education adopted a motion pursuant to its obligation under 105 ILCS 5/3A-4(a), which recognizes consolidations agreed to via county board resolutions prior to June 30, 2013. Effective July 1, 2015, Henderson County, Mercer County, and Warren County will be included in the Regional Office of Education #33.

SUPPLEMENTAL INFORMATION

KNOX COUNTY
REGIONAL OFFICE OF EDUCATION #33
COMBINING SCHEDULE OF ACCOUNTS
GENERAL FUND
June 30, 2013

ASSETS	ROE #33 Fund	General State Aid	Workshops	Drop Out Summit
ASSETS				
Cash and cash equivalents	\$ -	\$ 18,660	\$ 1,594	\$ 2,306
Due from other funds	-	13,623	-	-
TOTAL ASSETS	<u>\$ -</u>	<u>\$ 32,283</u>	<u>\$ 1,594</u>	<u>\$ 2,306</u>
LIABILITIES AND FUND BALANCE				
LIABILITIES				
Accrued payroll	\$ -	\$ 14,482	\$ -	\$ -
Total Liabilities	<u>-</u>	<u>14,482</u>	<u>-</u>	<u>-</u>
FUND BALANCE				
Assigned	-	-	1,594	2,306
Unassigned	-	17,801	-	-
Total Fund Balance	<u>-</u>	<u>17,801</u>	<u>1,594</u>	<u>2,306</u>
TOTAL LIABILITIES AND FUND BALANCE	<u>\$ -</u>	<u>\$ 32,283</u>	<u>\$ 1,594</u>	<u>\$ 2,306</u>

KNOX COUNTY
REGIONAL OFFICE OF EDUCATION #33
COMBINING SCHEDULE OF ACCOUNTS
GENERAL FUND
June 30, 2013

ASSETS	Ameren	Knox County Registrations	School Directory	Total
ASSETS				
Cash and cash equivalents	\$ 1,000	\$ 84	\$ 6,135	\$ 29,779
Due from other funds	-	-	-	13,623
TOTAL ASSETS	\$ 1,000	\$ 84	\$ 6,135	\$ 43,402
LIABILITIES AND FUND BALANCE				
LIABILITIES				
Accrued payroll	\$ -	\$ -	\$ -	\$ 14,482
Total Liabilities	-	-	-	14,482
FUND BALANCE				
Assigned	1,000	84	6,135	11,119
Unassigned	-	-	-	17,801
Total Fund Balance	1,000	84	6,135	28,920
TOTAL LIABILITIES AND FUND BALANCE	\$ 1,000	\$ 84	\$ 6,135	\$ 43,402

KNOX COUNTY
REGIONAL OFFICE OF EDUCATION #33
COMBINING SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES
GENERAL FUND ACCOUNTS
For the Year Ended June 30, 2013

	ROE #33 Fund	General State Aid	Workshops	Drop Out Summit
REVENUES				
Local sources	\$ -	\$ 6,999	\$ 4,345	\$ -
State sources	-	127,732	-	-
Interest	-	93	-	-
On-behalf payments	353,977	-	-	-
	<u>353,977</u>	<u>134,824</u>	<u>4,345</u>	<u>-</u>
Total revenues	<u>353,977</u>	<u>134,824</u>	<u>4,345</u>	<u>-</u>
EXPENDITURES				
Salaries and benefits	-	110,167	329	-
Purchased services	-	18,929	1,690	1,729
Supplies and materials	-	1,297	71	531
Payments to other governments	-	-	670	-
On-behalf payments	353,977	-	-	-
	<u>353,977</u>	<u>130,393</u>	<u>2,760</u>	<u>2,260</u>
Total expenditures	<u>353,977</u>	<u>130,393</u>	<u>2,760</u>	<u>2,260</u>
Net change in fund balances	-	4,431	1,585	(2,260)
FUND BALANCE AT BEGINNING OF YEAR				
	<u>-</u>	<u>13,370</u>	<u>9</u>	<u>4,566</u>
FUND BALANCE AT END OF YEAR				
	<u>\$ -</u>	<u>\$ 17,801</u>	<u>\$ 1,594</u>	<u>\$ 2,306</u>

KNOX COUNTY
REGIONAL OFFICE OF EDUCATION #33
COMBINING SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES
GENERAL FUND ACCOUNTS
For the Year Ended June 30, 2013

	Ameren	Knox County Registrations	School Directory	Total
REVENUES				
Local sources	\$ 1,000	\$ 719	\$ 6,135	\$ 19,198
State sources	-	-	-	127,732
Interest	-	-	-	93
On-behalf payments	-	-	-	353,977
	<hr/>	<hr/>	<hr/>	<hr/>
Total revenues	1,000	719	6,135	501,000
EXPENDITURES				
Salaries and benefits	-	-	-	110,496
Purchased services	-	82	-	22,430
Supplies and materials	-	553	-	2,452
Payments to other governments	-	-	-	670
On-behalf payments	-	-	-	353,977
	<hr/>	<hr/>	<hr/>	<hr/>
Total expenditures	-	635	-	490,025
Net change in fund balances	1,000	84	6,135	10,975
FUND BALANCE AT BEGINNING OF YEAR				
	<hr/>	<hr/>	<hr/>	<hr/>
	-	-	-	17,945
FUND BALANCE AT END OF YEAR				
	<hr/>	<hr/>	<hr/>	<hr/>
	\$ 1,000	\$ 84	\$ 6,135	\$ 28,920
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

KNOX COUNTY
REGIONAL OFFICE OF EDUCATION #33
COMBINING SCHEDULE OF ACCOUNTS
EDUCATION FUND
June 30, 2013

	Regional Safe Schools	Truants Alternative Education	McKinney Education for Homeless Children	Western Illinois Investment Grant
ASSETS				
ASSETS				
Cash and cash equivalents	\$ 168	\$ -	\$ 11	\$ -
Due from other governmental units and agencies	9,660	8,443	-	10,246
TOTAL ASSETS	<u>\$ 9,828</u>	<u>\$ 8,443</u>	<u>\$ 11</u>	<u>\$ 10,246</u>
LIABILITIES AND FUND BALANCE				
LIABILITIES				
Accrued payroll	\$ -	\$ 9,055	\$ -	\$ 5,118
Due to other funds	-	3,982	-	5,128
Total Liabilities	<u>-</u>	<u>13,037</u>	<u>-</u>	<u>10,246</u>
FUND BALANCE (DEFICIT)				
Restricted	9,828	-	11	-
Unassigned	-	(4,594)	-	-
Total Fund Balance (Deficit)	<u>9,828</u>	<u>(4,594)</u>	<u>11</u>	<u>-</u>
TOTAL LIABILITIES AND FUND BALANCE	<u>\$ 9,828</u>	<u>\$ 8,443</u>	<u>\$ 11</u>	<u>\$ 10,246</u>

KNOX COUNTY
REGIONAL OFFICE OF EDUCATION #33
COMBINING SCHEDULE OF ACCOUNTS
EDUCATION FUND
June 30, 2013

ASSETS	<u>ROE/ISC</u>	<u>Title II Teacher Quality Leadership</u>	<u>Total</u>
ASSETS			
Cash and cash equivalents	\$ -	\$ -	\$ 179
Due from other governmental units and agencies	<u>2,031</u>	<u>2,700</u>	<u>33,080</u>
 TOTAL ASSETS	 <u>\$ 2,031</u>	 <u>\$ 2,700</u>	 <u>\$ 33,259</u>
LIABILITIES AND FUND BALANCE			
LIABILITIES			
Accrued payroll	\$ -	\$ -	\$ 14,173
Due to other funds	<u>1,813</u>	<u>2,700</u>	<u>13,623</u>
Total Liabilities	<u>1,813</u>	<u>2,700</u>	<u>27,796</u>
 FUND BALANCE (DEFICIT)			
Restricted	218	-	10,057
Unassigned	<u>-</u>	<u>-</u>	<u>(4,594)</u>
Total Fund Balance (Deficit)	<u>218</u>	<u>-</u>	<u>5,463</u>
 TOTAL LIABILITIES AND FUND BALANCE	 <u>\$ 2,031</u>	 <u>\$ 2,700</u>	 <u>\$ 33,259</u>

KNOX COUNTY
REGIONAL OFFICE OF EDUCATION #33
COMBINING SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES
EDUCATION FUND ACCOUNTS
For the Year Ended June 30, 2013

	Regional Safe Schools	Truants Alternative Education	McKinney Education for Homeless Children	Western Illinois Investment Grant
REVENUES				
Local sources	\$ 142	\$ -	\$ -	\$ -
State sources	48,409	84,430	-	-
Federal sources	6,840	-	8,257	25,784
	<u>55,391</u>	<u>84,430</u>	<u>8,257</u>	<u>25,784</u>
Total revenues	<u>55,391</u>	<u>84,430</u>	<u>8,257</u>	<u>25,784</u>
EXPENDITURES				
Salaries and benefits	52,055	83,311	5,383	25,784
Purchased services	10,126	5,743	764	-
Supplies and materials	389	210	100	-
Payments to other governments	-	-	2,010	-
	<u>62,570</u>	<u>89,264</u>	<u>8,257</u>	<u>25,784</u>
Total expenditures	<u>62,570</u>	<u>89,264</u>	<u>8,257</u>	<u>25,784</u>
Net change in fund balances	(7,179)	(4,834)	-	-
FUND BALANCE AT BEGINNING OF YEAR				
	<u>17,007</u>	<u>240</u>	<u>11</u>	<u>-</u>
FUND BALANCE (DEFICIT) AT END OF YEAR				
	<u>\$ 9,828</u>	<u>\$ (4,594)</u>	<u>\$ 11</u>	<u>\$ -</u>

KNOX COUNTY
REGIONAL OFFICE OF EDUCATION #33
COMBINING SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES
EDUCATION FUND ACCOUNTS
For the Year Ended June 30, 2013

	ROE/ISC	Title II Teacher Quality Leadership	Total
REVENUES			
Local sources	\$ -	\$ -	\$ 142
State sources	24,383	-	157,222
Federal sources	-	2,700	43,581
	24,383	2,700	200,945
Total revenues			
EXPENDITURES			
Salaries and benefits	-	-	166,533
Purchased services	3,595	2,700	22,928
Supplies and materials	20,788	-	21,487
Payments to other governments	-	-	2,010
	24,383	2,700	212,958
Total expenditures			
Net change in fund balances	-	-	(12,013)
FUND BALANCE AT BEGINNING OF YEAR	218	-	17,476
FUND BALANCE (DEFICIT) AT END OF YEAR	\$ 218	\$ -	\$ 5,463

KNOX COUNTY
REGIONAL OFFICE OF EDUCATION #33
BUDGETARY COMPARISON SCHEDULE
EDUCATION FUND ACCOUNTS
REGIONAL SAFE SCHOOLS
For the Year Ended June 30, 2013

	Budgeted Amounts		Actual Amounts	Variance with Final Budget
	Original	Final		
REVENUES				
Local sources	\$ -	\$ -	\$ 142	\$ 142
State sources	48,196	48,196	48,409	213
Federal sources	-	-	6,840	6,840
	<u>48,196</u>	<u>48,196</u>	<u>55,391</u>	<u>7,195</u>
EXPENDITURES				
Salaries and benefits	45,189	45,189	52,055	(6,866)
Purchased services	3,007	3,007	10,126	(7,119)
Supplies and materials	-	-	389	(389)
	<u>48,196</u>	<u>48,196</u>	<u>62,570</u>	<u>(14,374)</u>
Net change in fund balance	<u>\$ -</u>	<u>\$ -</u>	(7,179)	<u>\$ (7,179)</u>
FUND BALANCE AT BEGINNING OF YEAR			<u>17,007</u>	
FUND BALANCE AT END OF YEAR			<u>\$ 9,828</u>	

NOTE: The budget amounts for Regional Safe Schools reflect only the amounts pertaining to the Regional Safe Schools Grant. The actual amounts reflect grant funds as well as other federal, state, and local monies which are not subject to grant budget requirements.

KNOX COUNTY
REGIONAL OFFICE OF EDUCATION #33
BUDGETARY COMPARISON SCHEDULE
EDUCATION FUND ACCOUNTS
TRUANTS ALTERNATIVE EDUCATION
For the Year Ended June 30, 2013

	<u>Budgeted Amounts</u>		<u>Actual Amounts</u>	<u>Variance with Final Budget</u>
	<u>Original</u>	<u>Final</u>		
REVENUES				
State sources	\$ 84,430	\$ 84,430	\$ 84,430	\$ -
Total revenues	<u>84,430</u>	<u>84,430</u>	<u>84,430</u>	<u>-</u>
EXPENDITURES				
Salaries and benefits	78,477	78,477	83,311	(4,834)
Purchased services	5,953	5,743	5,743	-
Supplies and materials	-	210	210	-
Total expenditures	<u>84,430</u>	<u>84,430</u>	<u>89,264</u>	<u>(4,834)</u>
Net change in fund balance	<u>\$ -</u>	<u>\$ -</u>	(4,834)	<u>\$ (4,834)</u>
FUND BALANCE AT BEGINNING OF YEAR			<u>240</u>	
FUND BALANCE (DEFICIT) AT END OF YEAR			<u>\$ (4,594)</u>	

KNOX COUNTY
REGIONAL OFFICE OF EDUCATION #33
BUDGETARY COMPARISON SCHEDULE
EDUCATION FUND ACCOUNTS
McKINNEY EDUCATION FOR HOMELESS CHILDREN
For the Year Ended June 30, 2013

	<u>Budgeted Amounts</u>		<u>Actual Amounts</u>	<u>Variance with Final Budget</u>
	<u>Original</u>	<u>Final</u>		
REVENUES				
Federal sources	\$ 7,257	\$ 8,257	\$ 8,257	\$ -
Total revenues	<u>7,257</u>	<u>8,257</u>	<u>8,257</u>	<u>-</u>
EXPENDITURES				
Salaries and benefits	5,383	5,383	5,383	-
Purchased services	674	914	764	150
Supplies and materials	-	100	100	-
Payments to other governments	1,200	1,860	2,010	(150)
Total expenditures	<u>7,257</u>	<u>8,257</u>	<u>8,257</u>	<u>-</u>
Net change in fund balance	<u>\$ -</u>	<u>\$ -</u>	-	<u>\$ -</u>
FUND BALANCE AT BEGINNING OF YEAR			<u>11</u>	
FUND BALANCE AT END OF YEAR			<u>\$ 11</u>	

KNOX COUNTY
REGIONAL OFFICE OF EDUCATION #33
BUDGETARY COMPARISON SCHEDULE
EDUCATION FUND ACCOUNTS
ROE/ISC
For the Year Ended June 30, 2013

	<u>Budgeted Amounts</u>		<u>Actual Amounts</u>	<u>Variance with Final Budget</u>
	<u>Original</u>	<u>Final</u>		
REVENUES				
State sources	\$ 24,383	\$ 24,383	\$ 24,383	\$ -
Total revenues	<u>24,383</u>	<u>24,383</u>	<u>24,383</u>	<u>-</u>
EXPENDITURES				
Purchased services	9,138	3,595	3,595	-
Supplies and materials	<u>15,245</u>	<u>20,788</u>	<u>20,788</u>	<u>-</u>
Total expenditures	<u>24,383</u>	<u>24,383</u>	<u>24,383</u>	<u>-</u>
Net change in fund balance	<u>\$ -</u>	<u>\$ -</u>	-	<u>\$ -</u>
FUND BALANCE AT BEGINNING OF YEAR			<u>218</u>	
FUND BALANCE AT END OF YEAR			<u>\$ 218</u>	

KNOX COUNTY
REGIONAL OFFICE OF EDUCATION #33
BUDGETARY COMPARISON SCHEDULE
EDUCATION FUND ACCOUNTS
TITLE II - TEACHER QUALITY LEADERSHIP
For the Year Ended June 30, 2013

	<u>Budgeted Amounts</u>		<u>Actual Amounts</u>	<u>Variance with Final Budget</u>
	<u>Original</u>	<u>Final</u>		
REVENUES				
Federal sources	\$ 2,835	\$ 2,835	\$ 2,700	\$ (135)
Total revenues	<u>2,835</u>	<u>2,835</u>	<u>2,700</u>	<u>(135)</u>
EXPENDITURES				
Purchased services	<u>2,835</u>	<u>2,835</u>	<u>2,700</u>	<u>135</u>
Total expenditures	<u>2,835</u>	<u>2,835</u>	<u>2,700</u>	<u>135</u>
Net change in fund balance	<u>\$ -</u>	<u>\$ -</u>	-	<u>\$ -</u>
FUND BALANCE AT BEGINNING OF YEAR			<u>-</u>	
FUND BALANCE AT END OF YEAR			<u>\$ -</u>	

KNOX COUNTY
 REGIONAL OFFICE OF EDUCATION #33
 COMBINING BALANCE SHEET
 NON-MAJOR SPECIAL REVENUE FUNDS
 June 30, 2013

	General Education Development	Bus Driver Training	Supervisory	Total
ASSETS				
Cash and cash equivalents	\$ 8,515	\$ 1,805	\$ 149	\$ 10,469
TOTAL ASSETS	\$ 8,515	\$ 1,805	\$ 149	\$ 10,469
LIABILITIES AND FUND BALANCE				
LIABILITIES				
Accounts payable	\$ -	\$ 840	\$ -	\$ 840
Total Liabilities	-	840	-	840
FUND BALANCE				
Restricted	8,515	965	149	9,629
TOTAL LIABILITIES AND FUND BALANCE	\$ 8,515	\$ 1,805	\$ 149	\$ 10,469

KNOX COUNTY
REGIONAL OFFICE OF EDUCATION #33
COMBINING STATEMENT OF REVENUES, EXPENDITURES, AND
CHANGES IN FUND BALANCES
NON-MAJOR SPECIAL REVENUE FUNDS
For the Year Ended June 30, 2013

	General Education Development	Bus Driver Training	Supervisory	Total
REVENUES				
Local sources	\$ 8,233	\$ 780	\$ -	\$ 9,013
State sources	-	834	-	834
Total revenues	<u>8,233</u>	<u>1,614</u>	<u>-</u>	<u>9,847</u>
EXPENDITURES				
Purchased services	2,552	2,293	-	4,845
Supplies and materials	4,964	20	-	4,984
Total expenditures	<u>7,516</u>	<u>2,313</u>	<u>-</u>	<u>9,829</u>
Net change in fund balances	717	(699)	-	18
FUND BALANCE AT BEGINNING OF YEAR	<u>7,798</u>	<u>1,664</u>	<u>149</u>	<u>9,611</u>
FUND BALANCE AT END OF YEAR	<u>\$ 8,515</u>	<u>\$ 965</u>	<u>\$ 149</u>	<u>\$ 9,629</u>

KNOX COUNTY
REGIONAL OFFICE OF EDUCATION #33
COMBINING STATEMENT OF FIDUCIARY NET POSITION
AGENCY FUNDS
June 30, 2013

	<u>Knox County Substance Abuse Prevention Program</u>	<u>Knox County Sales Tax</u>	<u>Total</u>
ASSETS			
Cash and cash equivalents	\$ 890	\$ 348,932	\$ 349,822
Total Assets	<u>\$ 890</u>	<u>\$ 348,932</u>	<u>\$ 349,822</u>
LIABILITIES			
Due to others	\$ 890	\$ 348,932	\$ 349,822
Total Liabilities	<u>\$ 890</u>	<u>\$ 348,932</u>	<u>\$ 349,822</u>

KNOX COUNTY
REGIONAL OFFICE OF EDUCATION #33
COMBINING STATEMENT OF CHANGES IN ASSETS AND LIABILITIES
AGENCY FUNDS
For the Year Ended June 30, 2013

	Balance 7/1/2012	Additions	Deductions	Balance 6/30/2013
KNOX COUNTY SUBSTANCE ABUSE PREVENTION PROGRAM				
ASSETS				
Cash and cash equivalents	\$ 1,240	\$ -	\$ 350	\$ 890
LIABILITIES				
Due to others	\$ 1,240	\$ -	\$ 350	\$ 890
 KNOX COUNTY SALES TAX				
ASSETS				
Cash and cash equivalents	\$ 360,855	\$ 4,131,000	\$ 4,142,923	\$ 348,932
LIABILITIES				
Due to others	\$ 360,855	\$ 4,131,000	\$ 4,142,923	\$ 348,932
 TOTAL AGENCY FUNDS				
ASSETS				
Cash and cash equivalents	\$ 362,095	\$ 4,131,000	\$ 4,143,273	\$ 349,822
LIABILITIES				
Due to others	\$ 362,095	\$ 4,131,000	\$ 4,143,273	\$ 349,822